

City of Manhattan Beach

*1400 Highland Avenue
Manhattan Beach, CA 90266*



Meeting Minutes - Draft

Tuesday, December 3, 2019

6:00 PM

Regular Meeting

City Council Chambers

City Council Regular Meeting

*Mayor Nancy Hersman
Mayor Pro Tem Richard Montgomery
Councilmember Suzanne Hadley
Councilmember Hildy Stern
Councilmember Steve Napolitano*

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A. PLEDGE TO THE FLAG & NATIONAL ANTHEM

Harrison Checketts, from Robinson Elementary School, led the Pledge of Allegiance.

The Mira Costa High School Choir performed the National Anthem.

B. ROLL CALL

Present: 5 - Mayor Hersman, Mayor Pro Tem Montgomery, Councilmember Hadley, Councilmember Stern and Councilmember Napolitano

C. CEREMONIAL CALENDAR

1. Recognition of Detective Don Brown for Being Nationally Recognized in Washington, D.C. as the Recipient of the 2018 Land Interdiction and Apprehension Award. [19-0474](#)

PRESENT

Mayor Hersman, on behalf of the City Council, along with Police Chief Derrick Abell, presented Detective Don Brown with a Certificate of Recognition for being nationally recognized in Washington, D.C. as the Recipient of the 2018 Land Interdiction and Apprehension Award.

2. Recognition of the Blankets of Love Participants for Their Longstanding Volunteer Work in the Community.

[19-0488](#)

PRESENT

Mayor Hersman, on behalf of the City Council, presented Certificates of Recognition to the following participants of Blankets of Love, for their longstanding volunteer work in the community:

Founder:

Cyndi Strand

Members:

Laura Barbato

Paula Brissette

Nancy Cook

Marsha Ensminger

Robin Ferre

Elli Horne

Susan Iten

Bunny Kelso

Kayla Kilduff

Marcie Matika

Andrea Miller

Sally Morrow

Catherine Nall

Janet Page

Barbara Ravetti

Sylvia Rayner

Jeri Serota

Sheryl Tidus

Jeannette Wright

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Mayor Pro Tem Montgomery, seconded by Mayor Hersman, to approve the agenda and waive full reading of ordinances. The motion carried by the following vote:

Aye: 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Ashley White announced "Clear the Air: Get the Facts on Marijuana & Vaping," on December 5, 2019, from 6:00 PM - 7:30 PM, in Hermosa Beach City Council Chambers.

Mayor Pro Tem Montgomery announced the 27th Annual Beach Cities Toy Drive, on Saturday, December 21, 2019, at the Hermosa Beach Community Center and also announced the 31st Annual Skechers Manhattan Beach Holiday Fireworks, on Sunday, December 8, 2019.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Mayor Hersman opened the floor to public comment. The following individual(s) spoke:

*Elizabeth Horbay
Mike Michalski
Steve Packwood
John Austin
Mebedi Singh
Lynn Harris
Rose Austin
Jeff Drandeli*

Seeing no further requests to speak, Mayor Hersman closed the floor to public comments.

G. CONSENT CALENDAR (APPROVE)

A motion was made by Councilmember Hadley, seconded by Mayor Pro Tem Montgomery, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

3. City Council Minutes: [19-0404](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Closed Session) of November 18, 2019
- b) City Council Regular Meeting Minutes of November 19, 2019 (City Clerk Tamura).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

4. Financial Reports: [19-0462](#)

- a) Schedule of Demands October 24, 2019
- b) Investment Portfolio for the Month Ending October 31, 2019
- c) Month End Report for October 31, 2019 (Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

5. Update on the Mobile Source Air Pollution Reduction Review Committee [19-0476](#)

(MSRC) Local Government Partnership Program Grant and Appropriate Funds (Public Works Director Katsouleas).

- a) RECEIVE REPORT**
- b) APPROPRIATE FUNDS**

The recommendation for this item was approved on the Consent Calendar.

6. Consider Adopting a Resolution Approving Amendment No. 1 to the Professional Design Services Agreement with Pacific Advanced Civil Engineering, Inc. (PACE) for the Larsson Street Booster Pump Station Upgrade Project for \$149,810 (Public Works Director Katsouleas). [19-0447](#)

ADOPT RESOLUTION NO. 19-0108

The recommendation for this item was approved on the Consent Calendar.

