

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, August 5, 2025

6:00 PM

City Council Reorganization

City Council Chambers and Zoom

City Council Regular Meeting

ELECTED OFFICIALS

Mayor Amy Thomas Howorth

Mayor Pro Tem David Lesser

Councilmember Joe Franklin

Councilmember Nina Trieu Tarnay

Councilmember Steve S. Charelian

PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO:

www.manhattanbeach.gov/departments/city-clerk/city-council-meetings-agendas-and-minutes

A. CALL MEETING TO ORDER

Mayor Howorth called the meeting to order.

B. PLEDGE TO THE FLAG

Manhattan Beach Unified School District President Wysh Weinstein led the Pledge of Allegiance.

C. ROLL CALL

Roll Call led by City Clerk Liza Tamura.

Present: 3 - Councilmember Franklin, Councilmember Charelian and Mayor Pro Tem Lesser

Absent: 1 - Councilmember Tarnay

D. CEREMONIAL CALENDAR

None.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Charelian, seconded by Councilmember Franklin, to approve the agenda and waive full reading of ordinances. The motion carried by the following vote:

Aye: 4 - Franklin, Charelian, Howorth and Lesser

Nay: 0

Absent: 1 - Tarnay

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Waste Management Recycling Education Representative Bobby Bell provided an update on last weekend's Free Paper Shredding Event at Mira Costa High School, reporting that 6.15 tons of documents were securely shredded and recycled. He also announced that the final Free Paper Shredding Event of the year will take place on October 18, 2025.

Police Chief Rachel Johnson invited the community to attend the upcoming "Cones With a Cop" event at Handel's Ice Cream on August 13, 2025, from 3:00 PM to 5:00 PM.

Los Angeles County Library West Regional Administrator Don Rowe introduced Cassandra Sargent as the new Manager of the Manhattan Beach Library.

Library Manager Cassandra Sargent invited the community to several upcoming events at the Manhattan Beach Library: the Summer Discovery Wrap-Up Party on August 7, 2025, from 11:00 AM to 12:00 PM; "Anime Your Way," a step-by-step anime drawing workshop on August 14, 2025, from 3:00 PM to 4:00 PM; and a cello performance by Chelsea Wong on August 30, 2025, from 2:00 PM to 3:00 PM.

Beach Cities Health District Boardmember Jane Diehl announced the upcoming Purpose Workshop and Social Connection Fair, taking place at the Redondo Beach Center for Spiritual Living on August 16, 2025, from 1:30 PM to 3:30 PM.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Mayor Howorth opened the floor to public comments. The following individual(s) spoke:

Martha Andreani - Historical Society Trailer (Item No. 5)

Police Chief Rachel Johnson - DUI Checkpoint, Bicycle Citations and Campaign "Call Us" and responded to City Council questions.

Adam Hedman - Parking Pads

Ray Joseph - Cell Phone Coverage and Power Outage

Councilmember Charelian commented on how he appreciated the comments by Martha Andreani regarding Agenda Item No. 5, and asked about any plans regarding the preservation of historical documents.

Parks and Recreation Director Mark Leyman responded that the library needed assessment and staff was looking at long-term solutions in addition with HAI (consultant) was assisting in the preservation of the digital collection.

Kristin Long - Historical Society Trailer (Item No. 5)

Seeing no further requests to speak, Mayor Howorth closed the floor to public comments.

H. REORGANIZATION

- 1. City Council Reorganization: [25-0336](#)
 - a) Recognition of Outgoing Mayor Howorth
 - b) Selection of Mayor
 - c) Selection of Mayor Pro Tem

(No Budget Impact) (City Clerk Tamura).

SELECT NEW MAYOR AND MAYOR PRO TEM

Mayor Pro Tem Lesser, Councilmember Franklin, Councilmember Charelian and Councilmember Tarnay (via recorded message) recognized outgoing Mayor Howorth for her service during her tenure as the Mayor of Manhattan Beach.

The following agencies presented certificates:

Jane Diehl on behalf of Beach Cities Health District

Jessalyn Waldron on behalf of Supervisor Holly Mitchell's Office

Edward Feves on behalf of State Senator Ben Allen's Office

Mayor Rob Saemann, on behalf of the City of Hermosa Beach's City Council

Chloe Tachibana on behalf of Assemblymember Al Muratsuchi's Office

Outgoing Mayor Howorth provided comments regarding her term as Mayor.

