

LACO Regional Park and Open Space District - Proposition A Required Documentations:

1. Application Packet Documentation. 2. Project Packet Documentation.

	DOCUMENT CHECKLIST		Notes
	Yes	No	
APPLICATION PACKET DOCUMENTATION			
Signed Original Grant Application *	X		
Signed copy of adopted Resolution accepting right to apply and filing application approval *	X		
Cost Estimate *	X		
Development Timetable	X		
Project Vicinity Map *	X		
Grant Boundary Map *	X		
Site Plan	X		
PROJECT PACKET DOCUMENTATION			
CEOA A copy of the EIR or Negative Declaration and a copy of the Notice of Determination filed with and stamped by the Los Angeles Registrar Recorder/County Clerk; OR a copy of the Notice of Exemption filed with and stamped by the Los Angeles Registrar Recorder/County Clerk.	Received from Grantee	Not Received from Grantee	Notes
	X	X	The documentation will be forwarded after City Council approval and prior to award of contract.
Youth Employment Plan * Must be signed by the authorized representative and adopted by the Governing Body of the grantee.	X		

* Forms, templates, and samples are available on OSD website: osd.lacounty.gov

Los Angeles County Regional Park and Open Space District

GRANT APPLICATION FORM

This form and required attachments must be submitted for each Project.

Project Name: Skate Spot	For District Use Only Grant Number: _____ - _____ - _____ Program Manager: _____
Project Applicant: <i>City of Manhattan Beach 1400 Highland Avenue Manhattan Beach, CA 90266</i>	Proposition Section(s): _____ Grant Amount Requested: \$100,000-\$300,000 Total Project Cost: \$100,000-\$300,000 Source(s) of Other Funds: _____ Project Address: <ul style="list-style-type: none"> 1) Manhattan Heights 1600 Manhattan Beach Boulevard 2) Marine Avenue Park 1651 Marine Avenue

Grant Applicant's representative authorized in Resolution:

Mark Leyman
Name

Parks and Recreation Director
Title

310-802-5403
Phone

Person with day-to-day responsibility for Project (if different from authorized representative):

Same as above _____
Name Title Phone

Brief Description of Project:

The proposed project for consideration is a skate spot including a variety of streetscape design options. The Community and City Council began discussions of a Skate Park/Spot in 2001. The project was revitalized in 2014 and after extensive public outreach and input, the community has overwhelmingly supported two locations for skate spots. Each of the proposed locations are owned by the City of Manhattan Beach. The City Council will select the final location and design at the January 19, 2016 City Council meeting. City Council direction will be forwarded immediately for your consideration. Staff is recommending the Marine Avenue Park Location concept #3 for a total estimated cost of \$300,000 (including design, management and construction).

The design and cost estimates for each location are attached and include:

Marine Ave. Park

Skate Path Concept #1: Size: 2,000 square feet Cost: \$100,000

Skate Path Concept #2 & #3: Size: 5,000 square feet Cost: \$250,000

Manhattan Heights Park (two locations)

Skate Spot Concept Location#1: Size: 3,000 square feet Cost: \$150,000

Skateable Art Concept at Location#2: Size: 1,500 square feet Cost: \$200,000

Project Performance Period End Date: 10/24/2016

For Development Projects – Land Tenure:

Project is: 0.14 acres.

- _____ X Acres owned by Applicant (fee simple)
- _____ Acres available under a _____-year lease
- _____ Acres – Other: (Please explain below)

For Acquisition Projects:

Project is _____ acres.

- _____ Acres in fee simple by Applicant
- _____ Acres acquired in other than fee simple (Please explain below)

I certify that the information contained in this Grant Applicant Form, including the required attachments, is accurate and that I have read and understand the important information and assurances on the reverse side of this form.

Signature of Applicant's representative as shown in the Resolution

December 2, 2015
Date

INSTRUCTIONS FOR COMPLETING APPLICATION FORM

IMPORTANT

All District requirements must be met and an agreement signed before any funds will be disbursed. An audit may be performed before, or after, the District releases final payment. An Application for grant funds consists of one copy of each of the following:

1. Grant Application Form.
2. Evidence of adequate land tenure (e.g., deed, lease, joint powers agreement, or certification by agency or organization).
3. Authorizing Resolution from governing body (for agencies and organizations other than the County).
4. Cost Estimate, which must include an indication of the amount, type, and source of funds above grant amount provided to Applicant.
5. Project Timetable.
6. Project Vicinity Map.
7. Grant Boundary Map.
8. Site Plan (development projects).
9. Acquisition schedule (acquisition projects).
10. Acquisition map showing exterior boundaries and parcel numbers (acquisition projects).
11. Permits or comments from the following (if applicable): California State Lands Commission, United States Army Corps of Engineers, California Coastal Commission.
12. All leases, operating agreements, and other contracts affecting Project lands or the operation and maintenance thereof, including operating agencies and non-governmental agencies.

ASSURANCES

Applicant possesses legal authority to apply for the grant, and to finance, acquire, and construct the proposed Project; that a resolution, motion, or similar action has been duly adopted or passed as an official act of Applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the Applicant to act in connection with the application and to provide such additional information as may be required.

Applicant will maintain and operate the property acquired, developed, rehabilitated, or restored with the funds in perpetuity. With the approval of the District, Applicant, or its successors in interest in the property, may transfer the responsibility to maintain and operate the property in accordance with the Propositions.

Applicant will use the property only for the purposes of the Propositions and will make no other use, sale, or other disposition of the property except as authorized by specific act of the Board of Supervisors as governing body of the District.

Applicant will give the District's authorized representatives access to, and the right to examine, all records, books, papers, and documents related to the grant.

Applicant will cause work on the Project to be commenced within a reasonable time after receipt of notification from the District that funds have been approved and will prosecute the Project to completion with reasonable diligence.

Funds allocated to the Applicant that are used for landscaping, planting trees, or any other planting projects shall use drip irrigation systems and shall use drought-resistant or xerophytic trees, plants, law, or sod, except when applicant can show, to the District's satisfaction, that such use is infeasible. When projects involve the rehabilitation of existing irrigation systems or the creation of irrigation

systems, reclaimed water should be used whenever possible and priority shall be given to development of reclaimed water irrigation systems.

In order to maintain the exclusion from gross income for federal income tax purposes of the interest on any bonds, notes, or other evidences of indebtedness issued for purposes of this grant program, Applicant covenants to comply with each applicable requirement of Section 103 and Sections 141 through 150 of the Internal Revenue Code of 1986, as amended.

All grant funds allocated for projects involving the rehabilitation of beach, park, recreation, and open space of natural lands shall be used, to the maximum extent feasible, to employ youth from the community in which the particular rehabilitation or restoration Project is being carried out.

To the maximum extent feasible, Applicant is encouraged to enter into, and has authority to use funds received through this grant for, agreements with community conservation corps, the California Conservation Corps, and other community organizations, particularly when youth can be employed to work on restoration or rehabilitation projects being carried out in their own communities. Such agreements shall be entered into solely for the accomplishment of the purposes set forth in this application.

