

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, September 3, 2019**  
**6:00 PM**  
**City Council Chambers**



**Mayor Nancy Hersman**  
**Mayor Pro Tem Richard Montgomery**  
**Councilmember Suzanne Hadley**  
**Councilmember Hildy Stern**  
**Councilmember Steve Napolitano**

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Steve Charelian, Finance Director  
Daryn Drum, Fire Chief  
Lisa Jenkins, Human Resources Director  
Stephanie Katsouleas, Public Works Director

Mark Leyman, Parks and Recreation Director  
Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, August 28, 2019, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### A. PLEDGE TO THE FLAG

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Presentation of a Proclamation Declaring the Month of September, 2019, as "National Preparedness Month." [19-0352](#)  
**PRESENT**
2. Presentation of a Commendation to Outgoing Information Technology Director Sanford Taylor. [19-0359](#)  
**PRESENT**

## D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

## F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

## G. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

### 3. City Council Minutes:

[19-0253](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Closed Session) of August 6, 2019
- b) City Council Regular Meeting Minutes of August 6, 2019
- c) City Council Special Meeting Minutes (Closed Session) of August 12, 2019
- d) City Council Regular Meeting Minutes (Cancelled) of August 20, 2019 (City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Regular Meeting Minutes of August 6, 2019](#)  
[City Council Adjourned Regular Meeting Minutes \(Closed Session\) of August 6, 2019](#)  
[City Council Special Meeting Minutes \(Closed Session\) of August 12, 2019](#)  
[City Council Regular Meeting Minutes \(Cancelled\) of August 20, 2019](#)

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4. Financial Reports: [19-0318](#)  
a) Schedules of Demands July 18, 2019, and August 1, 2019  
b) Investment Portfolio for the Month Ending July 31, 2019  
c) Month End Report for July 31, 2019  
(Finance Director Charelian).  
**ACCEPT REPORTS AND DEMANDS**  
  
**Attachments:** [Schedule of Demands for July 18, 2019 and August 1, 2019](#)  
[Investment Portfolio for the Month Ending July 31, 2019](#)  
[Month End Report for July 31, 2019](#)
5. Consider Participation in The Beach Cities Partnership for Youth and Appointment of Mayor Hersman as the City of Manhattan Beach Representative on the Steering Committee (City Manager Moe). [19-0338](#)  
**APPOINT**  
  
**Attachments:** [Agreement - Coalition Involvement Agreement](#)
6. Consider a Resolution Appointing Council Representatives to the New Hawthorne Municipal Airport (KHHR) Communities Network to Address Airport Noise Impacts; and 2) Approve the Mayor's Proposed Changes to City Council Assignments for the South Bay Cities Council of Governments and the Los Angeles World Airports Community Noise Roundtable (City Manager Moe). [19-0337](#)  
a) **ADOPT RESOLUTION NO. 19-0076**  
b) **APPROVE CITY COUNCIL ASSIGNMENTS**  
  
**Attachments:** [Resolution No. 19-0076](#)  
[City of Hawthorne Resolution No. 8038](#)  
[City Council Assignments \(June 2019\) \(Redline Version\)](#)
7. Consider Approving the Addition of a New City Council Work Plan Item Titled, "City Council Communications Policy," to the Fiscal Year 2019-2020 City Council Work Plan (City Manager Moe). [19-0350](#)  
**APPROVE**  
  
**Attachments:** [Draft City Council Communication Policy Work Plan Item](#)
8. Consider Approving the Application from Independent Cities Association for an Installation Event (Parks and Recreation Director Leyman). [19-0357](#)  
**APPROVE**  
  
**Attachments:** [Special Event Application](#)

9. Consider Approving Contract Amendment No. 1 with Rincon Consultants, Inc. for an Additional \$79,440 for the Preparation of an Environmental Impact Report (EIR) for the Sunrise Senior Assisted Living Project Located at 250-400 North Sepulveda Boulevard (Cost Reimbursed by Sunrise) (Interim Community Development Director Gibson). [19-0316](#)  
**ADOPT RESOLUTION NO. 19-0082**  
*Attachments:* [Resolution No. 19-0082](#)  
[Amendment No. 1 - Rincon Consultants, Inc.](#)  
[Original Agreement - Rincon Consultants, Inc. \(2018\)](#)
10. Consider Adopting a Resolution Revising Conditions of Approval Imposed on the 900 Club (Interim Community Development Director Gibson). [19-0343](#)  
**ADOPT RESOLUTION NO. 19-0075**  
*Attachments:* [Resolution No. 19-0075](#)
11. Consider: 1) Awarding a Construction Contract to CT&T Concrete Paving, Inc. for the Citywide Concrete Repairs Project for \$192,900; 2) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$37,100; and 3) Approving the Plans and Specifications for the Project (Public Works Director Katsouleas). [19-0315](#)  
**ADOPT RESOLUTION NO. 19-0080**  
*Attachments:* [Resolution No. 19-0080](#)  
[Agreement - CT&T Concrete Paving Inc.](#)  
[Bid Proposal](#)  
[Project Specifications](#)  
[Budget and Expenditures Summary](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

