

MID-YEAR BUDGET REPORT FISCAL YEAR 2025

FEBRUARY 18, 2025



Note: This PowerPoint presentation is intended solely as a visual aid to an oral staff presentation of an agenda report topic. In the event of any differences between the presentation and the agenda report, the information in the agenda report prevails.

FY 2025 ADOPTED BUDGET

GENERAL FUND ADOPTED BUDGET

REVENUES	\$98,993,155
EXPENDITURES	98,484,891
ADOPTED SURPLUS	\$508,264



FY 2025 ADJUSTED BUDGET

- Contract and Grant Carryforwards totaled \$1.8 million
- Other City Council approved budget adjustments:
 - Office of Traffic Safety Grant \$75,000
 - Homeland Security Grant \$80,000
 - Measure MMB CDTFA Agreement \$175,000

GENERAL FUND REVISED BUDGET

REVENUES	\$99,450,008
EXPENDITURES	100,581,841
SURPLUS/(DEFICIT)	(\$1,131,833)



GENERAL FUND REVENUES

- Projected General Fund Revenues are expected to end the year \$1,978,651 (2.0%) higher than the Adjusted Budget

Revenue Sources	(Under)/Over Compared to Budget	
Property Tax	\$49,764	0.1% Higher
Sales & Use Tax	(\$96,000)	0.8% Lower
Measure MMB Local Trans. & Use Tax	\$1.2 million	n/a
Transient Occupancy Tax (TOT)	\$60,272	0.8% Higher
Short Term Rental TOT	(\$44,871)	3.7% Lower
Business License Tax	\$303,652	5.8% Higher
Building Plan Check Fees	\$162,500	8.8% Higher
Service Charges	\$442,003	5.6% Higher
Other Revenue Sources	(\$98,669)	1.1% Lower



GENERAL FUND EXPENDITURES

- Projected General Fund Expenditures are expected to end the year \$1,198,568 (1.2%) higher than the Adjusted Budget

Expenditures	Under/(Over) Compared to Budget	
Salaries & Wages	(\$1,855,360)	4.3% Higher
Employee Benefits	(\$619,799)	3.9% Higher
Contract & Professional Services*	\$1,476,434	8.7% Lower
Materials & Services	\$34,518	0.8% Lower
Utilities	(\$311,145)	23.8% Higher
Internal Service Charges	(\$11,156)	0.1% Higher
Property & Equipment	\$123,050	14.0% Lower
Other Expenditures	(\$35,110)	0.6% Higher

*Contract encumbrances for ongoing items not expended during the year are carried forward into the subsequent year for expenditure.



PROPOSED MID-YEAR ADJUSTMENTS

GENERAL FUND REVENUE ADJUSTMENTS

Measure MMB Local TUT	\$1,200,000
Fire Mutual Aid Reimbursement	475,000
Business License Tax	303,651
Total GF Revenue Adjustments	\$1,978,651



PROPOSED MID-YEAR ADJUSTMENTS

GENERAL FUND EXPENDITURE ADJUSTMENTS

Fire Mutual Aid Reimbursement	\$450,000
Utilities - Electricity	302,329
Fire Overtime Sworn (IOD)	150,109
Developer Impact Fee Study	70,325
Parking Lot 3 Analysis	67,212
Ground Lease Negotiation & Fiscal Analysis	65,000
Density Bonus Application Review Consultant	60,000
Add Accountant	33,593
Change Administrative Assistant to Executive Assistant	-
Total GF Expenditure Adjustments	\$1,198,568



PROPOSED MID-YEAR ADJUSTMENTS

OTHER FUNDS EXPENDITURE ADJUSTMENTS

Insurance Fund	Liability Claims Paid	\$1,500,000
Proposition A Fund	Parking Lot 3 Closure – Summer Shuttle Services	74,000
Police Safety Grants Fund	Police Overtime - LA IMPACT	70,000
Information Technology Fund	Multi-Factor Authentication	40,000
Water Fund	Upgrade Water Supervisor to Water Superintendent	15,732
Measure M Fund	Parking Lot 3 Closure – Leased Parking Spaces	6,200
Building & Operations Fund	Change Maintenance Supervisor to Project Coordinator	(6,518)
Total Other Funds Expenditure Adjustments		\$1,699,414



FY 2025 GENERAL FUND

GENERAL FUND YEAR-END PROJECTION

REVENUES	\$101,428,660
EXPENDITURES	101,780,410
SURPLUS/(DEFICIT)	(\$351,750)

- Budgeted transfers will draw down General Fund reserves by nearly \$4.1 million:

Street Lighting Fund	(\$313,346)
CIP Fund (Pension Policy)	(\$1,194,471)
CIP Fund (Projects)	(\$1,000,000)
Section 115 Trust Fund (Pension Policy)	(\$1,791,707)
County Parking Lots Fund	\$220,299



FY 2026 BUDGET TIMELINE



RECOMMENDED ACTIONS

- Staff recommends that the City Council:
 1. Receive the Mid-Year Budget Report for FY 2025 and FY 2026 budget development calendar;
 2. Appropriate \$1,198,568 from the General Fund and adjust revenues by \$1,978,651;
 3. Appropriate \$1,699,414 from Other Funds as identified in Attachment #1; and
 4. Approve staffing adjustments as identified in Attachment #1.



QUESTIONS?

