

NOTABLE ACCOMPLISHMENTS



The list below summarizes projects and initiatives City of Manhattan Beach staff has accomplished since the last Work Plan update.

MANAGEMENT SERVICES DEPARTMENT

1. Held ribbon cuttings for the following projects: Polliwog Park Dog Run, Live Oak Park Kiln, and Pier Railing Replacement.
2. Updated City's Records Retention Schedule and conducted a review of Citywide records.
3. Continued to update the Boards and Commission Handbook and related Municipal Code sections as needed.
4. Finalized the onboarding of City Commissions to the City's existing agenda management software.
5. Refreshed the City's social media accounts to encourage civic engagement, resulting in an increase of our audience by approximately 14%.
6. Successfully hosted the City's Juneteenth celebration through collaboration with the Parks and Recreation Department and community partners, fostering cultural awareness, inclusivity, and civic engagement.
7. Launched the internal City Manager's blog, "Talyn's Take", to improve communication across departments, enhance employee engagement, and keep staff informed about key City initiatives.
8. Supported the Community Development Department in their outreach effort to ensure residents and the community were engaged in the planning process for Project Pulse.
9. Revised the Finance Department's outreach efforts related to the budget planning process, successfully engaging with over 600 community members on their key budget priorities.
10. Transitioned the management of the North Manhattan Beach Business Improvement District to the North Manhattan Beach Business and Professional Association.
11. Finalized and received approval of the Public Safety Camera System Policy.
12. Completed the 2025 Annual Board and Commissions interview and appointment process that included 73 applicants, 11 appointments, and 6 orientations for brand new appointees.
13. Collaborated with the Finance Department for the acquisition of the property at 400 Manhattan Beach Boulevard.

NOTABLE ACCOMPLISHMENTS



FINANCE DEPARTMENT

1. Issued \$15.8 million (par amount) of Certificates of Participation for the purchase of the property at 400 Manhattan Beach Boulevard and public safety radio equipment replacements.
2. Created City's first Popular Annual Financial Report (PAFR) and implemented new "OpenFinance" financial transparency portal.
3. Earned the coveted GFOA "Triple Crown" Award for receiving excellence awards for the City's Budget, Annual Financial Comprehensive Report (ACFR) and PAFR.
4. Completed Development Impact Fee Nexus Study and Development Impact Fee Program, which was presented to City Council for approval in February 2026.
5. Implemented new business licensing "Discovery and Compliance" program to ensure every business operating within the City complies with City business licensing regulations, resulting in \$829,000 in new Business License Tax revenue.
6. Implemented new online animal licensing portal.
7. Implemented OpenGov procurement portal Citywide.
8. Completed comprehensive update to Citywide Cost Allocation Plan and cost recovery User Fee Study.
9. Updated rates for Parking Citations, Parking Meters and Parking Permits.

PARKS AND RECREATION DEPARTMENT

1. Received approval of the Parks Master Plan update.
2. Resurfaced tennis courts at Live Oak and Manhattan Heights, including pickleball lines at Manhattan Heights.
3. Completed the Polliwog Park Dog Run upgrade and expansion.
4. Successfully executed the 2nd City of Manhattan Beach Juneteenth Celebration.
5. Completed Marine Field Turf Replacement and Begg Field and MBMS Field upgrades.
6. Partnered with the Manhattan Beach Library and local authors for new Speaker Series events and StoryWalk installations featuring local authors.
7. Installed two new murals – *SEQUENCE*, at the pier comfort station, and *Equanimity* at the City Hall underground parking lot.
8. Completed renovations of the 9-11 Memorial.
9. Installed new AEDs at recreation facilities.
10. Offered 1,749 Recreation classes and activities in FY 2025, serving nearly 17,000 participants.

NOTABLE ACCOMPLISHMENTS



11. REC and Teen Center programs welcomed over 29,000 total visits from youth during the year.
12. Adopted the Parks and Recreation Strategic Plan for 2024-2027.
13. Provided and supported new Public Art, including 24 new utility boxes, 4 exhibitions and relocated “Egrets in Flight.”

COMMUNITY DEVELOPMENT DEPARTMENT

1. Oversaw construction activity including: 2,049 issued building permits and 15,506 inspections.
2. Opened 1,007 new code enforcement cases and closed 920 cases.
3. Processed 230 discretionary planning entitlement applications (coastal development permits, use permits, minor exceptions).
4. Issued 841 right-of-way permits, traffic control plans, pod permits, temporary loading zones, moving van and oversized vehicle permits.
5. Filled nine full-time and two part-time vacancies within the department.
6. Digitized 4,000 building plans and permit file packets into OnBase Document Management system.
7. Enrolled and certified 10 new local businesses in the Green Business Program.
8. Finalized the draft Climate Action and Adaptation Plan.
9. Implemented a variety of traffic calming measures along Valley Drive between 1st Street and 10th Street as part of a neighborhood traffic management plan.
10. Adopted a mobile vending business permit ordinance and established regulations.
11. Created the Tree Section Resident Permit Parking Program.
12. Upgraded the North Manhattan Beach Holiday Stroll to a full street closure event.
13. Completed long-term outdoor dining program development resulting in amendments to the MBMC and MBLCP.
14. Conducted community forum related to the Residential Overlay District.
15. Processed amendment to the MBMC to modify setback requirements for accessory structures in single-family zones.
16. Adopted the 2025 California Code of Regulations Title 24 (Building Code).

