

# City of Manhattan Beach

1400 Highland Avenue  
Manhattan Beach, CA 90266



## Meeting Minutes - Draft

Tuesday, July 2, 2024

6:00 PM

Regular Meeting

City Council Chambers and Zoom

## City Council Regular Meeting

### ***ELECTED OFFICIALS***

***Mayor Joe Franklin***

***Mayor Pro Tem Amy Howorth***

***Councilmember David Lesser***

***Councilmember Steve Napolitano***

***Councilmember Richard Montgomery***

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**A. CALL MEETING TO ORDER**

*Mayor Franklin called the meeting to order.*

**B. PLEDGE TO THE FLAG**

*Hawk Dill led the Pledge of Allegiance.*

**C. ROLL CALL**

*Roll Call led by City Clerk Liza Tamura.*

**Present:** 5 - Mayor Franklin, Mayor Pro Tem Howorth, Councilmember Lesser, Councilmember Montgomery and Councilmember Napolitano

**D. CEREMONIAL CALENDAR**

1. Presentation of a Commendation to Finance Director, Steve Charelian, on the Occasion of His Retirement After Thirty-Five Years of Services to the City of Manhattan Beach.

[24-0205](#)

**PRESENT**

*City Manager Bruce Moe and City Council shared reflections on Finance Director Steve Charelian's thirty-five years of service with the City expressing gratitude for his invaluable contributions and dedicated service.*

*On behalf of the City Council, Mayor Franklin presented a Certificate of Commendation to Finance Director Charelian On His Retirement After Thirty-Five Years of Service to the City of Manhattan Beach.*

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

**A motion was made by Councilmember Lesser, seconded by Councilmember Napolitano, to approve the agenda and waive full reading of ordinances. The motion carried by the following vote:**

**Aye:** 5 - Franklin, Howorth, Lesser, Montgomery and Napolitano

**Nay:** 0

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*Library Manager Josh Murray reminded the community that the library will be closed for the Independence Holiday on July 4, 2024, and re-open on July 5, 2024; and announced in celebration of Independence Day a special performance of Johnny Cash Americana Music with Michael J and his singing partner and bass player Leticia Blumette on July 3, 2024, at 4:30 PM.*

*Waste Management Recycling Education Representative Bobby Bell provided an update on the paper shredding event and thanked the Police and Public Works Department staff for their assistance during the event; reminded the community in observance of the Fourth of July Holiday there will be no collection on July 4, 2024, and their service will be delayed by one day for the Holiday week; and announced the Backyard Composting Workshop at the Manhattan Beach Botanical Gardens on July 13, 2024, from 10:00 - 11:00 AM.*

*President and CEO of the Manhattan Beach Chamber of Commerce David Archer invited the community to their annual "Mixer In the Park" at Chevron Park on July 11, 2024, at 5:30 PM; announced the Mayor's Lunch and the Board Installation Lunch at Tin Roof Bistro on August 7, 2024, from 11:30 - 1:30 PM; and stated that there will be a Power Lunch and Networking event at Unità on August 8, 2024, from 11:30 - 1:00 PM.*

*Community Development Director Talyn Mirzakhian reminded the community about the closure of the third level of Parking Lot Three starting June 24, 2024, provided an update on its status, announced that parking spaces have been secured in Manhattan Beach Unified School District, along with a shuttle service option for the community; and responded to City Council questions.*

*Police Captain Andrew Enriquez invited the community to their "Cones with a Cop" at Handel's Ice Cream on July 10, 2024, from 1:00 - 3:00 PM; reminded the community that Manhattan Beach does not permit fireworks within the city limits; and responded to City Council questions.*

*Principal Civil Engineer Gilbert Gamboa provided an update on the Manhattan Beach Pier Railing Replacement and responded to City Council questions.*

*Rita Crabtree-Kampe expressed gratitude to the City Council for their past support in hiring a housing navigator, whose efforts have positively impacted numerous families in the community.*

*Councilmember Montgomery shared that the final homeless count from Los Angeles County has been received; and expressed gratitude to staff for obtaining this information.*

*Mayor Franklin reminded the community they can report any homeless contacts through the Reach Manhattan Beach app; and expressed gratitude to the Parks and Recreation Department, Commission, and Public Works Department for installing flags along The Strand.*

**G. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Mayor Franklin opened the floor to public comments. The following individual(s) spoke:*

*Lee Phillips  
Scott Yanofsky*

*Seeing no further requests to speak, Mayor Franklin closed the floor to public comments.*

**H. CONSENT CALENDAR (APPROVE)**

**A motion was made by Councilmember Montgomery, seconded by Councilmember Lesser, to approve the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Franklin, Howorth, Lesser, Montgomery and Napolitano

**Nay:** 0

- 2. This Item Contains the City Council Regular Meeting Minutes of June 18, 2024 (City Clerk Tamura). [24-0210](#)

