

Work Plan Summary

Department	Project Title	Status	Target Due Date
Management Services			
	Citywide Document Imaging System (Conversion) Project	In Progress	June 30, 2020
	Centralized Citywide Contract Management Systems	In Progress	June 30, 2020
	Establish Policy Regarding City Council Communications	In Progress	Spring 2019
	City Hall Security	In Progress	Summer 2019
	Develop and Execute Plan to Address Homelessness	In Progress	Fiscal Year 2023
Finance			
	Update on City's Pension Liabilities	In Progress	July 2019
	Update on City's Streetlighting Fund	In Progress	Fall 2019
	Explore Increasing Stormwater Fees	In Progress	Spring 2020
	Conduct a Comprehensive User Fee Study and Cost Allocation Plan (CAP)	In Progress	Summer 2019
	Update on Revenue Enhancements	Completed	
Human Resources			
	Update Policy for Processing Worker's Compensation Claims	In Progress	Fall 2019
	Review and Update Personnel Rules and Personnel Instructions	In Progress	Spring 2020
	Update City Injury Illness Prevention Program (IIPP) and Evaluate Safety Program	In Progress	Winter 2019
	Collective Bargaining Negotiations with seven (7) Labor Groups	In Progress	Spring 2019; Winter 2019 (for contracts expiring 12/31/19)
	Employee Handbook	Planning	Spring 2020
	Update on Recruitment of Fire Management Open Executive Positions	Completed	
Parks and Recreation			
	Update Citywide Donation Policy	In Progress	July 16, 2019
	Sand Dune and Tennis Court Reservations	In Progress	Winter 2019
	Park Master Plan	In Progress	Spring 2020
	Community Arts Grant Program Policy Development and Walkabout Events	In Progress	January 2020
	Public Art Conservation Assessment	In Progress	Fall 2019
	Assessment of Historical Artifacts and Structural Review of Historical Beach Cottage	In Progress	Winter 2019
	Sculpture Garden Program	In Progress	August 2019
	Merchandising, Licensing and Branding for the City	In Progress	Spring 2019
	Process to Place Public Art in City Hall	In Progress	January 2020
	Utility Box Beautification	In Progress	July 2019
	Joint Use Agreement with the Manhattan Beach Unified School District	Completed	
	Re-Organize Department to Improve Efficiencies	Completed	
	Special Event Policy	Completed	
	Senior & Scout House Project including Joslyn Center Façade	Completed	
	Update Field Allocation and Use Policy and Field Fees	Completed	
	Update Facility Reservation Policy	Completed	
	Library Surplus Funds	Completed	
Police			
	MBUSD School Safety and Security Upgrades/Improvements	In Progress	Summer 2019
	Body Worn Camera Replacement Project	In Progress	August 2019
	Computer Aided Dispatch and Records Mgmt. System Replacement Project	In Progress	December 2019
	Radio Replacement Project	In Progress	August 2019
	2016-2018 Strategic Plan Implementation	Completed	
Fire			
	Improve Fire Prevention Inspection Documentation/Data Collection	In Progress	Fall 2019
	Improve Ambulance Transport Services	In Progress	Summer 2019
	Emergency Preparedness	In Progress	Spring 2019
	Replace Dispatch Software, Database Management, CAD Integration	In Progress	Winter 2019
	Emergency Notification System	In Progress	Spring 2019
	Interoperability Network of the South Bay (INSB)	In Progress	Summer 2019
Community Development			
	Manhattan Village Shopping Center Expansion Project	In Progress	Fiscal Year 2021
	Modernize Parking Standards	In Progress	Summer 2019
	Pedestrian Safety Improvements	In Progress	Ongoing
	Environmental Sustainability Work Plan for 2018-2020	In Progress	Fiscal Year 2021
	Update on State Housing Laws	In Progress	2019-2022
	Telecom Facilities with an Updated Ordinance	In Progress	Summer 2019

Shared Mobility Devices Regulations	In Progress	March 2020
Sustainable Energy Options Study Session	Completed	
Feasibility Study of Community Choice Aggregation	Completed	
Mobility Plan Adoption and Implementation	Completed	
Accessory Dwelling Unit	Completed	
Downtown Business Employees Overflow Parking	Completed	
Short-Term Rentals	Completed	
Sepulveda Corridor Study	Completed	

Public Works

Urban Forest Master Plan	In Progress	Spring 2019
Solid Waste Franchise Agreement Contract Process	In Progress	Spring 2019
Uniform Citywide Sign Program of Non-Regulatory City Signs	In Progress	September 3, 2019
Fire Station #2	In Progress	Fall 2020
Sepulveda Bridge Widening Project	In Progress	Winter 2021 (Completion of Construction)
Undergrounding Districts	In Progress	Ongoing (based on District Timeline)
Streetscape Enhancements – Sidewalk Demonstration Project	In Progress	Summer 2019
Parking Management (Parking Meter Solution)	In Progress	December 2019
Pedestrian Security Improvements - Bollards	In Progress	TBD
Improvements to the Comfort Station at the Base of the Pier	Completed	
Infrastructural Aesthetics/Design Initiative for Public Projects	Completed	
Pier and Roundhouse Improvements	Completed	
Report on SCE's Inventory Analysis of Streetlights	Completed	

Information Technology

Enterprise Resource Planning (ERP) System	In Progress	Winter 2021
Work Order Management	In Progress	Winter 2021
Fiber Master Plan	In Progress	TBD
Update on Portable Recording Equipment	In Progress	Jul-19
Update on City Website and New City URL (.gov)	In Progress	April 2020
Automated Permitting Software Solution	In Progress	January 2020
Cable Television – Government Channel Enhancements	Completed	
Update the Information Systems Master Plan	Completed	