

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, February 21, 2017

6:00 PM

Regular Meeting

City Council Chambers

City Council Regular Meeting

Mayor David J. Lesser
Mayor Pro Tem Amy Howorth
Councilmember Wayne Powell
Councilmember Mark Burton
Councilmember Tony D'Errico

PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO: www.citymb.info/city-officials/city-clerk/city-council-meetings-agendas-and-minutes

A. PLEDGE TO THE FLAG

Mayor Lesser led the Pledge of Allegiance.

B. ROLL CALL

Present: 5 - Mayor Lesser, Mayor Pro Tem Howorth, Councilmember Powell, Councilmember Burton and Councilmember D'Errico

C. CEREMONIAL CALENDAR

None.

D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

City Clerk Liza Tamura confirmed that the meeting was properly posted.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

Mayor Lesser pulled Item No. 4 (Roundhouse Aquarium) from the Consent Calendar and moved it to the first item of Section M. Old Business before Item No.9.

Councilmember Burton requested advancing Item No. 10 before Item No. 9 and after the Roundhouse Item.

Councilmember Burton requested moving Item No. 1 (Agreement with Manhattan Beach Mid-Management Employees Association) but there was not City Council consensus.

Councilmember Powell pulled Item No. 2 (Office Supplies from Office Depot) from the Consent Calendar and moved it to the last item in Section N. New Business.

A motion was made by Councilmember Burton, seconded by Councilmember Powell, to approve the agenda as amended. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Powell, Burton and D'Errico

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS
OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

There were no community announcements.

Councilmember Powell announced that the "Why I ♥ MB Art Competition" is in progress and referenced an opening reception on Friday, February 24, 2107, from 5-7 PM in City Hall.

Mayor Lesser announced that he will commence his monthly meetings, open to the public, beginning in April.

G. CITY MANAGER REPORT

City Manager Mark Danaj introduced Public Works Director Stephanie Katsouleas.

Public Works Director Katsouleas provided a storm update.

Management Analyst George Gabriel provided an election update.

Economic Vitality Manager Andy Sywak provided an update re the Downtowner, a free ride hailing service using a smart phone.

City Manager Danaj announced that the Gelsons Project has been continued to the March 22, 2017, Planning Commission Meeting and further added that he attended a City Managers' Reception hosted by Los Angeles County Supervisor Janice Hahn with County Department Heads.

City Manager Danaj responded to City Council questions.

H. CITY ATTORNEY REPORT

None.

I. PUBLIC COMMENTS (3 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 6 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)

Melissa McCollum, Manhattan Beach Library, provided information on upcoming events.

Avigal Horrow, 1736 Family Crisis Center, requested that the City Council pass a resolution in support of Measure H.

Jane Guthrie, Chair of the Manhattan Beach Conservancy, spoke on the renovation of the Roundhouse.

Dennis Zane spoke in favor of Measure H.

Chris Cagle, South Bay Workforce Investment Board, distributed the quarterly report.

Carol Perrin spoke on the Downtowner and the DSP(Downtown Specific Plan).

Tom Nordberg spoke in favor of the License Plate Readers.

Sona Coffee, Environmental Programs Manager, announced that she is leaving the City of Manhattan Beach, thanked the City Council for mentorship and leadership and acknowledged the community.

Craig Cadwallader, thanked Environmental Programs Manager Sona Coffe and asked the City Council to continue with environmental leadership.

Bill Victor, asked about the next candidates forum and commented on the Mayor's State of the City Address.

Mayor Pro Tem Howorth announced that the next candidates forum is Friday, February 24, 2017, at Mira Costa High School. She further added that the South Bay Cities Council of Governments (SBCCOG) is holding a General Assembly this Friday.

J. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)

None.

K. CONSENT CALENDAR (APPROVE)

City Clerk Liza Tamura stated that there was an amendment provided for the February 7, 2017, minutes changing the maker of the motion in the reorganization.

A motion was made by Councilmember Burton , seconded by Councilmember D'Errico, to approve the Consent Calendar Item Nos. 1-7 as amended and moving Item No. 4 (Roundhouse Aquarium) from the Consent Calendar to the first item of Section M. Old Business before Item No. 9, advancing Item No. 10 (License Plate Reader) before Item No. 9, and moving Item No. 2 (Office Supplies from Office Depot) from the Consent Calendar to the last item in Section N. New Business. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Powell, Burton and D'Errico

