

**TENTATIVE DRAFT – SUBJECT TO CHANGE**

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

<b>3/20/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge – Manhattan Beach Middle School
	1. Recognition of City Controller, Henry Mitzner on his 45 Years of Service to the City of Manhattan Beach (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: February 15, 2018 (Interim Finance Director Charelian) (Consent)
	4. Resolution Amending the City of Manhattan Beach Personnel Rules Classified Service List (Human Resources Director Zadroga-Haase) (Consent)
	5. Discussion of Fee Waiver for the Botanical Gardens at Polliwog Park (Parks and Recreation Director Leyman) (General Business)
	6. Presentation of Public Safety’s Local Notification and Information System During Natural and Man-Made Disasters (Fire Chief Espinosa) (General Business)
	7. Citywide Crosswalks Enhancement Evaluation (Community Development Director McIntosh) (General Business)
	8. Consideration of Adopting a Mills Act Program and Associated Fees to Provide Reduced Property Taxes for Properties Designated by the City as Historic Resources (Community Development Director McIntosh) (General Business)
	9. Request by Councilmember Howorth to Discuss AB 1795 (City Council)
	10. Agenda Forecast (Informational)

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<b>4/3/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. Presentation of Certificates of Recognition to the Mira Costa High School Students for Earning the Circle Award for Excellence in Poetry Composition (Ceremonial)
	2. Presentation of a Proclamation Declaring the Month of April as National Poetry Month (Ceremonial)
	3. Presentation of a Commendation to Hannah Bergin for Obtaining a Girl Scout Gold Award (Ceremonial)
	4. City Council Minutes (City Clerk Tamura) (Consent)
	5. Financial Report: Schedules of Demands: March 1, 2018 (Interim Finance Director Charelian) (Consent)
	6. Annual Street Lighting and Landscaping Assessments (Phase 1) (Interim Finance Director Charelian) (Consent)
	7. Downtown Manhattan Beach Post Office 10 Year Lease Agreement Renewal (Interim Finance Director Charelian) (Consent)
	8. AT&T City Hall Site Five Year Lease Agreement Renewal (Interim Finance Director Charelian) (Consent)
	9. Award Contracts for the Replacement of the Village Turf (Public Works Director Katsouleas and Parks and Recreation Director Leyman) (Consent)
	10. Accept as Completed the Parkview Project by ---; Authorize Filing a Notice of Completion with the County Recorder; and Release the Retention in the Amount of \$--- (Public Works Director Katsouleas) (Consent)
	11. Conduct Public Hearing Accepting Metlox Application and Ground Lease Agreement (Community Development Director McIntosh) (Public Hearing)
	12. Strand Bench and Tree Bench Policy (Parks and Recreation Director Leyman) (General Business)
	13. Report on Mural Program Using the Public Art Trust Fund (Parks and Recreation Director Leyman) (General Business)
	14. Updated Field and Use Policy and Field Revenue Options (Parks and Recreation Director Leyman) (General Business)
	15. Discuss and Appointment of the Environmental Task Force (Community Development Director McIntosh) (General Business)
	16. Request by Councilmember Montgomery to Consider Changing the Annual City Recognition of Longstanding Local Business from December to January and Recognize in June Businesses on their 25 <sup>th</sup> Anniversary (City Council)
	17. Agenda Forecast (Informational)

