

City of Manhattan Beach

*1400 Highland Avenue
Manhattan Beach, CA 90266*



Meeting Minutes - Draft

Tuesday, May 31, 2016

6:00 PM

Adjourned Regular Meeting - Budget Study Session #3

City Council Chambers

City Council Study Session

*Mayor Tony D'Errico
Mayor Pro Tem David J. Lesser
Councilmember Amy Howorth
Councilmember Wayne Powell
Councilmember Mark Burton*

PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO: www.citymb.info/city-officials/city-clerk/city-council-meetings-agendas-and-minutes

A. PLEDGE TO THE FLAG

Roger Lamont led the Pledge of Allegiance.

B. ROLL CALL

Present: 5 - D'Errico, Lesser, Howorth, Powell and Burton

C. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

Administrative Clerk II Martha Alvarez confirmed that the meeting was properly posted.

D. PUBLIC COMMENTS (2 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 5 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)

Will Areza spoke on public comments expressing concerns for the time limit of 2 minutes and for other areas during the meeting where the public could provide additional comments based on the information presented by staff. Also spoke on the hotel and the increase in budget amounts as presented to City Council.

Loli Ramezani spoke on the email message sent to City Council regarding the American Heart Association and requested for City Council to consider allocating a \$5,000 budget line item for next years budget where the money will go directly to the American Heart Association.

E. NEW BUSINESS

1. Budget Study Session #3: Fiscal Year 2016/17 and 2017/18 Biennial
Operating Budget (Finance Director Moe)

[16-0293](#)

DISCUSS AND PROVIDE DIRECTION

Mayor D'Errico used Attachment #1 of the Agenda Packet as the order in which the City Council would be asking questions.

Question 1 - Request for Metlox expenses to determine profitability.

Question 2 - Request for Bartel to provide written response to 4% question and comparisons to other agencies.

Question 3 - Request for information on recapitalization charges for 17-18 and future years.

Question 4 - Request for five year projection on West Basin operational cost increases. (Note: Does not include Desalination plant)

Question 5 - Request for total cost of Downtown Specific Plan, including staff time, banners, fliers, consultants, etc. Would like 1) "all-in" cost to date, and 2) incremental costs related to City's General Plan to conform to DT Specific Plan and LCP. Also compare 1996 cost of DT Strategic Plan in today's dollars.

Question 6 - Request list of agencies previously receiving block grants and amounts.

Question 7 - Request Attachment 2 list to be sorted by category (legal services, recruitment services, engineering, construction management, etc.)

Question 8 - Review grant opportunities with BCHD and request BCHD to fund the Older Adults Coordinator position.

The City Manager Mark Danaj and the following Department Heads responded to the City Council questions:

Finance Director Bruce Moe

Human Resources Director Teresia Zadroga - Haase

Public Works Director Tony Olmos

Community Development Director Marisa Lundstedt

Parks and Recreation Director Mark Leyman

Question 9 - Request for history of Information Technology division, functions of each position, and vision going forward.

For Question No. 9, and per the City Council's request, Agenda Item No. 2 was presentend at this time.

2. Presentation of Information Technology Department Functional Structure (Information Technology Director Taylor)

[16-0299](#)

RECEIVE REPORT

This item was moved out of order, to be presented during Question 9. - Request for history of Information Technology division, functions of each position, and vision going forward.

Information Technology Director Sanford Taylor provided staff presentation.

Information Technology Director Taylor and City Manager Mark Danaj responded to the City Council questions.

1. Budget Study Session #3: Fiscal Year 2016/17 and 2017/18 Biennial Operating Budget (Finance Director Moe)

[16-0293](#)

DISCUSS AND PROVIDE DIRECTION

Agenda Item No. 1 continued with Question 10 of Attachment #1.

Question 10 - Request for Attachment 3 for Fiscal Years 12-13, 13-14, 14-15.

Question 11 - Request for FY18 Operating Budget impact if assumed Stormwater funding is backed out.

The City Manager Mark Danaj and the following Department Heads responded to the City Council questions:

Finance Director Bruce Moe

Public Works Director Tony Olmos

At 7:36 PM City Council recessed and reconvened at 7:47 PM with all Councilmembers present.

City Council continued to discuss the budget before City Council gives direction.

Councilmember Burton inquired about the difficulty of having a ten year forecast.

Finance Director Moe and City Manager Danaj responded to the City Council questions.

City Council determined that they will be providing staff direction regarding the budget on the June 7, 2016 City Council Regular Meeting.

F. OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS, FUTURE DISCUSSION ITEMS

Mayor Pro Tem Lesser requested for a "Future Agenda Item" to be placed on the Agenda Forecast regarding discussion about the 7th Street walk street and sewer lines that need to be replaced.

Mayor D'Errico requested for Mayor Pro Tem Lesser's request to be brought in the June 7, 2016 City Council Regular Meeting and for other agenda items to be rearranged.

Councilmember Powell inquired about the possibility to start with a temporary fix such as a patch on 7th Street until City Council makes a determination.

Mayor Pro Tem Lesser would like a City Council follow up discussion on the Library Commission and discuss workplans with other Commissions as well.

Councilmember Howorth agrees with Mayor Pro Tem Lesser but would like for that discussion to happen at a later meeting and not on the June 7, 2016 City Council meeting.

Councilmember Burton requested an update and the possibility of hiring an expert regarding desalination.

Councilmember Powell announced that he has been reappointed to the Board of Supervisors for the Beach Commission.

G. ADJOURNMENT

At 9:15 PM, Mayor D'Errico adjourned the meeting.

Martha Alvarez
Recording Secretary

Tony D'Errico
Mayor

ATTEST:

Liza Tamura
City Clerk