1. Settlement and Release with The Dentists Insurance Company (City Attorney Barrow and Human Resources Director Zadroga-Haase). [17-0011](#)
APPROVE
The recommendation for this item was approved on the Consent Calendar.
2. Authorize the Purchase of Office Supplies from Office Depot for Three Years (Estimated Annual Cost: \$100,000) (Finance Director Moe). [RES 17-0023](#)
ADOPT RESOLUTION
This item was moved to the last item in Section N. New Business.
3. Resolutions Amending the Current Taxicab Franchise Agreements for: All Yellow Taxi, Inc., Bell Cab Company, Inc., United Independent Taxi Drivers, Inc. and Yellow Cab of South Bay Cooperative Inc. (Finance Director Moe). [17-0063](#)
ADOPT RESOLUTIONS
The recommendation for this item was approved on the Consent Calendar.
4. Resolution Awarding Professional Services Agreement with Cambridge 7 Associates for Roundhouse Aquarium Design Services and a Resolution Approving Contract Amendment No. 2 with Nonzero Architecture Services to Complete Design Documents for the Pier Improvements and Roundhouse Exterior Improvements (Public Works Director Katsouleas). [17-0081](#)
ADOPT RESOLUTIONS
This item was moved to the first item in Section M. Old Business.
5. Resolution Awarding a Construction Contract to Excel Paving Company for the Pier Bollard Replacement Project in an Amount Not-to-Exceed \$144,949.00 and appropriate \$195,000 from the State Pier and Parking Lot Fund (Public Works Director Katsouleas). [RES 17-0012](#)
ADOPT RESOLUTION AND APPROPRIATE
The recommendation for this item was approved on the Consent Calendar.
6. Financial Report: Schedules of Demands: January 19, 2017 (Finance Director Moe). [17-0010](#)
ACCEPT REPORT AND DEMANDS
The recommendation for this item was approved on the Consent Calendar.

7. City Council Minutes: [17-0047](#)
This Item Contains Minutes of the following City Council Meetings:
a) City Council Special Meeting - Closed Session Minutes of February 7, 2017
b) City Council Regular Meeting Minutes of February 7, 2017 (City Clerk Tamura).
APPROVE

The recommendation for this item was approved as amended on the Consent Calendar.

L. PUBLIC HEARINGS (2 MINUTES PER PERSON)

8. Renewal of the North Manhattan Beach Business Improvement District and Approval of Assessments for Fiscal Year 2017-2018 (Economic Vitality Manager Sywak). [RES 17-0004](#)
CONDUCT PUBLIC HEARING, ADOPT RESOLUTION AND RATIFY 2017 BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS

Mayor Lesser introduced the item and Economic Vitality Manager Andy Swyak provided the staff presentation and responded to City Council questions.

Mayor Lesser opened the public hearing.

Seeing no requests to speak, Mayor Lesser closed the public hearing.

A motion was made by Councilmember Burton, seconded by Councilmember Powell, to adopt Resolution No. 17-0004 (Renewal of the North Manhattan Beach Improvement District) and ratify the 2017 Business Improvement District Advisory Board Members. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Powell, Burton and D'Errico

M. OLD BUSINESS

4. Resolution Awarding Professional Services Agreement with Cambridge 7 Associates for Roundhouse Aquarium Design Services and a Resolution Approving Contract Amendment No. 2 with Nonzero Architecture Services to Complete Design Documents for the Pier Improvements and Roundhouse Exterior Improvements (Public Works Director Katsouleas). [17-0081](#)

ADOPT RESOLUTIONS

Item No. 4 was removed from the Consent Calendar and taken out of order and heard after Item No. 8.

Mayor Lesser introduced the item and Public Works Director Stephanie Kasouleas introduced Anderson Penna Partners Vice President of Construction Projects Dino D'Emilia.

Anderson Penna Partners Vice President of Construction Projects D'Emilia provided the PowerPoint presentation providing a brief history, explanation of the Tri-Party scope of work, and review of the proposed project timeline.

Anderson Penna Partners Vice President of Construction Projects D'emilia responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Seeing no requests to speak, Mayor Lesser closed the floor to public comment.

A motion was made by Councilmember Burton, seconded by Councilmember D'Errico, to adopt Resolution Nos. 17-0013 and 17-0021 awarding a professional services agreement for \$395,000 to Cambridge 7 Associates and approving a Contract Amendment No. 2 with Nonzero Architecture in the amount of \$21,000. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Powell, Burton and D'Errico

10. Resolution Awarding a Contract to Vigilant Solutions for License Plate Reader (LPR) Cameras and Installation in the Amount of \$275,263.80 (Police Chief Irvine and Information Technology Director Taylor).

[RES 17-0022](#)

ADOPT RESOLUTION

Item No. 10 was taken out of order and heard after Item No. 4, before Item No.9.

Mayor Lesser introduced the item and Police Chief Eve Irvine provided the staff presentation.

Police Chief Irvine responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Seeing no requests to speak, Mayor Lesser closed the floor to public comment.

