

City of Manhattan Beach

*1400 Highland Avenue
Manhattan Beach, CA 90266*



Meeting Minutes - Draft

Tuesday, May 7, 2019

6:00 PM

Regular Meeting

City Council Chambers

City Council Regular Meeting

*Mayor Steve Napolitano
Mayor Pro Tem Nancy Hersman
Councilmember Richard Montgomery
Councilmember Suzanne Hadley
Councilmember Hildy Stern*

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www.citymb.info/departments/city-clerk/city-council-meetings-agendas-and-minutes

A. PLEDGE TO THE FLAG

Mayor Napolitano called the meeting to order and presented a certificate of recognition to August Waterson, Grand View Elementary School, for leading the Pledge of Allegiance.

B. ROLL CALL

Present: 5 - Mayor Napolitano, Mayor Pro Tem Hersman, Councilmember Montgomery, Councilmember Hadley and Councilmember Stern

C. CEREMONIAL CALENDAR

1. Presentation of Proclamations for the Month of May 2019:

- a) National Older Americans Month
- b) National Building Safety Month
- c) May 4 as International Firefighters' Day
- d) May 11 as National Fire Service Recognition Day
- e) May 5-11 as National Municipal Clerks Week
- f) May 12-18 as National Peace Officers Memorial Week
- g) May 19-25 as National Public Works Week

PRESENT

Mayor Napolitano on behalf of the City Council presented proclamations to the following staff and Department Heads:

- a) National Older Americans Month
Received by Older Adult Programs Supervisor Jan Buike*
- b) National Building Safety Month
Received Building Official Ryan Heise*
- c) May 4 as International Firefighters' Day
Received by Fire Chief Daryn Drum*
- d) May 11 as National Fire Service Recognition Day
Received by Fire Chief Daryn Drum*
- e) May 5-11 as National Municipal Clerks Week
Received by City Clerk Liza Tamura*
- f) May 12-18 as National Peace Officers Memorial Week
Received by Police Chief Derrick Abell*
- g) May 19-25 as National Public Works Week
Received by Public Works Director Stephanie Katsouleas*

2. Recognition of Manhattan Beach Police Department Volunteers.
PRESENT

Mayor Napolitano on behalf of the City Council, and Police Chief Derrick Abell presented certificates of recognition to the following Manhattan Beach Police Department Volunteers:

Police Support Volunteers

*Paul Curry - 15 Years
Dale Edwards - 2 Years
Ray Enriquez - 26 Years
Karen Hill - 10 Years
Phil Jacobson - 14 Years
Narendra Jain - 5 Years
Eric Jonsson - 2 Years
Bill Kainsinger - 6 Years
Mickey Klinger - 17 Years
Steve Klinger - 17 Years
Dennis Santiago - 24 Years
Cindy Schaben - 7 Years
Donald Umemoto - 2 Years
Anna Watson - 5 Years
Steve Yi - 6 Years
Wendell Young - 24 Years*

Victim Assistance Team Volunteers

*Maureen Broadhurst - 23 Years
Adriene Rollo - 12 Years
Cyndi Strand - 5 Years
Annette Tessier - 14 Years
Gayle Wilhite - 34 Years
Jeannette Wright - 29 Years*

Victim Assistance Team Volunteers and Police Support Volunteers

*Sarah Jones - 1 Year
Jackie Luca - 6 Years
Anne Rose - 2 Years*

3. Recognition of Student Participants from the Grades of Green Waste Campaign.

PRESENT

Mayor Napolitano on behalf of the City Council, and Co-Executive Director for Grades of Green Allie Bussjaeger presented certificates of recognition to the following students as participants of the Grades of Green Waste Campaign and dedicated leaders of environmental sustainability and conservation:

Grand View Elementary School:

Coda Christopherson

Carter Clay

Emma Flam

Paige Kirshak

Colin McGinley

Ryann Raguse

Annie Wald

Meadows Elementary School:

Josephine Atkins

Landen Braunstein

Allison Crawford

Camila Faccini

Devyn Graeler

Eva Hart

Cambria Hu

Isabella Jacobson

Maren Klein

Ashley Krueger

Mersadie Wilson

Pennekamp Elementary School:

Carter Allen

Dylan Allen

Bradley Bronstein

Macy Brownsen

Cody Collins

Simon Doran

Noah Jaboury

Ben Stillman

Manhattan Beach Middle School:

