

TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
4/9/2019	<i>CIP Study Session – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
4/16/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 3/5 City Manager – 3/12 City Attorney – 3/19 City Manager – 4/2 Packet – 4/10
	Pledge – Pennekamp Elementary School
19-0085	1. Recognition to Manhattan Beach’s Certified Green Businesses (Ceremonial)
19-0088	2. Proclamation Declaring the Month of April, 2019 as Earth Month (Ceremonial)
19-0173	3. Proclamation Declaring the Month of April, 2019 as National Poetry Month (Ceremonial)
19-0174	4. Presentation of Certificates of Recognition to the Mira Costa High School Students for Receiving the Circle Award for Excellence in Poetry Composition (Ceremonial)
19-0175	5. City Council Minutes (City Clerk Tamura) (Consent)
19-0166	6. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
19-0130	7. Consideration of Awarding RFP No. 1201-19 to Audurra Group, Inc. dba AndersonPenna Partners, Inc. for Engineering Design Services for the Street Resurfacing Project for \$155,763 (Public Works Director Katsouleas) (Consent)
19-0151	8. Consideration of Awarding Bid #1207-19 to --- for the Purchase of Solar Pathway Lights in the Amount of \$67,092 (Public Works Director Katsouleas) (Consent)
NO FILE	9. Formally Accept Leadership Manhattan Beach Class Project Donation of AED Units for Manhattan Beach Police Department Vehicles (Police Chief Abell) (General Business)
19-0029 WP	10. Proposed Donation Policy from the Parks and Recreation Commission and Donation Program Options (Parks and Recreation Director Leyman) (General Business)
NO REPORT	11. Request by Councilmember Montgomery and Mayor Napolitano to Discuss the Possibility of Installing Parking Meters on Parkview Avenue (City Council)
NO REPORT	12. Request by Mayor Napolitano to Provide Information on Beach Buggies as a Transportation Option (City Council)
NO REPORT	13. Request by Councilmember Montgomery and Mayor Pro Tem Hersman to Consider Providing Custodial Services at Roundhouse Aquarium (City Council)
19-0098	14. Agenda Forecast (Informational)
4/23/2019	<i>Work Plan Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
4/30/2019	<i>Boards and Commissions Interviews – (TBD) Tuesday</i>
Deadlines	
	Pledge –

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
5/7/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 3/26 City Manager – 4/2 City Attorney – 4/9 City Manager – 4/23 Packet – 5/1
	Pledge – Grand View Elementary School
	1. Proclamations for the Month of May: (Ceremonial) a) Declaring May 2019 as National Fire Services Day b) Declaring May 2019 as National Municipal Clerks Week c) Declaring May 2019 as National Peace Officers Memorial Day d) Declaring May 2019 as National Police Week e) Declaring May 2019 as National Public Works Week f) Declaring May 2019 as National Building Safety Month g) Declaring May 2019 as National Older Americans Month
	2. Recognition to Manhattan Beach Police Department Volunteers (Ceremonial)
	3. Recognition of Student Participants from the Grades of Green Waste Campaign for Competing to Win Sustainability Grant Funding (Ceremonial)
	4. City Council Minutes (City Clerk Tamura) (Consent)
19-0167	5. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
19-0140	6. Consideration of Approving the Assessment Engineer’s Report for Annual Levy of Streetlighting Assessments for Fiscal Year 2019-2020 (Finance Director Charelian) (Consent)
19-0141	7. Consideration of City Council’s Intention to Provide for Annual Levy and Collection of Assessments for Street Lighting Maintenance and Setting of Public Hearing for June 18, 2019 (Finance Director Charelian) (Consent)
19-0139	8. Consideration of Intention to Provide for Annual Levy and Collection of Assessments for the Downtown Business Improvement District and Setting June 18, 2019 for a Public Hearing (Finance Director Charelian) (Consent)
19-0176	9. Consider Awarding a Professional Design Service Agreement to Quantum Quality Consulting, Inc for the Storm Drain Infrastructure Improvement Project for \$159,110 in Response to RGP #1200-19SD (Public Works Director Katsouleas) (Consent)
19-0111	10. Consideration of Awarding RFP No. 1177-19 to --- Approving an Agreement for the Purchase of Storage Area Network Solution and Installation Services with an Estimated Value of \$---; and Consideration of Awarding RFP No. 1190-19 to --- Approving an Agreement for the Purchase of Enterprise Backup Solution and Installation Services with an Estimated Value \$--- (Information Technology Director Taylor) (Consent)
	11. Appointments to City Boards and Commissions (City Clerk Tamura) (General Business)
19-0137	12. Proposed Two-Year Operating Budget for Fiscal Year --- and --- (Finance Director Charelian) (General Business)
	13. Agenda Forecast (Informational)
5/14/2019	<i>Budget Study Session #1 – 6:00 PM Tuesday (Tentative)</i>
Deadlines	
	Pledge –

