

# City of Manhattan Beach

1400 Highland Avenue  
Manhattan Beach, CA 90266



## Meeting Minutes - Draft

Tuesday, March 18, 2025

6:00 PM

Regular Meeting

City Council Chambers and Zoom

## City Council Regular Meeting

### *ELECTED OFFICIALS*

*Mayor Amy Thomas Howorth*

*Mayor Pro Tem David Lesser*

*Councilmember Joe Franklin*

*Councilmember Nina Trieu Tarnay*

*Councilmember Steve S. Charelian*

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**A. CALL MEETING TO ORDER**

*Mayor Howorth called the meeting to order.*

**B. PLEDGE TO THE FLAG**

*Aviva Flechner of Mira Costa High School led the Pledge of Allegiance.*

**C. ROLL CALL**

*Roll Call led by City Clerk Liza Tamura.*

**Present:** 5 - Mayor Howorth, Mayor Pro Tem Lesser, Councilmember Franklin, Councilmember Tarnay and Councilmember Charelian

**D. CEREMONIAL CALENDAR**

1. Presentation of a Commendation to Outgoing Interim Finance Director [25-0138](#)  
Onyx Jones.

**PRESENT**

*On behalf of the City Council, Mayor Howorth and City Manager Talyn Mirzakhanian presented a Certificate of Commendation to Outgoing Interim Finance Director Onyx Jones for her Dedicated Service to the City of Manhattan Beach.*

2. Presentation of Certificates of Recognition to the Manhattan Beach [25-0130](#)  
Hyperion Outfall Serenaders on Their 50th Anniversary and Recognition of Bob White on His 98th Birthday.

**PRESENT**

*On behalf of the City Council, Mayor Howorth presented a Certificate of Recognition to The Hyperion Outfall Serenaders on their 50th anniversary as the Official Band of Manhattan Beach and also presented a Certificate of Recognition to Hyperion Outfall Serenaders Co-founder Bob White on the occasion of his 98th Birthday.*

3. Presentation of Certificates of Recognition to Pali South CommUNITY Team for Their Extraordinary Efforts and Contributions to the State of California’s Wildfires. [25-0116](#)

**PRESENT**

*On behalf of the City Council, Mayor Howorth presented Certificates of Recognitions to the following Pali South CommUNITY Team members for their extraordinary efforts and contributions to the State of California’s Wildfires:*

- Toni Knight*
- Tiffany Barbara*
- Tonya Bertino*
- Sequoia Boehm*
- Danette Cubic*
- Alice DeMartino*
- Tawny Huynh*
- Amy Lange*
- Candice Lu*
- Janine McMurrey*
- Travis Neese*
- Kearstin Nuckles*
- Kimberly Rosenfeld*
- Kerry Thelen*
- Becky van de Ven*
- Patricia van Hanswijck de Jonge*

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

**A motion was made by Councilmember Tarnay, seconded by Mayor Pro Tem Lesser, to pull Agenda Item No. 8 to be heard under Section I - Items Removed From the Consent Calendar and waive full reading of ordinances. The motion carried by the following vote:**

**Aye:** 5 - Howorth, Lesser, Franklin, Tarnay and Charelian

**Nay:** 0

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*Financial Services Manager Libby Bretthauer invited the community to participate in the City's online budget survey, available on the City website through March 31, 2025. The results will be shared at a future City Council meeting.*

*Planning Manager Adam Finestone invited the community to a forum to learn about the Residential Overlay District (ROD) at the Joslyn Community Center on April 9, 2025, from 6:00 PM - 8:00 PM.*

*Library Manager Josh Murray announced that the Friends of the Library will be hosting their quarterly book sale on March 22, 2025, from 10:00 AM to 2:00 PM, and invited children to join a Fused Glass Treasure Boxes program, presented by Firework Studio, on March 29, 2025, from 3 - 4 PM.*

