

RESOLUTION NO. 19-0049

A RESOLUTION OF THE MANHATTAN BEACH CITY COUNCIL ADOPTING THE FISCAL YEAR 2019-2020 OPERATING BUDGET; AND AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN PERSONNEL-RELATED ACTIONS

THE MANHATTAN BEACH CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The City Council makes the following findings:

A. The Manhattan Beach Municipal Code provides that the City Manager shall cause to be prepared and submitted to the City Council an annual budget;

B. The budget covering the fiscal year 2019-2020 has been reviewed by the City Council with regard to the approval of estimated revenues and expenditures; and

C. The City Council has made such necessary revisions to the budget as provided for in Exhibit A attached hereto.

SECTION 2. The Fiscal Year 2019-2020 Operating Budget as presented to the City Council at the June 4, 2019 City Council meeting, and as amended by the revisions set forth in the attached Exhibit A, is hereby adopted as the official municipal budget for the City of Manhattan Beach ("Fiscal Year 2019-2020 Operating Budget").

SECTION 3. The City Clerk is directed to maintain one copy of the Fiscal Year 2019-2020 Operating Budget on file at all times for inspection by the public.

SECTION 4. Beginning on July 1, 2019, the City Manager is hereby authorized to proceed with the implementation of the programs as set forth in the approved and adopted budget, and to transfer any sum of appropriated funds between departments and programs provided they do not cross funds.

SECTION 5. The City Manager is hereby authorized to establish the position of Crime Analyst with a salary range of MM02 (\$6,345 - \$8,238 monthly), as a result of the upgrade of a vacant Secretary position included in the Fiscal year 2019-2020 Operating Budget. The classification and compensation analysis related to the newly established position was completed by Human Resources in April 2019.

SECTION 6. The City Manager is hereby authorized to amend the salary range for the Purchasing Clerk classification in Fiscal Year 2019-2020, following

the completion of a classification and compensation analysis by Human Resources.

SECTION 7. The City Manager is hereby authorized to establish a flex classification for Account Services Representative I/II in Fiscal Year 2019-2020, following the completion of a classification and compensation analysis by Human Resources.

SECTION 8. Unexpended appropriations from the Fiscal Year 2019-2020 Operating Budget may be carried forward to the next fiscal year provided the funds have been previously encumbered for a specific purpose, or apply to authorized, but uncompleted projects in the Capital Improvement Plan.

SECTION 9. This Resolution shall take effect immediately upon adoption.

SECTION 10. The City Clerk shall certify to the passage and adoption of this Resolution.

ADOPTED on June 4, 2019.

AYES:

NOES:

ABSENT:

ABSTAIN:

NANCY HERSMAN
Mayor

ATTEST:

