

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, February 7, 2023

6:00 PM

Regular Meeting

City Council Chambers and Zoom

City Council Regular Meeting

ELECTED OFFICIALS

Mayor Steve Napolitano

Mayor Pro Tem Richard Montgomery

Councilmember Joe Franklin

Councilmember Amy Howorth

Councilmember David Lesser

PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO:

www.manhattanbeach.gov/departments/city-clerk/city-council-meetings-agendas-and-minutes

A. CALL MEETING TO ORDER

Mayor Napolitano called the meeting to order and announced that there were technical difficulties with the livestream of the meeting but that viewers could watch via Zoom and TV.

B. PLEDGE TO THE FLAG

Alessia Osterling of Manhattan Beach Middle School led the Pledge of Allegiance.

C. ROLL CALL

Roll Call by Assistant City Clerk Martha Alvarez.

Present: 5 - Mayor Napolitano, Mayor Pro Tem Montgomery, Councilmember Franklin, Councilmember Howorth and Councilmember Lesser

D. CEREMONIAL CALENDAR

None.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Mayor Pro Tem Montgomery, seconded by Councilmember Franklin, to approve the agenda and waive full reading of ordinances. The motion carried by the following vote:

Aye: 5 - Napolitano, Montgomery, Franklin, Howorth and Lesser

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Library Manager Josh Murray announced the Evening Book Club on March 6, 2023, from 6:30 PM - 7:30 PM to discuss "The Night Ship" by Jess Kid. Interested parties can order a copy of the book by calling the library at 310-545-8595 or visiting lacountylibrary.org.

Finance Director Steve Charelian announced the Budget Community Meeting on February 16, 2023, at 6:00 PM via Zoom.

Acting Community Development Director Talyn Mirzakhian announced the launch of the long term outdoor dining efforts webpage at www.manhattanbeach.gov/outdoordining. Applications for the Task Force are available on the webpage and the deadline to apply is February 24, 2023, at 5:00 PM. The applicants will be presented and appointed by the City Council at the March 21, 2023 City Council meeting.

MB CERT Program Director Frank Chiella spoke regarding earthquake preparedness and encouraged residents to visit www.mbcert.org for training and to visit the State's website as well at www.ready.gov.

Police Chief Rachel Johnson announced a Community Town Hall Meeting on March 1, 2023, at 6:00 PM at the Joslyn Community Center.

President and CEO of the Manhattan Beach Chamber of Commerce David Archer announced their monthly mixer at Tin Roof Bistro on February 15, 2023, from 5:30 PM to 7:30 PM.

Councilmember Howorth announced that the new eComment and public comment deadline for the public to submit comments is 12:00 PM.

Mayor Pro Tem Montgomery thanked the Fire Department for their help during the Beach Cities Toy Drive and for helping distribute the additional toys that were donated after the event.

Councilmember Lesser announced that he was participating in the meeting at home due to a recent surgery and provided that the deadline for public comments and ecomments was changed in order to provide City Council with more time to read the comments prior to City Council meetings.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Mayor Napolitano opened the floor to public comments. The following individual(s) spoke:

- Gail Fortis*
- Frank Chiella*
- Ray Joseph*
- Heidi Rayden*
- Heather Kim*
- Jill Lamkin*

Seeing no further requests to speak, Mayor Napolitano closed the floor to public comments.

H. CONSENT CALENDAR (APPROVE)

A motion was made by Councilmember Howorth, seconded by Councilmember Lesser, to approve the Consent Calendar.

City Attorney Quinn Barrow read the title of Urgency Ordinance No. 23-0005-U into the record:

AN URGENCY ORDINANCE OF THE CITY OF MANHATTAN BEACH AMENDING URGENCY ORDINANCE NO. 20-0012-U, AS SUBSEQUENTLY AMENDED, TO RESCIND REGULATIONS PERTAINING TO COMMERCIAL TENANTS

The motion carried by the following vote:

Aye: 5 - Napolitano, Montgomery, Franklin, Howorth and Lesser

1. City Council Minutes: [23-0033](#)
 This Item Contains Minutes of the Following City Council Meeting(s):
 - a) City Council Adjourned Regular Meeting and Joint City Council and Parks and Recreation Commission, Cultural Arts Commission, and Library Commission Minutes of January 9, 2023
 - b) City Council Adjourned Regular Meeting Minutes of January 12, 2023
 - c) City Council Regular Meeting Minutes of January 17, 2023
 - d) City Council Adjourned Regular Meeting and Joint City Council and Planning Commission and Parking and Public Improvements Commission Minutes of January 18, 2023
 - e) City Council Adjourned Regular Meeting (Highrose) Minutes of January 19, 2023
(City Clerk Tamura).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

2. Financial Reports: [23-0023](#)
Schedule of Demands January 5, 2023 and January 12, 2023
(Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

3. Quarterly Update on the City's Homelessness Initiatives (City Manager Moe). [23-0068](#)

RECEIVE REPORT

The recommendation for this item was approved on the Consent Calendar.

4. Consideration of Adopting Urgency Ordinance No. 23-0005-U [23-0058](#)
Amending Ordinance No. 20-0012-U, as Subsequently Amended, to
Rescind Commercial Eviction Regulations (City Attorney Barrow).

ADOPT URGENCY ORDINANCE NO. 23-0005-U

The recommendation for this item was approved on the Consent Calendar.

5. Consider Awarding Bid No. 1287-23 to Fairway Ford for the Purchase [23-0040](#)
of One Ford F-550 Truck Chassis for the Public Works Department in
the Amount of \$53,116 and Appropriate \$85,000 from the Fleet
Management Fund (Finance Director Charelian).

A) APPROVE

B) APPROPRIATE FUNDS

The recommendation for this item was approved on the Consent Calendar.

6. Consider Awarding Bid No. 1281-23 to Bay City Electric Works for the [23-0041](#)
Purchase of One Budgeted 100 kW Portable Generator for the Public
Works Department in the Amount of \$86,381.27 (Finance Director
Charelian).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

7. Consideration of a Resolution Approving a Three-year General [23-0024](#)
Services Agreement with Waterline Technologies, Inc. for Water
Treatment Disinfection Products and Services at a Cost Not-to-Exceed
\$900,000 (Public Works Director Lee).

ADOPT RESOLUTION NO. 23-0015

The recommendation for this item was approved on the Consent Calendar.

8. Formally Accept as Complete the Cycle 2 Sewer Infrastructure Improvement Project Constructed by Vasilj, Inc.; Authorize Filing of a Notice of Completion with the Los Angeles County Recorder; and Release Retention for \$80,676.26 (Public Works Director Lee). [23-0009](#)

ACCEPT AND AUTHORIZE

The recommendation for this item was approved on the Consent Calendar.

9. Consideration of a Resolution Approving the Citywide Americans with Disabilities Act Ramp Improvement Project and Authorizing an Application to the Los Angeles County Metropolitan Transportation Authority for Federal Transit Administration Section 5310 Grant Funding (Public Works Director Lee). [23-0053](#)

ADOPT RESOLUTION NO. 23-0016

The recommendation for this item was approved on the Consent Calendar.

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

J. PUBLIC HEARINGS

None.

K. GENERAL BUSINESS

10. Consideration of Police Department Staffing Levels and Authorization to Increase Permanent Staffing by Seven Additional Police Officers, One Police Support Supervisor, One Civilian Background Investigator, and Consideration of Enhanced Recruitment Incentives (Police Chief Johnson and Human Resources Director Jenkins).

[23-0089](#)

(Estimated Time: 45 Mins.)

A) APPROVE**B) DISCUSS AND PROVIDE DIRECTION**

Police Chief Rachel Johnson provided the PowerPoint presentation.

Police Chief Johnson and Finance Director Steve Charelian responded to City Council questions.

Mayor Napolitano opened the floor to public comments. The following individual(s) spoke:

Heather Kim

Jim Burton

Patrick Sharpless

Frank Chiella

Lee Phillips

Seeing no further requests to speak, Mayor Napolitano closed the floor to public comments.

A motion was made by Mayor Pro Tem Montgomery to approve the additional personnel as requested in the staff recommendation.

City Attorney Quinn Barrow responded to City Council questions.

Councilmember Howorth seconded Mayor Pro Tem Montgomery's motion.

A motion was made by Councilmember Franklin to go back to the District Attorney's Office again to request permission to contract with the City of Redondo Beach for prosecution services.

