

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Wednesday, November 4, 2015

8:30 AM

City Council Strategic Plan Retreat

Police Fire Conference Room

400/420 15th Street

Manhattan Beach, California 90266

City Council Adjourned Regular Meeting

Mayor Mark Burton

Mayor Pro Tem Tony D'Errico

Councilmember David Lesser

Councilmember Amy Howorth

Councilmember Wayne Powell

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A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

Management Fellow Kendra Davis led the Pledge of Allegiance.

C. ROLL CALL

Present 5 - Mayor Mark Burton, Mayor Pro Tem Tony D'Errico, Councilmember David J. Lesser, Councilmember Amy Howorth, and Councilmember Wayne Powell

D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

Senior Deputy City Clerk Tatyana Roujenova-Peltekova confirmed that the meeting was properly posted.

E. PUBLIC COMMENTS

Mayor Burton open the floor for public comment.

Seeing none, Mayor Burton closed the floor for public comment.

F. RETREAT WELCOME AND CONTEXT SETTING

1. City Council Strategic Planning Retreat Documents (Assistant City Manager Nader).

[15-0497](#)

DISCUSS CITY-WIDE STRATEGIC PLAN GOALS AND OBJECTIVES

Mayor Burton introduced the item and presented the facilitator Julia Novak.

The facilitator Julia Novak provided an overview of the retreat and the topics that would be discussed.

At 10 AM, the City Council recessed and reconvened at 10:20 AM with all Councilmembers present.

E. CRITICAL SUCCESS FACTORS

The facilitator Julia Novak led the discussion further with all Councilmembers participating.

City Council engaged actively in various exercises to identify critical success factors for the City and grouped them into eight key categories: Effective Physical Asset Management; Proactive Community Planning; Environmental Stewardship; Effective Governance; Aligned and Committed Workforce; Financial Sustainability; Meaningful Resident Engagement; and Economic Vitality.

At 11:55 AM, the City Council recessed and reconvened at 12:40 PM with all Councilmembers present.

H. COUNCIL INITIATIVES

The facilitator continued the dialogue focusing on the eight crucial success factors (pillars) identified by the City Council with all Councilmembers actively contributing to the discussion.

The eight Council initiatives were revised to include the following:

Effective Physical Asset Management - Infrastructure, Facilities, Amenities

Proactive Community Planning and Public Safety

Environmental Stewardship

Effective Governance

Aligned and Committed Workforce

Financial Sustainability

Meaningful Resident Engagement

Economic Vitality

I. PRIORITIES

Under the consultant's guidance, Department Heads joined the City Council in the conversation on defining and prioritizing previously identified key initiatives.

In depth discussion continued with Consultant Novak and among Councilmembers on future priorities for the City.

I. NEXT STEPS

City Council discussed next steps and direction in the strategic planning process, incorporating all the priorities and initiatives together and classifying them into short term, medium term, and long term priorities.

The consultant Julia Novak in conjunction with the City Manager Mark Danaj and Assistant City Manager Nadine Nader would provide a report to display the priorities so that the City Council comes back with a reflection and discuss a higher level policy.

J. WRAP-UP

The City Council, City Manager Mark Danaj, Assistant City Manager Nadine Nader, and the Department Heads provided closing meeting comments to the facilitator Novak.

K. ADJOURNMENT

At 3:30 PM, Mayor Burton adjourned the November 4, 2015, Adjourned Regular City Council Meeting Strategic Plan Retreat) to the 9:00 AM, November 16, 2015, Adjourned Regular City Council Meeting Closed Session in City Council Chambers, in said City.

Tatyana Roujenova-Peltekova
Recording Secretary

Mark Burton
Mayor

ATTEST:

Liza Tamura
City Clerk