*Waste Management (WM) Recycling Education Representative Bobby Bell announced that this past weekend marked International Global Recycling Earth Day. Manhattan Village hosted an event where WM had a table with games for kids and distributed home organic pails. He also invited the community to Grandview Elementary School's STEAM event, where WM will have a table on March 19, 2025. As a Chamber of Commerce member, he invited the community to the Young Executives Mixer at Shade Hotel on March 20, 2025, at 5:30 PM, and responded to City Council questions.*

*Police Chief Rachel Johnson invited the community to attend the upcoming Town Hall Meeting at the Joslyn Community Center on April 2, 2025, from 6-8 PM.*

**G. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Mayor Howorth opened the floor to public comments. The following individual(s) spoke:*

*Eric Martin  
Jackie May  
Police Chief Rachel Johnson  
Todd Cogan*

*Seeing no further requests to speak, Mayor Howorth closed the floor to public comments.*

**H. CONSENT CALENDAR (APPROVE)**

*Mayor Howorth announced, prior to the approval of the Consent Calendar, Agenda Item No. 7 which pertains to the staff recommendation to appoint Michael Codron as Interim Community Development Director while recruitment is conducted for a permanent replacement. Mr. Codron will be compensated at an hourly rate of \$113.25 with no additional benefits, meeting CalPERS requirements for the interim appointment of a CalPERS retiree to a vacant position.*

**A motion was made by Councilmember Franklin, seconded by Councilmember Tarnay, to approve the Consent Calendar with Agenda Item No. 8 being removed to be heard under Section I - Items Removed From the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Howorth, Lesser, Franklin, Tarnay and Charelian

**Nay:** 0

**4. City Council Minutes: [25-0112](#)**

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Work Plan Meeting) of February 25, 2025
- b) City Council Regular Meeting Minutes of March 4, 2025
- c) City Council Adjourned Regular Meeting Minutes of March 10, 2025 (City Clerk Tamura).

**APPROVE**

The recommendation for this item was approved on the Consent Calendar.

**5. Financial Report: [25-0107](#)**

- a) Schedule of Demands: February 2025
- b) Investment Portfolio Report: January 2025
- c) Month End Financial Reports: January 2025 (No Budget Impact) (Interim Finance Director Jones).

**ACCEPT REPORT AND DEMANDS**

The recommendation for this item was approved on the Consent Calendar.

**6. Consideration of a Status Update Regarding the Fiscal Year 2024 - 2025 [25-0127](#)**

Chamber of Commerce Work Plan Agreement (No Budget Impact) (City Manager Mirzakhanian).

**RECEIVE AND FILE**

The recommendation for this item was approved on the Consent Calendar.

7. Consideration of a Resolution Appointing Michael Codron as Interim Community Development Director and Approval of an Employment Agreement with Michael Codron (No Budget Impact) (Human Resources Director Jenkins). [25-0133](#)

**ADOPT RESOLUTION NO. 25-0026**

The recommendation for this item was approved on the Consent Calendar.

8. Receive and File the 2024 Sixth Cycle Housing Element Annual Progress Report as Required by the California Department of Housing and Community Development (No Budget Impact) (Acting Community Development Director Heise). [25-0048](#)

**RECEIVE AND FILE**

This item was removed from the Consent Calendar and heard under Section I - Items Removed from the Consent Calendar.

9. Consideration of a Resolution Extending the Agreement with IPS Group, Inc. for Parking Meter Repair Services and Transaction Merchant Processing Services (Budgeted) (Public Works Director Lee). [25-0137](#)

**ADOPT RESOLUTION NO. 25-0025**

The recommendation for this item was approved on the Consent Calendar.

10. Lot 3 Parking Structure Local Emergency Update (Unbudgeted) (Public Works Director Lee). [25-0122](#)

**DETERMINE THAT THERE IS A NEED TO CONTINUE THE EMERGENCY ACTION**

The recommendation for this item was approved on the Consent Calendar.

