

City Council Regular Meeting

Regular Meeting

Tuesday, March 4, 2025

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Amy Thomas Howorth

Mayor Pro Tem David Lesser

Councilmember Joe Franklin

Councilmember Nina Trieu Tarnay

Councilmember Steve S. Charelian

EXECUTIVE TEAM

City Manager Talyn Mirzakhanian

City Attorney Quinn Barrow

City Clerk Liza Tamura

Interim Finance Director Onyx Jones

Human Resources Lisa Jenkins

Parks and Recreation Mark Leyman

Police Chief Rachel Johnson

Interim Fire Chief Michael Lang

Acting Community Development Director Ryan Heise

Public Works Director Erick Lee

Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, March 4, 2025 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, February 26, 2025, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

- A. CALL MEETING TO ORDER**
- B. PLEDGE TO THE FLAG**
- C. ROLL CALL**

D. CEREMONIAL CALENDAR

1. Presentation of Certificates of Recognition to the Mira Costa High School Cheer Team for Winning First Place in the 2025 CIF State Championship Invitational. [25-0097](#)

PRESENT

Attachments: [Certificates](#)

2. Presentation of Certificates of Recognition to Dunkin', GG's Family Foundation, Los Angeles County Supervisor Holly J. Mitchell, Kinecta, Torrance Memorial Medical Center Trinity Lutheran Church and a Special Recognition to Kim Family (Manhattan Grocery) and Richstone Family Center for their Sponsorship to the Single Mom Project. [25-0098](#)

PRESENT

Attachments: [Certificates](#)

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, March 4, 2025 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom web

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. City Council Minutes:[25-0099](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes of February 18, 2025
- b) City Council Regular Meeting Minutes of February 18, 2025
- c) City Council Special Meeting Minutes of February 21, 2025
- d) City Council Adjourned Regular Meeting Minutes of February 24, 2025
(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of February 18, 2025](#)
[City Council Regular Meeting Minutes of February 18, 2025](#)
[City Council Special Meeting Minutes of February 21, 2025](#)
[City Council Adjourned Regular Meeting Minutes of February 24, 2025](#)

4. Declaration of Proclamations for the Following:[25-0090](#)

- a) March 7, 2025, as National Employee Appreciation Day
- b) March 8, 2025, as International Women's Day
- c) March 29, 2025, as National Vietnam War Veterans Day
- d) March 9 - March 15, 2025, as Girl Scout Week
- e) March 2025, as National Procurement Month
- f) March 2025, as American Red Cross Month
- g) March 2025, as National Women's History Month

PROCLAIM

Attachments: [National Employee Appreciation Day](#)
[International Women's Day](#)
[National Vietnam War Veterans Day](#)
[Girl Scout Week](#)
[National Procurement Month](#)
[American Red Cross Month](#)
[National Women's History Month](#)

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5. Consideration of City Council Assignments Appointing Councilmember Franklin and Councilmember Charelian to the KHHR Communities Network Committee (CNC) (No Budget Impact) (City Clerk Tamura). [25-0102](#)
APPROVE
Attachments: [Proposed Revision to the City Council Assignments \(Redline Version\)](#)
[Committee Descriptions \(Redline Version\)](#)
[Letter from KHHR Communities Network Committee \(CNC\)](#)
[Hawthorne Resolution No.8509](#)
6. Consideration of a Resolution Approving the Donation of Surplus Fire Equipment to El Camino College Fire Academy and Rio Hondo Fire Academy and Authorizing the City Manager to Execute Associated Agreements (No Budget Impact) (Interim Finance Director Jones and Fire Chief Lang). [25-0100](#)
ADOPT RESOLUTION NO. 25-0019
Attachments: [Resolution No. 25-0019](#)
[Agreement - El Camino College](#)
[Agreement - Rio Hondo College](#)
7. Consideration of a Revision to the Special Events Policy (No Budget Impact) (Parks and Recreation Director Leyman). [25-0113](#)
APPROVE
Attachments: [Special Events Policy \(Redline\)](#)
8. Consideration of Accepting as Complete Work Performed by EBS General Engineering, Inc. Regarding the Community Development Block Grant (CDBG) Cycle 3 Americans with Disabilities Act (ADA) Curb Ramp Project (No Budget Impact) (Public Works Director Lee). [25-0038](#)
A) ACCEPT
B) AUTHORIZE
C) RELEASE RETENTION
Attachments: [Labor Compliance Clearance Letter](#)
[Location Map](#)
9. Lot 3 Parking Structure Local Emergency Update (Unbudgeted) (Public Works Director Lee). [25-0121](#)
DETERMINE THAT THERE IS A NEED TO CONTINUE THE EMERGENCY ACTION
Attachments: [Resolution No. 24-0105](#)
[Lot 3 Location Map](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

- 10.** Consideration of Approving Fee Waivers Associated with Legacy Special Events for Fiscal Years 2026-2030 (Partially Budgeted) (Parks and Recreation Director Leyman). [25-0068](#)

(Estimated Time: 30 Mins.)