Applicant will provide reasonable public access to lands acquired in fee with funds made available through this grant, except where that access may interfere with resource protection. Reasonable public access includes parking and public restrooms.

No wetlands or riparian habitat acquired pursuant to the Propositions shall be used as a dredge spoil area or shall be subject to revetment that damages the quality of the habitat for which the property was acquired.

Applicant will comply, where applicable, with provisions of the California Environmental Quality Act and the California Relocation Assistance Act, and all other federal, state, and local laws, rules, and regulations.

SIZE AND COST OF POTENTIAL LOCATIONS

Marine Ave. Park Skate Path Concept #1

SIZE:

2,000 s.f.

COST:

\$100,000

Marine Ave. Park Skate Park Concept #2 & #3

SIZE:

5,000 s.f.

COST:

\$250,000

Manhattan Heights Park Skate Spot Concept at Location #1

SIZE:

3,000 s.f.

COST:

\$150,000

Manhattan Heights Park Skateable Art Concept at Location #2

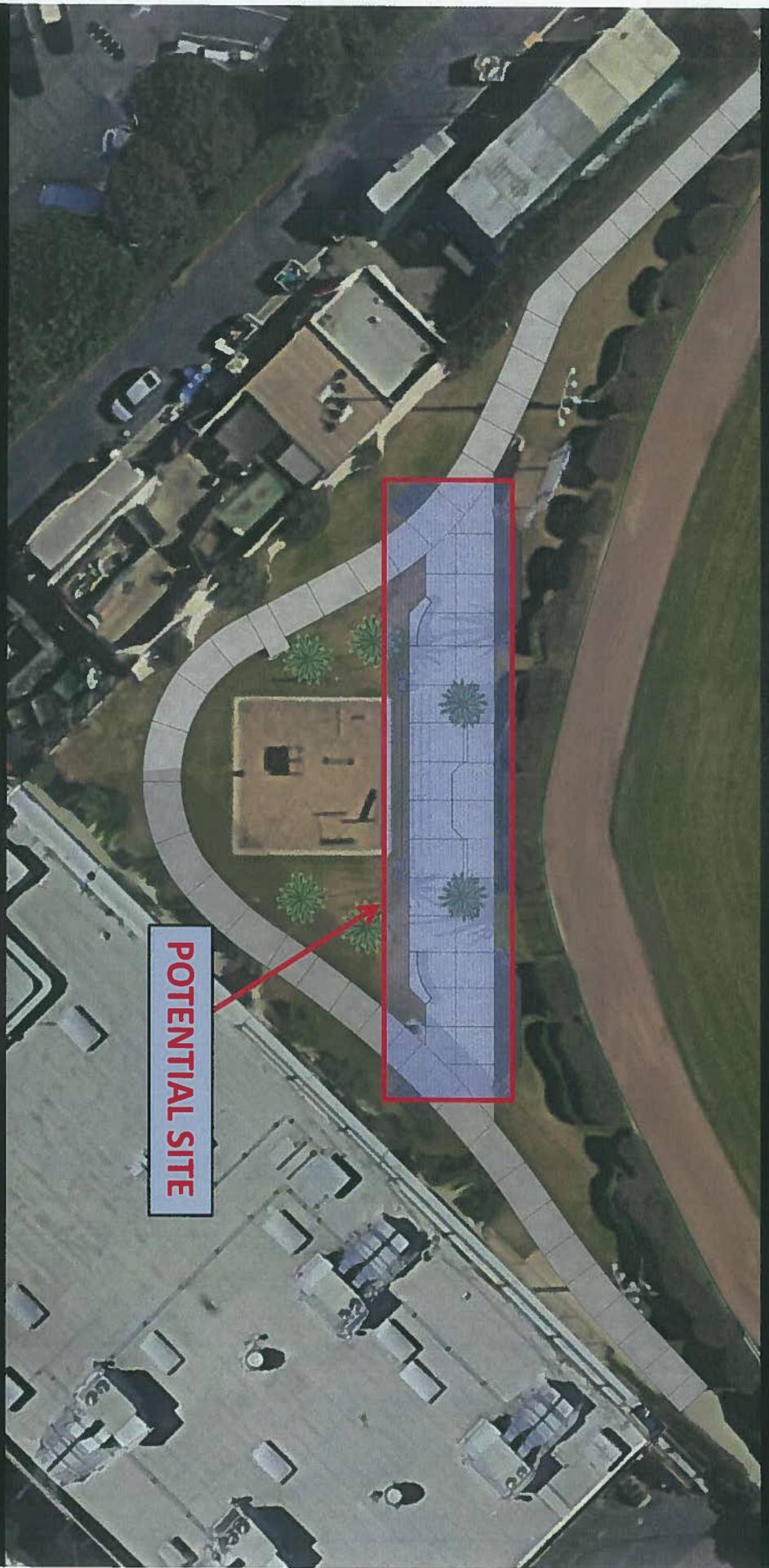
SIZE:

1,500 s.f.

COST:

\$200,000

SITE ANALYSIS - MARINE PARK CONCEPT 1

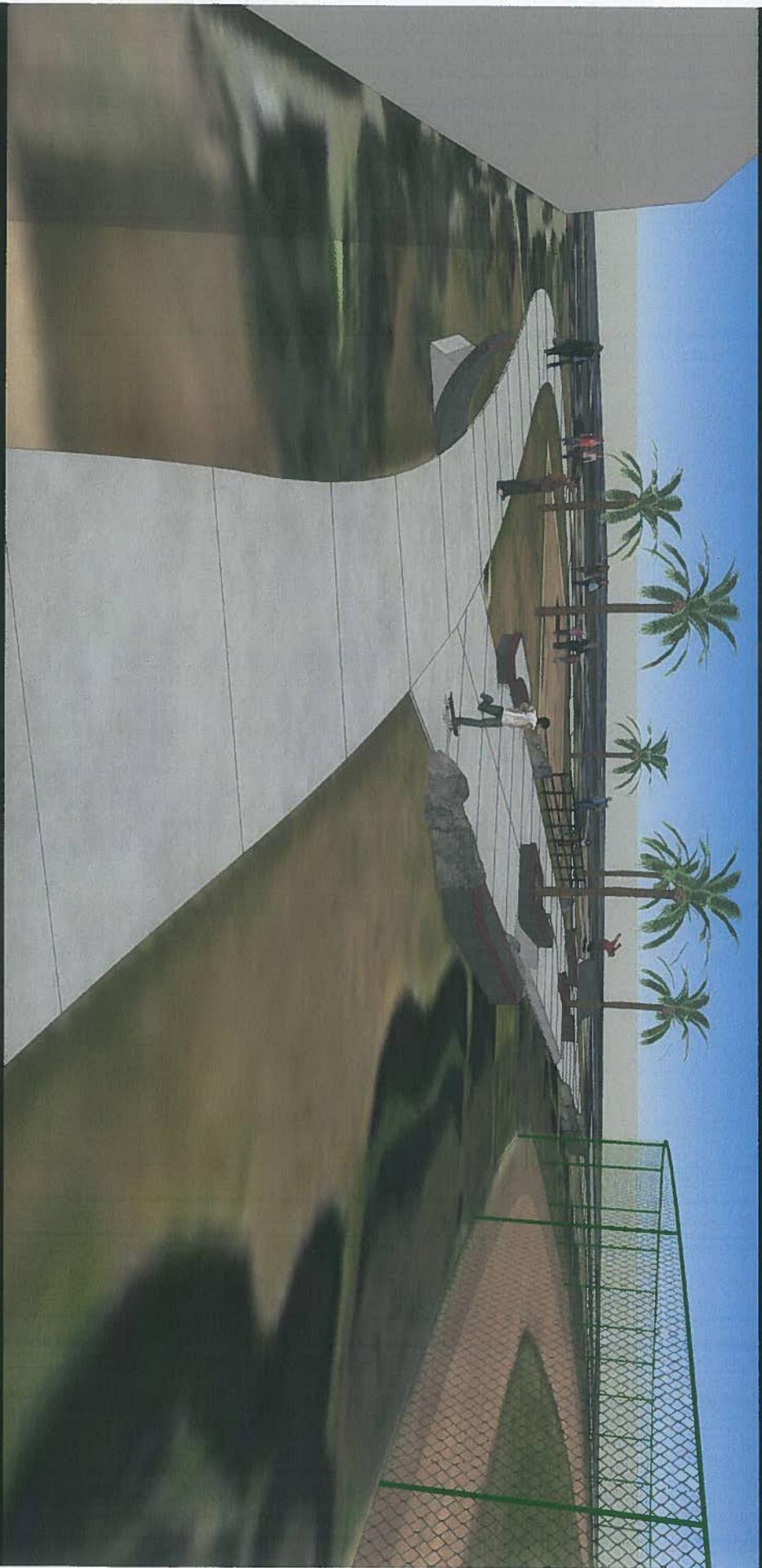


POTENTIAL SITE

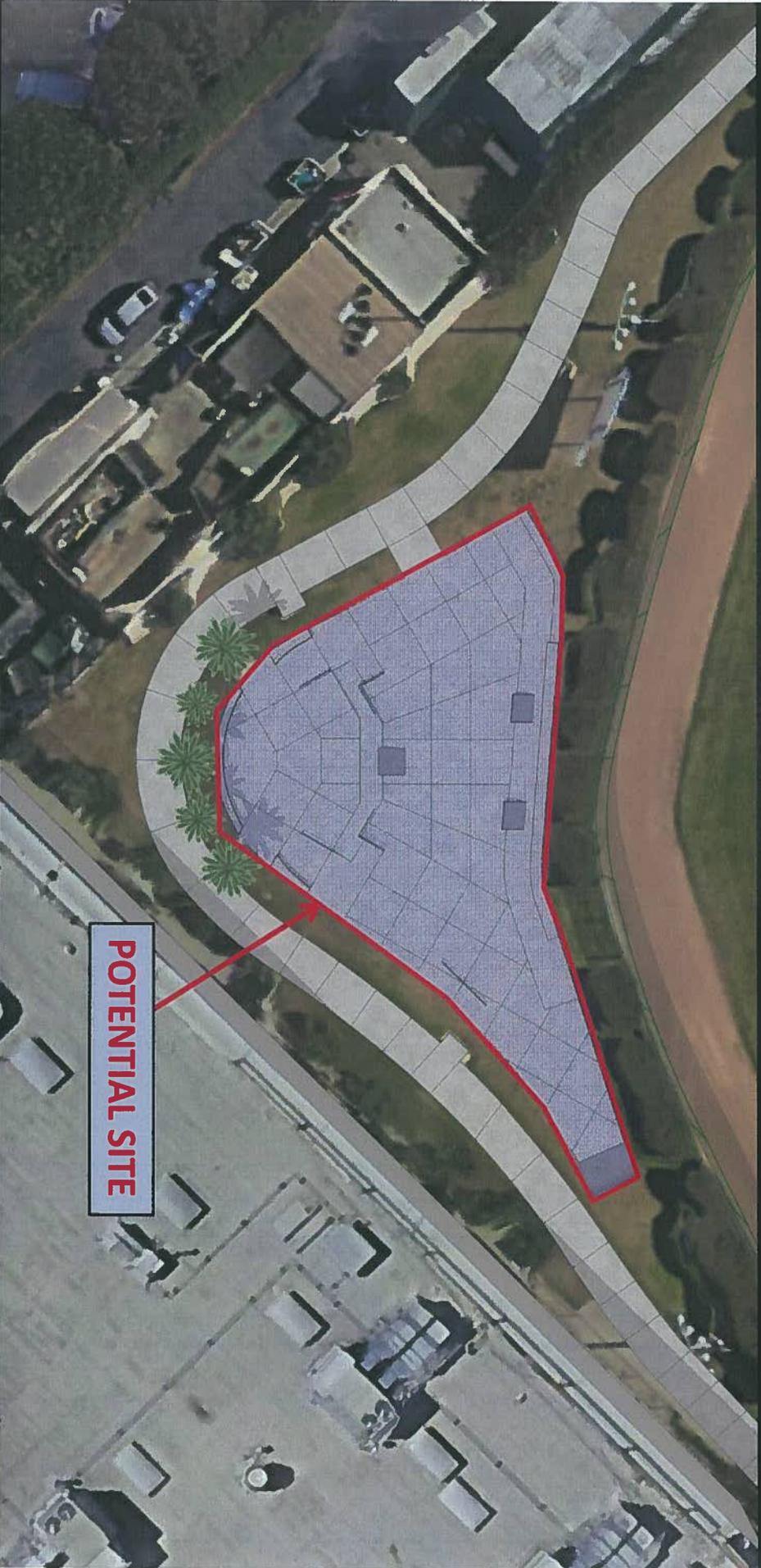
SITE ANALYSIS - MARINE PARK CONCEPT 1



SITE ANALYSIS - MARINE PARK CONCEPT 1



SITE ANALYSIS - MARINE PARK CONCEPT 2



POTENTIAL SITE

SITE ANALYSIS - MARINE PARK CONCEPT 2



SITE ANALYSIS - MARINE PARK CONCEPT 2



SITE ANALYSIS - MARINE PARK CONCEPT 3



POTENTIAL SITE

SITE ANALYSIS - MARINE PARK CONCEPT 3



SITE ANALYSIS - MARINE PARK CONCEPT 3



SITE ANALYSIS - MANHATTAN HEIGHTS CONCEPT 1



POTENTIAL SITE #1

SITE ANALYSIS - MANHATTAN HEIGHTS CONCEPT 1