**I. ITEMS REMOVED FROM THE CONSENT CALENDAR**

- 8. Receive and File the 2024 Sixth Cycle Housing Element Annual Progress Report as Required by the California Department of Housing and Community Development (No Budget Impact) (Acting Community Development Director Heise). [25-0048](#)

**RECEIVE AND FILE**

*Councilmember Charelian provided that he pulled the item to remind the City Council and the public of the reasons the City was required to include the implementation of the Residential Overlay Zone as a program in the Sixth Cycle Housing Element, as well as the potential repercussions if the City had not adopted the Residential Overlay District (ROD).*

*City Manager Talyn Mirzakhanian provided background regarding the item and responded to City Council questions.*

*Mayor Howorth opened the floor to public comments. The following individual spoke:*

*Steve Packwood*

*Seeing no further requests to speak, Mayor Howorth closed the floor to public comments.*

*City Manager Mirzakhanian responded to City Council questions.*

**A motion was made by Councilmember Franklin, seconded by Councilmember Charelian, to receive and file the 2024 Sixth Cycle Housing Element Annual Progress Report as required by the California Department of Housing and Community Development. The motion carried by the following vote:**

**Aye:** 5 - Howorth, Lesser, Franklin, Tarnay and Charelian

**Nay:** 0

**J. PUBLIC HEARINGS**

11. Conduct a Public Hearing for Consideration of Introducing an Ordinance Amending Title 10 of the Manhattan Beach Municipal Code and Chapter A of the Manhattan Beach Local Coastal Program to Implement Five Programs Outlined in the City's 6th Cycle Housing Element, and Adopting a Resolution Authorizing City Staff to Submit Ordinance No. 25-0004 to the California Coastal Commission to Incorporate Said Amendments into the Local Coastal Program (No Budget Impact) (Community Development Heise). [25-0095](#)

*(Estimated Time: 1 Hr.)*

**A) CONDUCT PUBLIC HEARING****B) INTRODUCE ORDINANCE NO. 25-0004****C) ADOPT RESOLUTION NO. 25-0028**

*Acting Community Development Director Ryan Heise introduced Associate Planner Maricela Guillean who provided the PowerPoint presentation.*

*City Manager Talyn Mirzakhanian, Associate Planner Guillean and City Attorney Quinn Barrow responded to City Council questions.*

*Mayor Howorth opened the floor to public comments. The following individual spoke:*

*Steve Packwood*

*Seeing no further requests to speak, Mayor Howorth closed the floor to public comments.*

*City Manager Mirzakhanian responded to City Council questions.*

**A motion was made by Mayor Howorth, seconded by Councilmember Tarnay, to introduce Ordinance No. 25-0004, an ordinance of the City of Manhattan Beach amending Title 10 of the Manhattan Beach Municipal Code and Chapter A of the Manhattan Beach Local Coastal Program to implement five programs outlined in the City's 6th Cycle Housing Element and adopting the second addendum to a previously adopted negative declaration. The motion carried by the following vote:**

**Aye:** 4 - Howorth, Lesser, Tarnay and Charelian

**Nay:** 1 - Franklin



*City Attorney Quinn Barrow read the title for Ordinance No. 25-0004:*

**AN ORDINANCE OF THE CITY OF MANHATTAN BEACH AMENDING TITLE 10 OF THE MANHATTAN BEACH MUNICIPAL CODE AND CHAPTER A OF THE MANHATTAN BEACH LOCAL COASTAL PROGRAM TO IMPLEMENT FIVE PROGRAMS OUTLINED IN THE CITY'S 6TH CYCLE HOUSING ELEMENT AND ADOPTING THE SECOND ADDENDUM TO A PREVIOUSLY ADOPTED NEGATIVE DECLARATION**

**A motion was made by Mayor Howorth, seconded by Councilmember Tarnay, to adopt Resolution No. 25-0028, a resolution of the Manhattan Beach City Council authorizing submission of Ordinance No. 25-0004 to the California Coastal Commission to incorporate amendments to the Local Coastal Program to implement five programs outlined in the City's 6th Cycle Housing Element. The motion carried by the following vote:**

