

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

AGENDA

City Council Regular Meeting

City Council Reorganization

Tuesday, August 5, 2025

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Amy Thomas Howorth

Mayor Pro Tem David Lesser

Councilmember Joe Franklin

Councilmember Nina Trieu Tarnay

Councilmember Steve S. Charelian

EXECUTIVE TEAM

City Manager Talyn Mirzakhanian

City Attorney Quinn Barrow

City Clerk Liza Tamura

Finance Director Libby Bretthauer

Human Resources Director Lisa Jenkins

Parks and Recreation Director Mark Leyman

Police Chief Rachel Johnson

Fire Chief Jesse Alexander

Interim Community Development Director Michael Codron

Interim Public Works Director Toufic Semaan

Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, July 30, 2025, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

Adelaide Schmale

C. ROLL CALL

D. CEREMONIAL CALENDAR

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF
UPCOMING EVENTS (1 MINUTE PER PERSON)**

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

At the discretion of the Mayor, the Mayor may allow 2 minutes of public comments.

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to cityclerk@manhattanbeach.gov*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:*

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):*

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

H. REORGANIZATION

1. City Council Reorganization: [25-0336](#)
a) Recognition of Outgoing Mayor Howorth
b) Selection of Mayor
c) Selection of Mayor Pro Tem
(No Budget Impact) (City Clerk Tamura).
SELECT NEW MAYOR AND MAYOR PRO TEM

I. RECESS AND RECONVENE**J. CONSENT CALENDAR (APPROVE)**

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

2. City Council Minutes: [25-0339](#)
This Item Contains Minutes of the Following City Council Meeting(s):
a) City Council Adjourned Regular Meeting Minutes of July 14, 2025
b) City Council Regular Meeting Minutes of July 15, 2025
c) City Council Special Meeting Minutes of July 28, 2025
(City Clerk Tamura).
APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of July 14, 2025](#)
[City Council Regular Meeting Minutes of July 15, 2025](#)
[City Council Special Meeting Minutes of July 28, 2025](#)

3. Declaration of Proclamations for the Following: [25-0366](#)
a) August 5, 2025, as National Night Out
b) August 3-9, 2025, as National Farmers Market Week
c) August 21, 2025, as National Senior Citizens Day
d) August 2025, as International Peace Month
e) August 2025, as National Water Quality Month
f) August 2025, as National Dog Month
PROCLAIM

Attachments: [National Night Out](#)
[National Farmers Market Week](#)
[National Senior Citizens Day](#)
[International Peace Month](#)
[National Water Quality Month](#)
[National Dog Month](#)

4. Consideration of a Resolution Amending the Conflict of Interest Code for the City of Manhattan Beach; and Adopting a Resolution Ratifying the Conflict of Interest Code for the Manhattan Beach Capital Improvements Corporation (No Budget Impact) (City Clerk Tamura). [25-0338](#)
ADOPT RESOLUTION NOS. 25-0095 AND 25-0096
Attachments: [Resolution No. 25-0095](#)
[Resolution No. 25-0096](#)
[2023 Conflict of Interest Code](#)
5. Consideration of Approval of a Lease with WillScot for the Rental of One Modular Trailer to Replace an Existing Storage Trailer (Located next to the Red House in Polliwog Park) that houses the City's Historical Collection, and Allocation of Public Art Funds in the Amount of \$100,399.68 (No Budget Impact) (Parks and Recreation Director Leyman). [25-0174](#)
A) WAIVE FORMAL BIDDING DUE TO COOPERATIVE PURCHASING
B) APPROVE LEASE
C) ALLOCATE FUNDS
Attachments: [Trailer Agreement](#)
[Storage Trailer Lease](#)
6. Consideration of a Girl Scout Silver Award Proposal (No Budget Impact) (Parks and Recreation Director Leyman). [25-0285](#)
APPROVE
Attachments: [Kiosk Locations and Display](#)
7. Consideration of a Second Reading and Adoption of an Ordinance Renewing the City's Military Equipment Policy (No Budget Impact) (Police Chief Johnson). [25-0352](#)
ADOPT ORDINANCE NO. 25-0007
Attachments: [Ordinance No. 25-0007](#)
[Ordinance No. 25-0007 - Exhibit A](#)
[Military Equipment Inventory List](#)