LIZA TAMURA
City Clerk

Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures
General Fund				
Revenue	Property Tax	Property Tax increased per higher assessed values	296,142	-
One-time	Due From Other Governments	California Coastal Commission Grant for Climate Adaptation and Resiliency Project	225,000	275,000
Revenue	Other Taxes	Transient Occupancy Tax Increase due to Measure A	160,000	-
One-time	Due From Other Governments	Carryforward Police & Fire Department State Homeland Security Grant for Equipment	103,124	103,124
Revenue	Fines & Forfeitures	Parking Citations adjusted based on recent trends	(100,000)	-
Revenue	Service Charges	Ambulance Fees adjusted based on recent trends	(80,000)	-
Ongoing	Administrative Service Charges	Administrative Service Charges increased in Streets & Highways and Meas R Funds	70,000	-
Revenue	Service Charges	Special Event Fees for Recreation Services	61,750	-
Revenue	Service Charges	Reservation Fees for Facilities & Parks	50,000	-
Ongoing	Service Charges	Arts/Education Class Fees and costs for added Ceramics classes	32,000	29,521
Revenue	Service Charges	Fire Plan Check Fees	24,000	-
Revenue	Other Taxes	Business License Tax Allocation adjusted based on forecast	20,920	-
One-time	Due From Other Governments	Carryforward Police Department Traffic Safety Grant for enhanced enforcement	20,000	20,000
Ongoing	Service Charges	Downtown Business Association annual contribution for holiday lighting	2,700	-
Ongoing	Contract & Professional Services	BLS Ambulance Program - Moved program costs to Contract Services	-	186,140
Personnel	Salary & Wages	BLS Ambulance Program - Eliminate Part-time Employee Salaries/Benefits	-	(173,840)
One-time	Contract & Professional Services	Carryforward Police Department CAD/RMS Replacement	-	150,000
Personnel	Salary & Wages	Citywide Part-Time Salary Adjustments due to Minimum Wage Increase/FTE Adjustments	-	129,552
Expenditure Control	Contract Services	Eliminate Traffic Impact Guidelines Update project (to be completed in future year)	-	(80,000)
Expenditure Control	Printing	Reduce Manhappenings print production	-	(69,520)
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(64,000)
One-time	Contract & Professional Services	Carryforward Fire Department CAD/RMS Replacement	-	55,000
Expenditure Control	Contract Services	Reduce contract cleaning at recreation facilities	-	(55,000)
One-time	Transfers Out	Carryforward Transfer to Fleet Fund for net new PW Electrician Truck	-	50,000
One-time	Transfers Out	Carryforward Transfer to Fleet Fund for net new PW Inspector Truck	-	50,000
Expenditure Control	Council Contingency	Reduce City Council Contingency Budget	-	(50,000)
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	46,462
Expenditure Control	Contract Services	Reduce advanced planning project services	-	(40,135)
One-time	Contract & Professional Services	Temporary Concerts in the Park Stage Rental (Permanent Stage Construction in CIP)	-	40,000
Ongoing	Materials & Services	Increase in City Funds Exchange (GF to Prop A)	-	39,000
Expenditure Control	Public Safety Vehicles	Reduce Police Non-Patrol Vehicle Replacements by extending useful life	-	(29,034)
Expenditure Control	Contract Services	Reduce contract assistance for Federal grants	-	(25,000)
Ongoing	Contract Services	Increase QuickCaption Contract due to increased amount of meetings	-	25,000
Expenditure Control	Contract Services	Lowered amount for Granicus contract to adjust based on use	-	(22,142)
Expenditure Control	Public Safety Vehicles	Eliminate one Fire BLS Ambulance (Fleet Rental)	-	(20,300)
One-time	Contract & Professional Services	Carryforward Community Survey	-	20,000
Expenditure Control	Contract Services	Increase due to switch to manual weeding and organic pesticides	-	20,000
Personnel	Salary & Wages	Fire Department Overtime during City Special Events	-	18,492
Expenditure Control	Contract Services	Eliminate Actuarial Analyses for CalPERS reports contract	-	(16,200)
Personnel	Salary & Wages	Reclassify vacant Police Department Secretary to Crime Analyst	-	15,659
Expenditure Control	Materials & Services	Eliminate remaining BLS Ambulance Program Supplies (moved to Contract Services)	-	(12,300)
Expenditure Control	Departmental Supplies	Reduce refreshments provided at all City Council meetings	-	(11,300)
Ongoing	Materials & Services	City Council Department Supplies Increase	-	11,050
Expenditure Control	Departmental Supplies	Eliminate remaining BLS Ambulance Departmental Supplies (moved to Contract Services)	-	(10,350)
Expenditure Control	Contract Services	Eliminate City Manager & Attorney Performance Evaluation Consultant	-	(10,000)
Expenditure Control	Departmental Supplies	Reduce annual supply and equipment purchases at Begg Pool	-	(10,000)
Expenditure Control	Contract Services	Eliminate City Council Retreat Consultant Costs	-	(9,000)
Expenditure Control	Contract Services	Reduce Contract Services for re-negotiated Audit Services contract	-	(9,000)
Expenditure Control	Departmental Supplies	Eliminate remaining BLS Program costs (moved to Contract Services)	-	(8,820)
One-time	Contract & Professional Services	Carryforward MuniCode Transparency Upgrades Project	-	8,200
Expenditure Control	Employee Development	Eliminate IAP2 Civic Engagement Training	-	(8,000)
Expenditure Control	Computer Contract Services	Eliminate annual warranty cost for identified equipment	-	(8,000)
Expenditure Control	Departmental Supplies	Reduce purchase & replacement of radios, batteries & accessories	-	(7,900)
Expenditure Control	Departmental Supplies	Eliminate food/supplies for Community engagement meetings	-	(7,500)
Expenditure Control	Computer Contract Services	Eliminate OpenGov Online Financial Transparency Reporting platform	-	(7,000)
Expenditure Control	Overtime	Reduce projected overtime hours	-	(6,384)

Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures
Expenditure Control	Public Service Events	Reduce Mira Costa Grad Night Sponsorship	-	(6,000)
Expenditure Control	Public Service Events	Reduce Miscellaneous Public Event Sponsorships	-	(5,500)
Expenditure Control	Departmental Supplies	Reduce Fire Operations Departmental supplies	-	(5,100)
Expenditure Control	Contract Services	Reduce Emergency Medical billing services	-	(5,000)
Expenditure Control	City Events	Reduce Contract Services for AV equipment during Pumpkin Race	-	(5,000)
Expenditure Control	Employee Development	Eliminate Tyler Conference for two employees	-	(4,900)
Expenditure Control	Public Safety Vehicles	Eliminate one Fire BLS Ambulance (Fleet Maintenance)	-	(4,766)
Expenditure Control	Contract Services	Eliminate Emergency Preparedness town hall-style meetings	-	(4,000)
Expenditure Control	Public Service Events	Reduce TEDx Event Sponsorship	-	(4,000)
Expenditure Control	Employee Development	Eliminate California Specialized Training Institute training for 1 employee	-	(3,800)
Expenditure Control	Memberships & Dues	Eliminate Southern California Association of Governments Membership Dues	-	(3,700)
Expenditure Control	Employee Development	Reduce funds for various City Clerk training/conference	-	(3,240)
Expenditure Control	Overtime	Reduce Fire Overtime allotment	-	(3,024)
Expenditure Control	Publications/Advertising	Reduce community engagement meetings from 3 to 2 per year	-	(3,000)
Expenditure Control	Part-time Reductions	Eliminate Summer Internship Program	-	(3,000)
Expenditure Control	Conferences & Meetings	Eliminate League of California Cities Leadership Training for Councilmembers	-	(3,000)
Expenditure Control	Conferences & Meetings	Eliminate League of California Cities Forum Conference	-	(3,000)
Expenditure Control	Conferences & Meetings	Eliminate National League of Cities Congressional City Conference	-	(3,000)
Expenditure Control	Employee Development	Eliminate Conference and Training in EMS	-	(2,570)
Expenditure Control	Employee Development	Eliminate Alliance for Innovation City Membership	-	(2,550)
Expenditure Control	Overtime	Reduce Overtime for Accounting staff	-	(2,500)
Expenditure Control	Employee Development	Eliminate Communications-related training for one position	-	(2,500)
Expenditure Control	Conferences & Meetings	Eliminate Local Government Commission Conference	-	(2,500)
Expenditure Control	Contract Services	Reduce Cell Phone services costs in lieu of stipend to City Manager	-	(2,460)
Expenditure Control	Employee Development	Reduce Training budget (Americans for the Arts)	-	(2,320)
Expenditure Control	Printing	Reduction of Budget Printing Costs - Reduction of Number Printed	-	(2,200)
Personnel	Salary & Wages	Reclassify vacant GIS Technician to IS Specialist	-	2,160
Expenditure Control	Employee Development	Eliminate Conferences and Training in Support Services	-	(2,150)
Expenditure Control	Employee Development	Reduce Conference and Training in Operations	-	(2,050)
Expenditure Control	Salary & Wages	Eliminate the remaining Medicare funds in the BLS Program	-	(2,030)
Expenditure Control	Employee Development	Eliminate Funding for Public Records Act and Ethics Training	-	(2,000)
Expenditure Control	Employee Development	Eliminate ICMA Conference for 1 Employee	-	(2,000)
Expenditure Control	Departmental Supplies	Reduce ceramics equipment repair and replacement contingency	-	(2,000)
Expenditure Control	Employee Development	Eliminate Engineering APWA Memberships	-	(2,000)
Expenditure Control	Memberships & Dues	Eliminate California Coastal Coalition Membership Dues	-	(2,000)
Expenditure Control	Contract Services	Eliminate one cell phone and associated service	-	(1,800)
Expenditure Control	Overtime	Reduce overtime as most meetings occur while personnel on-duty	-	(1,640)
Expenditure Control	Computer Contract Services	Eliminate custom software reports for utility billing	-	(1,500)
Expenditure Control	Employee Development	Eliminate ESRI Conference for 1 Employee	-	(1,500)
Expenditure Control	Part-time Reductions	Eliminate City Council Agenda Packet Delivery	-	(1,499)
Expenditure Control	Publications/Advertising	Eliminate camp and activity street banner	-	(1,300)
Expenditure Control	Employee Development	Eliminate ELGL Annual Conference for 1 Employee	-	(1,200)
Ongoing	Programs - Arts	Increase to add Shakespeare by the Sea Art Program	-	1,000
Expenditure Control	Departmental Supplies	Reduce Fire Administration departmental supplies	-	(1,000)
Expenditure Control	Departmental Supplies	Reduce supplies used for arson investigations	-	(1,000)
Expenditure Control	Conferences & Meetings	Eliminate South Bay Business Leaders Summit Conference	-	(700)
Expenditure Control	Conferences & Meetings	Eliminate Southern California Association of Governments General Assembly	-	(600)
Expenditure Control	Overtime	Eliminate Overtime for Administrative staff	-	(500)
Expenditure Control	Publications/Advertising	Reduce Advertising/Outreach for Budget Meetings	-	(500)
Expenditure Control	Printing	Eliminate Purchase of Taxi Decals	-	(500)
Ongoing	Programs - Arts	Increase due to planned expansion of Metlox art exhibition	-	500
Expenditure Control	Contract Services	Reduce Monthly Cell Phone bills based on historical data	-	(500)
Expenditure Control	Employee Development	Eliminate IAP2 Civic Engagement Membership Dues	-	(420)
Expenditure Control	Departmental Supplies	Reduce Finance Accounting Departmental Supplies	-	(400)
Expenditure Control	Employee Development	Reduce memberships for Emergency Services Coordinator	-	(250)

Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures	
Expenditure Control	Printing	Reduction of CAFR Printing Costs - Reduction of Number Printed	-	(200)	
Expenditure Control	Publications/Advertising	Eliminate Advertising budget and utilize City social media	-	(200)	
Expenditure Control	Memberships & Dues	Eliminate United States/Mexico Sister Cities Association Membership Dues	-	(200)	
Expenditure Control	Employee Development	Eliminate membership dues for ASPA organization	-	(100)	
Personnel	Salary & Wages	Add Part-time Administrative Clerk II (\$32,464 offset by reduction in Contract Services)	-	-	
Total General Fund			885,636	398,766	
				486,870	Net Impact to Fund Balance
Street Lighting & Landscape Fund					
Revenue	Other Taxes	True up Streetlight Assessments to match Engineers report	(195)	-	
Other	Utilities	Electricity Savings due to Purchase of Edison Light Poles	-	(60,000)	
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(38,000)	
Capital	Capital Improvement Projects	Annual Streetlight Replacement	-	35,000	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	19,471	
Total Street Lighting & Landscape Fund			(195)	(43,529)	
				43,334	Net Impact to Fund Balance
Streets & Highways Fund					
Revenue	Due from Other Governments	Gas Tax - Sec2103	26,772	-	
Revenue	Due from Other Governments	SB1 Road Maintenance Rehabilitation	(11,284)	-	
Revenue	Due from Other Governments	Gas Tax - Sec2105	(10,217)	-	
Revenue	Due from Other Governments	Gas Tax - Sec2106	(3,894)	-	
Revenue	Due from Other Governments	Gas Tax - Sec2107	1,828	-	
Revenue	Due from Other Governments	MTA - SB821 TDA	1,212	-	
Revenue	Due from Other Governments	SB1 Highway Users Loan	243	-	
Capital	Capital Improvement Projects	Annual Slurry Seal Program	-	(385,000)	
Capital	Capital Improvement Projects	Annual Curb, Gutter and Ramp Replacement	-	(65,000)	
Ongoing	Internal Services Charges	Increase Administrative Service Charges due to project activity	-	52,000	
Total Streets & Highways Fund			4,660	(398,000)	
				402,660	Net Impact to Fund Balance
Prop A Fund					
Revenue	Miscellaneous Revenue	Increase in City Funds Exchange (GF to Prop A)	55,714	-	
Revenue	Other Taxes	MTA - Prop A - Transit Sales Tax	13,316	-	
Personnel	Salary & Wages	Citywide Part-Time Salary Adjustments due to Minimum Wage Increase/FTE Adjustments	-	43,756	
Expenditure Control	Programs - Seniors	Eliminate Dial-a-Ride services on Thursday evenings due to low enrollment	-	(4,495)	
Total Prop A Fund			69,030	39,261	
				29,769	Net Impact to Fund Balance
Prop C Fund					
Revenue	Other Taxes	MTA - Prop C - Transit Sales Tax	11,045	-	
Capital	Capital Improvement Projects	Street Resurfacing: Arterial & Collector	-	(300,000)	
Total Prop C Fund			11,045	(300,000)	
				311,045	Net Impact to Fund Balance
Measure R Fund					
Revenue	Other Taxes	MTA - Measure R	8,324	-	
Capital	Capital Improvement Projects	Aviation (West-side) and 33rd Sidewalk	-	(320,000)	
Capital	Capital Improvement Projects	Rosecrans Bike Lane Improvements	-	240,000	
Other	Internal Services Charges	Increase Administrative Service Charges due to project activity	-	18,000	
Total Measure R Fund			8,324	(62,000)	
				70,324	Net Impact to Fund Balance
Measure M Fund					
Revenue	Other Taxes	MTA - Measure M	9,389	-	
Capital	Capital Improvement Projects	Rowell Avenue Sidewalk Connection (Curtis & 1st St.)	-	(640,000)	
Capital	Capital Improvement Projects	Traffic Signal Pole at 15th & Highland	-	280,000	
Total Measure M Fund			9,389	(360,000)	
				369,389	Net Impact to Fund Balance

Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures	
CIP Fund					
Revenue	Other Governments	Prop A Grant Reimbursement for Polliwog Playground Equip	600,000	-	
Revenue	Interfund Charges & Transfers	Public Arts Trust Transfer for Permanent Band Stage	100,000	-	
Capital	Capital Improvement Projects	Polliwog Playground Resurfacing and Equipment	-	1,000,000	
Capital	Capital Improvement Projects	Senior Center and Scout House	-	450,000	
Capital	Capital Improvement Projects	School District Project TBD	-	250,000	
Capital	Capital Improvement Projects	Facilities Improvements	-	(200,000)	
Capital	Capital Improvement Projects	ALPR Pole on Sepulveda Blvd	-	150,000	
Capital	Capital Improvement Projects	Construct Permanent Band Stage at Polliwog Park	-	100,000	
Capital	Capital Improvement Projects	Fire Station 1 Diesel Exhaust Removal System	-	30,000	
Total CIP Fund			700,000	1,780,000	
				(1,080,000)	Net Impact to Fund Balance
Water Fund					
Expenditure Control	Assessments & Taxes	Eliminate Chevron lease for groundwater pumping	-	(361,000)	
Capital	Capital Improvement Projects	Replace and Modernize Automated Water Monitoring System	-	200,000	
Expenditure Control	Contract Services	Eliminate Chevron lease for groundwater pumping	-	(200,000)	
Expenditure Control	Departmental Supplies	Reduce water meter purchases	-	(100,000)	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	15,894	
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(5,000)	
Expenditure Control	Contract Services	Reduce printing/mailing costs for annual consumer confidence report	-	(4,000)	
Total Water Fund			-	(454,106)	
				454,106	Net Impact to Fund Balance
Stormwater Fund					
Capital	Capital Improvement Projects	Joint Watershed Project: Hermosa Greenbelt moved to FY 2020-21	-	(500,000)	
Capital	Capital Improvement Projects	CCTV Storm Drain System	-	150,000	
Capital	Capital Improvement Projects	Storm Drain Debris Collection Devices	-	(150,000)	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	874	
Total Stormwater Fund			-	(499,126)	
				499,126	Net Impact to Fund Balance
Wastewater Fund					
Other	Transfers Out	Carryforward Transfer to Fleet Fund for net new PW CCTV Vehicle	-	30,000	
Expenditure Control	Contract Services	Reduce sewer video inspections	-	(30,000)	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	1,273	
Total Wastewater Fund			-	1,273	
				(1,273)	Net Impact to Fund Balance
Refuse Fund					
Capital	Capital Improvement Projects	City-Owned Refuse Enclosure Improvements	-	500,000	
Expenditure Control	Departmental Supplies	Eliminate promotional and educational supplies	-	(6,000)	
Expenditure Control	Contract Services	Eliminate shredding events not included in contract	-	(2,500)	
Total Refuse Fund			-	491,500	
				(491,500)	Net Impact to Fund Balance
Parking Fund					
Revenue	Service Charges	Parking Meter Rate Increase	1,700,000	-	
Capital	Capital Improvement Projects	Parking Meter Upgrades moved from FY 2020-21	-	1,400,000	
Capital	Capital Improvement Projects	Parking Structure Structural Rehab of Lot 4	-	250,000	
Capital	Capital Improvement Projects	North MB Tree and Grate Installations (NMBBID Reserve Funds)	-	200,000	
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(28,000)	
Expenditure Control	Contract Services	Eliminate contract PPIC Secretary and use existing staff to record meetings	-	(20,700)	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	6,289	
Total Parking Fund			1,700,000	1,807,589	
				(107,589)	Net Impact to Fund Balance