SITE ANALYSIS - MANHATTAN HEIGHTS CONCEPT 1

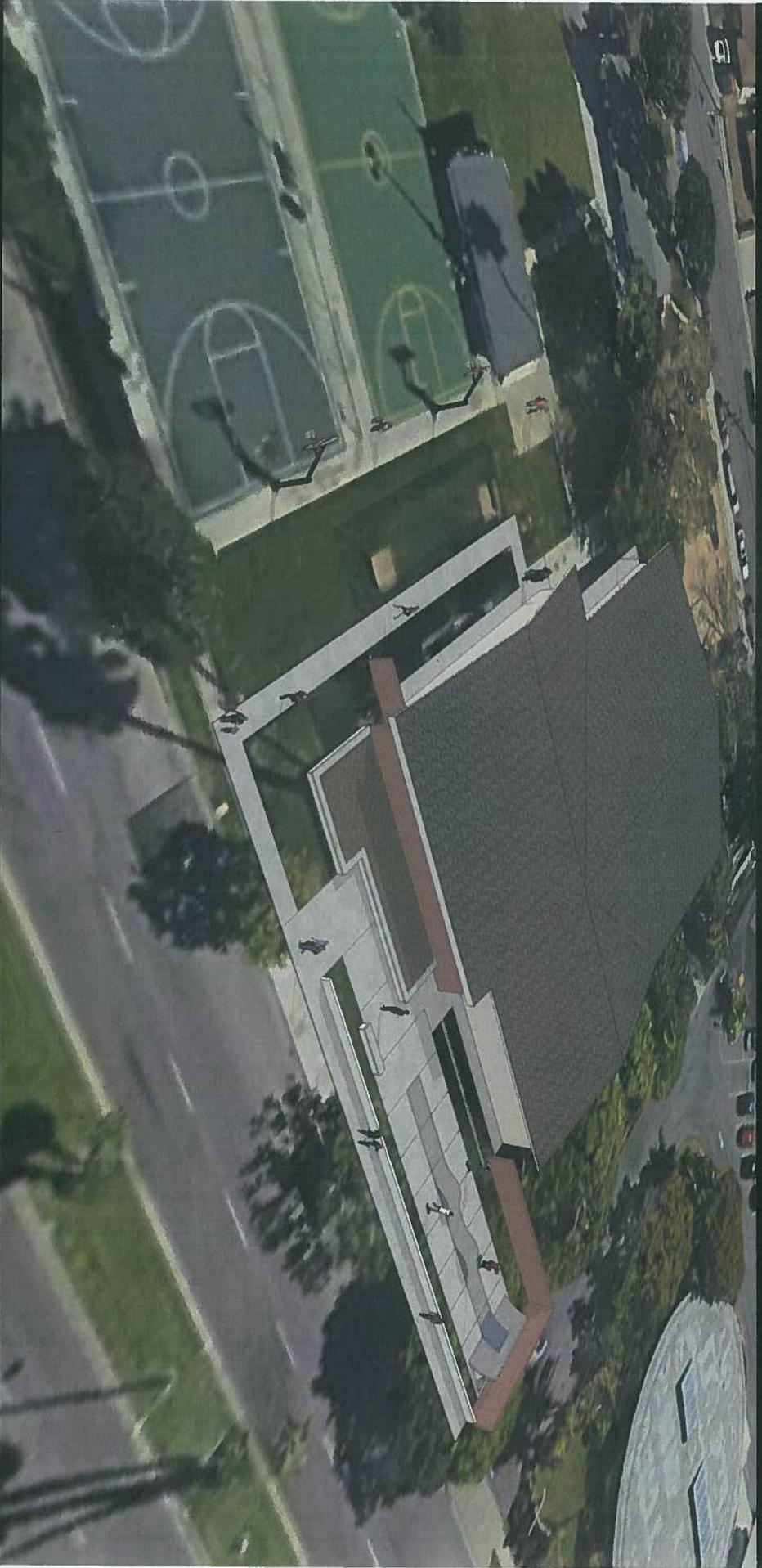


SITE ANALYSIS - MANHATTAN HEIGHTS CONCEPT 2

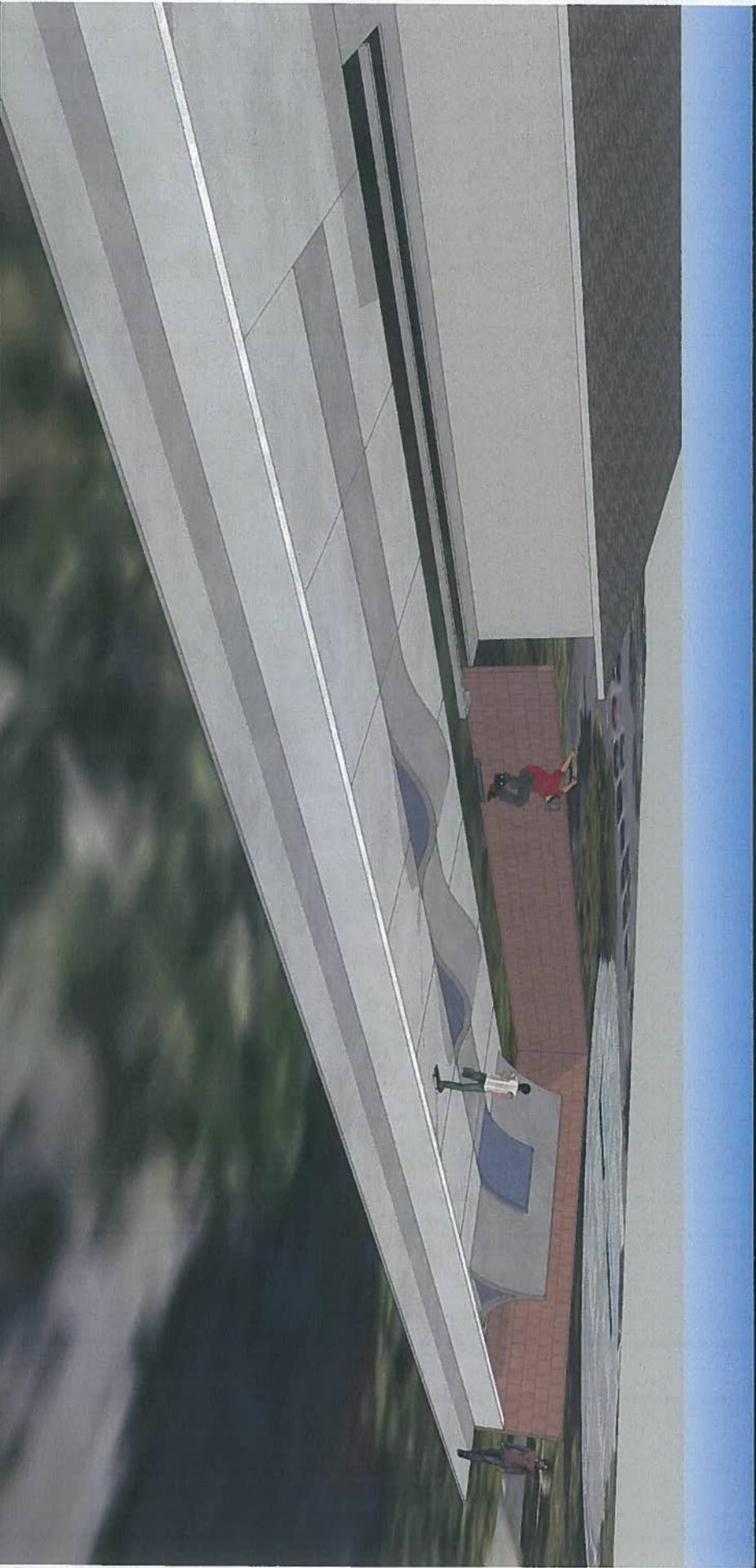


POTENTIAL SITE #2

SITE ANALYSIS - MANHATTAN HEIGHTS CONCEPT 2



SITE ANALYSIS – MANHATTAN HEIGHTS CONCEPT 2



RESOLUTION NO. _____

RESOLUTION OF THE MANHATTAN BEACH CITY COUNCIL
APPROVING THE APPLICATION FOR GRANT FUNDS FROM
THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
FOR FOURTH SUPERVISORIAL DISTRICT PROPOSITION A FUNDING FOR A SKATE SPOT AND
APPROVES THE ADOPTION OF A YOUTH EMPLOYMENT PLAN

