

## City Council Regular Meeting

**Regular Meeting**

**Tuesday, September 17, 2019**

**6:00 PM**

**City Council Chambers**



***Mayor Nancy Hersman***

***Mayor Pro Tem Richard Montgomery***

***Councilmember Suzanne Hadley***

***Councilmember Hildy Stern***

***Councilmember Steve Napolitano***

Executive Team

Bruce Moe, City Manager

Quinn Barrow, City Attorney

Derrick Abell, Police Chief

Steve Charelian, Finance Director

Daryn Drum, Fire Chief

Jeffery Gibson, Interim Community Development Director

Lisa Jenkins, Human Resources Director

Stephanie Katsouleas, Public Works Director

Mark Leyman, Parks and Recreation Director

Liza Tamura, City Clerk

Information Technology Director

**MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, September 11, 2019, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### A. PLEDGE TO THE FLAG

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Declare the Month of September, 2019, as "National Suicide Prevention Month."

[19-0389](#)

**DECLARE**

### D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

## F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

## G. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

### 2. City Council Minutes:

[19-0180](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Closed Session) of August 28, 2019
- b) City Council Adjourned Regular Meeting Minutes (Closed Session) of September 3, 2019
- c) City Council Regular Meeting Minutes of September 3, 2019 (City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of August 28, 2019](#)  
[City Council Adjourned Regular Meeting Minutes \(Closed Session\) of September 3, 2019](#)  
[City Council Regular Meeting Minutes of September 3, 2019](#)

### 3. Financial Report:

[19-0319](#)

Schedule of Demands: August 15, 2019 (Finance Director Charelian).

**ACCEPT REPORT AND DEMANDS**

**Attachments:** [Schedule of Demands for August 15, 2019](#)

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4. Consider Designation of a Voting Delegate and Alternate to the 2019 League of California Cities Annual Conference; Authorize the Delegate and Alternate Voting Authority on Proposed Resolution(s) Being Considered at the Conference (City Clerk Tamura). [19-0287](#)
- a) APPROVE VOTING DELEGATE AND ALTERNATE**  
**b) AUTHORIZE VOTING AUTHORITY**
- Attachments:** [Designation of Voting Delegate/Alternates Form](#)  
[2019 Annual League of California Cities Conference Resolutions Packet](#)
5. Consider Approving an Update to the Boards and Commissions Handbook Pertaining to the Annual Dates of the Joint City Council/Commission Meetings (City Clerk Tamura). [19-0372](#)
- APPROVE**
- Attachments:** [Updated Page of the Boards and Commissions Handbook \(Redlined Strikethrough Version\)](#)
6. Consider Awarding Bid No. 1214-20 to Courtesy Chevrolet for the Purchase of Two Budgeted Patrol Vehicles for the Police Department in the Amount of \$79,574.24 (Finance Director Charelian). [19-0354](#)
- APPROVE**
- Attachments:** [Bid No. 1214-20 Comparison for Patrol Vehicles](#)
7. Consider Adoption of the Expressive Activities Policy (City Manager Moe and Parks and Recreation Director Leyman). [19-0356](#)
- ADOPT RESOLUTION NO. 19-0090**
- Attachments:** [Resolution No. 19-0090](#)  
[Expressive Activities Policy](#)
8. Consider Accepting the State of California Office of Traffic Safety, Selective Traffic Enforcement Program (STEP) Grant in the Amount of \$65,000 (Police Chief Abell). [19-0288](#)
- a) ADOPT RESOLUTION NO. 19-0065**  
**b) APPROPRIATE FUNDS**
- Attachments:** [Resolution No. 19-0065](#)  
[Agreement - California Office of Traffic Safety](#)

9. Consider Approving Amendment No. 4 with West Coast Arborist, Inc. for \$30,000 to the Existing \$160,000 Agreement for Additional Tree Maintenance and Replacement Services, and Approve Appropriation of \$30,000 from the General Fund (Public Works Director Katsouleas).

[19-0367](#)

- a) **ADOPT RESOLUTION NO. 19-0089**  
b) **APPROPRIATE FROM THE GENERAL FUND**

**Attachments:** [Resolution No. 19-0089](#)  
[Amendment No. 4 - West Coast Arborist, Inc.](#)  
[Agreement - West Coast Arborist, Inc. \(2013\)](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

10. Review Feasibility Study for the Provision of Fire Protection, Paramedic, and Incidental Services by the Consolidated Fire Protection District of Los Angeles County (City Manager Moe).