Amendments to the FY 2019-20 Approved Budget

Adj. Type	Category	Description	Revenues	Expenditures	
County Parking Lots Fund					
Revenue	Service Charges	Parking Lot C Meter Rate Increase	200,000	-	
Revenue	Service Charges	Parking Lot B Meter Rate Increase	50,000	-	
Other	Debt Service	Parking Lot C Meter Land Lease to County	-	99,000	
Other	Debt Service	Parking Lot B Meter Land Lease to County	-	33,000	
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(10,000)	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	85	
Total County Parking Lots Fund			250,000	122,085	
				127,915	Net Impact to Fund Balance
State Pier & Parking Fund					
Revenue	Service Charges	Parking Meter Rate Increase	185,000	-	
Expenditure Control	Contract Services	True up budget to new contract for landscape maintenance	-	(43,000)	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	2,619	
Total State Pier & Parking Fund			185,000	(40,381)	
				225,381	Net Impact to Fund Balance
Insurance Reserve Fund					
Expenditure Control	Contract Services	Reduce budget for the City's Wellness Program (MBFit)	-	(17,500)	
Expenditure Control	Contract Services	Eliminate Dispute Resolution Service used for civil conflicts	-	(11,000)	
Expenditure Control	Employee Development	Eliminate Employee Safety Incentive Program	-	(5,000)	
Total Insurance Reserve Fund			-	(33,500)	
				33,500	Net Impact to Fund Balance
Information Technology Fund					
One-time	Contract & Professional Services	Carryforward Public Works Document Scanning Services	-	50,000	
One-time	Property & Equipment	Carryforward ERP Implementation Consultant	-	43,376	
Expenditure Control	Contract Services	Reduction in fiber network redundant support	-	(24,650)	
Expenditure Control	Computer Contract Services	Reduction in Social Media Contract Management System (Sprout Social)	-	(24,342)	
One-time	Contract & Professional Services	Carryforward Human Resources Document Scanning Services	-	20,000	
Expenditure Control	Computer Contract Services	Reduction in vendor contract services for broadcast support	-	(20,000)	
One-time	Materials & Services	Carryforward OnBase Hyland Software & Maintenance	-	18,000	
Personnel	Salary & Wages	Reduce IT Intern hours for addition of part-time GIS Technician	-	(10,216)	
Expenditure Control	Departmental Supplies	Reduction in scheduled printer replacements	-	(5,000)	
Expenditure Control	Contract Services	Adjustment of Information Technology copier budget	-	(2,000)	
Total Information Technology Fund			-	45,168	
				(45,168)	Net Impact to Fund Balance
Fleet Management Fund					
Revenue	Interfund Charges & Transfers	Carryforward Transfer In for Net New Vehicles	130,000	-	
Revenue	Interfund Charges & Transfers	Reduce Police Non-Patrol Vehicle Replacements by extending useful life	(29,034)	-	
Revenue	Interfund Charges & Transfers	Eliminate one Fire BLS Ambulance (Fleet Rental)	(20,300)	-	
Revenue	Interfund Charges & Transfers	Eliminate one Fire BLS Ambulance (Fleet Maintenance)	(4,766)	-	
One-time	Property & Equipment	Carryforward Replacement of PD Animal Control Truck	-	79,722	
One-time	Materials & Services	New Fleet Management Software	-	50,000	
One-time	Property & Equipment	Carryforward Purchase of New PW Electrician Truck	-	50,000	
One-time	Property & Equipment	Carryforward Purchase of New PW Inspector Truck	-	50,000	
One-time	Property & Equipment	Carryforward Purchase of New PW CCTV Vehicle	-	30,000	
Total Fleet Management Fund			75,900	259,722	
				(183,822)	Net Impact to Fund Balance
Building Maintenance & Operations Fund					
Ongoing	Contract Services	Increase due to switch to gopher trapping and organic pesticides	-	17,200	
Ongoing	Electricity	Increase from City's shift to 100% Renewable Energy	-	9,546	
Total Building Maintenance & Operations Fund			-	26,746	
				(26,746)	Net Impact to Fund Balance
TOTAL			\$3,898,789	\$2,781,468	