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
5/21/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 4/9 City Manager – 4/16 City Attorney – 4/23 City Manager – 5/7 Packet – 5/15
19-0168 19-0112 19-0178 19-0157 19-0123	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Consideration of an Agreement with --- for a Three-Year Contract for Sand Dune Park Restoration Services with an Estimated Value of \$---; Waive Formal Bid Requirements Pursuant to Manhattan Beach Municipal Code Section 2.36.140 (Parks and Recreation Director Leyman) (Consent)
	4. Consider Awarding a Professional Design Service Agreement to SA Associates, Inc. for the Sewer Infrastructure Improvement Project for \$205,000 in Response to RFP No. 1200-19S (Public Works Director Katsouleas) (Consent)
	5. Conduct Public Hearing Regarding Ordinance No. 19--- Updating the Tree Ordinance (Public Works Director Katsouleas and Community Development Director McIntosh) (Public Hearing)
	6. Appointments to City Boards and Commissions (Tentative) (City Clerk Tamura) (General Business)
	7. Report on County Fire Services (Acting Fire Chief Abell) (General Business)
	8. Update on Leafblowers Including Recommendations by the Sustainability Task Force (Community Development Director McIntosh) (General Business)
	9. Discussion on Pesticides (Public Works Director Katsouleas) (General Business)
5/23/2019	<i>Budget Study Session #2 – 6:00 PM Thursday (Tentative)</i>
Deadlines	
	Pledge –
6/3/2019	<i>Parks and Recreation Commission, Cultural Arts Commission and Library Commission Joint Meeting – 6:00 PM Monday</i>
Deadlines	
	Pledge –

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
6/4/2019	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Hersman/Mayor Pro Tem Montgomery</i>
Deadlines	Finance – 4/23 City Manager – 4/30 City Attorney – 5/7 City Manager – 5/21 Packet – 5/29
19-0169 19-0113 19-0142 CIC-3	Pledge – Pacific Elementary School
	1. City Council Reorganization Report (Reorganization)
	2. Public Safety Recognition (Ceremonial) a) Police Officer of the Year b) Medal of Valor Recipients
	3. Recognition to Outgoing Commissioners (Ceremonial)
	4. City Council Minutes (City Clerk Tamura) (Consent)
	5. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	6. Consideration of Awarding RFP No. 1176-19 to --- Approving a Five-Year Lease Agreement for Multifunction Devices with an Estimated Value of \$--- (Information Technology Director Taylor) (Consent)
	7. Conduct Public Hearing Regarding the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing)
	8. Conduct Public Hearing Regarding the Adoption/Approval of Fiscal Year 2019-2020 Operating Budget and Establishing an Appropriation Limit (Finance Director Charelian) (Public Hearing)
	9. Conduct Public Hearing Regarding the Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2019-2020 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse the Fiscal Year 2018-2019 Assessments Collected (Finance Director Charelian) (Public Hearing)
	10. Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director Charelian) (CIC)
	11. Agenda Forecast (Informational)