8. Consideration of a Resolution Approving Amendment No. 2 to the Agreement with Control Automation Design, Inc., for Drinking Water SCADA System Programming, Maintenance, and Troubleshooting Services at a Cost Not-to-Exceed \$374,900 (Budgeted) (Interim Public Works Director Semaan). [25-0330](#)

ADOPT RESOLUTION NO. 25-0101

Attachments: [Resolution No. 25-0101](#)
[Amendment No. 2 – Control Automation Design, Inc.](#)
[Agreement and Amendment No. 1 - Control Automation Design, Inc.](#)

9. Consideration of Accepting as Complete Work Performed by Square Signs, LLC, dba Front Signs for the Vehicle, Parking and Pedestrian Sign Improvements Project (Wayfinding Sign Program) Phase I (No Budget Impact) (Interim Public Works Director Semaan). [25-0345](#)

- A) ACCEPT**
B) AUTHORIZE

Attachments: [Location Map](#)

10. Consideration of a Resolution Terminating the Local Emergency for the Lot 3 Parking Structure (Unbudgeted) (Interim Public Works Director Semaan). [25-0358](#)

ADOPT RESOLUTION NO. 25-0102

Attachments: [Resolution No. 25-0102](#)
[Resolution No. 24-0105](#)
[Location Map](#)

K. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

L. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

M. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

11. Consideration of a Resolution Approving the Issuance of Not-to-Exceed \$13.4 Million Certificates of Participation Series 2025A to Reimburse the General Fund Balance for the Purchase of 400 Manhattan Beach Boulevard and Not-to-Exceed \$3.8 Million Certificates of Participation Series 2025B to Reimburse the City's General Fund for the Purchase of Public Safety Radio Communications Equipment; and Approving Trust Agreements, a Site Lease, a Lease Agreement, a Contract of Purchase, an Official Statement and a Continuing Disclosure Certificate (Budgeted)(Finance Director Brettthauer).

[25-0244](#)

(Estimated Time: 30 Min.)

ADOPT RESOLUTION NO. 25-0103

Attachments: [Resolution No. 25-0103](#)
[Resolution No. CIC-14](#)
[2025A Trust Agreement \(400 MBB\)](#)
[2025B Trust Agreement \(Public Safety Radios\)](#)
[Site and Facilities Lease](#)
[Lease Agreement](#)
[Contract of Purchase](#)
[Preliminary Official Statement \(POS\)](#)
[Assignment Agreement](#)
[Continuing Disclosure Certificate](#)
[PowerPoint Presentation](#)

N. RECESS CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION**I. CALL MEETING TO ORDER****II. ROLL CALL****III. PUBLIC COMMENTS ON CAPITAL IMPROVEMENTS CORPORATION****IV. GENERAL BUSINESS**

12. Reorganization of the Manhattan Beach Capital Improvements Corporation (No Budget Impact) (Chief Financial Officer Brettthauer).

[CIC-17](#)

(Estimated Time: 5 Min.)

ELECT A NEW PRESIDENT AND VICE PRESIDENT

13. Consideration of a Resolution Adopting a Conflict of Interest Code for the Manhattan Beach Capital Improvements Corporation (No Budget Impact) (Secretary Tamura). [CIC-18](#)

(Estimated Time: 5 Min.)

ADOPT RESOLUTION NO. CIC-13

Attachments: [Resolution No. CIC-13](#)

14. Consideration of a Resolution Approving Trust Agreements, a Site and Facilities Lease, Lease Agreement, Contract of Purchase, and Assignment Agreement, and Authorizing the Taking of Certain Actions in Connection with the Execution and Delivery of Not-to-Exceed \$13.4 Million Certificates of Participation to Reimburse the City's General Fund for the Purchase of 400 Manhattan Beach Boulevard and Not-to-Exceed \$3.8 Million Certificates of Participation to Reimburse the City's General Fund for the Purchase of Public Safety Radio Communications Equipment (Chief Financial Officer Bretthauer). [CIC-19](#)

(Estimated Time: 10 Min.)

