

City Council Regular Meeting

Regular Meeting
Tuesday, February 16, 2016
6:00 PM
City Council Chambers



Mayor Mark Burton
Mayor Pro Tem Tony D'Errico
Councilmember David Lesser
Councilmember Amy Howorth
Councilmember Wayne Powell

Executive Team

Mark Danaj, City Manager
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief
Teresia Zadroga-Haase, Human Resources Director
Eve R. Irvine, Police Chief
Mark Leyman, Parks & Recreation Director
Bruce Moe, Finance Director
Sanford Taylor, Information Technology Director

Nadine Nader, Assistant City Manager
Tony Olmos, Public Works Director
Liza Tamura, City Clerk
Marisa Lundstedt, Community
Development Director

MISSION STATEMENT:

The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest beach community

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the City Council, including items on the agenda. In addition, speakers may comment during any public hearing after the public hearing on that item has been opened.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802 5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802 5056 (voice) or (310) 546 3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG**B. ROLL CALL****C. CEREMONIAL CALENDAR****D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, February 10, 2016, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council this is the time to notify the public of any changes to the agenda and/or rearrange the order of the agenda.

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. CITY MANAGER REPORT

1. Presentation of the Police Department 2016-2018 Strategic Plan
(Continued from February 2, 2016 City Council Meeting) (Police Chief Irvine).

[16-0050](#)**RECEIVE REPORT**

Attachments: [Manhattan Beach Police Department 2016-2018 Strategic Plan](#)

H. CITY ATTORNEY REPORT**I. PUBLIC COMMENTS (2 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 5 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)**

THIS IS YOUR OPPORTUNITY TO COMMENT ON ANY ITEM ON THE AGENDA THAT IS NOT A PUBLIC HEARING, AS WELL AS ANY ITEM THAT IS WITHIN THE SUBJECT MATTER JURISDICTION OF THE CITY COUNCIL. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the Agenda. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

J. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)

This is an opportunity for a Councilmember to submit a written request that the City Council review the Planning Commission decision, in which case a duly noticed public hearing on the matter will be scheduled for a later date. In the absence of a written request, the matter will be received and filed by order of the chair.

The Planning Commission recently took action on the following matter(s): None.

K. CONSENT CALENDAR (APPROVE)

Items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. Removal of items from the Consent Calendar for individual consideration will be at a City Councilmember's discretion. In such case, the item will be heard during general business.

2. Financial Report:
 - a) Schedule of Demands: January 21, 2016
 - b) Investment Portfolio for the Month Ending December 31, 2015
 - c) Month End Report for December 31, 2015(Finance Director Moe).

[16-0026](#)**ACCEPT REPORT AND DEMANDS**

Attachments: [Schedule of Demands for January 21, 2016](#)
[Investment Portfolio for the Month Ending December 31, 2015](#)
[Month End Report for December 31, 2015](#)

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3. Second Reading of Ordinance No. 16-0034 and Ordinance No. 16-0035 for Amendments to the Zoning Code, Chapter 10.86 and the Local Coastal Program, Chapter A.86, to Establish Provisions for Historic Preservation and Adoption of Resolution No. 16-0013 Transmitting the Local Coastal Program Amendments to the California Coastal Commission (Community Development Director Lundstedt). [ORD 16-0034](#)
- ADOPT ORDINANCE NOS. 16-0034 AND 16-0035, AND RESOLUTION NO. 16-0013**

Attachments: [Ordinance No. 16-0034 - MBMC](#)
[Ordinance No. 16-0035 - LCP](#)
[Resolution No. 16-0013 - Transmitting Ordinance No.16-0035 to the CCC](#)
[Ordinance No. 16-0034 - MBMC Redline/Strikeout](#)
[Ordinance No. 16-0035 - LCP Redline/Strikeout](#)

4. City Council Minutes: [16-0082](#)
This Item Contains Minutes of the Following City Council Meetings Presented for Approval:
a) City Council Regular Meeting Minutes of February 2, 2016
CONTINUED TO MARCH 1, 2016 CITY COUNCIL REGULAR MEETING
b) City Council Adjourned Regular (Closed Session) Meeting Minutes of February 8, 2016
APPROVE
(City Clerk Tamura).