Sienna Agens

Claire Koerber

Lila Murphy

Mira Costa High School:

Aline Ashkarian

Sofia Cervantes

Dalia Frias

Emma Gonosey

Sarah Kanamouu

Kayla Kershaw

Jordan Mcavin
Teagan Owen
Samantha Torres
Bella Vargas

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

City Clerk Liza Tamura clarified that due to a technical glitch, there were two Agenda Item No. 12s. The Agenda item containing Resolution No. 19-0047 is Agenda Item No. 12 - Consider Awarding a Professional Design Service Agreement to SA Associates, Inc., for the Sewer Infrastructure Improvement Project for \$205,000 in Response to RFP No. 1200-19S; and Authorize the City Manager to Execute the Agreement, and Resolution No. 19-0043 is Agenda Item No. 13 - Consider Awarding a Professional Design Service Agreement to Quantum Quality Consulting, Inc., for the Storm Drain Infrastructure Improvement Project for \$159,110 in Response to RFP No. 1200-19SD; and Authorize the City Manager to Execute the Agreement.

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Hersman, to approve the agenda as amended and waive full reading of ordinances. The motion carried by the following vote:

Aye: 5 - Napolitano, Hersman, Montgomery, Hadley and Stern

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Nancy Doyle announced that the Jai Jagat show will be on May 13, 2019, at 5:00 PM at the Redondo Beach Performing Arts Center.

Jan Buike announced the Older Adult Health Fair on Friday, May 17, 2019, from 8:30 AM to noon at the Joslyn Community Center.

Danny Brown from Byfusion announced the World Ocean Day on June 8, 2019, at the lifeguard tower in Manhattan Beach, where they will be doing a plastic pickup on the beach.

Kevin Whilden announced the Byfusion plastic pick-up event and that the company is creating bricks out of recycled plastic.

Councilmember Montgomery announced that the City is opposing Senate Bill 50 and encouraged the public to send emails to state legislators.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

The following individual spoke:

Bill Victor

G. CONSENT CALENDAR (APPROVE)

A motion was made by Mayor Pro Tem Hersman, seconded by Councilmember Montgomery, to approve the Consent Calendar as amended.

Aye: 5 - Napolitano, Hersman, Montgomery, Hadley and Stern

4. City Council Minutes:

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (CIP Study Session) of April 9, 2019
- b) City Council Adjourned Regular Meeting Minutes (Closed Session) of April 10, 2019
- c) City Council Adjourned Regular Meeting Minutes (Closed Session) of April 16, 2019
- d) City Council Regular Meeting Minutes of April 16, 2019
- e) City Council Adjourned Regular Meeting Minutes (Work Plan Meeting) of April 23, 2019
- f) City Council Adjourned Regular Meeting Minutes (Boards and Commissions Interviews) of April 30, 2019 (City Clerk Tamura).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

5. Financial Reports:

- a) Schedule of Demands March 28, 2019
- b) Investment Portfolio for the Month Ending March 31, 2019
- c) Month End Report for March 31, 2019 (Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

6. Consideration of Approving Assessment Engineer's Report for Annual Levy of Street Lighting Assessments for Fiscal Year 2019-2020 (Finance Director Charelian).**ADOPT RESOLUTION NO. 19-0040**

The recommendation for this item was approved on the Consent Calendar.

7. Consideration of City Council's Intention to Provide for Annual Levy and Collection of Assessments for Street Lighting Maintenance and Setting of Public Hearing for June 18, 2019 (Finance Director Charelian).**a) ADOPT RESOLUTION NO. 19-0041****b) SET PUBLIC HEARING DATE TO JUNE 18, 2019**

The recommendation for this item was approved on the Consent Calendar.

8. Consideration of City Council's Intention to Provide for Annual Levy and Collection of Assessments for the Downtown Business Improvement District and Setting June 18, 2019, for a Public Hearing (Finance Director Charelian).

a) **ADOPT RESOLUTION NO. 19-0042**

b) **SET PUBLIC HEARING DATE TO JUNE 18, 2019**

The recommendation for this item was approved on the Consent Calendar.

9. Approval of Deed Restriction for Completion of Proposition A Grant for the Marine Avenue Skate Spot (Parks and Recreation Director Leyman).
APPROVE

The recommendation for this item was approved on the Consent Calendar.

