

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, September 17, 2024

6:00 PM

Regular Meeting

City Council Chambers and Zoom

City Council Regular Meeting

ELECTED OFFICIALS

Mayor Joe Franklin

Mayor Pro Tem Amy Howorth

Councilmember David Lesser

Councilmember Steve Napolitano

Councilmember Richard Montgomery

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A. CALL MEETING TO ORDER

Mayor Franklin called the meeting to order.

B. PLEDGE TO THE FLAG

Mila, Aya, and Raina Steiner led the Pledge of Allegiance.

C. ROLL CALL

Roll Call led by City Clerk Liza Tamura.

Present: 5 - Mayor Franklin, Mayor Pro Tem Howorth, Councilmember Lesser, Councilmember Napolitano and Councilmember Montgomery

D. CEREMONIAL CALENDAR

- 1. Presentation of a Certificate of Recognition to Maia Rocha as CEO of “Doing Done” and Winner of the Chamber of Commerce Young Entrepreneurs Academy. [24-0328](#)

PRESENT

On behalf of the City Council, Mayor Franklin presented a Certificate of Recognition to Maia Rocha as CEO of “Doing Done” and winner of the Chamber of Commerce Young Entrepreneurs Academy.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Lesser, seconded by Councilmember Montgomery, to approve the agenda as amended, to pull Agenda Items No. 8 and 10 from the Consent Calendar for individual consideration, and waive full reading of ordinances. The motion carried by the following vote:

Aye: 5 - Franklin, Howorth, Lesser, Napolitano and Montgomery

Nay: 0

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Library Manager Josh Murray invited the community to Celebrate Hispanic Heritage Month with Spanish Classical and Flamenco Dancer Susana Elena on September 24, 2024, at 6:00 PM.

Waste Management Recycling Education Representative Bobby Bell announced that they are collaborating with the school's PTA on fundraising events, which are open to everyone; highlighted that Grandview and Pacific will host movie nights this Friday, while Robinson has a major event planned for October; and mentioned that the Garden Committee is always looking for volunteers and encouraged interested individuals to contact the school office for information on how to sign up.

Michael Archuleta, representing the Matt Johnson Memorial Blood Drive, invited the community to participate in the 24th Annual Matt Johnson Memorial Blood Drive during the Manhattan Beach Hometown Fair on October 5 and 6, 2024; and emphasized the ongoing need for blood donations to support patients.

Police Chief Rachel Johnson invited the community to their Fall Town Hall Meeting at Joslyn Community Center on September 24, 2024, from 6:00 - 7:00 PM.

Mayor Pro Tem Howorth highlighted two proclamations on the consent calendar: one for International Peace Day on September 21, 2024, and another for United Against Hate Week from September 21 to 27, 2024; and expressed gratitude to former Mayor Hildy Stern for her contributions.

Mayor Franklin reminded the community that the Manhattan Beach Police Department K9 Foundation Car Show has been canceled due to the closure of Parking Lot 3 and encouraged everyone to consider donating to the K9 Foundation; informed the community that residents in Palos Verdes are in crisis and in need of assistance, thanking Public Works for providing a spare generator; announced that the City Council Chambers have been upgraded with new AV equipment and expressed gratitude to the Information Technology Department for their support in completing this project.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Mayor Franklin opened the floor to public comments. The following individual(s) spoke:

*Maureen McBride
Hildy Stern
Scott Yanofsky
Lori Ford
Joan Mueller
Kristin Cola
Laura Muenchow
Stephanie Hubbard
Kelly Oelschlager
Mark Osterkamp
Bo Dean
John Arensdorf
Chip Kanne
Suzanne Hadley
Pelin Yaprak
Jane Tournat*

Seeing no further requests to speak, Mayor Franklin closed the floor to public comments.

H. CONSENT CALENDAR (APPROVE)

A motion was made by Mayor Pro Tem Howorth, seconded by Councilmember Lesser, to approve the Consent Calendar with Agenda Item Nos. 8 and 10 being removed to be heard under Section I - Items Removed From the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Franklin, Howorth, Lesser, Napolitano and Montgomery

Nay: 0

Acting City Attorney David Snow read the title for Ordinance No. 24-0008:

AN ORDINANCE OF THE CITY OF MANHATTAN BEACH AMENDING MANHATTAN BEACH MUNICIPAL CODE CHAPTER 2.44 PERTAINING TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

- 2. City Council Minutes: [24-0327](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Special Meeting Minutes of September 3, 2024
- b) City Council Regular Meeting Minutes of September 3, 2024 (City Clerk Tamura).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

- 3. Financial Report: [24-0337](#)

- a) Schedule of Demands: August 2024
- b) Investment Portfolio for the Month Ending July 31, 2024
- c) Month End Report for July 31, 2024 (Interim Finance Director Jones).