A motion was made by Councilmember Franklin, seconded by Councilmember Charelian, to nominate Mayor Pro Tem Lesser as Mayor. The motion carried by the following vote:

Aye: 4 - Charelian, Howorth, Lesser and Franklin

Nay: 0

Councilmember Tarnay (via recorded message), Councilmember Franklin, Councilmember Charelian and Councilmember Howorth recognized upcoming Mayor Lesser.

Mayor Lesser provided comments regarding his upcoming term as Mayor.

A motion was made by Mayor Lesser, seconded by Councilmember Charelian, to nominate Councilmember Franklin as Mayor Pro Tem. The motion carried by the following vote:

Aye: 4 - Charelian, Howorth, Lesser and Franklin

Nay: 0

Mayor Pro Tem Franklin provided comments regarding his upcoming term as Mayor Pro Tem.

Mayor Lesser provided that the City Council Assignments would appear on the August 19, 2025, agenda.

I. RECESS AND RECONVENE

At 7:12 PM, the City Council recessed and reconvened at 7:31 PM with all City Councilmembers present except Councilmember Tarnay, who is absent.

J. CONSENT CALENDAR (APPROVE)

A motion was made by Howorth, seconded by Councilmember Charelian, that this item be accept. The motion carried by the following vote:

Aye: 4 - Franklin, Charelian, Howorth and Lesser

Nay: 0

A motion was made by Howorth, seconded by Councilmember Charelian, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 4 - Franklin, Charelian, Howorth and Lesser

Nay: 0

Absent: 1 - Tarnay

2. City Council Minutes:

[25-0339](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes of July 14, 2025
- b) City Council Regular Meeting Minutes of July 15, 2025
- c) City Council Special Meeting Minutes of July 28, 2025
(City Clerk Tamura).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

3. Declaration of Proclamations for the Following: [25-0366](#)
a) August 5, 2025, as National Night Out
b) August 3-9, 2025, as National Farmers Market Week
c) August 21, 2025, as National Senior Citizens Day
d) August 2025, as International Peace Month
e) August 2025, as National Water Quality Month
f) August 2025, as National Dog Month

PROCLAIM

The recommendation for this item was approved on the Consent Calendar.

4. Consideration of a Resolution Amending the Conflict of Interest Code for the City of Manhattan Beach; and Adopting a Resolution Ratifying the Conflict of Interest Code for the Manhattan Beach Capital Improvements Corporation (No Budget Impact) (City Clerk Tamura). [25-0338](#)

ADOPT RESOLUTION NOS. 25-0095 AND 25-0096

The recommendation for this item was approved on the Consent Calendar.

5. Consideration of Approval of a Lease with WillScot for the Rental of One Modular Trailer to Replace an Existing Storage Trailer (Located next to the Red House in Polliwog Park) that houses the City's Historical Collection, and Allocation of Public Art Funds in the Amount of \$100,399.68 (No Budget Impact) (Parks and Recreation Director Leyman). [25-0174](#)

A) WAIVE FORMAL BIDDING DUE TO COOPERATIVE

PURCHASING

B) APPROVE LEASE

C) ALLOCATE FUNDS

The recommendation for this item was approved on the Consent Calendar.

6. Consideration of a Girl Scout Silver Award Proposal (No Budget Impact) (Parks and Recreation Director Leyman). [25-0285](#)

APPROVE

The recommendation for this item was approved on the Consent Calendar.

7. Consideration of a Second Reading and Adoption of an Ordinance Renewing the City's Military Equipment Policy (No Budget Impact) (Police Chief Johnson). [25-0352](#)

ADOPT ORDINANCE NO. 25-0007

The recommendation for this item was approved on the Consent Calendar.

8. Consideration of a Resolution Approving Amendment No. 2 to the Agreement with Control Automation Design, Inc., for Drinking Water SCADA System Programming, Maintenance, and Troubleshooting Services at a Cost Not-to-Exceed \$374,900 (Budgeted) (Interim Public Works Director Semaan). [25-0330](#)

ADOPT RESOLUTION NO. 25-0101

The recommendation for this item was approved on the Consent Calendar.

9. Consideration of Accepting as Complete Work Performed by Square Signs, LLC, dba Front Signs for the Vehicle, Parking and Pedestrian Sign Improvements Project (Wayfinding Sign Program) Phase I (No Budget Impact) (Interim Public Works Director Semaan). [25-0345](#)

- A) **ACCEPT**
- B) **AUTHORIZE**

The recommendation for this item was approved on the Consent Calendar.