Attachments: [City Council Adjourned Regular \(Closed Session\) Meeting Minutes of February 8, 2016](#)

L. PUBLIC HEARINGS (2 MINUTES PER PERSON)

5. Renewal of the North Manhattan Beach Business Improvement District and Approval of Assessments for Fiscal Year 2016-2017 (Finance Director Moe). [RES 16-0003](#)
- a) **CONDUCT PUBLIC HEARING**
b) **ADOPT RESOLUTION NO. 16-0003**
c) **RATIFY 2016 BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS**

Attachments: [Resolution No. 16-0003](#)
[2016 Projects and Activity Plan](#)

M. OLD BUSINESS

6. Letter Opposing Construction of a Water Desalination Plant by West Basin Municipal Water District (Community Development Director Lundstedt/Public Works Director Olmos). [16-0040](#)

APPROVE

Attachments: [Letter Opposing the Proposed Desalination Project](#)

7. Sepulveda Bridge Widening Project Update and Approval of Amendment No. 2 to HDR's Existing Agreement to Extend the Term and Provide Compensation of \$147,989 for Additional Work (Continued from February 2, 2016 City Council Meeting) (Public Works Director Olmos). [CON 16-0004](#)

APPROVE AMENDMENT

Attachments: [Expenditure Analysis](#)
[Location Map](#)
[Previously Approved Design Contingency Expenditures](#)
[Proposed Amendment No. 2](#)
[Original HDR Agreement](#)
[Concrete Barrier Treatments](#)
[Powerpoint Presentation](#)

8. Approval of Plans and Specifications; Award Strand Stairs Rehabilitation Project to RSB Group, Inc. in the Amount of \$ 1,701,000 and Authorize the City Manager to Approve a Construction Contingency in the Amount Not-to-Exceed \$255,150 (Public Works Director Olmos). [CON 16-0005](#)

APPROVE

Attachments: [Budget/Expenditure Worksheet](#)
[Construction Contract](#)

N. NEW BUSINESS

9. Presentation of the City Service Request System and Mobile Application for Citizens to Request and Track Service Requests (Information Technology Director Taylor). [16-0052](#)

RECEIVE REPORT

Attachments: [Click It-Fix It Presentation](#)

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10. Presentation of Public Records Requests Public Portal (City Clerk Tamura). [16-0074](#)

RECEIVE REPORT

Attachments: [Public Records Act Protocol](#)
[Prior Public Records Request Log Sheet](#)
[Public Records Request Presentation](#)

11. Fiscal Year 2015-2016 Mid-Year Budget Report; Results of Community Budget Priorities Workshops and FY 2016-2018 Budget Principles and Policies (Finance Director Moe). [16-0029](#)

RECEIVE REPORT; DISCUSS AND PROVIDE DIRECTION

Attachments: [FY 2015-2016 Mid Year Projections.pdf](#)
[2015-2016 Mid Year Budget Review PowerPoint](#)
[Presentation on Community Budget Priorities Workshops](#)
[Current Adopted Budget Policies.pdf](#)
[Open City Hall Report.pdf](#)

12. Presentation of the Proposed Fiscal Year 2016-2017 to Fiscal Year 2020-2021 Five- Year Capital Improvement Plan (Public Works Director Olmos). [16-0061](#)

RECEIVE REPORT

Attachments: [FY 2017-2021 Proposed Projects by Type Spreadsheet \(Excerpt from Capital In Powerpoint Presentation\)](#)

O. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS**P. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS**

13. Agenda Forecast (City Clerk Tamura). [16-0076](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [Agenda Forecast February 10, 2016](#)

Q. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

14. Commission Minutes: [16-0075](#)
This Item Contains Minutes of the following City Commission Meetings:
Planning Commission Action Minutes of January 27, 2016 (Director Lundstedt).