City Attorney Barrow provided that Councilmember Franklin's request could be brought up during Item M. Future Agenda Items, since the request was not part of the agenda item.

Mayor Pro Tem Montgomery amended his motion to include that the recommended recruitment bonus be set at a discretionary 3%-10% of the annual salary for the Police Officer step in which the candidate is hired.

City Manager Bruce Moe provided that staff would need direction regarding the recommended referral bonus.

Mayor Pro Tem Montgomery amended the motion to also include the recommended referral bonus increase to 5% of the annual salary of Police Academy Trainees.

A motion was made by Mayor Pro Tem Montgomery, seconded by Councilmember Howorth, to approve the proposed staffing and increases to positions within the Police Department as follows: Addition of seven Police Officers (sworn), one Background Investigator (civilian), one Police Support Supervisor (civilian), and one Administrative Assistant (civilian); add the positions as part of the mid-year budget; set the recruitment bonus at a discretionary 3%-10% of the annual salary for the Police Officer step in which the candidate was hired; and increase the referral bonus to 5% of the annual salary of Police Academy Trainee. The motion carried by the following vote:

Aye: 5 - Napolitano, Montgomery, Franklin, Howorth and Lesser

Mayor Pro Tem Montgomery thanked Police Chief Johnson and Human Resources Director Lisa Jenkins for the 20 new hires at the Police Department over the last 18 months.

City Manager Moe recognized the Human Resources Department for their work on the report and commented that hiring will continue to be completed at a rapid pace.

At 7:37 PM, the City Council recessed and reconvened at 7:46 PM without Councilmember Franklin.

11. Consideration of Aquatics Center Survey Summary Report and Authorization for a Request for Proposals for Begg Pool Architectural and Consultant Services, including Schematic Design and Cost Estimates (Parks and Recreation Director Leyman).

[23-0064](#)

(Estimated Time: 1 Hr.)

A) ACCEPT SURVEY

B) DISCUSS AND PROVIDE DIRECTION

Parks and Recreation Director Mark Leyman introduced Senior Recreation Manager Melissa McCollum.

At 7:48 PM, Councilmember Franklin returned to City Council Chambers.

Senior Recreation Manager Melissa McCollum provided background regarding the item and introduced Tim McLarney from True North Research who provided the PowerPoint presentation and responded to City Council questions.

Senior Recreation Manager McCollum ended the presentation by providing information that the City Council had requested at the January 9, 2023 Joint City Council meeting with the Parks and Recreation Commission.

Senior Recreation Manager McCollum, Finance Director Steve Charelian, and Senior Recreation Supervisor Jesus Sandoval responded to City Council questions.

Mayor Napolitano opened the floor to public comments. The following individual(s) spoke:

*Parks and Recreation Commissioner Ken Weiner
Parks and Recreation Commission Chair Laurie McCarthy*

Parks and Recreation Commissioner McCarthy and Senior Recreation Supervisor Sandoval responded to City Council questions.

The City Council directed staff to provide information regarding the dimensions of the pools in the City as well as the percentage of pool use by Manhattan Beach Middle School.

City Attorney Quinn Barrow and Senior Recreation Supervisor Sandoval responded to City Council questions.

Seeing no further requests to speak, Mayor Napolitano closed the floor to public comments.

Senior Recreation Manager McCollum clarified staff's recommendation for the item.

A motion was made by Councilmember Howorth, seconded by Councilmember Lesser, to have staff develop a request for proposals for architectural design and consultant services related to the renovation and improvements of Begg Pool and return to City Council.

Senior Recreation Supervisor Sandoval responded to City Council questions.

The City Council directed staff to return with information regarding whether or not the landlord (MBUSD) is in support of the potential project, the costs over the past 20 years for maintenance or upgrades to Begg Pool, and how long it took from conception to completion of the Wiseburn Aquatics Center in El Segundo.

Mayor Napolitano suggested that staff also include an assessment of the school district's facilities maintenance yard at the corner of Peck Avenue and Manhattan Beach Boulevard as an alternative site for the pool; and have the Finance Subcommittee look into sources for potential long term funding of public infrastructure and Capital Improvement Projects.

The request was accepted by Councilmember Howorth as the maker of the motion.