**Aye:** 4 - Howorth, Lesser, Tarnay and Charelian

**Nay:** 1 - Franklin

**A motion was made by Councilmember Charelian, seconded by Mayor Pro Tem Lesser, to direct staff to return with a report on a petition allowing residents to express their opposition to the State legislation. The motion carried by the following vote:**

**Aye:** 5 - Howorth, Lesser, Franklin, Tarnay and Charelian

**Nay:** 0

*At 8:13 PM, the City Council recessed and reconvened at 8:28 PM with all City Councilmembers present.*

**K. GENERAL BUSINESS**

12. Consideration of a Resolution Approving the Final Construction Drawings and Specifications for the 28th Street Stormwater Infiltration Project and Authorizing Solicitation of Competitive Bids for Construction of the Project; and Consideration of a Resolution Authorizing a Use and Maintenance Agreement with the County of Los Angeles Regarding a Connection to the County-Owned Storm Drain at 28th Street (No Budget Impact) (Public Works Director Lee). [25-0044](#)

*(Estimated Time: 1 Hr.)*

**ADOPT RESOLUTION NOS. 25-0029 AND 25-0030**

*Public Works Director Erick Lee introduced Principal Civil Engineer Jeff Fijalka who provided the PowerPoint presentation.*

*Principal Civil Engineer Fijalka, City Attorney Quinn Barrow, Traffic Engineer Erik Zandvliet and Police Chief Rachel Johnson responded to City Council questions.*

*Mayor Howorth opened the floor to public comments. The following individual(s) spoke:*

*Craig Cadwallader  
Mary Simmon  
Tom Ford  
James Upchurch*

*Seeing no further requests to speak, Mayor Howorth closed the floor to public comments.*

*Principal Civil Engineer Fijalka responded to City Council questions.*

**A motion was made by Mayor Pro Tem Lesser, seconded by Mayor Howorth, to adopt Resolution No. 25-0029, a resolution of the Manhattan Beach City Council approving the Construction Drawings and Specifications for the 28th Street Stormwater Infiltration Project; and to adopt Resolution No. 25-0030, a resolution of the Manhattan Beach City Council approving a Use and Maintenance Agreement between the City of Manhattan Beach and Los Angeles County for the 28th Street Stormwater Infiltration Project. The motion carried by the following vote:**

**Aye:** 5 - Howorth, Lesser, Tarnay and Charelian

**Nay:** 1 - Franklin

13. Consideration of a Resolution Setting a Date and Time for a Proposition 218 Public Hearing to Consider Increasing Commercial and Residential Solid Waste Hauling Fees and City Recovery Costs for Fiscal Year 2026 - Fiscal Year 2030 and a Resolution Adopting Procedures in Connection with Proposed Solid Waste Hauling Fee Increases (No Budget Impact) (Public Works Director Lee). [25-0043](#)

(Estimated Time: 15 Mins.)

**ADOPT RESOLUTION NOS. 25-0021 AND 25-0022**

*Public Works Director Erick Lee introduced Senior Management Analyst Anna Luke-Jones who provided the PowerPoint presentation.*

*City Attorney Quinn Barrow and Senior Management Analyst Luke-Jones responded to City Council questions.*

*Mayor Howorth opened the floor to public comments.*

*Seeing no requests to speak, Mayor Howorth closed the floor to public comments.*

**A motion was made by Councilmember Franklin, seconded by Councilmember Charelian, to adopt Resolution No. 25-0021, a resolution of the Manhattan Beach City Council initiating proceedings to consider proposed rate increases for commercial and residential solid waste hauling fees and setting a date and time for a public hearing to consider protests thereto; and to adopt Resolution No. 25-0022, a resolution of the Manhattan Beach City Council adopting procedures in connection with proposed solid waste hauling fee increases. The motion carried by the following vote:**