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
6/18/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 5/7 City Manager – 5/14 City Attorney – 5/21 City Manager – 6/4 Packet – 6/12
19-0144	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Consider of Adopt Ordinance No. 19--- to Adopt a Resolution Amending Manhattan Beach Municipal Code Section 13.02 Regulation of Telecommunications Facilities (Community Development Director McIntosh) (Consent)
	4. Conduct Public Hearing Regarding Annual Levy and Collection of Street Lighting and Landscaping District Maintenance Assessments for Fiscal Year 2019-2020 (Finance Director Charelian) (Public Hearing)
	5. Approval of an Additional \$24,500 and Disbursement of Funds from the Public Art Trust Fund for the Installation of Seven Murals in Manhattan Beach City Facilities (Parks and Recreation Director Leyman) (General Business)
	6. Information on Ramifications/Update of Federal Communications Commission Decisions on Telecommunication Devices/Facilities (Community Development Director McIntosh) (General Business)
	7. Report on Roundabouts in Lieu of Stop Signs (Community Development Director McIntosh) (General Business)
	8. Report on Pipes Throughout the City and Maintenance/Replacement Schedule (Aviation Boulevard Sinkhole) (Public Works Director Katsouleas) (General Business)
	9. Update on Citywide Signage Options and Priorities (Public Works Director Katsouleas) (General Business)
19-0047	10. Agenda Forecast (Informational)
6/19/2019	<i>Planning Commission and Parking and Public Improvements Commission Joint Meeting – 6:00 PM Wednesday</i>
Deadlines	
	Pledge –
7/2/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 5/21 City Manager – 5/28 City Attorney – 6/4 City Manager – 6/18 Packet – 6/26
19-0032	Pledge –
	1. Proclamation Declaring July 2019 as Parks and Recreation Month (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
19-0153	4. Conduct Public Hearing Regarding Consideration of Amending the Manhattan Beach Municipal Code, Section 13.02 Regulation of Telecommunications Facilities, and Making a Determination of Exemption Under CEQA (Community Development Director McIntosh) (Public Hearing)
	5. Update on Centralized Citywide Contract Management Systems (Information Technology Director Taylor and City Clerk Tamura) (General Business)
	6. Consider Adoption of Resolution No. 19--- Establishing Stop Signs at the Intersection of Manhattan Avenue and 26 th Street, and at Manhattan Avenue and 27 th Street (Community Development Director McIntosh) (General Business)
	7. Agenda Forecast (Informational)

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
7/16/2019	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 6/4 City Manager – 6/11 City Attorney – 6/18 City Manager – 7/2 Packet – 7/10
19-0145 19-0147	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Conduct Public Hearing Approving the Annual Stormwater Service Fee for Fiscal Year 2019-2020 (Finance Director Charelian) (Public Hearing)
	4. Conduct Public Hearing for Consideration of Amendments to the Municipal Code and Local Coastal Program (LCP) Related to Residential Regulations for Location of Air Conditioning Units (Community Development Director McIntosh) (Public Hearing)
	5. Agenda Forecast (Informational)
8/6/2019	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 6/25 City Manager – 7/2 City Attorney – 7/9 City Manager – 7/23 Packet – 7/31
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
8/20/2019	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 7/9 City Manager – 7/16 City Attorney – 7/23 City Manager – 8/6 Packet – 8/14
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Conduct Public Hearing Regarding a Six-Month Trial Basis Assessment of the Measures for West Marine Avenue Neighborhood Traffic Management Plan (Community Development Director McIntosh) (Public Hearing)
	4. Report on Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System) (Police Chief Abell) (General Business)
	5. Update on Emergency Preparedness (Acting Fire Chief Abell) (General Business)
	6. Information Regarding Cannabis and Potential Tax Revenue (Community Development Director McIntosh) (General Business)
	7. Agenda Forecast (Informational)
9/3/2019	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 7/23 City Manager – 7/30 City Attorney – 8/6 City Manager – 8/20 Packet – 8/28
19-0163	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Update on Citywide Signage Option and Priorities (Public Works Director Katsouleas) (General Business)
	4. Agenda Forecast (Informational)
9/17/2019	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 8/6 City Manager – 8/13 City Attorney – 8/20 City Manager – 9/3 Packet – 9/11
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. 6-Month Report Update Regarding the Safe Routes to School Pedestrian Improvements Project on Blanche Road and 29 th Street (Community Development Director McIntosh) (General Business)
	4. Agenda Forecast (Informational)