10. Consider Approving the City of Manhattan Beach Local Hazard Mitigation Plan (Fire Chief Drum).

ADOPT RESOLUTION NO. 19-0039

The recommendation for this item was approved on the Consent Calendar.

11. Consider Second Reading and Adoption of Ordinance No. 19-0012 Regulating Wireless Facilities in the Right-of-Way (Community Development Director McIntosh).

ADOPT ORDINANCE NO. 19-0012

The recommendation for this item was approved on the Consent Calendar.

12. Consider Awarding a Professional Design Service Agreement to SA Associates, Inc., for the Sewer Infrastructure Improvement Project for \$205,000 in Response to RFP No. 1200-19S; and Authorize the City Manager to Execute the Agreement (Public Works Director Katsouleas).

ADOPT RESOLUTION NO. 19-0047

City Clerk Liza Tamura clarified that due to a technical glitch, there were two Agenda Item No. 12s. The Agenda item containing Resolution No. 19-0047 is Agenda Item No. 12 - Consider Awarding a Professional Design Service Agreement to SA Associates, Inc., for the Sewer Infrastructure Improvement Project for \$205,000 in Response to RFP No. 1200-19S; and Authorize the City Manager to Execute the Agreement, and Resolution No. 19-0043 is Agenda Item No. 13 - Consider Awarding a Professional Design Service Agreement to Quantum Quality Consulting, Inc., for the Storm Drain Infrastructure Improvement Project for \$159,110 in Response to RFP No. 1200-19SD; and Authorize the City Manager to Execute the Agreement.

The recommendation for this item was approved on the Consent Calendar.

13. Consider Awarding a Professional Design Service Agreement to Quantum Quality Consulting, Inc., for the Storm Drain Infrastructure Improvement Project for \$159,110 in Response to RFP No. 1200-19SD; and Authorize the City Manager to Execute the Agreement (Public Works Director Katsouleas).

ADOPT RESOLUTION 19-0043

City Clerk Liza Tamura clarified that due to a technical glitch, there were two Agenda Item No. 12s. The Agenda item containing Resolution No. 19-0047 is Agenda Item No. 12 - Consider Awarding a Professional Design Service Agreement to SA Associates, Inc., for the Sewer Infrastructure Improvement Project for \$205,000 in Response to RFP No. 1200-19S; and Authorize the City Manager to Execute the Agreement, and Resolution No. 19-0043 is Agenda Item No. 13 - Consider Awarding a Professional Design Service Agreement to Quantum Quality Consulting, Inc., for the Storm Drain Infrastructure Improvement Project for \$159,110 in Response to RFP No. 1200-19SD; and Authorize the City Manager to Execute the Agreement.

The recommendation for this item was approved on the Consent Calendar.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

I. PUBLIC HEARINGS

None.

J. GENERAL BUSINESS

14. Appointments to City Boards and Commissions (City Clerk Tamura).
APPOINT

City Clerk Liza Tamura provided a brief presentation regarding the Board and Commission Seats.

The following appointments were approved unanimously:

Cultural Arts Commission - Seat No. 2 - Member-at-Large - Fred Manna

Cultural Arts Commission - Seat No. 6 - Student Representative - Georgia Bennett

Library Commission - Seat No. 2 - Member-at-Large - Tracey Windes

Library Commission - Seat No. 3 - Member-at-Large - Robert Siemak

Library Commission - Seat No. 6 - Student Representative - Karina Parikh

Parks & Recreation Commission - Seat No. 1 - Member-at-Large - Suzanne Karger

Parks & Recreation Commission - Seat No. 5 - Older Adult Representative - Laurie McCarthy

Parks & Recreation Commission - Seat No. 6 - Member-at-Large - J.J. Turkmany, Jr.

Parks & Recreation Commission - Seat No. 7 - Student Representative - Genevieve Jackson

Parking and Public Improvements Commission - Seat No. 4 - Business Community Representative - Steve Murillo

15. Formally Accept the Leadership Manhattan Beach Class Project Donation of Fifteen Automated External Defibrillators (AEDs) to Equip Manhattan Beach Police Department Vehicles (Police Chief Abell).

APPROVE

Kristen Whalen from Leadership Manhattan Beach, Class of 2019, provided a PowerPoint presentation.

Mayor Napolitano opened the floor for public comments. Seeing no requests to speak, Mayor Napolitano closed the floor for public comments.

This item was Received and Filed by order of the Chair.