A motion was made by Councilmember Howorth, seconded by Councilmember Lesser, to have staff develop a request for proposals for architectural design and consultant services related to the renovation and improvements of Begg Pool and return to City Council; assess MBUSD's facilities maintenance yard at the corner of Peck Avenue and Manhattan Beach Boulevard as an alternate site for the pool and return to City Council; and have the Finance Subcommittee discuss sources for potential long term funding of public infrastructure and Capital Improvement Projects. The motion carried by the following vote:

Aye: 5 - Napolitano, Montgomery, Franklin, Howorth and Lesser

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

Mayor Pro Tem Montgomery reported that he attended the United States Conference of Mayors in Washington DC and the Independent Cities Association Winter Seminar in Santa Barbara.

Mayor Napolitano reported that he attended the Independent Cities Association Winter Seminar in Santa Barbara and that Mayor Pro Tem Montgomery was the Chair of the conference and will be the incoming President of the organization.

Councilmember Lesser reported that he attended the League of California Cities New Mayors and Councilmembers Academy and that he completed his AB1661 and AB1234 training.

Councilmember Howorth reported that she attended the Independent Cities Association Winter Seminar in Santa Barbara and that she was on a panel titled "Dysfunction Junction" at the League of California Cities New Mayors and Councilmembers Academy.

M. FUTURE AGENDA ITEMS

Councilmember Howorth requested to agendize a discussion regarding Circuit, a hyper local transportation service, and a potential grant opportunity with the Downtown Manhattan Beach Business and Professional Association. Mayor Pro Tem Montgomery seconded the request.

Councilmember Franklin requested to agendize a discussion to see if the District Attorney's Office would meet with the City again to request permission to independently prosecute misdemeanors and participate in the Homeless Court. Mayor Pro Tem Montgomery seconded the request.

Councilmember Lesser requested to agendize a discussion to assess and check all traffic signal lights for battery backup in case of future power outages. Councilmember Howorth seconded the request.

City Attorney Quinn Barrow stated that staff will provide a report regarding the item without it having to return for a third vote to place it on a future agenda.

N. CITY MANAGER REPORT

City Manager Bruce Moe introduced Acting Community Development Director Talyn Mirzakhian who provided an update regarding the outdoor dining process.

Acting Community Development Director Mirzakhian responded to City Council questions.

O. CITY ATTORNEY REPORT

City Attorney Quinn Barrow congratulated Mayor Pro Tem Montgomery for his work at the Independent Cities Association Winter Seminar.

P. INFORMATIONAL ITEMS

12. Agenda Forecast (City Clerk Tamura). [23-0059](#)
INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

13. Commission Minutes:[23-0065](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Planning Commission Meeting Minutes of August 10, 2022 (Acting Community Development Director Mirzakhonian)
- b) Planning Commission Meeting Minutes of August 24, 2022 (Cancelled) (Acting Community Development Director Mirzakhonian)
- c) Planning Commission Meeting Minutes of September 14, 2022 (Acting Community Development Director Mirzakhonian)
- d) Planning Commission Meeting Minutes of September 28, 2022 (Cancelled) (Acting Community Development Director Mirzakhonian)
- e) Planning Commission Meeting Minutes of October 12, 2022 (Cancelled) (Acting Community Development Director Mirzakhonian)
- f) Planning Commission Meeting Minutes of October 26, 2022 (Cancelled) (Acting Community Development Director Mirzakhonian)
- g) Planning Commission Meeting Minutes of November 9, 2022 (Acting Community Development Director Mirzakhonian)
- h) Planning Commission Meeting Minutes of November 23, 2022 (Cancelled) (Acting Community Development Director Mirzakhonian)
- i) Parks and Recreation Commission Meeting Minutes of November 28, 2022 (Parks and Recreation Director Leyman)
- j) Planning Commission Meeting Minutes of December 28, 2022 (Cancelled) (Acting Community Development Director Mirzakhonian)
- k) Planning Commission Meeting Minutes of January 11, 2023 (Cancelled) (Acting Community Development Director Mirzakhonian)

INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

Q. CLOSED SESSION

None.

R. ADJOURNMENT

At 9:12 PM, Mayor Napolitano adjourned the meeting, and announced to the public that the next Regular City Council Meeting would be held on Tuesday, February 21, 2023, at 6:00 PM.

Patricia Matson
Recording Secretary

Steve Napolitano
Mayor

ATTEST:

Liza Tamura
City Clerk