7. Consider Second Reading and Adopting an Ordinance Amending Manhattan Beach Municipal Code Chapter 7.28 - Undergrounding of Public Utility Facilities (Public Works Director Katsouleas). [19-0470](#)

ADOPT ORDINANCE NO. 19-0017

The recommendation for this item was approved on the Consent Calendar.

8. Formally Accept as Complete the Manhattan Avenue and Highland Avenue Pavement Rehabilitation and Curb Ramp Improvements Project Constructed by All American Asphalt; Authorize Filing a Notice of Completion with the County Recorder; and Approve Release of the Retention for \$51,978 (Public Works Director Katsouleas). [19-0458](#)

APPROVE

The recommendation for this item was approved on the Consent Calendar.

9. Consider Adopting a Resolution Approving Amendment No. 6 with HDR Engineering, Inc.'s Existing Professional Services Agreement for Continued Project Management and Engineering Technical Support Services for the Sepulveda Boulevard Bridge Widening Project in an Amount Not-to-Exceed \$89,000 (Public Works Director Katsouleas). [19-0487](#)

ADOPT RESOLUTION NO. 19-0112

The recommendation for this item was approved on the Consent Calendar.

10. Consider Adopting a Resolution Awarding RFP No. 1176-19 to Advanced Imaging Strategies Approving Five-Year Lease and Maintenance / Support Services Agreements for Multifunction (Copy, Scan, Print, Fax) Machines with an Estimated Value of \$160,000 Annually (Interim Information Technology Director Griffin). [19-0113](#)

ADOPT RESOLUTION NO. 19-0110

The recommendation for this item was approved on the Consent Calendar.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

I. PUBLIC HEARINGS

11. Consider Adopting a Resolution Regarding an Application to Allow an Office Use on the Ground Floor of a Building Previously Occupied by a Bank at 1419 Highland Avenue (Zebrowski).

[19-0471](#)**a) CONDUCT PUBLIC HEARING DE NOVO****b) ADOPT RESOLUTION NO. 19-0111 CONDITIONALLY
APPROVING THE USE PERMIT**

Community Development Department, Assistant Planner Ted Faturos provided the PowerPoint presentation and responded to City Council questions.

Mayor Hersman opened the floor to public comment. The following individual(s) spoke:

*Kelly Stroman
Tony Alcantez
Brett Zebrowski*

Seeing no further requests to speak, Mayor Hersman closed the floor to public comments.

City Attorney Quinn Barrow provided clarification.

Applicant Brett Zebrowski responded to City Council questions.

City Manager Bruce Moe provided clarification.

City Clerk Liza Tamura provided clarification.

A motion was made by Mayor Pro Tem Montgomery, seconded by Councilmember Napolitano, adopt Resolution No. 19-0111, approving a use permit allowing a ground floor office use at 1419 Highland Avenue (Zebrowski), as amended to include no amplified sound allowed and for staff to return with a one-year update. The motion carried by the following vote:

Aye: 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

J. GENERAL BUSINESS

12. Consider Modifying Construction Hours on Saturdays (Interim Community Development Director Gibson). [19-0473](#)

RECEIVE REPORT AND PROVIDE DIRECTION

Interim Community Development Director Jeffery Gibson provided the staff presentation and responded to City Council questions.

Mayor Hersman opened the floor to public comment. The following individual(s) spoke:

*Lynn Harris
Rose Austin
Ray Joseph
Peter Peldione*

Seeing no further requests to speak, Mayor Hersman closed the floor to public comments.

City Council gave the following direction for staff to return with the following information:

-How many homes are under construction for the calendar years 2018 and 2019. The beginning date of construction will be based on when a permit is issued.

-How much additional time would be added to a project by modifying construction hours on Saturdays.

-Any Cities that have incentives for those projects that are completed quickly.

-Clarification for the types of construction discussed and define construction.

-Pros and cons of construction hours varying for different areas within the City.

At 8:11 PM City Council recessed and reconvened at 8:23 PM with all Councilmembers present.

13. Consider the Installation of Public WiFi for the Metlox Plaza (Interim Information Technology Director Griffin).

[19-0475](#)

DISCUSS AND PROVIDE DIRECTION

Interim Information Technology Director Patrick Griffin provided the staff presentation.

