

**CITY OF MANHATTAN BEACH  
MINUTES OF THE LIBRARY COMMISSION**

March 13, 2017

6:30 p.m.

Manhattan Beach Library Community Room

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**A. CALL TO ORDER**

The meeting was called to order at 6:29 PM.

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

Present: Commissioners Kunkee, Casady and Elasowich

Absent: Commissioner Hustvedt

Others Present: Recreation Services Manager, Eve Kelso

**D. APPROVAL OF MINUTES**

February 13, 2017 - Commissioner Elasowich moved to approve the February 13, 2017 minutes as written. Commissioner Casady seconded the motion. The motion passed.

Ayes: Commissioners Kunkee, Casady and Elasowich

Nays: none

Abstain: none

Absent: Commissioner Hustvedt

**E. CEREMONIAL**

None

**F. AUDIENCE PARTICIPATION (3-Minute Limit)**

Commissioner Kunkee opened the floor to audience participation.

**Melissa McCollum, Library Manager** –Ms. McCollum presented the following regarding library programs:

Programming Updates

- Beyond Books was a great success
- Partnership with Beach Cities Health District and City of Manhattan Beach for the Taste of Blue Zones went well and Ms. McCollum hopes to be asked to partner again next year.
- Other programming planned: Teen/Adult drawing classes, STEAM Wednesdays, MakMo Mobile Makerspace, Library Birthday party 4/29/17, bicycle skills course for Pre-K-2<sup>nd</sup> graders in partnership with Beach Cities Cycling Club and the South Bay Bicycling Coalition

- New iCount/Social Inclusion Focus from the County Library and Manhattan Beach Community. The County Library is developing equity training for all paid staff members in each library in the system to look at ways to remove barriers to access regardless of race, gender, identity, economics, age and ability. A committee comprised of City, School, library, youth, parents, older adults, Clergy Law Enforcement and more is also looking at ways to celebrate diversity and empower all members of our community.
- Discover & Go – online service offered by the County Library allows adults to book free family passes to local museums and cultural attractions. More information available on [www.colapublib.org](http://www.colapublib.org) or at the library
- Ms. McCollum distribute the march calendar and Teen Friends of the Library announcement.

The floor was closed to public comment.

## **G. GENERAL BUSINESS**

### **16/1114.1 Discussion of work plan items for City Council consideration**

Commissioners discussed the draft work plan prepared by Commissioner Casady. The workplan draft includes the following:

Specific aims of the plan are to clarify the Commission’s purpose, role and function; and to support, enhance and encourage use of the library.

A preliminary proposed working plan calendar was discussed.

September – Commissioners meet school librarians - it was decided that Commissioner Elasowich would contact the various school librarians to determine the best month to meet.

October – Community Outreach, it was decided that potential questions for a survey should go through Melissa for Library administration input before sending out. Using “Open City Hall” for feedback was one idea.

November – MBLC presents a lunchtime speaker at the library, catered by local restaurant - various options were discussed including charging a fee, not charging a fee and location of speaker event (Library vs. Joslyn).

December – E-book lending, Digital December

January – Online job & career-related resources

February – Lunch speaker at library

March – Kids Speak to Library Commission meeting (competition)

April – New business opportunities for MB entrepreneurs

May – Lunch speaker at Library – Library birthday

June – Summer reading and Roundhouse Aquarium display at Library

July – New Skill Symposium – also annual attendance stats

August – Intergenerational Comedy Night at the Library

For the next meeting, commissioners agreed to bring bios to share with each other as a way to get to know each other's backgrounds better. The idea to share bios is included in the Work Plan as a way to help welcome new commissioners.

Since it is still unclear how the work plans will be submitted to City Council, Recreation Services Manager, Eve Kelso suggested that the Commission prioritize ideas, so that City Council would clearly understand which ones were more important to the Commission.

**H. COMMISSION ITEMS**

Commissioners discussed girl scouts maintaining up to 4 of the 6 existing Little Free Libraries in the community. It was agreed that the two at the Civic Center location should be taken down. Commissioner Elasowich has received commitments from scout groups to take on this duty.

**I. STAFF ITEMS**

**J. ADJOURNMENT**

Commissioner Elasowich moved to adjourn. Commissioner Casady seconded the motion. The motion passed.

Ayes: Commissioners Kunkee, Casady and Elasowich

Nays: None

Abstain: None

Absent: Commissioner Hustvedt

The meeting was adjourned at 7:35 PM.