ADOPT RESOLUTION NO. CIC-14

Attachments: [Resolution No. CIC-14](#)

O. ADJOURN THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE THE CITY COUNCIL MEETING

P. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

15. City Council AB 1234 Reports. [25-0382](#)
RECEIVE AND FILE

16. Consideration of a Request by Councilmember Tarnay and Mayor Pro Tem Lesser to Discuss the City's Parking Pad Policy (City Manager Mirzakhani). [25-0372](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [Letter – Public Parking Pads in Sand Dune Section of City](#)

17. Consideration of a Request by Mayor Howorth and Councilmember Tarnay to Discuss the Process for Placing Items on Future City Council Agendas by Councilmembers (City Manager Mirzakhani). [25-0373](#)
DISCUSS AND PROVIDE DIRECTION

Q. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

R. CITY MANAGER REPORT**S. CITY ATTORNEY REPORT****T. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

- 18.** Agenda Forecast (City Clerk Tamura). [25-0340](#)
INFORMATION ITEM ONLY

- 19.** Commission Minutes: This Item Contains Minutes of the following City Commission Meetings: [25-0375](#)
- a) Finance Subcommittee Action Meeting Minutes of March 31, 2025
(Finance Director Bretthauer)
 - b) Parks and Recreation Commission Meeting Minutes of May 29, 2025
(Parks and Recreation Director Leyman)
 - c) Cultural Arts Commission Meeting Minutes of June 16, 2025
(Parks and Recreation Director Leyman)
 - d) Parks and Recreation Commission Meeting Minutes of June 23, 2025
(Parks and Recreation Director Leyman)
 - e) Parking and Public Improvements Commission Meeting Minutes of June 26, 2025 (Interim Community Development Codron).
- INFORMATION ITEM ONLY**

Attachments: [Finance Subcommittee Action Meeting Minutes of March 31, 2025](#)
[Parks and Recreation Commission Meeting Minutes of May 29, 2025](#)
[Cultural Arts Commission Meeting Minutes of June 16, 2025](#)
[Parks and Recreation Commission Adjourned Regular Meeting Minutes of June 23, 2025](#)
[Parking and Public Improvements Commission Meeting Minutes of June 26, 2025](#)

U. CLOSED SESSION**V. ADJOURNMENT****W. FUTURE MEETINGS**

CITY COUNCIL MEETINGS

August 19, 2025 - Tuesday -- 6:00 PM - City Council Meeting
September 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
September 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting
October 7, 2025 - Tuesday -- 6:00 PM - City Council Meeting
October 21, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 4, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 18, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

August 11, 2025 - Monday - 4:00 PM - Library Commission Meeting
August 13, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
August 18, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
August 25, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
August 27, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
August 28, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting

X. CITY OFFICES CLOSED**CITY HOLIDAYS:**

September 1, 2025 - Monday - Labor Day
October 13, 2025 - Monday - Columbus Day
November 11, 2025 - Tuesday - Veterans Day
November 27-28, 2024 - Thursday & Friday - Thanksgiving Holiday
December 24, 2025 - Wednesday - Christmas Eve (City Hall Closes at 12:00 PM)
December 25, 2025 - Thursday - Christmas Day Observed
December 31, 2025 - Wednesday - New Year's Eve (City Hall Closes at 12:00 PM)
January 1, 2026 - Thursday - New Years Day Observed
January 19, 2026 - Monday - Martin Luther King Day
February 16, 2026 - Monday - Presidents Day
May 25, 2026 - Monday - Memorial Day
July 3, 2026 - Friday - Observance of Independence Day, Saturday, July 4, 2026