16. Presentation of the Revised Proposed 5-Year Capital Improvement Program (CIP) for Fiscal Year 2019-2020 Through Fiscal Year 2023-2024 (Public Works Director Katsouleas).

APPROVE

Public Works Director Stephanie Katsouleas provided the PowerPoint presentation and responded to City Council questions.

Mayor Napolitano opened the floor for public comment. Seeing no requests to speak, Mayor Napolitano closed the floor for public comment.

By order of the Chair, this item was carried over to the June 4, 2019, City Council meeting.

17. Presentation of the Fiscal Year 2019-2020 Budget Addendum for the Second Year of the Biennial Budget (Finance Director Charelian).

DISCUSS AND PROVIDE DIRECTION

Finance Director Steve Charelian provided the PowerPoint presentation and responded to City Council questions.

Community Development Director Anne McIntosh responded to City Council questions.

Mayor Napolitano opened the floor for public comment.

Seeing no requests to speak, Mayor Napolitano closed the floor for public comment.

By order of the Chair, this item was carried over to the May 23, 2019, City Council meeting.

At 8:05 PM City Council recessed and reconvened at 8:18 PM with all City Councilmembers present.

18. Enterprise Project Implementation Quarterly Update (Enterprise Resource Planning (ERP) and Permitting Solution) (Information Technology Director Taylor).

RECEIVE REPORT

Information Technology Director Sanford Taylor provided the PowerPoint presentation and responded to City Council questions.

Mayor Napolitano opened the floor for public comment. Seeing no requests to speak, Mayor Napolitano closed the floor for public comment.

This item was Received and Filed by order of the Chair.

**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234
REPORTS**

19. **City Council Reports.**

Councilmember Montgomery announced that he attended the Southern California Association of Governments meeting and stated that it was a beneficial meeting.

20. Consider Request by Councilmember Hadley and Councilmember Montgomery to Discuss the Current Reimbursement Policy for City Councilmembers (Human Resources Director Jenkins and Finance Director Steve Charelian).

DISCUSS AND PROVIDE DIRECTION

City Manager Bruce Moe provided an introduction of the item.

City Attorney Quinn Barrow responded to City Council questions and clarified that the maximum compensation that City Council can increase their stipend to is \$945 per month, to take effect in November 2020 when the new City Council is seated.

Mayor Napolitano opened the floor for public comment. Seeing no requests to speak, Mayor Napolitano closed the floor for public comment.

Councilmember Hadley moved to carry the item forward to a future City Council agenda, to discuss repealing the \$475 per month cell phone reimbursement for City Councilmembers and reducing the mileage reimbursement to \$100 per month for City Councilmembers.

The motion failed for lack of a second.

L. FUTURE AGENDA ITEMS

21. Agenda Forecast (City Clerk Tamura).
DISCUSS AND PROVIDE DIRECTION

Mayor Pro Tem Hersman requested to discuss at a future City Council meeting, the sponsorship of Leadership Manhattan Beach, Councilmembers Montgomery and Hadley concurred.

M. CITY MANAGER REPORT

None.

N. CITY ATTORNEY REPORT

City Attorney Quinn Barrow announced that he will be at a League of California Cities Conference on May 8, 2019.

O. INFORMATIONAL ITEMS

22. Commission Minutes:
This Item Contains Minutes of the following City Commission Meetings:
a) Cultural Arts Commission Meeting Minutes of February 4, 2019 (Parks and Recreation Director Leyman)
b) Parking and Public Improvements Commission Meeting Minutes of February 28, 2019 (Community Development Director McIntosh)
c) Cultural Arts Commission Meeting Minutes of March 18, 2019 (Parks and Recreation Director Leyman)
d) Parks and Recreation Commission Meeting Minutes of March 25, 2019 (Parks and Recreation Director Leyman)
e) Planning Commission Action Meeting Minutes of April 10, 2019 (Community Development Director McIntosh)
f) Planning Commission Action Meeting Minutes of April 24, 2019 (Community Development Director McIntosh).

INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

P. CLOSED SESSION

None.

Q. ADJOURNMENT

At 8:55 PM, Mayor Napolitano adjourned the meeting to a 3:00 PM Closed Session meeting on Wednesday, May 8, 2019, in the City Council Chambers.

Alexandria Latragna
Recording Secretary

Steve Napolitano
Mayor

ATTEST:

Liza Tamura
City Clerk