

City of Manhattan Beach

*1400 Highland Avenue
Manhattan Beach, CA 90266*



Meeting Minutes - Draft

Tuesday, November 20, 2018

6:00 PM

Regular Meeting

City Council Chambers

City Council Regular Meeting

*Mayor Steve Napolitano
Mayor Pro Tem Nancy Hersman
Councilmember Richard Montgomery
Councilmember David Lesser
Councilmember Amy Howorth*

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www.citymb.info/departments/city-clerk/city-council-meetings-agendas-and-minutes

A. PLEDGE TO THE FLAG

At 6:01 PM, Mayor Napolitano called the meeting to order and Police Chief Derrick Abell led the Pledge of Allegiance.

B. ROLL CALL

Present: 4 - Mayor Napolitano, Councilmember Montgomery, Councilmember Lesser and Councilmember Howorth

Absent: 1 - Mayor Pro Tem Hersman

C. CEREMONIAL CALENDAR

1. Certificates of Recognition from the Automobile Club of Southern California and the California Highway Patrol to Manhattan Beach Police Officers Jason Gordon and Shawn Thompson as Recipients of the 10851 Vehicle Theft Recovery Award.

PRESENT

Police Chief Derrick Abell and Police Captain Christian Eichenlaub, on behalf of the City Council, presented certificates of recognition from the Automobile Club of Southern California to Manhattan Beach Police Officers Jason Gordon and Shawn Thompson. The 10851 Vehicle Theft Recovery Award recognizes officers who have a threshold number of arrests related to vehicle theft.

2. Proclamation Declaring November 16, 2018, as the Day of Tolerance.

PRESENT

Mayor Napolitano, on behalf of the City Council, presented a proclamation to Rabbi Yossi Mintz, declaring November 16, 2018, as the Day of Tolerance.

Rabbi Yossi Mintz announced that on December 5, 2018, at Metlox Plaza, there is going to be a Menorah Lighting Ceremony from 5:00 PM to 7:00 PM.

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

This item was taken out of order to receive an update from Acting Fire Chief Derrick Abell on the Woolsey Fire and other fires that have erupted in Ventura County. Acting Fire Chief Abell stated that Manhattan Beach Police Officers and Manhattan Beach Firefighters have been participating in mutual aid and are still deployed.

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

Councilmember Montgomery requested to remove from the Consent Calendar, Item No. 7— Resolution No. 18-0152: 1) Awarding a Construction Contract to Calpromax Engineering Inc. for the Safe Routes to School Cycle 3 Pedestrian Safety Improvements Project for \$497,602; 2) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$53,557; 3) Approving the Plans and Specifications for the Safe Routes to School Cycle 3 Pedestrian Safety Improvements Project; and 4) Approving the Re-Appropriation of \$140,000 from Non-Motorized Transportation Project: Rosecrans Ave. Bike Lane.

Councilmember Montgomery requested to remove from the Consent Calendar, Item No. 8— 1) Resolution No. 18-0153: a) Awarding a Construction Contract to Sequel Contractors, Inc. for the Liberty Village Pavement Rehabilitation and Improvement Project for \$1,495,830; b) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$149,600; c) Approving the Plans and Specifications for the Liberty Village Pavement Rehabilitation and Improvement Project; 2) Resolution No. 18-0154 Awarding a Construction Inspection Contract to SA Associates for \$81,600; 3) Resolution No. 18-0155 Awarding a Compaction Testing Contract to Tetra Tech BAS, Inc. for \$29,484; and 4) Resolution No. 18-0156 Approving Amendment No. 1 to the Professional Services Agreement with Psomas for Construction Support Services for an Amount Not-to-Exceed \$23,090.

A motion was made by Councilmember Lesser, seconded by Councilmember Howorth, to approve the agenda and waive full reading of ordinances, and remove Agenda Item Nos. 7 and 8 from the Consent Calendar for discussion. The motion carried by the following vote:

Aye: 4 - Napolitano, Montgomery, Lesser and Howorth

Absent: 1 - Hersman

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Joseph Ungoco, Beach Cities Masons, announced the Holiday Stated Meeting Dinner on Thursday, December 6, at 6:00 PM at their lodge. He also made a cultural preservation appeal to any residents who may have participated in building the Masonic Lodge to email him at ungoco753@gmail.com.

Suzanne Karger, Manhattan Beach Kiwanis, announced the Kiwanis First Annual Breakfast with Santa on Sunday, November 25, 2018, from 9:00 AM to 11:00 AM at the Joslyn Community Center.