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<b>4/17/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge – Pennekamp Elementary School
	1. South Bay Care Recognition (Ceremonial)
	2. Presentation of Proclamation Declaring May as National Donate Life Month (Ceremonial)
	3. City Council Minutes (City Clerk Tamura) (Consent)
	4. Financial Report: Schedules of Demands: March 15, 2018 (Interim Finance Director Charelian) (Consent)
	5. Five Year Lease-Purchase Agreement with --- in an Amount Not-to-Exceed \$1,200,000 to Finance the Previously Approved Purchase of One E-One Paramedic Fire Engine (Interim Finance Director Charelian) (Consent)
	6. Adopt Resolution No. 18-0030 Awarding RFP No. --- to Tyler Technologies for Munis Enterprise Resources Planning Solution for a Three-Year Agreement Contract with \$--- Estimated Total and Adopt Resolution No. 18-0031 Awarding RFP N. --- to Tyler Technologies for EnerGov Permitting Platform for a Three –Year Agreement with \$--- Estimated Total (Information Technology Director Taylor) (Consent)
	7. Report on Automated License Plate Readers (Vigilant) (Police Chief Abell) (General Business)
	8. Discussion of School Ad Hoc Committee Meeting to Focus on Potential Safety Concerns and/or Improvements for School Safety Prevention (Police Chief Abell) (General Business)
	9. Approval of a Citywide Policy Regarding the Use of Straws and Utensils (Community Development Department McIntosh) (General Business)
	10. Update on SCE Power Reliability (Public Works Director Katsouleas) (General Business)
	11. Approval of Design Services for Fire Station 2 (Public Works Director Katsouleas) (General Business)
	12. Agenda Forecast (Informational)
<b>4/24/2018</b>	<b><i>Boards and Commissions Interviews – 6:00 PM Tuesday (Tentative)</i></b>
	1. Interviews
<b>5/1/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge – Grand View Elementary School
	1. Proclamations for the Month of May: (Ceremonial) a) Declaring May 12, 2018 as National Fire Services Day b) Declaring May 15, 2018 as National Peace Officers Memorial Day c) Declaring May 13-19, 2018 as National Police Week d) Declaring May 20-26, 2018 as Public Works Week e) Declaring May 6-12 2018 as National Municipal Clerks Week f) Declaring May 2018 as Older Americans Month
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	4. Conduct Public Hearing Regarding the Six-Month Trial Basis Assessment of the Measures for West Marine Avenue Neighborhood Traffic Management Plan (Community Development Director McIntosh) (Public Hearing)
	5. Annual Appointment of Boardmembers and Commissioners (City Clerk Tamura) (General Business)
	6. FY 2018-2020 Proposed Budget (Interim Finance Director Charelian) (General Business)
	7. Agenda Forecast (Informational)
<b>5/8/2018</b>	<b><i>Budget Study Session – 6:00 PM Tuesday (Tentative)</i></b>
	Pledge –
<b>5/10/2018</b>	<b><i>Budget Study Session – 6:00 PM Thursday (Tentative)</i></b>
	Pledge –

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<b>5/15/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge – Manhattan Academy
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: April 12, 2018 (Interim Finance Director Charelian) (Consent)
	3. Annual Street Lighting and Landscaping Assessments (Phase 2A) (Interim Finance Director Charelian)
	4. Annual Street Lighting and Landscaping Assessments (Phase 2B – Set Public Hearing Date) (Interim Finance Director Charelian) (Consent)
	5. Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2018-2019 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse Fiscal Year 2017-2018 Assessments Collected (Interim Finance Director Charelian) (Consent)
	6. Annual Appointment of Boardmembers and Commissioners (Tentative) (City Clerk Tamura) (General Business)
	7. Projections on Potential Parking Meter Rate Increase; Discuss Holiday Free Parking and Adding an Additional Hour Starting at 6:00 PM (Interim Finance Director Charelian) (General Business)
	8. Approve the Recommendation and Provide Direction from the Library Commission Regarding the Use of Manhattan Beach County Library Surplus Funds (Parks and Recreation Director Leyman) (General Business)
	9. Update City of Manhattan Beach Special Event Policy (Parks and Recreation Director Leyman) (General Business)
	10. Update on Mobility Plan (Community Development Director McIntosh) (General Business)
	11. Wayfinding Draft Masterplan (Public Works Director Katsouleas) (General Business)
	12. Agenda Forecast (Informational)
<b>5/17/2018</b>	<b><i>Budget Study Session – 6:00 PM Thursday (Tentative)</i></b>
	Pledge –
<b>5/22/2018</b>	<b><i>Budget Study Session – 6:00 PM Tuesday (Tentative)</i></b>
	Pledge –
<b>6/5/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge – Pacific Elementary School
	1. Public Safety Recognition (Ceremonial) <ul style="list-style-type: none"> <li>a) Police Officer and Firefighter of the Year</li> <li>b) Medal of Valor Recipients</li> </ul>
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	4. Update on Report Received from SCE Regarding Manhattan Beach’s Inventory Analysis (Public Works Director Katsouleas) (General Business)
	5. Agenda Forecast (Informational)