[19-0349](#)

**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [Los Angeles County Feasibility Study](#)  
[Staffing/Apparatus Comparison \(Current Versus Fire District Proposal\)](#)  
[Fire Feasibility Fiscal Analysis Over 10 Years](#)  
[Potential 10-Year Savings by Percentage Increase](#)  
[Regional Fire Service Delivery Map](#)  
[Feasibility Study Process](#)

11. Consider Recommendation by the Parking and Public Improvements Commission to Authorize a Grandview School Request for a Crossing Guard at Blanche Road and 27th Street and Appropriate \$15,000 for Additional Crossing Guard Contract Services (Interim Community Development Director Gibson). [19-0347](#)
- a) **APPROVE**
- b) **APPROPRIATE \$15,000 FROM THE GENERAL FUND**
- Attachments:** [PPIC Staff Report and Exhibits- July 25, 2019](#)  
[PPIC Draft Minutes - July 25, 2019](#)  
[Grand View School Routes with Guards \(2019\)](#)  
[Sketch Crosswalks - Blanche Road at 27th Street](#)

12. Sunshine Policy Review (City Manager Moe and City Attorney Barrow). [19-0143](#)  
**DISCUSS AND PROVIDE DIRECTION**
- Attachments:** [Sunshine Policy](#)

### K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

#### 13. City Council Reports.

14. Consider Request by Councilmember Steve Napolitano and Councilmember Suzanne Hadley to Discuss Potentially Eliminating Construction Hours on Saturday (Interim Community Development Director Gibson). [19-0381](#)  
**DISCUSS AND PROVIDE DIRECTION**
15. Consider Request by Mayor Hersman and Councilmember Napolitano to Review the City's Existing Task Forces (City Manager Moe, City Attorney Barrow, and City Clerk Tamura). [19-0373](#)  
**DISCUSS AND PROVIDE DIRECTION**
16. Consider Request by Mayor Pro Tem Montgomery and Mayor Hersman to Discuss Funding for Manhattan Beach Residents to Attend the TEDx Manhattan Beach Event (City Manager Moe). [19-0385](#)  
**DISCUSS AND PROVIDE DIRECTION**
17. Consider Request by Mayor Hersman and Councilmember Stern to Review the Mayor's Youth Council Program (City Clerk Tamura). [19-0374](#)  
**DISCUSS AND PROVIDE DIRECTION**
- Attachments:** [Mayor's Youth Council Proposal \(2011\)](#)

## L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

18. Agenda Forecast (City Clerk Tamura).  
**DISCUSS AND PROVIDE DIRECTION**

[19-0342](#)

Attachments: [September 11, 2019 Agenda Forecast](#)

## M. CITY MANAGER REPORT

## N. CITY ATTORNEY REPORT

## O. INFORMATIONAL ITEMS

*This section is for items that do not require City Council action.*

## P. CLOSED SESSION

## Q. ADJOURNMENT

## R. FUTURE MEETINGS

### CITY COUNCIL MEETINGS

October 1, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
October 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
November 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
November 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
December 3, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
December 17, 2019 - Tuesday -- 6:00 PM - City Council Meeting

### BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

September 23, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
September 25, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
September 26, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
October 9, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
October 14, 2019 - Monday - 6:00 PM - Library Commission Meeting  
October 21, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
October 23, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
October 24, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
October 28, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
November 11, 2019 - Monday - 6:00 PM - Library Commission Meeting  
November 13, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
November 18, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
November 25, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
November 27, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
November 28, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*October 7, 2019 – Monday – Columbus Day*

*November 11, 2019 – Monday – Veterans Day*

*November 28-29, 2019 - Thursday & Friday - Thanksgiving Holiday*

*December 25, 2019 - Wednesday - Christmas Day Observed*

*January 1, 2020 – Wednesday – New Years Day Observed*

*January 20, 2020 – Monday – Martin Luther King Day*

*February 17, 2020 - Monday - Presidents Day*

*May 25, 2020 – Monday – Memorial Day*

*July 4, 2020 - Friday - Independence Day*

*September 7, 2020 - Monday - Labor Day*