Mark Lipps, President and CEO of the Manhattan Beach Chamber of Commerce, announced the Chamber's holiday party on November 29, 2018, from 5:00 PM to 8:00 PM at WeWork.

Wayne Powell announced the Malibu Strong Community Thanksgiving event, benefitting Woosley Fire victims and first responders (on Thanksgiving Day, November 22, 2018). He also stated that the City of Malibu has a significant need for food items and more information on how to donate can be found at malibucity.org.

Councilmember Montgomery announced that the City will be hosting the 26th Annual Beach Cities Toy Drive on December 22, 2018, at 10:00 AM, at the Joslyn Community Center.

Councilmember Howorth thanked Rabbi Yossi for bringing back the Menorah Lighting event (for the second time) to be held at Metlox Plaza on December 4, at 5:30 PM.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Joe Franklin announced that he attended the Manhattan Beach Coordinating Council's Outstanding Student Recognition lunch. He stated that he appreciated the event and expressed his gratitude for the teachers and parents for a job well done.

Diane Wallace, Manhattan Village Homeowners Association, requested that the City Council allow the landscapers in their association to use a no-emission leaf blower. She stated that due to the large amount of shrubbery on their property, there is a significant amount of dead plant material that needs to be maintained.

Wayne Powell announced the Manhattan Beach Coordinating Council's luncheons on January 17, March 21, April 18, and May 17. He stated that on May 17, the Coordinating Council will be distributing seven scholarships to students.

G. CONSENT CALENDAR (APPROVE)

A motion was made by Councilmember Lesser, seconded by Councilmember Montgomery, to approve the Consent Calendar, and pull Agenda Item Nos. 7 and 8, to be heard under "H. Items Removed from the Consent Calendar."

Agenda Item No. 7– Resolution No. 18-0152: 1) Awarding a Construction Contract to Calpromax Engineering Inc. for the Safe Routes to School Cycle 3 Pedestrian Safety Improvements Project for \$497,602; 2) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$53,557; 3) Approving the Plans and Specifications for the Safe Routes to School Cycle 3 Pedestrian Safety Improvements Project; and 4) Approving the Re-Appropriation of \$140,000 from the Non-Motorized Transportation Project: Rosecrans Ave. Bike Lane.

Agenda Item Item No. 8– 1) Resolution No. 18-0153: a) Awarding a Construction Contract to Sequel Contractors, Inc. for the Liberty Village Pavement Rehabilitation and Improvement Project for \$1,495,830; b) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$149,600; c) Approving the Plans and Specifications for the Liberty Village Pavement Rehabilitation and Improvement Project; 2) Resolution No. 18-0154 Awarding a Construction Inspection Contract to SA Associates for \$81,600; 3) Resolution No. 18-0155 Awarding a Compaction Testing Contract to Tetra Tech BAS, Inc. for \$29,484; and 4) Resolution No. 18-0156 Approving Amendment No. 1 to the Professional Services Agreement with Psomas for Construction Support Services for an Amount Not-to-Exceed \$23,090.

The motion carried by the following vote:

Aye: 4 - Napolitano, Montgomery, Lesser and Howorth

Absent: 1 - Hersman

3. City Council Minutes:
This Item Contains the City Council Special Meeting Minutes (Closed Session) of November 6, 2018 (City Clerk Tamura).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

4. Financial Report:
Schedule of Demands: October 11, 2018 (Finance Director Charelian).

ACCEPT REPORT AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

5. Resolution No. 18-0126 Awarding RFP No. 1153-18 to Smart Source for a Three-Year Contract for Citywide Printing Services with an Estimated Value of \$135,000 (Finance Director Charelian).

ADOPT RESOLUTION NO. 18-0126

The recommendation for this item was approved on the Consent Calendar.

6. Resolution No. 18-0127 Approving a Professional Services Agreement for \$30,000 with JHD Planning, LLC for State-Mandated Housing Related Planning Services (Community Development Director McIntosh).

ADOPT RESOLUTION NO. 18-0127

The recommendation for this item was approved on the Consent Calendar.

7. Resolution No. 18-0152: 1) Awarding a Construction Contract to Calpromax Engineering Inc. for the Safe Routes to School Cycle 3 Pedestrian Safety Improvements Project for \$497,602; 2) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$53,557; 3) Approving the Plans and Specifications for the Safe Routes to School Cycle 3 Pedestrian Safety Improvements Project; and 4) Approving the Re-Appropriation of \$140,000 from the Non-Motorized Transportation Project: Rosecrans Ave. Bike Lane (Public Works Director Katsouleas).

a) ADOPT RESOLUTION NO. 18-0152

b) APPROVE FUNDING RE-APPROPRIATION

This item was removed from the Consent Calendar and heard under Section H-Items Removed from the Consent Calendar.