INFORMATION ITEM ONLY

Attachments: [Planning Commission Action Minutes of January 27, 2016](#)

R. CLOSED SESSION**S. ADJOURNMENT****T. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

March 1, 2016 – Tuesday -- 6:00 PM - City Council Meeting

March 15, 2016 – Tuesday -- 6:00 PM - City Council Meeting

March 29, 2016 - Tuesday - 6:00 PM - Joint City Council/Planning Commissions Meeting (Mansionization)

April 5, 2016 – Tuesday -- 6:00 PM - City Council Meeting

April 19, 2016 – Tuesday -- 6:00 PM - City Council Meeting/Reorganization

May 3, 2016 – Tuesday -- 6:00 PM - City Council Meeting

May 5, 2016 – Thursday -- Time TBD - Budget Study Session #1

May 10, 2016 – Tuesday -- Time TBD - Budget Study Session #2

May 12, 2016 – Thursday -- Time TBD - Budget Study Session #3 (Tentative)

May 17, 2016 – Tuesday -- 6:00 PM - City Council Meeting

May 19, 2016 – Thursday -- Time TBD - Budget Study Session #4 (Tentative)

June 7, 2016 – Tuesday -- 6:00 PM - City Council Meeting

June 21, 2016 – Tuesday -- 6:00 PM - City Council Meeting

July 5, 2016 – Tuesday -- 6:00 PM - City Council Meeting

July 19, 2016 – Tuesday -- 6:00 PM - City Council Meeting

Aug. 2, 2016 – Tuesday -- 6:00 PM - City Council Meeting

Aug. 16, 2016 – Tuesday -- 6:00 PM - City Council Meeting

Sep. 6, 2016 – Tuesday -- 6:00 PM - City Council Meeting

Sep. 20, 2016 – Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

Feb. 22, 2016 – Monday – 6:30 PM – Parks and Recreation Commission Meeting
Feb. 24, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
Feb. 25, 2016 – Thursday – 6:30 PM - Parking & Public Improvements Commission Meeting
March 8, 2016 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
March 9, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
March 14, 2016 – Monday – 6:30 PM – Library Commission Meeting
March 23, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
March 24, 2016 – Thursday – 6:30 PM - Parking & Public Improvements Commission Meeting
March 28, 2016 – Monday – 6:30 PM – Parks and Recreation Commission Meeting
April 11, 2016 – Monday – 6:30 PM – Library Commission Meeting
April 12, 2016 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
April 13, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
April 25, 2016 – Monday – 6:30 PM – Parks and Recreation Commission Meeting
April 27, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
April 28, 2016 – Thursday – 6:30 PM - Parking & Public Improvements Commission Meeting
May 9, 2016 – Monday – 6:30 PM – Library Commission Meeting
May 10, 2016 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
May 11, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
May 23, 2016 – Monday – 6:30 PM – Parks and Recreation Commission Meeting
May 25, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
May 26, 2016 – Thursday – 6:30 PM - Parking & Public Improvements Commission Meeting
June 16, 2016 -- Thursday -- 8:30 AM -- Finance Subcommittee Meeting
September 15, 2016 -- Thursday -- 8:30 AM -- Finance Subcommittee Meeting
December 8, 2016 -- Thursday -- 8:30 AM -- Finance Subcommittee Meeting

U. CITY HOLIDAYS**CITY OFFICES CLOSED ON THE FOLLOWING DAYS:**

May 30, 2016 – Monday – Memorial Day

Jul. 4, 2016 - Monday - Independence Day

Sep. 5, 2016 - Monday - Labor Day

Oct. 10, 2016 – Monday – Columbus Day

Nov. 11, 2016 – Friday – Veterans Day

Nov. 24-25, 2016 - Thursday & Friday - Thanksgiving Holiday

Dec. 26, 2016 - Monday - Christmas Day Observed

Jan. 2, 2017 – Monday – New Years Day Observed

Jan. 16, 2017 – Monday – Martin Luther King Day