A motion was made by Councilmember Burton, seconded by Councilmember Powell, to waive purchasing procedures per Municipal Code Section 2.36.140 and adopt Resolution No. 17-0022 to award a contract to Vigilant Solutions for License Plate Reader (LPR) Cameras and installation in the amount of \$275,263.80. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Powell, Burton and D'Errico

At 7:20 PM City Council recessed and reconvened at 7:26 PM with all Councilmembers present.

9. Presentation of Final Downtown Specific Plan Prior to Transmittal to California Coastal Commission (Interim Community Development Director McIntosh).

[17-0041](#)

RECEIVE AND FILE

Mayor Lesser introduced the item and Councilmember D'Errico recused himself due to the fact that he has two businesses in the downtown area.

City Attorney Quinn Barrow provided a brief summary of the item and pointed out the errata sheet for City Council consideration.

Senior Management Analyst Nhung Madrid provided the PowerPoint presentation and noted the correction in Chapter 2.2 Historic Context to the spelling of the words "beach and wharf".

Mayor Lesser opened the floor to public comment.

Tami Zamrazil supports the Downtown Specific Plan, but would like to strike the word "private" from second story dining.

Bill Victor spoke referencing his handout and his recommendations for changes to the plan.

Karol Wahlberg concurred with the previous speakers.

City Council concurred on the following minor changes:

Chapter 3 Goal 3 - The sixth bullet point change the period to a comma and add the words "while permitting access to coastal resources."

Chapter 4.4 Goal 3 strike the word "primarily".

Chapter 5.7 Goal 9 strike the word "prosperity" and replace with "vitality" and add "and coastal resources" to the end of the sentence.

Chapter 7.3 C Bike Parking - strike the sentence "this does not include frontage occupied by furniture."

A motion was made by Councilmember Burton, seconded by Councilmember Powell, to receive and file with the modifications. The motion carried by the following vote:

Aye: 4 - Lesser, Howorth, Powell and Burton

Recused: 1 - D'Errico

At 8:00 PM Councilmember D'Errico returned to the dais.

10. Resolution Awarding a Contract to Vigilant Solutions for License Plate Reader (LPR) Cameras and Installation in the Amount of \$275,263.80 (Police Chief Irvine and Information Technology Director Taylor).

[RES 17-0022](#)

ADOPT RESOLUTION

This item was taken out of order and heard before item No. 9.

11. Approval of Southern California Edison (SCE) Streetlight Acquisition and SCE-Owned Streetlight Retrofit Agreements (Public Works Director Katsouleas).

[RES 17-0014](#)

ADOPT RESOLUTION

Mayor Lesser introduced the item and Public Works Director Stephanie Katsouleas provided the PowerPoint Presentation.

Public Works Director Katsouleas and Finance Director Bruce Moe responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Seeing no requests to speak, Mayor Lesser closed the floor to public comment.

A motion was made by Mayor Pro Tem Howorth, seconded by Councilmember Powell, to approve Southern California Edison (SCE) streetlight acquisition and SCE-owned Streetlight Retrofit agreements and adopt Resolution No. 17-0014 (approving an agreement to purchase street light poles from Southern California Edison and license allowing Southern California Edison to use such poles). A friendly amendment, accepted by the maker, to add no payback to the CIP (Capital Improvement Plan) and a report back from Staff when the information is received from Southern California Edison regarding the poles. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Powell, Burton and D'Errico

N. NEW BUSINESS

12. Resolution Approving a Joint Powers Agreement with the California State Association of Counties-Excess Insurance Authority (Human Resources Director Zadroga-Haase).

[RES 17-0010](#)

ADOPT RESOLUTION

Mayor Lesser introduced the item and Human Resources Director Teresa Zadroga-Haase presented the Staff presentation and asked to hear Item No. 13 concurrently with Item No. 12.

Risk Manager Gregory Barboa and City Attorney Quinn Barrow responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Seeing no requests to speak, Mayor Lesser closed the floor to public comment.

A motion was made by Mayor Pro Tem Howorth, seconded by Councilmember Powell, to adopt Resolution No. 17-0010 approving an agreement between Manhattan Beach California and California State Association of Counties-Excess Insurance Authority (CSAC-EIA) and adopt Resolution No.17-0005 appointing a representative and alternate representative to the California State Association of Counties-Excess Insurance Authority. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Powell, Burton and D'Errico

13. Resolution Appointing a Representative, Gregory S. Borboa, Risk Manager, to the California State Association of Counties-Excess Insurance Authority (CSAC-EIA) and Appointing an Alternate Representative, Christine Tomikawa, Human Resources Manager (Human Resources Director Zadroga-Haase).