8. 1) Resolution No. 18-0153:
- a) Awarding a Construction Contract to Sequel Contractors, Inc. for the Liberty Village Pavement Rehabilitation and Improvement Project for \$1,495,830;
 - b) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$149,600;
 - c) Approving the Plans and Specifications for the Liberty Village Pavement Rehabilitation and Improvement Project;
- 2) Resolution No. 18-0154 Awarding a Construction Inspection Contract to SA Associates for \$81,600;
- 3) Resolution No. 18-0155 Awarding a Compaction Testing Contract to Tetra Tech BAS, Inc. for \$29,484; and
- 4) Resolution No. 18-0156 Approving Amendment No. 1 to the Professional Services Agreement with Psomas for Construction Support Services for an Amount Not-to-Exceed \$23,090 (Public Works Director Katsouleas).

ADOPT RESOLUTION NOS. 18-0153, 18-0154, 18-0155 AND 18-0156

This item was removed from the Consent Calendar and heard under Section H-Items Removed from the Consent Calendar.

9. Resolution No. 18-0157: 1) Awarding a Construction Contract to EBS General Engineering, Inc. for the Marine Avenue Improvement Project for \$1,294,521; 2) Authorizing the City Manager Execute the Contract and Approve Additional Work, if Necessary, for up to \$129,452; and 3) Approving the Plans and Specifications for the Marine Avenue Improvement Project (Public Works Director Katsouleas).
ADOPT RESOLUTION NO. 18-0157

The recommendation for this item was approved on the Consent Calendar.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

7. Resolution No. 18-0152: 1) Awarding a Construction Contract to Calpromax Engineering Inc. for the Safe Routes to School Cycle 3 Pedestrian Safety Improvements Project for \$497,602; 2) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$53,557; 3) Approving the Plans and Specifications for the Safe Routes to School Cycle 3 Pedestrian Safety Improvements Project; and 4) Approving the Re-Appropriation of \$140,000 from the Non-Motorized Transportation Project: Rosecrans Ave. Bike Lane (Public Works Director Katsouleas).
a) ADOPT RESOLUTION NO. 18-0152
b) APPROVE FUNDING RE-APPROPRIATION

Councilmember Montgomery clarified that the state does not allow local municipalities to add stop signs all at once, and that other neighborhoods will be addressed at a later date.

Public Works Director Stephanie Katsouleas responded to City Council questions.

Mayor Napolitano opened the floor for public comments.

Seeing no further requests to speak, Mayor Napolitano closed the floor for public comments.

A motion was made by Councilmember Montgomery, seconded by Councilmember Howorth, to adopt Resolution No. 18-0152 1) Awarding a Construction Contract to Calpromax Engineering Inc. for the Safe Routes to School Cycle 3 Pedestrian Safety Improvements Project for \$497,602; 2) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$53,557; 3) Approving the Plans and Specifications for the Safe Routes to School Cycle 3 Pedestrian Safety Improvements Project; and 4) Approving the Re-Appropriation of \$140,000 from the Non-Motorized Transportation Project: Rosecrans Ave. Bike Lane. The motion carried by the following vote:

Aye: 4 - Napolitano, Montgomery, Lesser and Howorth

Absent: 1 - Hersman

8. 1) Resolution No. 18-0153:
- a) Awarding a Construction Contract to Sequel Contractors, Inc. for the Liberty Village Pavement Rehabilitation and Improvement Project for \$1,495,830;
 - b) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$149,600;
 - c) Approving the Plans and Specifications for the Liberty Village Pavement Rehabilitation and Improvement Project;
- 2) Resolution No. 18-0154 Awarding a Construction Inspection Contract to SA Associates for \$81,600;
- 3) Resolution No. 18-0155 Awarding a Compaction Testing Contract to Tetra Tech BAS, Inc. for \$29,484; and
- 4) Resolution No. 18-0156 Approving Amendment No. 1 to the Professional Services Agreement with Psomas for Construction Support Services for an Amount Not-to-Exceed \$23,090 (Public Works Director Katsouleas).

ADOPT RESOLUTION NOS. 18-0153, 18-0154, 18-0155 AND 18-0156

Councilmember Montgomery clarified that this item is a contract to improve the streets for a neighborhood, and the Meadows neighborhood will be repaved in 2019.

Public Works Director Stephanie Katsouleas responded to City Council questions.

Mayor Napolitano opened the floor for public comments.