12. Update on Homelessness Initiatives and Consider Adoption of a Resolution Approving an Agreement in the Amount of \$330,665 with Los Angeles County to Provide Homelessness Coordination, Training and Case Management Services to the Beach Cities of Manhattan Beach, Hermosa Beach, and Redondo Beach (City Manager Moe). [19-0348](#)
- a) **RECEIVE REPORT**
- b) **ADOPT RESOLUTION NO. 19-0085**
- c) **DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [Resolution No. 19-0085](#)  
[Agreement - County of Los Angeles](#)  
[Grant Award Letter](#)  
[Five Year Plan to Address Homelessness in our Community](#)  
[Homeless Plan Deadlines Summary](#)  
[Homelessness Count Data \(LAHSA\)](#)  
[Homelessness Statistics Profile \(LAHSA\)](#)  
[Request for Proposal #1216-20, South Bay Beach Cities Homelessness Project](#)  
[Homeless Resource Guide and Card](#)

13. Update on Emergency Preparedness Program (Fire Chief Drum). [19-0333](#)  
**RECEIVE AND FILE**

**Attachments:** [PowerPoint Presentation](#)

14. Proposed Donation Policy and Donation Program Options (Parks and Recreation Director Leyman). [19-0029](#)
- a) **APPROVE POLICY**
- b) **PROVIDE DIRECTION ON DONATION PROGRAMS**

**Attachments:** [Donation Policy](#)  
[PowerPoint Presentation](#)

## K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

### 15. City Council Reports.

16. Consider Request by Mayor Hersman and Mayor Pro Tem Montgomery to Direct the Planning Commission to Consider Revisions to Use Permit Requirements for Short-Term Rentals in Commercial Zones (Interim Community Development Director Gibson). [19-0361](#)  
**DISCUSS AND PROVIDE DIRECTION**
17. Consider Request by Mayor Pro Tem Montgomery and Councilmember Stern to Discuss Waiving Solar Permit Fees (Interim Community Development Director Gibson). [19-0364](#)  
**DISCUSS AND PROVIDE DIRECTION**
18. Consider Request by Councilmember Hadley and Mayor Pro Tem Montgomery to Discuss the Beautification of the Downtown Area (Public Works Director Katsouleas). [19-0366](#)  
**DISCUSS AND PROVIDE DIRECTION**
19. Consider Request by Councilmember Hadley and Mayor Pro Tem Montgomery Amending the City's Banner Policy (Parks and Recreation Director Leyman). [19-0363](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [Banner Policy](#)

## L. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

20. Agenda Forecast (City Clerk Tamura). [19-0184](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [August 28, 2019 Agenda Forecast](#)

## M. CITY MANAGER REPORT

## N. CITY ATTORNEY REPORT

## O. INFORMATIONAL ITEMS

*This section is for items that do not require City Council action.*

21. Recent Planning Commission Quasi-Judicial Decisions: [19-0341](#)  
Use Permit- New Firehouse- 1400 Manhattan Beach Boulevard- City of Manhattan Beach (Interim Community Development Director Gibson).  
**INFORMATION ITEM ONLY**

**22. Commission Minutes:**[19-0358](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Cultural Arts Commission Meeting Minutes of June 17, 2019 (Parks and Recreation Director Leyman)
- b) Planning Commission Meeting Minutes (Cancelled) of August 14, 2019 (Interim Community Development Director Gibson)
- c) Parking and Public Improvements Commission Meeting Minutes (Cancelled) of August 22, 2019 (Interim Community Development Director Gibson).

**INFORMATION ITEM ONLY**

**Attachments:** [Cultural Arts Commission Meeting Minutes of June 17, 2019](#)  
[Planning Commission Action Meeting Minutes \(Cancelled\) of August 14, 2019](#)  
[Parking and Public Improvements Commission Meeting Minutes \(Cancelled\) of August 22, 2019](#)

**P. CLOSED SESSION****Q. ADJOURNMENT****R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*September 17, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 1, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 3, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 17, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

September 9, 2019 - Monday - 6:00 PM - Library Commission Meeting  
September 11, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
September 16, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
September 23, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
September 25, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
September 26, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
October 9, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
October 14, 2019 - Monday - 6:00 PM - Library Commission Meeting  
October 21, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
October 23, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
October 24, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
October 28, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
November 11, 2019 - Monday - 6:00 PM - Library Commission Meeting  
November 13, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
November 18, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
November 25, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
November 27, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
November 28, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

September 2, 2019 - Monday - Labor Day  
October 7, 2019 - Monday - Columbus Day  
November 11, 2019 - Monday - Veterans Day  
November 28-29, 2019 - Thursday & Friday - Thanksgiving Holiday  
December 25, 2019 - Wednesday - Christmas Day Observed  
January 1, 2020 - Wednesday - New Years Day Observed  
January 20, 2020 - Monday - Martin Luther King Day  
February 17, 2020 - Monday - Presidents Day  
May 25, 2020 - Monday - Memorial Day  
July 4, 2020 - Friday - Independence Day