10. Consideration of a Resolution Terminating the Local Emergency for the Lot 3 Parking Structure (Unbudgeted) (Interim Public Works Director Semaan). [25-0358](#)

ADOPT RESOLUTION NO. 25-0102

The recommendation for this item was approved on the Consent Calendar.

K. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

L. PUBLIC HEARINGS

None.

M. GENERAL BUSINESS**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

11. Consideration of a Resolution Approving the Issuance of Not-to-Exceed [25-0244](#) \$13.4 Million Certificates of Participation Series 2025A to Reimburse the General Fund Balance for the Purchase of 400 Manhattan Beach Boulevard and Not-to-Exceed \$3.8 Million Certificates of Participation Series 2025B to Reimburse the City's General Fund for the Purchase of Public Safety Radio Communications Equipment; and Approving Trust Agreements, a Site Lease, a Lease Agreement, a Contract of Purchase, an Official Statement and a Continuing Disclosure Certificate (Budgeted) (Finance Director Bretthauer).

(Estimated Time: 30 Min.)

ADOPT RESOLUTION NO. 25-0103

Finance Director Libby Bretthauer and KNN Public Finance Director Larry Lom provided the PowerPoint presentation.

Finance Director Bretthauer, KNN Public Finance Director Lom, City Manager Talyn Mirzakhani and Stradling Yocca Carlson & Rauth Bond Council Kevin Civale responded to City Council questions.

Mayor Lesser opened the floor to public comments.

Seeing no requests to speak, Mayor Lesser closed the floor to public comments.

A motion was made by Councilmember Howorth, seconded by Councilmember Charelian, to adopt Resolution No. 25-0103, a resolution of the City Council of the City of Manhattan Beach approving trust agreements, a site lease, a lease agreement, a purchase contract, an official statement and a continuing disclosure certificate; and authorizing certain actions in connection with the execution and delivery of not-to-exceed \$13,400,000 certificates of participation series 2025A and not-to-exceed \$3,800,000 certificates of participation series 2025B. The motion carried by the following vote:

Aye: 4 - Franklin, Charelian, Howorth and Lesser

Nay: 0

N. RECESS CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION

At 8:04 PM, the City Council recessed to the Capital Improvements Corporation Board Meeting.

I. CALL MEETING TO ORDER

At 8:04 PM, President Howorth called the Capital Improvements Board Meeting to order.

II. ROLL CALL

Roll call led by Secretary Liza Tamura.

Present: 3 - Councilmember Franklin, Councilmember Charelian and Mayor Pro Tem Lesser

Absent: 1 - Councilmember Tarnay

III. PUBLIC COMMENTS ON CAPITAL IMPROVEMENTS CORPORATION

President Howorth opened the floor to public comments.

Seeing no requests to speak, President Howorth closed the floor to public comments.

IV. GENERAL BUSINESS

- 12. Reorganization of the Manhattan Beach Capital Improvements Corporation (No Budget Impact) (Chief Financial Officer Bretthauer).
(Estimated Time: 5 Min.)

[CIC-17](#)

ELECT A NEW PRESIDENT AND VICE PRESIDENT

A motion as made by Boardmember Franklin, seconded by Boardmember Charelian, to appoint Vice President Lesser as the new President. The motion carried by the following vote:

Aye: 4 - Franklin, Charelian, Howorth and Lesser

Nay: 0

A motion as made by Boardmember Howorth, seconded by Boardmember Charelian, to appoint Boardmember Franklin as the new Vice President. The motion carried by the following vote:

Aye: 4 - Franklin, Charelian, Howorth and Lesser

Nay: 0

13. Consideration of a Resolution Adopting a Conflict of Interest Code for the Manhattan Beach Capital Improvements Corporation (No Budget Impact) (Secretary Tamura). [CIC-18](#)

(Estimated Time: 5 Min.)

ADOPT RESOLUTION NO. CIC-13

A motion was made by Boardmember Howorth, seconded by Boardmember Charelian, to adopt Resolution No. CIC-13, a resolution of the Manhattan Beach Capital Improvements Corporation adopting the 2025 Conflict of Interest Code of the Manhattan Beach Capital Improvements Corporation. The motion carried by the following vote:

Aye: 4 - Franklin, Charelian, Howorth and Lesser

Nay: 0

14. Consideration of a Resolution Approving Trust Agreements, a Site and Facilities Lease, Lease Agreement, Contract of Purchase, and Assignment Agreement, and Authorizing the Taking of Certain Actions in Connection with the Execution and Delivery of Not-to-Exceed \$13.4 Million Certificates of Participation to Reimburse the City's General Fund for the Purchase of 400 Manhattan Beach Boulevard and Not-to-Exceed \$3.8 Million Certificates of Participation to Reimburse the City's General Fund for the Purchase of Public Safety Radio Communications Equipment (Chief Financial Officer Bretthauer). [CIC-19](#)

(Estimated Time: 10 Min.)