Interim Information Technology Director Griffin and City Manager Bruce Moe responded to City Council questions.

Mayor Hersman opened the floor to public comment.

Seeing no requests to speak, Mayor Hersman closed the floor to public comments.

A motion was made by Mayor Pro Tem Montgomery, to approve the installation of public WiFi at Metlox Plaza. The motion was withdrawn by Mayor Pro Tem Montgomery.

City Council directed staff to return with additional information regarding public WiFi for the Metlox Plaza as part of the upcoming budget process.

14. Quarterly Update on the Fiscal Year 2019-2020 City Council Work Plan (City Manager Moe).

[19-0489](#)

RECEIVE REPORT

Management Services, Senior Management Analyst George Gabriel provided a brief staff presentation.

Senior Management Analyst Gabriel, City Manager Bruce Moe, Interim Information Technology Director Patrick Griffin, Interim Community Development Director Jeffery Gibson and Police Chief Derrick Abell responded to City Council questions.

Mayor Hersman opened the floor to public comment.

Seeing no requests to speak, Mayor Hersman closed the floor to public comments.

This item was received and filed by order of the Chair.

K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

15. City Council Requests.

Mayor Pro Tem Montgomery reported that he attended the National League of Cities - 2019 Annual Business Meeting, from November 20-23, 2019, in San Antonio, Texas, and provided a brief report on the conference.

16. Consider Request by Mayor Hersman and Councilmember Stern to Discuss a Street Sweeping Opt-Out Program for Residents and Businesses (Public Works Director Katsouleas).

[19-0490](#)

DISCUSS AND PROVIDE DIRECTION

Public Works Director Stephanie Katsouleas provided a brief staff report and responded to City Council questions.

Mayor Hersman opened the floor to public comment.

Seeing no requests to speak, Mayor Hersman closed the floor to public comments.

After City Council discussion, the City Council took no action.

17. Consider Request by Mayor Pro Tem Montgomery and Councilmember Napolitano to Consider a Fee Waiver Request for Third-Party Costs for the Manhattan Beach Fireworks (Parks and Recreation Director Leyman).

[19-0486](#)

DISCUSS AND PROVIDE DIRECTION

Parks and Recreation Director Mark Leyman provided a brief staff presentation and responded to City Council questions.

City Attorney Quinn Barrow provided clarification.

A motion was made by Mayor Pro Tem Montgomery, seconded by Councilmember Napolitano, to approve the fee waiver request for third-party costs for the Manhattan Beach Fireworks. The motion carried by the following vote:

Aye: 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

L. FUTURE AGENDA ITEMS

18. Agenda Forecast (City Clerk Tamura).
DISCUSS AND PROVIDE DIRECTION

[19-0405](#)

None.

M. CITY MANAGER REPORT

None.

N. CITY ATTORNEY REPORT

None.

O. INFORMATIONAL ITEMS**19. Commission Minutes:**[19-0493](#)

This Item Contains Minutes of the following City Commission Meetings and Subcommittee Meeting:

- a) PPIC Meeting Minutes of July 25, 2019 (Interim Community Development Director Gibson)
- b) PPIC Meeting Minutes of September 26, 2019 (Interim Community Development Director Gibson)
- c) Library Commission Meeting Minutes of October 7, 2019 (Parks and Recreation Director Leyman)
- d) Cultural Arts Commission Meeting Minutes of October 21, 2019 (Parks and Recreation Director Leyman)
- e) Planning Commission Action Meeting Minutes of October 23, 2019 (Interim Community Development Director Gibson)
- f) Finance Subcommittee Action Meeting Minutes of October 24, 2019 (Finance Director Charelian).

INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

P. CLOSED SESSION

None.

Q. ADJOURNMENT

At 9:23 PM, Mayor Hersman adjourned the meeting in memory of long time Manhattan Beach resident Anthony Napolitano and retired Manhattan Beach Police Chief Hugh O'Brien.

The meeting was adjourned to a 4:00 PM, Closed Session meeting, on Tuesday, December 17, 2019, in the City Council Chambers.

Martha Alvarez
Recording Secretary

Nancy Hersman
Mayor

ATTEST:

Liza Tamura
City Clerk