Seeing no further requests to speak, Mayor Napolitano closed the floor for public comments.

A motion was made by Councilmember Montgomery, seconded by Councilmember Howorth, to adopt

1) Resolution No. 18-0153: a) Awarding a Construction Contract to Sequel Contractors, Inc. for the Liberty Village Pavement Rehabilitation and Improvement Project for \$1,495,830; b) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$149,600; c) Approving the Plans and Specifications for the Liberty Village Pavement Rehabilitation and Improvement Project; 2) Resolution No. 18-0154 Awarding a Construction Inspection Contract to SA Associates for \$81,600; 3) Resolution No. 18-0155 Awarding a Compaction Testing Contract to Tetra Tech BAS, Inc. for \$29,484; and 4) Resolution No. 18-0156 Approving Amendment No. 1 to the Professional Services Agreement with Psomas for Construction Support Services for an Amount Not-to-Exceed \$23,090. The motion carried by the following vote:

Aye: 4 - Napolitano, Montgomery, Lesser and Howorth

Absent: 1 - Hersman

I. PUBLIC HEARINGS

None.

J. GENERAL BUSINESS

10. Approve the Assessment and Cataloguing of Historical Archives; Appropriate \$109,500 from the Public Art Trust Fund; Discuss and Provide Direction for the Structural Renovation of the Historical Beach House (Red House) and the Possible Creation of an Historical Document Facility (Parks and Recreation Director Leyman).
- a) **APPROVE**
 - b) **APPROPRIATE FUNDS**
 - c) **DISCUSS AND PROVIDE DIRECTION**

Cultural Arts Manager Martin Betz provided the staff presentation and responded to City Council questions.

Councilmember Montgomery stated his concern with approving both phases at the same time.

Councilmember Lesser stated that he is pleased that staff is proposing the changes, however, there is limited space for the project at the current location, and he suggested alternative sites near the Historic House in Polliwog Park.

Councilmember Montgomery asked the City Attorney to report back on whether the City could use the Public Art Trust Fund in Phase 4.

Mayor Napolitano opened the floor for public comments.

Kristin Long expressed her concerns with the state of the historical records, specifically those housed at Polliwog Park, and urged the City Council to digitize the records.

Jane Guthrie, President of the Manhattan Beach Conservancy, expressed her approval of the program and urged the City Council to preserve and digitize the City's historical records.

Loli Ramezani, Membership Director on the Historical Society Board, expressed her support of the program and suggested that the students at the Manhattan Beach Middle School could easily walk to the proposed historical facility to learn more about the City.

James Gill, founder of the Pioneers Group, urged the City Council to digitize the City's records and photographs, and incorporate Jan Dennis' archive of materials and objects.

Gary McAulay, President of the Historical Society, urged the City Council to approve the staff's proposal.

Wayne Powell, Vice President of the Historical Society, expressed his support of the proposal and urged the City Council to protect and preserve the historical materials.

Jacquelyne May expressed her support of the staff's proposal.

Seeing no further requests to speak, Mayor Napolitano closed the floor for public comments.

Councilmember Howorth expressed her support of the proposal, but mentioned that the little red house needs structural improvements. She supported the Mayor's suggestion to begin plans on building a facility to house a permanent exhibit.

City Attorney Quinn Barrow clarified that the Public Art Trust Fund has three categories that it can be used for: Art, Art Displays, and Art Education.

A motion was made by Councilmember Lesser, seconded by Councilmember Montgomery, to approve Phase #1 - Collection Assessment, Phase #2 – History Exhibition, and Phase #3 – Educational Program, of an assessment and cataloguing of historical archives and appropriated \$109,500 from the Public Art Trust Fund. Additionally, City Council directed Staff to:

1. Conduct a Little Red House feasibility study in 60 days that considers what the space can allow for to potentially expand the Little Red House; 2. Hire someone urgently to conduct an assessment of Manhattan Beach historical catalogue of items; 3. Move historical documents to a climate-controlled facility; 4. Have the City Attorney address the possibility of utilizing Public Art Trust Fund funds towards construction of historical exhibits or staffing the exhibit; 5. Reach out to the Manhattan Beach Unified School District to coordinate the development of the Manhattan Beach history education curriculum and begin conversations on potentially developing the Little Red House site; 6. Explore alternative options for Phase 4 of the project besides the Cultural Arts Center; and 7. Explore creative and robust options to celebrate Manhattan Beach history beyond the Little Red House. The motion was approved by the following vote:

Aye: 4 - Napolitano, Montgomery, Lesser and Howorth

Absent: 1 - Hersman

At 7:27 PM the City Council recessed and reconvened at 7:37 PM with Mayor Napolitano, Councilmember Montgomery, Councilmember Lesser, and Councilmember Howorth present. Mayor Pro Tem Hersman was absent.