PUBLIC WORKS DEPARTMENT

1. Completed the design and construction of the Interim Ground Level Parking Lot 3 emergency response.
2. Completed the Pier Railings Replacement Project.

NOTABLE ACCOMPLISHMENTS



3. Completed the Ceramic Studios Kiln Installation Project
4. Completed the Citywide Wayfinding Sign Phase 1 Project.
5. Completed the CDBG Cycle 3 Curb Ramps Project.
6. Completed the CDBG Village Field & Senior Villas ADA Access Project.
7. Completed the Pier Structural Inspection Study.
8. Completed the Annual Street Resurfacing – Cycle 2 Project.
9. Improved the City’s ability to maximize groundwater well production, strengthening drought resilience and reducing reliance on imported water.
10. Expanded SmartCover manhole monitoring to improve sewer system visibility, early warning, and overflow prevention.
11. Launched coordinated Water and Sewer Rate Studies, aligning Prop 218 requirements, reserve policies, and CIP funding needs.
12. Strengthened drinking water compliance processes, including notification, reporting, and documentation controls.

HUMAN RESOURCES DEPARTMENT

1. Council approval of multi-year agreements with the majority of the City’s labor associations, including Manhattan Beach Police Officers Association (MBPOA), Manhattan Beach Police Mangers Association (MBPMA), Manhattan Beach Mid-Management Employees Association (MBMEA), and Teamsters Local 986.
2. Council approval of multi-year compensation plans for unrepresented full-time and part-time employees.
3. Completed the first phase of NEOGOV Perform software implementation for full-time non-sworn employees to automate the performance evaluation system, with built in employee-supervisory check-ins designed to improve coaching and performance feedback.
4. Completed “Building a Coaching Culture” training for all supervisors and managers in the organization.
5. Recruited and filled 78 full-time positions in Calendar Year 2025, including 39 new hires and 35 internal promotions or appointments.

POLICE DEPARTMENT

1. Hiring & Recruitment Efforts in Full Swing – 12 New Full-Time Employees hired, 4 Part-time Employees hired, and 5 internal promotions since February 2025

NOTABLE ACCOMPLISHMENTS



2. Officially launched the MBPD Calls for Service Dashboard on the City's website to enhance transparency.
3. Launched the "Call Us" Campaign to enhance efficiency of emergency and non-emergency communication between the public and law enforcement, and to ensure the most efficient police response to emergency and non-emergency incidents.
4. Developed and published the 2025-2028 Police Department Strategic Plan.
5. Acquired a Traffic Collision and Crime Scene Reconstruction Drone and conducted deployment training.
6. Increased E-Bike Enforcement efforts.
7. Increased DUI Enforcement efforts.
8. Conducted numerous Organized Retail Theft Prevention Operations.
9. Worked closely with Code Enforcement to enforce Municipal Code violations.
10. Updated the Police Department Uniform Policy to establish consistency; donned new uniforms and patches to strengthen team cohesion and organizational pride.
11. Hosted events to promote community engagement, including Coffee with a Cop, Trunk or Treat, National Night Out, Community Police Academy, and Town Hall Meetings.
12. Donned pink uniform patches in October in honor of Breast Cancer Awareness Month.

FIRE DEPARTMENT

1. Successful completion of the new hire academy for 6 probationary firefighters.
2. Implemented two internal promotions.
3. Purchased a new Aerial Tiller Truck, which enhances operational readiness to meet the City's evolving infrastructure needs.
4. Hosted the City's first Emergency Preparedness Fair in partnership with 15 agencies- both internal City departments and external organizations- to deliver preparedness resources to the community.
5. Launched a sidewalk CPR program and coordinated with the Manhattan Beach Unified School District to train their staff.
6. Identified comprehensive plans across all departments related to the City's Emergency Preparedness Plan development and includes a Genasys Evacuation Program and First Responder Evacuation Playbook.
7. Coordinated with the Police Department to update our cooperative Special Events plans related to the Incident Action Plan.
8. Adopted the 2025 California Fire Code.

NOTABLE ACCOMPLISHMENTS



INFORMATION TECHNOLOGY DEPARTMENT

1. Upgraded the primary internet circuit to a higher speed.
2. Completed phase one of the Network Equipment Refresh Project.
3. Continue to expand the enterprise storage capacity.
4. Updated the software versions for City enterprise applications such as Enterprise Permitting, Enterprise Resource Planning, Cashiering, and Business Licensing.
5. In conjunction with the Police Department, implemented the Call for Service Dashboard app utilizing the City Geographic Information Systems.
6. Implemented additional cybersecurity layers.
7. Together with the Finance Department, implemented the Finance Citizen Self Service and Open Finance web portals.
8. Completed phase one migration of City accounts to the Microsoft 365 cloud platform.
9. Trained City staff on Microsoft 365 Office Suite and collaboration tools.