[RES 17-0005](#)

ADOPT RESOLUTION

This item was approved concurrently with Item No. 12.

14. Resolution Approving Agreement with the Manhattan Beach Mid-Management Employees' Association Regarding Terms and Conditions of Employment (Human Resources Director Zadroga-Haase).

[RES 17-0006](#)

ADOPT RESOLUTION

Mayor Lesser introduced the item and Human Resources Director Teresia Zadroga-Haase provided the staff presentation.

Human Resources Director Zadroga-Haase and City Manager Mark Danaj responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Seeing no requests to speak, Mayor Lesser closed the floor to public comment.

Councilmember Burton stated that he would not be supporting this motion at this time and there could be further discussion with the budget coming up.

A motion was made by Mayor Pro Tem Howorth, seconded by Mayor Lesser, to adopt Resolution No. 17-0006 adopting a one-year agreement between the City of Manhattan Beach and the City of Manhattan Beach Mid-Management Employees Association regarding terms of employment. The motion carried by the following vote:

Aye: 3 - Lesser, Howorth and Powell

Nay: 2 - Burton and D'Errico

15. Resolution Awarding Bid #1093-17 to E-One Inc. for the Purchase of One Budgeted Replacement Fire Engine in the Amount of \$1,079,163.60 (Fire Chief Espinosa and Finance Director Moe).

[RES 17-0024](#)

ADOPT RESOLUTION

Mayor Lesser introduced the item and Fire Chief Robert Espinosa presented the Staff presentation.

Fire Chief Espinosa and Finance Director Bruce Moe responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Seeing no requests to speak, Mayor Lesser closed the floor to public comment.

A motion was made by Councilmember Burton, seconded by Councilmember Powell, to adopt Resolution No. 17-0024 awarding Bid #1093-17 to E-One Inc. authorizing the purchase of a budgeted replacement fire engine in the amount of \$1,079,163.60. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Powell, Burton and D'Errico

2. Authorize the Purchase of Office Supplies from Office Depot for Three Years (Estimated Annual Cost: \$100,000) (Finance Director Moe).

[RES 17-0023](#)

ADOPT RESOLUTION

This item was removed from the Consent Calendar to be heard after Item No. 15.

Mayor Lesser introduced the item. There was no staff presentation.

Finance Director Bruce Moe responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Seeing no requests to speak, Mayor Lesser closed the floor to public comment.

A motion was made by Councilmember Burton, seconded by Mayor Pro Tem Howorth, to adopt Resoution No. 17-0023 and authorize the purchase of office supplies from Office Depot for three years (estimated annual cost of \$100,000). The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Powell, Burton and D'Errico

O. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS

16. Consider a Potential Position on Measure H - Los Angeles County Plan to Prevent and Combat Homelessness (Mayor Pro Tem Howorth).

[17-0074](#)

CONSIDERATION OF POTENTIAL POSITION

Mayor Lesser introduced the item and Mayor Pro Tem Howorth summarized the item.

Mayor Lesser opened the floor public comment.

Dency Nelson, Hermosa Beach, thanked Environmental Programs Manager Sona Coffee for her efforts and supports the City Council taking a a yes position.

Mayor Lesser closed the floor to public comment.

A motion was made by Councilmember Burton, seconded by Councilmember Powell, to direct the City Manager to prepare a letter for the Mayor's signature for transmittal to the Los Angeles County Board of Supervisors, South Bay Cities Council of Governments Board of Directors and any other organization deemed appropriate in support of Measure H. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Powell, Burton and D'Errico

Under City Council Reports Mayor Lesser gave a brief report as the delgate to the Los Angeles County Sanitation Board.

P. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS

17. Agenda Forecast (City Clerk Tamura). [17-0057](#)
DISCUSS AND PROVIDE DIRECTION

Councilmember Powell requested that Campaign Filings be agendized for the April 4, 2017 meeting.

Q. INFORMATIONAL ITEMS

18. Commission Minutes: [17-0080](#)
This Item Contains Minutes of the following City Commission and Subcommittee Meetings:

- a) Library Commission Meeting Minutes of December 12, 2016
(Parks and Recreation Director Leyman)
- b) Finance Subcommittee Meeting Minutes of January 31, 2017
(Finance Director Moe)
- c) Planning Commission Action Meeting Minutes of February 8, 2017
(Interim Community Development Director McIntosh)

INFORMATION ITEM ONLY

By order of the Chair, this item was received and filed.

R. CLOSED SESSION

S. ADJOURNMENT

At 9:17 PM the City Council Meeting was adjourned in memory of Police Officer Keith Boyer of Whittier, California.

Martha Alvarez
Recording Secretary

David Lesser
Mayor

ATTEST:

Liza Tamura
City Clerk