

City of Manhattan Beach

*1400 Highland Avenue
Manhattan Beach, CA 90266*



Meeting Minutes - Draft

Thursday, September 4, 2025

4:00 PM

Special Meeting

City Council Chambers

Parking and Public Improvements Commission

APPOINTED OFFICIALS

Chair Joe Marcy

Vice Chair Gita O'Neill

Commissioner Stefan Kampe

Commissioner Allen Kirschenbaum

Commissioner Bob DaGiau

PLEASE NOTE THAT THE CITY ARCHIVES ALL THE VIDEO RECORDINGS OF ALL REGULAR PARKING AND PUBLIC IMPROVEMENTS COMMISSION MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR PARKING AND PUBLIC IMPROVEMENTS COMMISSION MEETINGS. FOR A COMPLETE RECORD OF THIS PPIC MEETING, GO TO:

<https://www.manhattanbeach.gov/departments/boards-and-commissions/parking-and-public-improvements-commission>

A. CALL MEETING TO ORDER

Chair Marcy called the meeting to order.

B. PLEDGE TO THE FLAG

Commissioner Kampe led the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Administrative Analyst Carianne Chavez.

Present: 5 - Chair Joe Marcy, Vice Chair Gita O'Neill, Stefan Kampe, Allen Kirschenbaum and Bob DaGiau

D. APPROVAL OF AGENDA

A motion was made by Vice Chair O'Neill, seconded by Commissioner Kirschenbaum, to approve the agenda. The motion carried by the following vote:

Aye: 5 - Chair Marcy, Vice Chair O'Neill, Commissioner Kampe, Commissioner Kirschenbaum and Commissioner DaGiau

Nay: 0

E. PUBLIC COMMENTS (3 MINUTES PER PERSON)

No other business considered.

F. GENERAL BUSINESS

1. Consider Modifications to the Municipal Code Related to Mobile Food Vendors

[PPIC](#)
[25-0003](#)

RECOMMEND ADOPTION BY CITY COUNCIL

Traffic Engineer Erik Zandvliet provided the staff presentation.

Traffic Engineer Zandvliet, City Attorney Quinn Barrow, and Interim Community Development Director Michael Codron responded to Commissioner questions.

Chair Marcy opened the floor to public comments. The following individual(s) spoke:

*Kelly Stroman
Jill Lamkin*

Seeing no further requests to speak, Chair Marcy closed the floor to public comments and opened Commissioner discussion.

The Commissioners reached consensus on the following regulations related to public safety that could be implemented to ensure safe mobile food vending operation in the City:

Compliance with Parking and Traffic Laws relating to Mobile Food Vendors;;

Pedestrian Obstructions: Minimum unobstructed accessible pathway, prohibit advertising and signs in the right-of-way, customer lines that do not block the sidewalk, prohibit seating and tables within the right-of-way, required to access to emergency access to emergency exits and other life safety equipment;

Vehicular Obstructions: Minimum distance from sight lines for intersections, driveways, and crosswalks;

Proximity to Certain Uses: Additional proximity prohibitions could include other public facilities such as the beach, pier, library, civic center, fire and police stations, and the Farmer's Market;

Compliance with Applicable State and Local Laws relating to Mobile Food Vendors;

Time Limits: In residential areas, hours would mirror construction hours of Monday-Friday 7:30AM-6:30PM and Saturdays 9:00AM-6:00PM and in non-residential areas, food trucks could park until 8:00PM. If there is a designated food truck zone, there should be a maximum turnover time;

Parking Beyond Parking Space: Food trucks cannot occupy more than one marked parking space;

Parking in Metered Spaces: Prohibit the use of metered spaces for food

trucks, consequences include increasing fines, then revocation of permit;

Parking on High Speed Streets: Prohibit Mobile Food Vendors from parking on streets with speed limits of 35 MPH and above;

Trash and Cleanliness: Mobile Food Vendors should provide separate refuse container and are responsible for their own trash;

Disposable Plastics: Failure to comply with City's disposable plastic ordinance will lead to fines or potential revocation;

Noise and Amplified Sounds: Compliance with City's noise ordinance;

Residential Areas: Mobile food vendors can park for no more than one hour in a residential area;

Business License Fees and Revocation: Implement permit system for mobile food vendors;

Liability Insurance: Mobile food vendors required to have general liability insurance naming the City as additionally insured;

Designate Food Truck Zone: No specific locations recommended;

Accessories and External Power: Prohibit canopies, lighting, portable cooking equipment, tables and chairs, and external power adjacent to the mobile food vehicle in the right-of-way;

Signs: Prohibit animated, flashing, or scrolling signs.

G. OTHER ITEMS

None.

H. ADJOURNMENT

At 5:24 PM, Chair Marcy adjourned the meeting to the next Regular scheduled Parking and Public Improvements Commission Meeting at 4:00 PM on September 25, 2025.

Carianne Chavez
Recording Secretary

Joe Marcy
Chair

ATTEST:

Erik Zandvliet
Traffic Engineer