11. Approve the Prohibition of Left Turns from Northbound Sepulveda Boulevard onto Westbound 11th Street as Recommended by the Parking and Public Improvements Commission (Community Development Director McIntosh).

APPROVE

Community Development Director Anne McIntosh introduced the item, and City Traffic Engineer Erik Zandvliet provided the staff presentation and responded to City Council questions.

Mayor Napolitano opened the floor for public comments.

Damian Stevens asserted that there is a large amount of traffic on a mostly residential street.

Michael Lebbin expressed his support of the petition and the staff recommendation.

Jerry Caron expressed his support of the petition and the staff recommendation.

Seeing no further requests to speak, Mayor Napolitano closed the floor for public comments.

A motion was made by Councilmember Howorth, seconded by Councilmember Montgomery, to approve the prohibition of left turns from the northbound Sepulveda Boulevard onto westbound 11th Street as recommended by the Parking and Public Improvements Commission. The motion carried by the following vote:

Aye: 4 - Napolitano, Montgomery, Lesser and Howorth

Absent: 1 - Hersman

12. Resolution No. 18-0158 Awarding a Professional Design Services Agreement for \$263,272 to B&J HBK, Inc. for the Fiber-to-the-Premises Pilot Network Project and Appropriate \$290,000 from the General Fund for the Project (Public Works Director Katsouleas).

a) **ADOPT RESOLUTION NO. 18-0158**

b) **APPROPRIATE FUNDS**

Public Works Director Stephanie Katsouleas provided the staff presentation and answered questions from the City Council.

Mayor Napolitano opened the floor for public comments.

Will Arvizo expressed his concerns with spending \$70,000,000 on this plan and urged the City Council to not move forward on the proposal.

Councilmember Montgomery clarified that the City Council is not spending \$70,000,000, but rather obtaining design services for the pilot project.

Public Works Director Katsouleas clarified that we do not know what the price will be per resident.

Seeing no further requests to speak, Mayor Napolitano closed the floor to public comments.

A motion made by Councilmember Howorth, seconded by Councilmember Lesser, to adopt Resolution No. 18-0158 Awarding a Professional Design Services Agreement for \$263,272 to B&J, HBK, Inc. for the Fiber-to-the Premises Pilot Network Project and appropriate \$290,000 from the General Fund for the project . The motion carried by the following vote:

Aye: 4 - Napolitano, Montgomery, Lesser and Howorth

Absent: 1 - Hersman

City Attorney Quinn Barrow clarified that there is a request from staff for a contingency of \$26,728.

A motion was made by Councilmember Howorth, seconded by Councilmember Lesser, to approve the contingency amount of \$26,728. The motion carried by the following vote:

Aye: 4 - Napolitano, Montgomery, Lesser and Howorth

Absent: 1 - Hersman

K. CITY COUNCIL REPORTS AB 1234

Councilmember Montgomery announced that he attended the National League of Cities Conference event that was held in Los Angeles on November 8-10, 2018.

L. FUTURE AGENDA ITEMS**13. Agenda Forecast (City Clerk Tamura).
DISCUSS AND PROVIDE DIRECTION**

Councilmember Howorth requested that the City Council agendaize reconsideration of the leaf blower ban for the Manhattan Village Homeowners, at a future City Council meeting.

Mayor Napolitano expressed that he does not see the need to consider the request for special exemption from the leaf blower ban in one area of the City.

Community Development Director Anne McIntosh clarified that the issue of the leaf blowers arose through the sustainability program, and that the Sustainability Task Force could bring back discussion after the first of the year to address the matter.

City Council directed staff to have the Sustainability Task Force review the Leaf Blower Ordinance and suggest viable alternatives to the leaf blowers to explore.

M. CITY MANAGER REPORT

None.

N. CITY ATTORNEY REPORT

None.

O. INFORMATIONAL ITEMS**14. This Item Contains the Library Commission Meeting Minutes of October 9, 2018 (Parks and Recreation Director Leyman).
INFORMATION ITEM ONLY**

The item was received and filed by order of the Chair.

P. CLOSED SESSION

None.

Q. ADJOURNMENT

At 8:25 PM Mayor Napolitano adjourned the meeting.

Martha Alvarez
Recording Secretary

Steve Napolitano
Mayor

ATTEST:

Liza Tamura
City Clerk