WHEREAS, the people of the County of Los Angeles on November 3, 1992, and on November 5, 1996 enacted Los Angeles County Proposition A, Safe Neighborhood Parks, Gang Prevention, Tree-Planting, Senior and Youth Recreation, Beach and Wildlife Protection (the Propositions), which among other uses, provides funds to public agencies and nonprofit organizations in the County for the purpose of acquiring and/or development facilities and open space for public recreation; and

WHEREAS, the Propositions also created the Los Angeles County Regional Park and Open Space District Four to administer said funds; and

WHEREAS, the District has set forth the necessary procedures governing application for grant funds under the Propositions, and

WHEREAS, the District's procedures require the City of Manhattan Beach to certify, by resolution, the approval of the application before submission of said application(s) to the District; and

WHEREAS, said application contains assurances that the City of Manhattan Beach must comply with; and

WHEREAS, the City of Manhattan Beach certifies, through this resolution, that the application is approved for submission to the District; and

WHEREAS, the City of Manhattan Beach will enter into an Agreement with the District to provide funds for acquisition and development projects.

WHEREAS, the District's procedures require the adoption of a Youth Employment Plan for development projects by the governing body of the agency.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY OF MANHATTAN BEACH CITY COUNCIL HEREBY:

1. Approves the filing of an application with the Los Angeles County Regional Park and Open Space District for Funds for the above project; and
2. Certifies that City of Manhattan Beach understands the assurances and certification in the application form; and
3. Certifies that City of Manhattan Beach has, or will have, sufficient funds to operate and maintain the project in perpetuity; and
4. Certifies that City of Manhattan Beach will sign and return, within 30 days, both copies of the project agreement sent by the District for authorizing signature; and
5. Approves the adoption of a Youth Employment Plan for the project (see attached); and
6. Appoints the Director of Parks and Recreation, or designee, to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so forth, which may be necessary for the completion of the aforementioned project.

Passed, approved and adopted this 19 day of January, 2016

ATTEST:

**Los Angeles County Regional Park Open Space District
Prop A Grant Program**

Grant Scope/Cost Estimate Form

Project Name: City of Manhattan Beach Skate Spot **Grant #:** _____

Grant Scope
Grant funds will be used for the design development, construction documents and construction costs for the skate spot. Schematic designs have been completed during the City's public outreach project with the consultant and attached to the grant application.

Grant Scope Items - Administration (Pre-Construction) <i>(Maximum: 25% of grant amount)</i>	Prop A Grant	Other Sources	Total
Schematic design drawings		\$ 5,000.00	\$ 5,000.00
Design Development drawings	\$ 35,000.00		\$ 35,000.00
			\$ -
			\$ -
			\$ -
Subtotal - Pre-Construction	\$ 35,000.00	\$ 5,000.00	\$ 40,000.00
Grant Scope Items - Construction or Acquisition <i>(Minimum: 75% of grant amount)</i>	Prop A Grant	Other Sources	Total
Construction Management	\$ 40,000.00		\$ 40,000.00
Construction of Skate Spot	\$ 220,000.00		\$ 220,000.00
			\$ -
			\$ -
			\$ -
Subtotal - Construction/Acquisition	\$ 260,000.00	\$ -	\$ 260,000.00
PROP A GRANT AMOUNT	\$ 295,000.00		
Total Project Cost			\$ 300,000

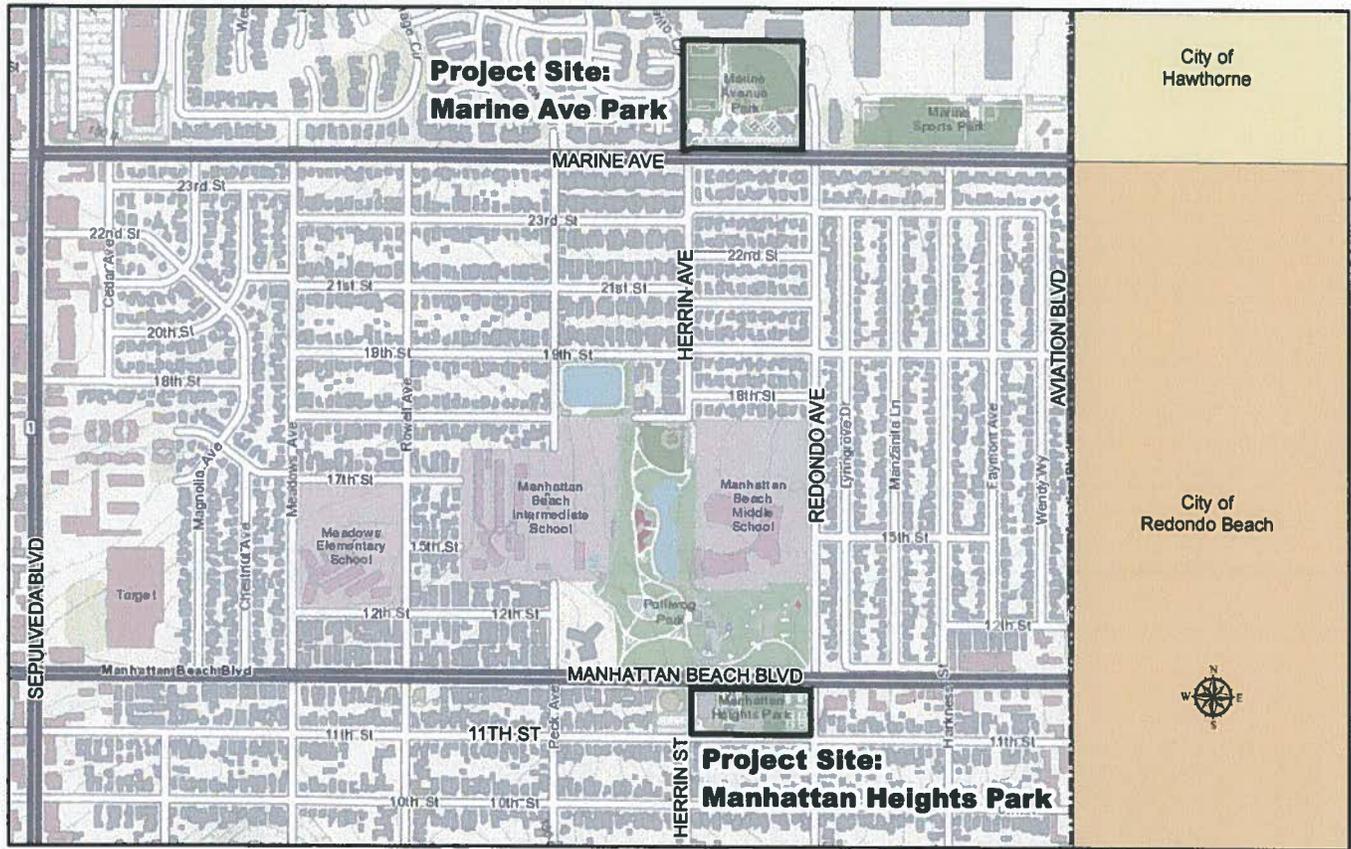
Other Funding Sources (list by name)	Total
Total of Other Funding Sources	\$ 5,000.00
Prop A Grant	\$ 295,000.00
Total Project Cost	\$ 300,000.00