ACCEPT REPORT AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

- 4. Declaration of Proclamations for the Following: [24-0316](#)

- a) September 17, 2024, as National Voter Registration Day
- b) September 17, 2024, as National IT Professionals Day
- c) September 21, 2024, as International Peace Day
- d) September 21, 2024, as National Thank a Police Officer Day
- e) September 26, 2024, as Human Resources Professionals Day
- f) September 21-27, 2024, as United Against Hate Week.

PROCLAIM

The recommendation for this item was approved on the Consent Calendar

5. Consideration of Designating Councilmember Lesser as the Voting Delegate and Councilmember Napolitano and Councilmember Montgomery as Voting Alternates to the 2024 League of California Cities Annual Conference (October 16-18, 2024); Authorize the Delegate and Alternates Voting Authority on Proposed Resolution(s) Being Considered at the Conference (City Clerk Tamura). [24-0332](#)
- A) APPROVE VOTING DELEGATE AND ALTERNATES**
B) AUTHORIZE VOTING AUTHORITY

The recommendation for this item was approved on the Consent Calendar.

6. Consideration of Approval of the Updated Boards and Commissions Handbook; Introduction and First Reading of an Ordinance Amending Chapter 2.44 of the Manhattan Beach Municipal Code Pertaining to City Boards, Commissions, and Committees; and Adoption of a Resolution Authorizing the City Clerk, with Approval from the City Manager and City Attorney, to Approve Certain Updates to the Handbook (City Clerk Tamura). [24-0221](#)
- A) APPROVE UPDATED HANDBOOK**
B) INTRODUCE ORDINANCE NO. 24-0008
C) ADOPT RESOLUTION NO. 24-0110

The recommendation for this item was approved on the Consent Calendar.

7. Adoption of Annual Investment Policy for Fiscal Year 2024-2025 and Delegation of Responsibility for Investing Funds to the City Treasurer (Interim Finance Director Jones). [24-0326](#)
- ADOPT ANNUAL INVESTMENT POLICY**

The recommendation for this item was approved on the Consent Calendar.

8. Consideration of the Purchase of One Budgeted Rescue Vehicle from Lenco Industries, Inc. in an Amount Not-to-Exceed \$325,652 (Police Chief Johnson). [24-0274](#)
- A) WAIVE FORMAL BIDDING**
B) AUTHORIZE PURCHASE

This item was removed from the Consent Calendar and heard under Section I - Items Removed from the Consent Calendar.

9. Consideration of Resolutions Awarding Four Three-Year Professional Service Agreements to: 4LEAF, Inc.; M6 Consulting; Jason Addison Smith Consulting Services, Inc., DBA JAS Pacific; and Bureau Veritas, for Building, Fire, and Public Works Services (Amount Expended Determined by Services Provided) (Acting Community Development Director Heise). [24-0289](#)
- A) ADOPT RESOLUTION NOS. 24-0106, 24-0107, 24-0108, AND 24-0109**
- B) APPROVE AUTHORIZATION**

The recommendation for this item was approved on the Consent Calendar.

10. Lot 3 Parking Structure Local Emergency Update (Public Works Director Lee). [24-0333](#)
- DETERMINE THAT THERE IS A NEED TO CONTINUE THE EMERGENCY ACTION**

This item was removed from the Consent Calendar and heard under Section I - Items Removed from the Consent Calendar.

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

8. Consideration of the Purchase of One Budgeted Rescue Vehicle from Lenco Industries, Inc. in an Amount Not-to-Exceed \$325,652 (Police Chief Johnson). [24-0274](#)
- A) WAIVE FORMAL BIDDING**
- B) AUTHORIZE PURCHASE**

Councilmember Napolitano stated that he pulled the item to inquire the extent to which the City previously used this type of vehicle, as it represents a significant investment for a single unit.

Police Chief Rachel Johnson introduced Police Captain Andrew Enriquez who provided the staff presentation and responded to City Council questions.

Mayor Franklin opened the floor to public comments.

Seeing no requests to speak, Mayor Franklin closed the floor to public comments.

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Howorth to authorize the purchase of one budgeted Rescue Vehicle from Lenco Industries, Inc. in an amount not-to-exceed \$325,652. The motion carried by the following vote:

Aye: 5 - Franklin, Howorth, Lesser, Montgomery and Napolitano

Nay: 0

- 10. Lot 3 Parking Structure Local Emergency Update (Public Works Director Lee). [24-0333](#)

DETERMINE THAT THERE IS A NEED TO CONTINUE THE EMERGENCY ACTION

Councilmember Montgomery provided that he pulled the item to provide an update as to the processes for the emergency demolition, and for the separate design and construction of a replacement structure, which will require public bidding.

Acting City Manager Talyn Mirzakhanian introduced Traffic Engineer Erik Zandvliet who provided the PowerPoint presentation.