**Aye:** 5 - Howorth, Lesser, Franklin, Tarnay and Charelian

**Nay:** 0

**L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*Councilmember Charelian reported that he attended the National League of Cities Conference, where he collaborated with representatives from cities and towns across the country and highlighted his visit to Capitol Hill, where he reconnected with Congressman Ted Lieu and his office. He also stated the National League of Cities Conference program materials are available in the City Clerk's office for public review.*

**M. FUTURE AGENDA ITEMS**

*Councilmember Tarnay requested to agendize a discussion on exploring shuttle options in the City in preparation for the 2026 FIFA World Cup and 2028 Summer Olympics. Mayor Howorth concurred.*

*Councilmember Tarnay requested to agendize a discussion on ways the City can support the Marine Mammal Center. Mayor Howorth concurred.*

*Councilmember Franklin requested a report on the City's electricity costs. Councilmember Charelian concurred.*

*Mayor Howorth requested to agendize a discussion on the deposit being held for the BrewCo trash enclosure. Councilmember Franklin concurred.*

**N. CITY MANAGER REPORT**

*None.*

**O. CITY ATTORNEY REPORT**

*None.*

**P. INFORMATIONAL ITEMS**

14. Agenda Forecast (City Clerk Tamura).  
**INFORMATION ITEM ONLY**

[25-0082](#)

*This item was received and filed by order of the Chair.*

15. Commission Minutes: [25-0111](#)
- This Item Contains Minutes of the following City Commission Meetings:
- a) Library Commission Meeting Minutes (Canceled) of December 9, 2024 (Parks and Recreation Director Leyman)
  - b) Library Commission Meeting Minutes of January 13, 2025 (Parks and Recreation Director Leyman)
  - c) Finance Subcommittee Meeting Minutes of January 16, 2025 (Interim Finance Director Jones)
  - d) Cultural Arts Commission Meeting Minutes of January 20, 2025 (Parks and Recreation Director Leyman)
  - e) Planning Commission Meeting Minutes of January 22, 2025 (Acting Community Development Heise)
  - f) Cultural Arts Commission Meeting Minutes of January 28, 2025 (Parks and Recreation Director Leyman)
  - g) Finance Subcommittee Meeting Minutes of February 13, 2025 (Interim Finance Director Jones)
  - h) Cultural Arts Commission Meeting Minutes of February 17, 2025 (Parks and Recreation Director Leyman)
  - i) Parking and Public Improvements Commission Meeting Minutes of February 27, 2025 (Acting Community Development Heise).
- INFORMATION ITEM ONLY**

*This item was received and filed by order of the Chair.*

16. Recent Planning Commission Quasi-Judicial Decisions: [25-0131](#)
- a) Use Permit Amendment to Allow Off-Sale of Distilled Spirits in Addition to the Existing Allowance for Off-Sale Beer and Wine, and to Allow the Business to Open One Hour Earlier (5:00 a.m. - 12:00 a.m. Daily) than Previous Permitted (6:00 a.m. - 12:00 a.m. Daily) in Conjunction with the Operation of an Existing Service Station and Convenience Store Located at 1002 Manhattan Beach Boulevard (Arco/ampm)
  - b) Use Permit Amendment to Allow for the On-Site Sale and Service of Distilled Spirits in Addition to the Existing Sale and Service of Beer and Wine in Conjunction with Food Service at an Existing Eating and Drinking Establishment Located at 1209 Highland Avenue (The Rockefeller) (Acting Community Development Director Heise).
- INFORMATION ITEM ONLY**

*This item was received and filed by order of the Chair.*

**Q. CLOSED SESSION**

*None.*

**R. ADJOURNMENT**

*At 10:13 PM, Mayor Howorth adjourned the meeting to the March 31, 2025,  
Adjourned Regular City Council Meeting at 4:30 PM.*

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**Breana Contreras  
Recording Secretary**

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**Amy Thomas Howorth  
Mayor**

**ATTEST:**

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**Liza Tamura  
City Clerk**