Notes:

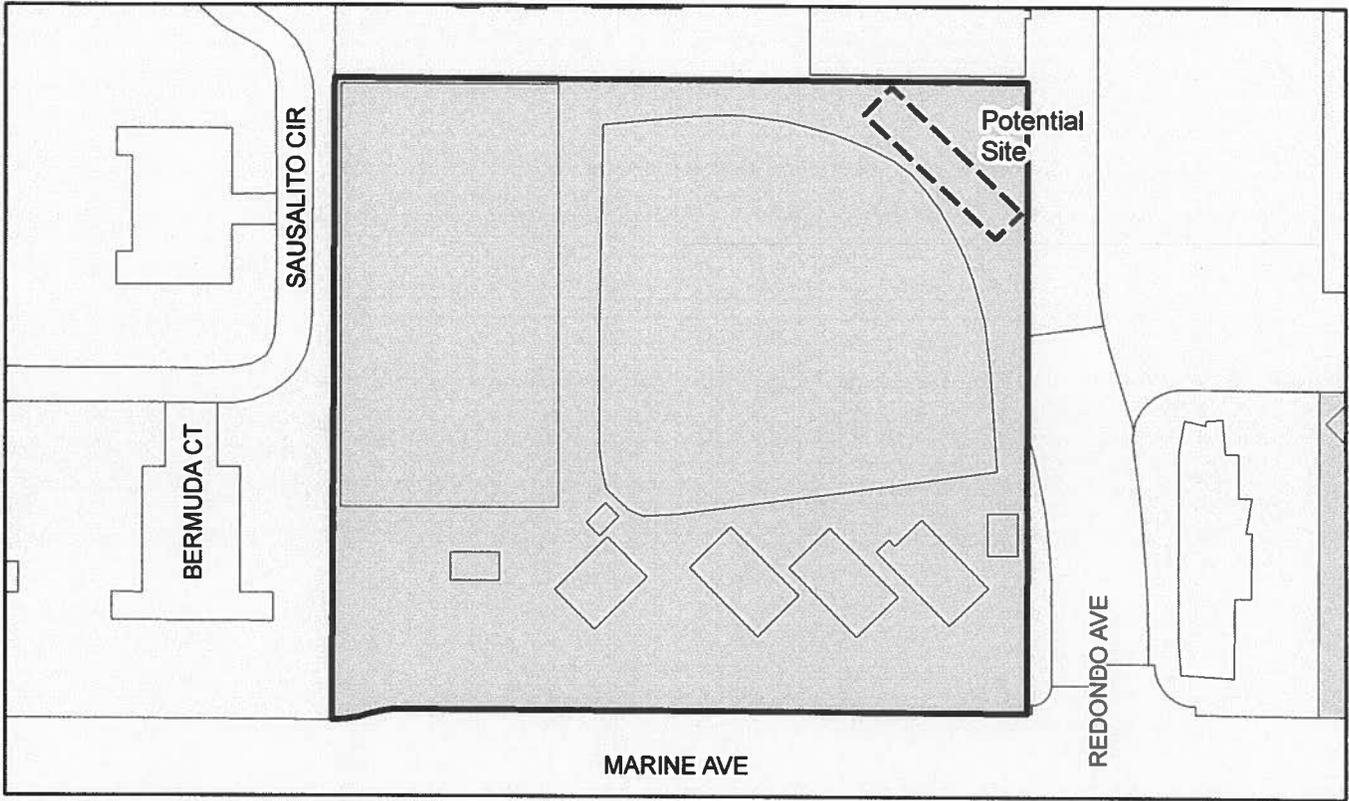
- This form will be used to establish the expected grant deliverables.
- All of the recreation features and major support amenities listed on this form must be completed and open to the public before final grant payment is approved.