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<b>6/19/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. Proclamation for the Month of July: (Ceremonial) a) Declaring July 2018 as Parks and Recreation Month b) Declaring July, 2018 as Salute to the Troops Day
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	4. Conduct Public Hearing Regarding the Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2018-2019 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse Fiscal Year 2017-2018 Assessments Collected (Interim Finance Director Charelian) (Public Hearing)
	5. Conduct Public Hearing to Consider the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing)
	6. Conduct Public Hearing Regarding Annual Levy and Collection of Street Lighting and Landscaping District Maintenance Assessments for Fiscal Year 2018-2019 (Interim Finance Director Charelian)
	7. Conduct Public Hearing Regarding the Adoption/Approval of Fiscal Year 2018-2019 Operating Budget and Establishing an Appropriation Limit (Interim Finance Director Charelian) (Public Hearing)
	8. Agenda Forecast (Informational)
<b>7/3/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>7/17/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>8/7/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Annual Investment Policy (Interim Finance Director Charelian) (Consent)
	4. Agenda Forecast (Informational)
<b>8/21/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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<b>9/4/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Napolitano/Mayor Pro Tem Hersman</i></b>
	Pledge –
	1. City Council Reorganization (City Clerk Tamura)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	4. Capital Improvements Corporation (Interim Finance Director Charelian) (CIC)
	5. Agenda Forecast (Informational)
<b>9/18/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>10/2/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>10/16/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>11/6/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. Presentation of a Proclamation Declaring November 2018 as National Caregivers Month (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	4. Agenda Forecast (Informational)
<b>11/20/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. Presentation of Certificates of Recognition to the Winners of the 2018 Fire Department Annual “Home Escape Plan” Contest (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	4. Update and Discuss of Annual Meeting with County Library Staff (Parks and Recreation Director Leyman) (General Business)
	5. Agenda Forecast (Informational)
<b>12/4/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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<b>12/18/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Facility Strategic Plan as Related to the Parks Master Plan (Parks and Recreation Director Leyman) (General Business)
	4. Agenda Forecast (Informational)

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**INFORMATIONAL MEMOS**

<b>Date Requested</b>	<b>Councilmember Requested</b>	<b>Responsible Department</b>	<b>Memo</b>	<b>Anticipated Date</b>
04/18/17	Napolitano		Report on the Future Plans and Grant Finding Opportunities Regarding National Pollutant Discharge Elimination System (NPDES) Stormwater Permit Requirements	Q2 2018
04/18/17	Lesser	PW	Report on Possible Funding Opportunities from Metro and City Projects Relating to Public Transportation and Measure M	Q2 2018
06/20/17	Napolitano	PW	Report on Street Lighting Fund Cost Reduction Assessments	TBD

**CITY COUNCIL REQUESTS**

<b>Date Requested</b>	<b>Councilmember Requested</b>	<b>Responsible Department</b>	<b>Memo</b>	<b>Anticipated Date</b>
05/16/17	Howorth	MS	Discussion of a Possible Support Letter to the Governor and the South Coast Air Quality Management District Regarding Assembly Bills Introduced by Assemblyman Al Muratsuchi, Referred to as the “Torrance Refinery Safety Plan”	TBD
05/30/17	Napolitano	PR	Policy Discussion of City Sponsorship of Community Events	TBD
9/19/17	City Council	PR	Report on Mural Program Using the Public Art Trust Fund	4/3/18
5/30/17	City Council	CC	Discussion of Potential Additional City Services: Passport Services and City Store	TBD
11/7/17	Howorth	FD	Discussion of City’s Emergency/Information Communication Dissemination to the Public	3/20/18
11/7/17	Napolitano/ Hersman	FN	Projections on Potential Parking Meter Rate Increase (Holiday Free Parking) and Adding an Additional Hour Starting at 6:00 PM	5/15/18
11/21/17	Howorth	PR	Update and Discussion of Annual Meeting with County Library Staff (County of Los Angeles – Library Commission Meeting November 19, 2018)	11/20/18
11/21/17	Howorth	IT	Discussion of a Working Group on Technology Focusing on Residents Interface with Technology	TBD
2/6/18	Napolitano	CM/CD	Discussion of a Letter to Air Resources Board Regarding a Rule Prohibiting Use of MHF at Torrance Refinery (or any Refinery in the State of California)	TDB
2/6/18	Lesser	PR	Discussion of Fee Waiver for the Botanical Gardens at Polliwog Park	3/20/18
2/6/18	City Council	PW	Update on Best Practices Regarding Residential Food Waste in the Surrounding Cities and Residential Service Data	TBD

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<b>Date Requested</b>	<b>Councilmember Requested</b>	<b>Responsible Department</b>	<b>Memo</b>	<b>Anticipated Date</b>
2/20/18	Howorth	PD	Report on Automated License Plate Readers (Vigilant)	4/17/18
2/20/18	Napolitano/ Howorth	PD	Discussion of School Ad Hoc Committee Meeting to Focus on Potential Safety Concerns and/or Improvements for School Safety Prevention	4/17/18

**FUTURE MEETINGS TO BE SCHEDULED**

<b>Date Requested</b>	<b>Councilmember Requested</b>	<b>Responsible Department</b>	<b>Memo</b>	<b>Anticipated Date</b>
		MS	Joint City Council/Beach Cities Health District Meeting	TBD
		MS	Joint City Council/Manhattan Beach Unified School District Meeting	TBD
01/31/17		IT	Fiber Masterplan Results	TBD