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
10/1/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 8/20 City Manager – 8/27 City Attorney – 9/3 City Manager – 9/17 Packet – 9/25
	Pledge –
	1. Declaring October 2019 as National Community Planning Month (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	4. Update on User Fee Cost Allocation Study (Finance Director Charelian) (General Business)
	5. Update on Possible Additional Locations for ALPR Cameras on Sepulveda Blvd. and Artesia (Including Private Businesses) (Police Chief Abell) (General Business)
	6. Agenda Forecast (Informational)
10/15/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 9/3 City Manager – 9/10 City Attorney – 9/17 City Manager – 10/1 Packet – 10/9
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
11/5/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 9/17 City Manager – 9/24 City Attorney – 10/1 City Manager – 10/22 Packet – 10/30
	Pledge –
	1. Proclamation Declaring November 2019 as National Caregivers Month (Ceremonial)
	2. Recognition to the Winners of the 2019 Fire Department Annual “Home Escape Plan” (Ceremonial)
	4. City Council Minutes (City Clerk Tamura) (Consent)
	5. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	6. Additional Information Regarding Roadway Safety Bollards/Barricade Project (Public Works Director Katsouleas) (General Business)
	7. Agenda Forecast (Informational)
11/18/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 10/8 City Manager – 10/15 City Attorney – 10/22 City Manager – 11/5 Packet – 11/13
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
12/3/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 10/22 City Manager – 10/29 City Attorney – 11/5 City Manager – 11/19 Packet – 11/27
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
12/17/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 11/5 City Manager – 11/12 City Attorney – 11/19 City Manager – 12/3 Packet – 12/11
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
WP 3/9/18	Taylor	IT	Update on Portable Recording Equipment	Q3 2019
WP 3/9/18	HR Director	HR	Employee Handbook	July 2019
5/30/17	City Council	CC	Discussion of Potential City Store	TBD
WP 3/9/18	Abell Fire Chief	PD FD	Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System)	TBD
7/17/18	Napolitano	PW	Overview of Requirements for Stormwater Permit	Q1 2019
1/15/19	Montgomery	PW	Update on Parking Management (Parking Meter Solution)	TBD
2/19/19	City Council	CD	Information on the Use of Single-Use Plastic Bottles at City Events and Facilities	TBD

CITY COUNCIL REQUESTS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
WP 3/9/18	HR Director	HR	Collective Bargaining Negotiations with Labor Groups	TBD
3/9/18	City Council	MS	Proposed Draft City Council Communications Policy	TBD
7/17/18	City Council	FN	Update of Options for Increasing Stormwater Service Fees for the Fiscal Year 2019-2020 (Finance Subcommittee)	Spring 2019
8/8/18	Howorth	CD	Presentations on Ocean Desalination Plan Proposed by West Basin Municipal Water District	TBD
11/20/18	Napolitano	PW	Feasibility Study Conducted in 60-Days Considering the Space and Possibility of Expanding the Little Red House	4/9/19
7/17/18	City Council	CD	Receive and File Update on Ridership for Beach Cities Transit Line 109	TBD
12/18/18	City Council	CD	Update on Cost Estimates and ADA Accessibility for the Proposed Catalina Classic Paddleboard Race Bronze Sculpture at the South End of the Pier	TBD
2/5/19	Montgomery	MS	Information on Opt-In Insurance Program (Homeline Service Warranty)	TBD
2/5/19	Montgomery	MS	Discussion of Electioneering at Public Facilities	TBD

FUTURE MEETINGS TO BE SCHEDULED

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
		CC	Joint Meeting with Manhattan Beach Unified School Districts	TBD
		CC	Fiber Master Plan Study Session	TBD

Please note that all items with “**WP**” indicate that the item was added at the March 9, 2018, City Council – Work Plan Meeting