<p>CITY OF MANHATTAN BEACH SKATE SPOT DEVELOPMENT TIMELINE</p>

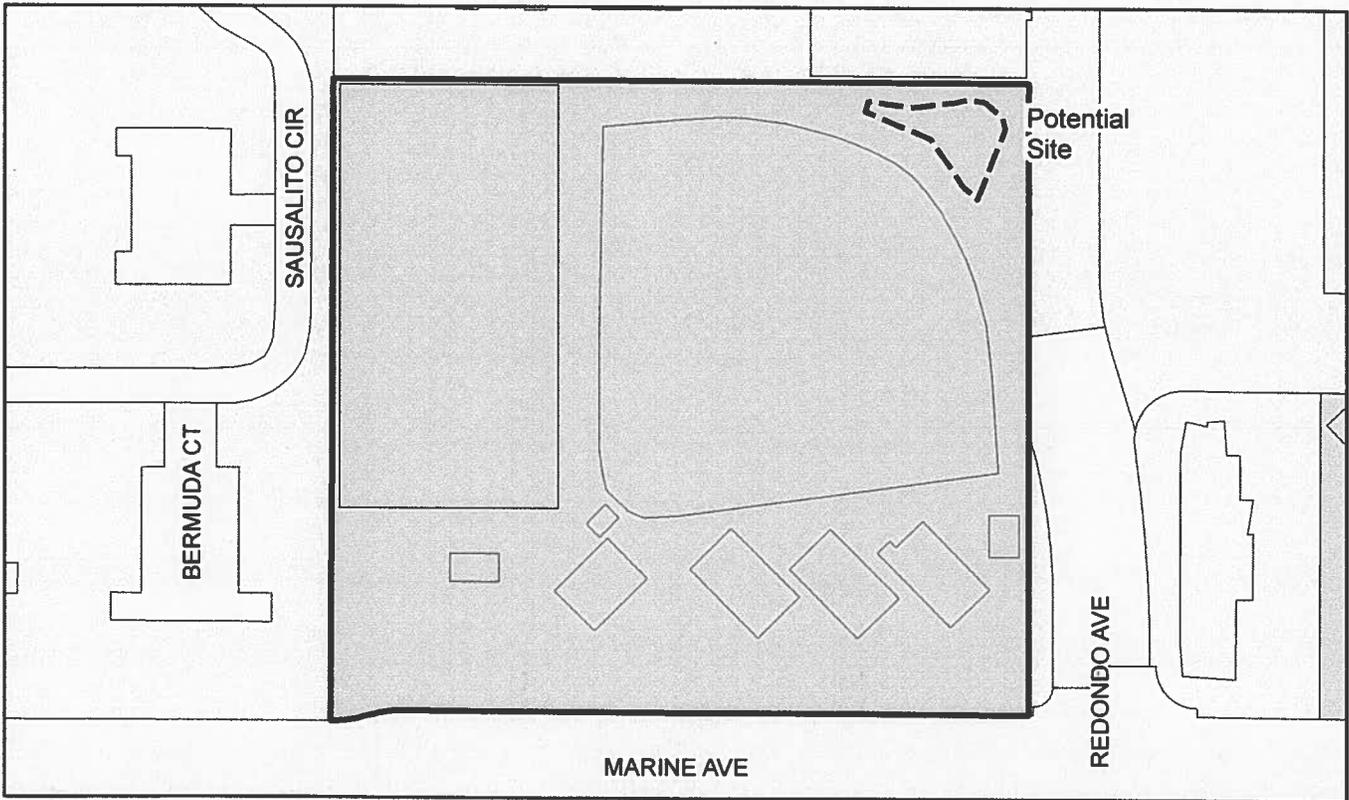
Task Name	Duration	Start
Skate Spot		
Design		
Hire Design consultant	21 days	14-Mar-16
Finalize contract	5 days	4-Apr-16
Schematic Design	15 days	11-Apr-16
50% DD's	10 days	2-May-16
100% Design Development	10 days	16-May-16
Construction Documents	1 day	30-May-16
Plan Check	15 days	31-May-16
Bidding		
Bid Period/Permits	10 days	20-Jun-16
Bid Review/Select contractor	5 days	5-Jul-16
Prepare Staff Report	1 day	12-Jul-16
Prepare Construction Contract	3 days	13-Jul-16
Council Award	1 day	18-Jul-16
Construction		
Finalize contract	3 days	29-Aug-16
Pre-construction Meeting	1 day	2-Sep-16
Notice to Proceed (NTP)	1 day	5-Sep-16
Construction	30 days	6-Sep-16
Punchlist	5 days	17-Oct-16
Project Complete		24-Oct-16