Acting City Manager Mirzakhanian and Traffic Engineer Zandvliet responded to City Council questions.

Mayor Franklin opened the floor to public comments. The following individual(s) spoke:

Stefan Kampe

Seeing no further requests to speak, Mayor Franklin closed the floor to public comments.

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Howorth to continue the emergency action regarding Parking Lot 3 and directed staff to return at a future City Council meeting with proposed parking solutions, including options for time restrictions related to the recent suspension of parking regulations in the Downtown Residential Override Parking Permit area. The motion carried by the following vote:

Aye: 5 - Franklin, Howorth, Lesser, Napolitano and Montgomery

Nay: 0

J. PUBLIC HEARINGS

None.

K. GENERAL BUSINESS

11. Consideration of a Voluntary Bicycle (E-Bike) Registration Program
(Police Chief Johnson).

[24-0338](#)

(Estimated Time: 30 Mins.)

DISCUSS AND PROVIDE DIRECTION

Police Chief Rachel Johnson introduced Police Lieutenant Matt Sabosky who provided the PowerPoint presentation.

Police Lieutenant Sabosky and Police Chief Johnson responded to City Council questions.

Mayor Franklin opened the floor to public comments. The following individual(s) spoke:

Stefan Kampe

Seeing no further requests to speak, Mayor Franklin closed the floor to public comments.

A motion was made by Councilmember Napolitano, seconded by Councilmember Montgomery to approve a Voluntary Bicycle (E-Bike) Registration Program. The motion carried by the following vote:

Aye: 5 - Franklin, Howorth, Lesser, Montgomery and Napolitano

Nay: 0

At 7:41 PM, the City Council recessed and reconvened at 8:06 PM with all City Councilmembers present.

12. Consideration of the Sand Dune Park Conceptual Design Proposal (Parks and Recreation Director Leyman). [24-0237](#)

(Estimated Time: 1 Hr.)

DISCUSS AND PROVIDE DIRECTION

Parks and Recreation Director Mark Leyman expressed gratitude to the community and both current and former commission members.

Due to audio technical difficulties, at 8:08 PM the City Council recessed and reconvened at 8:29 PM with all City Councilmembers present.

Parks and Recreation Director Leyman expressed gratitude to the community and both current and former commission members.

Parks and Recreation Director Leyman and David Volz Design Project Manager Bryant Avalos responded to City Council questions.

Mayor Franklin opened the floor to public comments.

Seeing no requests to speak, Mayor Franklin closed the floor to public comments.

A motion was made by Councilmember Napolitano, seconded by Councilmember Montgomery to approve the Sand Dune Park Conceptual Design Proposal with the bike path removed from the design. The motion carried by the following vote:

Aye: 5 - Franklin, Howorth, Lesser, Napolitano and Montgomery

Nay: 0

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

13. City Council AB 1234 Reports. [24-0313](#)

RECEIVE AND FILE

Councilmember Montgomery reported that he attended the California Contract Cities Fall Education Summit and highlighted two key points: LA County Supervisors, including Janice Hahn, advocated for Measure A, which seeks to repeal the current quarter-cent tax in LA County, and Measure G, which proposes to expand the Board of Supervisors from five to nine members.

14. Consideration of a Request by Mayor Pro Tem Howorth and Councilmember Lesser to Discuss the City's Current and Past Practices for Juvenile Diversion (Acting City Manager Mirzakhaniyan). [24-0347](#)

DISCUSS AND PROVIDE DIRECTION

Mayor Franklin provided that he would be the third vote in order to have the item return on a future agenda.

M. FUTURE AGENDA ITEMS

Mayor Franklin requested to agendize a discussion regarding changing the start time for street closures during the holiday fireworks event. Mayor Pro Tem Howorth concurred.

N. CITY MANAGER REPORT

None.

O. CITY ATTORNEY REPORT

None.

P. INFORMATIONAL ITEMS

15. Agenda Forecast (City Clerk Tamura). [24-0308](#)
INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

16. This Item Contains the Library Commission Meeting Minutes of July 8, 2024 (Parks and Recreation Director Leyman). [24-0355](#)
INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

17. Recent Planning Commission Quasi-Judicial Decision on an Appeal of a Coastal Development Permit for a Single-Family Residence Located at 3212 The Strand (Acting Community Development Director Heise). [24-0353](#)
INFORMATION ITEM ONLY

Councilmember Napolitano reminded staff that he has requested for additional information to be provided to the City Council at a future meeting regarding the process for City Council review of Planning Commission decisions.

This item was received and filed by order of the Chair.

Q. CLOSED SESSION

None.

R. ADJOURNMENT

At 8:42 PM, Mayor Franklin adjourned the meeting to 5:00 PM on October 1, 2024.

Breana Contreras
Recording Secretary

Joe Franklin
Mayor

ATTEST:

Liza Tamura
City Clerk