APPROVE

Attachments: [Fee Waiver Summary](#)
[Event Costs by Department](#)
[Special Events Policy](#)
[PowerPoint Presentation](#)

- 11.** Review and Discussion of the Boards and Commissions Interview Process (No Budget Impact) (City Clerk Tamura). [25-0093](#)

(Estimated Time: 15 Mins.)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Responses From Other Cities Regarding Process](#)
[2025 Annual Interview and Appointment Process Schedule](#)

- 12.** Consideration of a Resolution Approving an Agreement for Prosecutorial Services on an As-Needed Basis (No Budget Impact) (City Manager Mirzakhani and City Attorney Barrow). [25-0125](#)

(Estimated Time: 15 Mins.)

ADOPT RESOLUTION NO. 25-0023

Attachments: [Resolution No. 25-0023](#)
[Proposal - Dapeer Rosenblit & Litvak LLP](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT**O. CITY ATTORNEY REPORT****P. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

- 13. Agenda Forecast (City Clerk Tamura).
INFORMATION ITEM ONLY**

[25-0094](#)

Q. CLOSED SESSION**R. ADJOURNMENT****S. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*March 11, 2025 - Tuesday -- 6:00 PM - Outdoor Dining Study Session
March 18, 2025 - Tuesday -- 6:00 PM - City Council Meeting
April 1, 2025 - Tuesday -- 6:00 PM - City Council Meeting
April 15, 2025 - Tuesday -- 6:00 PM - City Council Meeting
April 22, 2025 - Tuesday -- TBD - Boards and Commission Interviews
May 6, 2025 - Tuesday -- 6:00 PM - City Council Meeting
May 13, 2025 - Tuesday -- 6:00 PM - Budget Study Session
May 20, 2025 - Tuesday -- 6:00 PM - City Council Meeting
May 27, 2025 - Tuesday -- 6:00 PM - Budget Study Session
June 3, 2025 - Tuesday -- 6:00 PM - City Council Meeting
June 17, 2025 - Tuesday -- 6:00 PM - City Council Meeting
July 1, 2025 - Tuesday -- 6:00 PM - City Council Meeting
July 15, 2025 - Tuesday -- 6:00 PM - City Council Meeting
August 5, 2025 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization)
August 19, 2025 - Tuesday -- 6:00 PM - City Council Meeting
September 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
September 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting
October 7, 2025 - Tuesday -- 6:00 PM - City Council Meeting
October 21, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 4, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 18, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting*

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

March 10, 2025 - Monday - 4:00 PM - Library Commission Meeting
March 12, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
March 17, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
March 24, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
March 26, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
March 27, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
April 9, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
April 14, 2025 - Monday - 4:00 PM - Library Commission Meeting
April 21, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
April 23, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
April 24, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
April 28, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
May 12, 2025 - Monday - 4:00 PM - Library Commission Meeting
May 14, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
May 19, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
May 22, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
May 26, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
May 28, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting

T. CITY OFFICES CLOSED**CITY HOLIDAYS:**

May 26, 2025 – Monday – Memorial Day
July 4, 2024 - Thursday - Independence Day
September 1, 2025 - Monday - Labor Day
October 13, 2025 – Monday – Columbus Day
November 11, 2025 – Tuesday – Veterans Day
November 27-28, 2024 - Thursday & Friday - Thanksgiving Holiday
December 24, 2025 - Wednesday - Christmas Eve (City Hall Closes at 12:00 PM)
December 25, 2025 - Thursday - Christmas Day Observed
December 31, 2024 - Wednesday - New Year's Eve (City Hall Closes at 12:00 PM)
January 1, 2026 – Thursday – New Years Day Observed
January 19, 2026 – Monday – Martin Luther King Day
February 16, 2026 - Monday - Presidents Day