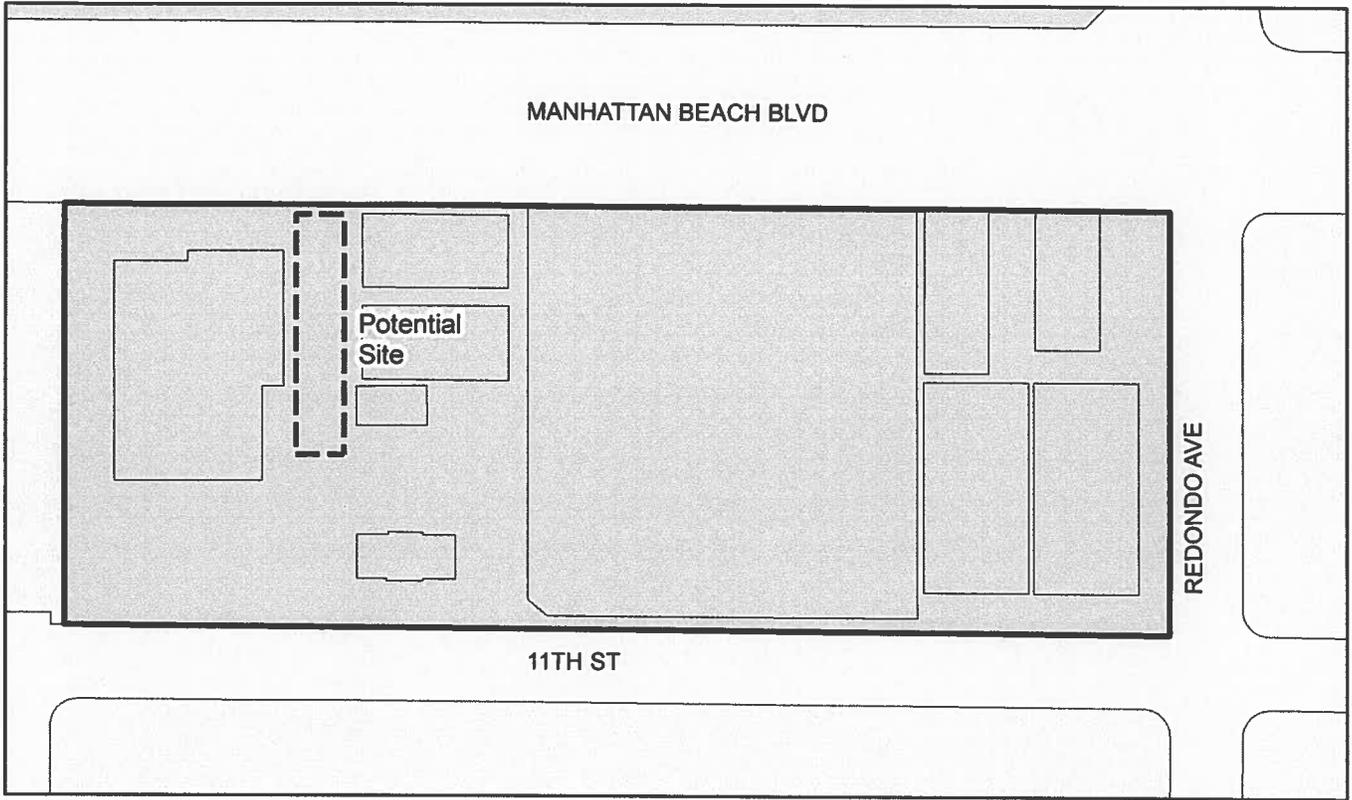
MARINE AVENUE PARK - CONCEPT 1



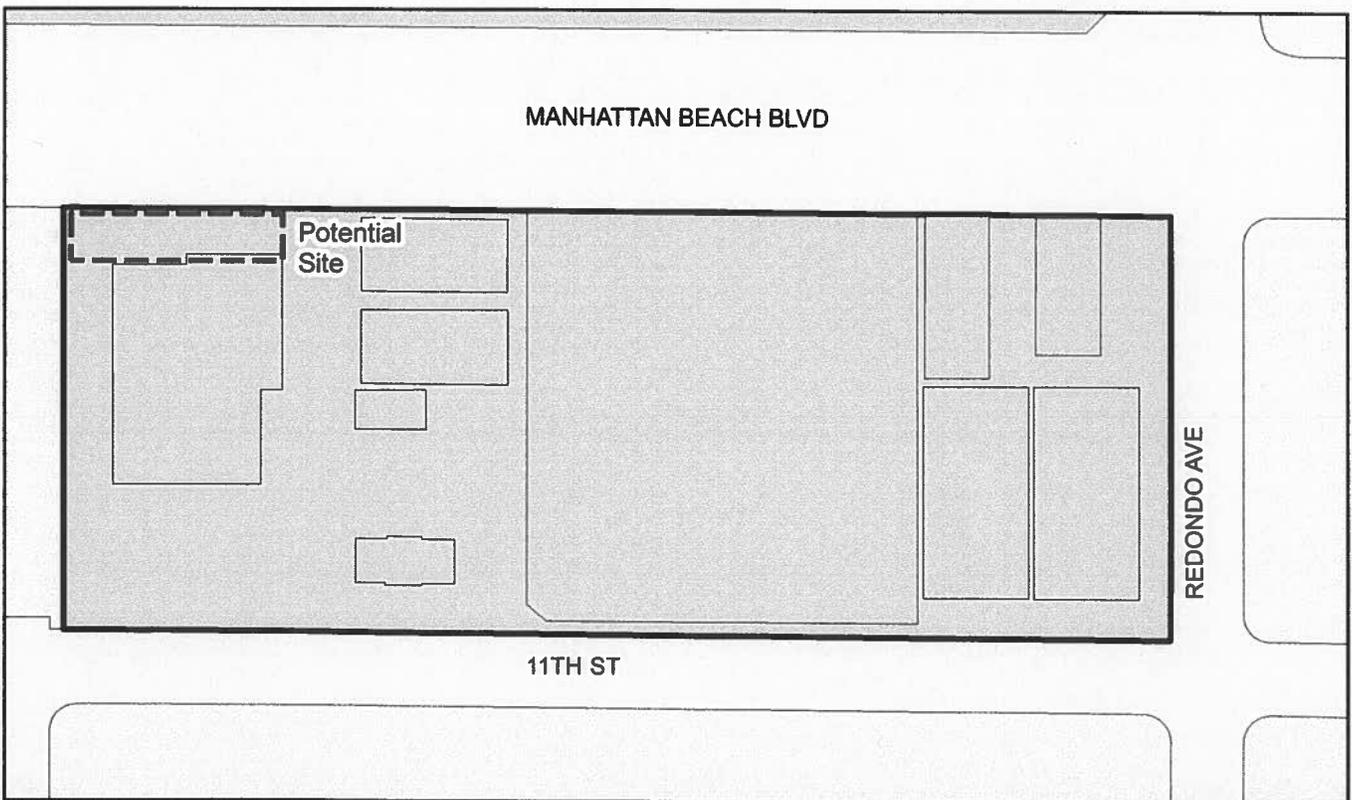
MARINE AVENUE PARK - CONCEPT 2



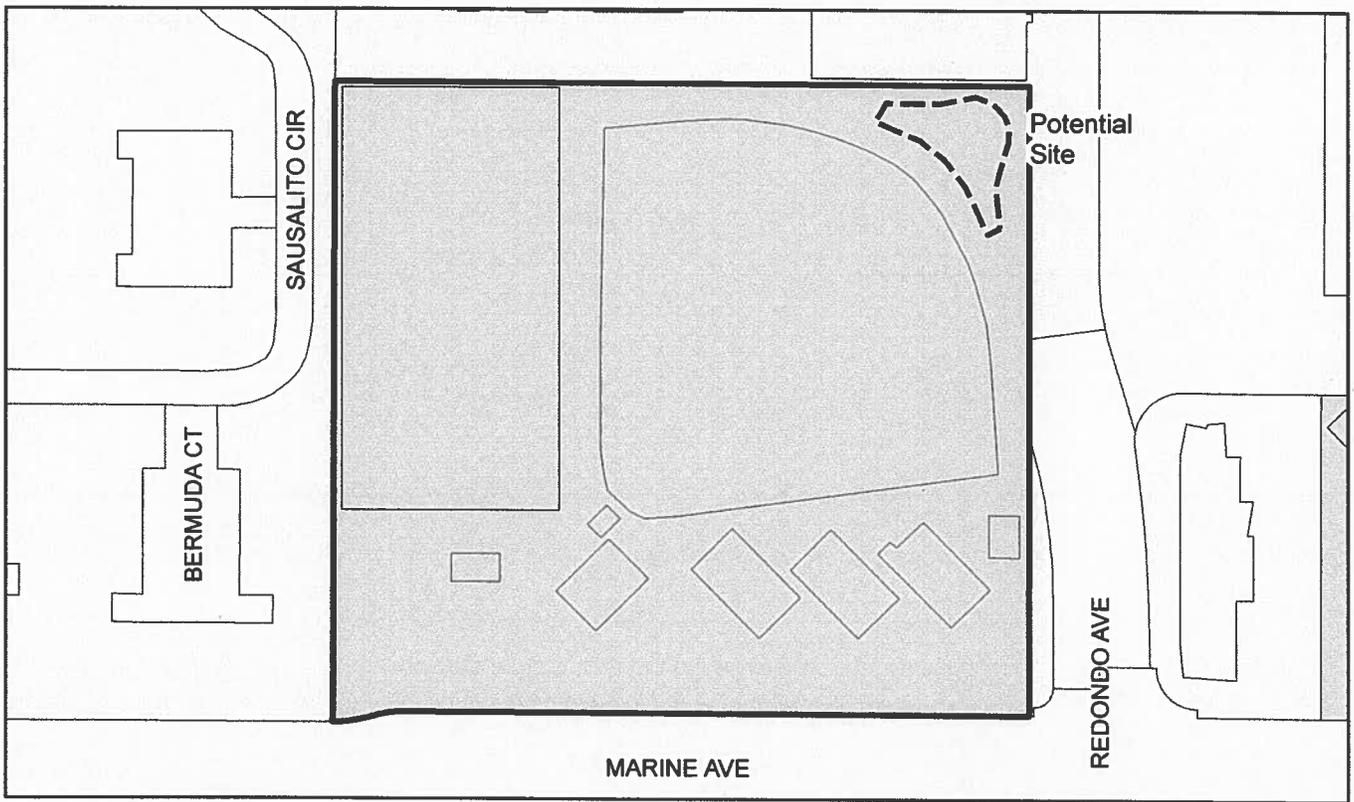
MANHATTAN HEIGHTS PARK - CONCEPT 1



MANHATTAN HEIGHTS PARK - CONCEPT 2



MARINE AVENUE PARK - CONCEPT 3





City Hall 1400 Highland Avenue Manhattan Beach, CA 90266-4795
Telephone (310) 802-5000 FAX (310) 802-5001 TDD (310) 546-3501

December 2, 2015

Steven Chang, Project Manager
Los Angeles County Regional Park and Open Space District
510 South Vermont Avenue, Room 230
Los Angeles, CA 90020-1975

Dear Mr. Chang:

YOUTH EMPLOYMENT PLAN

The City of Manhattan Beach has a youth employment plan in place with a goal of reaching \$308,860. This goal was established as 10% of the previous Proposition A fund development in the City. The City has reached \$235,108 towards the goal of \$308,860 and will continue the youth employment plan to reach and exceed the goal in the future. The proposed skate spot site will be added to the current youth employment plan in the City.

We look forward to your acknowledgment that the District's Youth Employment Plan requirement has been met for this Grant.

Sincerely,

Mark Leyman
Director of Parks and Recreation