ADOPT RESOLUTION NO. CIC-14

A motion was made by Boardmember Howorth, seconded by Vice President Franklin, to adopt Resolution No. CIC-14, a resolution of the Manhattan Beach Capital Improvements Corporation approving trust agreements, site lease, lease agreement, contract of purchase, and assignment agreement; authorizing certain actions in connection with the execution and delivery of not-to-exceed \$13,400,000 Certificates of Participation series 2025A and \$3,800,000 Certificates of Participation series 2025B. The motion carried by the following vote:

Aye: 4 - Franklin, Charelian, Howorth and Lesser

Nay: 0

O. ADJOURN THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE THE CITY COUNCIL MEETING

At 8:07 PM, President Lesser adjourned the Capital Improvements Corporation Meeting and reconvened the City Council Meeting, with all City Councilmembers present except Councilmember Tarnay, who is absent.

P. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

15. City Council AB 1234 Reports. [25-0382](#)
RECEIVE AND FILE

None.

16. Consideration of a Request by Councilmember Tarnay and Mayor Pro
Tem Lesser to Discuss the City's Parking Pad Policy (City Manager
Mirzakhonian). [25-0372](#)
DISCUSS AND PROVIDE DIRECTION

Councilmember Charelian provided that he would be the third vote in order to have the item return on a future agenda.

The City Council directed staff to provide a comprehensive report on the City's Parking Pad Policy.

17. Consideration of a Request by Mayor Howorth and Councilmember
Tarnay to Discuss the Process for Placing Items on Future City Council
Agendas by Councilmembers (City Manager Mirzakhonian). [25-0373](#)
DISCUSS AND PROVIDE DIRECTION

Mayor Lesser provided that he would be the third vote in order to have the item return on a future agenda.

Councilmember Howorth clarified the nature of the request, and Mayor Lesser added that they would like to receive an update regarding Brown Act.

The City Council directed staff to provide a comprehensive report regarding the process for placing items on future City Council agendas by City Councilmembers.

Q. FUTURE AGENDA ITEMS

Councilmember Charelian requested to agendize a discussion regarding additional funding for the Aquarium Teaching Center.

City Manager Talyn Mirzakhonian stated that the staff report is tentatively scheduled to return to the City Council on September 2, 2025.

R. CITY MANAGER REPORT

City Manager Talyn Mirzakhanian thanked former Mayor Howorth for her leadership over the past 9.5 months, stating it had been an honor and a pleasure to serve under her direction. She also congratulated Mayor Lesser and Mayor Pro Tem Franklin on their respective appointments, expressed her enthusiasm for working with them, and wished them a successful 9.5-month term.

She also noted the success of the 62nd Annual Charlie Saikley 6-Man and 6-Women Volleyball Tournament held over the weekend, and extended a special thank you to Tournament Director Jay Saikley, as well as the Police, Fire, Public Works, and Parks and Recreation Departments for their support in ensuring a safe and successful event.

S. CITY ATTORNEY REPORT

None.

T. INFORMATIONAL ITEMS

18. Agenda Forecast (City Clerk Tamura). [25-0340](#)
INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

19. Commission Minutes: This Item Contains Minutes of the following City Commission Meetings: [25-0375](#)
a) Finance Subcommittee Action Meeting Minutes of March 31, 2025
(Finance Director Bretthauer)
b) Parks and Recreation Commission Meeting Minutes of May 29, 2025
(Parks and Recreation Director Leyman)
c) Cultural Arts Commission Meeting Minutes of June 16, 2025
(Parks and Recreation Director Leyman)
d) Parks and Recreation Commission Meeting Minutes of June 23, 2025
(Parks and Recreation Director Leyman)
e) Parking and Public Improvements Commission Meeting Minutes of June 26, 2025 (Interim Community Development Codron).
INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

U. CLOSED SESSION

None.

V. ADJOURNMENT

*At 8:12 PM, Mayor Lesser adjourned the meeting to the August 19, 2025,
Adjourned Regular City Council Meeting at 5:00 PM.*

Breana Contreras
Recording Secretary

David Lesser
Mayor

ATTEST:

Liza Tamura
City Clerk