**APPROVE**

**The recommendation for this item was approved on the Consent Calendar.**

- 3. Declaration of Proclamations for the Following: [24-0211](#)
  - a) July 26, 2024, as the 25th Annual National System Administrators Appreciation Day
  - b) July 2024, as Parks and Recreation Month

**PROCLAIM**

**The recommendation for this item was approved on the Consent Calendar.**

4. Consideration of the Second Reading and Adoption of an Ordinance Amending and Restating Chapter 14.46 (On-Street Parking of Oversized Vehicles and Trailers) of the Manhattan Beach Municipal Code Regulating and Requiring a Parking Permit for the Parking of Oversized Vehicles and Trailers; and the Adoption of Associated Resolutions Establishing Fees and Fines (City Manager Bruce Moe). [24-0218](#)
- A) ADOPT ORDINANCE NO. 24-0006**  
**B) ADOPT RESOLUTION NOS. 24-0035 AND 24-0036**

The recommendation for this item was approved on the Consent Calendar.

5. Consideration of a Five-Year Agreement with Axon Enterprises, Inc. for Body Worn Cameras, Digital Evidence Management, and Fusus Software and Hardware Integration in an Amount Not-to-Exceed \$955,537 (Police Chief Johnson). [24-0254](#)
- A) WAIVE FORMAL BIDDING**  
**B) ADOPT RESOLUTION NO. 24-0078**

The recommendation for this item was approved on the Consent Calendar.

6. Consideration of a Resolution Nunc Pro Tunc Correcting Clerical Errors Related to a Construction Agreement with EBS General Engineering, Inc. for the Community Development Block Grant (CDBG) Cycle 3 Americans with Disabilities Act (ADA) Curb Ramp Project for \$193,633, Including Contingency (Public Works Director Lee). [24-0252](#)
- ADOPT RESOLUTION NUNC PRO TUNC NO. 24-0079**

The recommendation for this item was approved on the Consent Calendar.

**I. ITEMS REMOVED FROM THE CONSENT CALENDAR**

*None.*

**J. PUBLIC HEARINGS**

*None.*

**K. GENERAL BUSINESS**

7. Consideration of a Resolution Approving an Agreement with the Chamber of Commerce in the Amount of \$67,300 for North Manhattan Beach Business Improvement District Management and Executive Coordination Services Until a Non-Profit Corporation is Established (City Manager Moe). [24-0249](#)

(Estimated Time: 15 Mins.)

**A) ADOPT RESOLUTION NO. 24-0080****B) APPROPRIATE FUNDS**

*Assistant to the City Manager George Gabriel responded to City Council questions.*

*Mayor Franklin opened the floor to public comments.*

*Seeing no requests to speak, Mayor Franklin closed the floor to public comments.*

**A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Howorth, to adopt Resolution No. 24-0080, a resolution of the City Council of the City of Manhattan Beach, approving an agreement between the City of Manhattan Beach and Manhattan Beach Chamber of Commerce for North Manhattan Beach Business Improvement District Management and Executive Coordination Services. The motion carried by the following vote:**

**Aye:** 5 - Franklin, Howorth, Lesser, Montgomery and Napolitano

**Nay:** 0

8. Consideration of a Resolution Approving the Proposed Fiscal Year 2024-2025 Chamber of Commerce Work Plan Agreement in the Amount of \$29,585 (City Manager Moe). [24-0246](#)

(Estimated Time: 15 Mins.)

**ADOPT RESOLUTION NO. 24-0081**

*Assistant to the City Manager George Gabriel provided the staff presentation and responded to City Council questions.*

*Mayor Franklin opened the floor to public comments.*

*Seeing no requests to speak, Mayor Franklin closed the floor to public comments.*

**A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Howorth, to adopt Resolution No. 24-0081, a resolution of the City Council of the City of Manhattan Beach, approving an agreement between the City of Manhattan Beach and Manhattan Beach Chamber of Commerce for Economic and Business Development Program Services. The motion carried by the following vote:**

**Aye:** 5 - Franklin, Howorth, Lesser, Montgomery and Napolitano

**Nay:** 0

**L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*Councilmember Montgomery reported that he attended the National Association of Latinos and Cultures.*

**M. FUTURE AGENDA ITEMS**

*City Council directed staff to return with a report detailing the marketing costs and ridership metrics for the Short-Term Shuttles.*

**N. CITY MANAGER REPORT**

*None.*

**O. CITY ATTORNEY REPORT**

*None.*

**P. INFORMATIONAL ITEMS**

9. Agenda Forecast (City Clerk Tamura). [24-0206](#)  
**INFORMATION ITEM ONLY**

*This item was received and filed by order of the Chair.*

10. Commission Minutes: [24-0241](#)  
This Item Contains Minutes of the following City Commission Meetings:  
a) Cultural Arts Commission Meeting Minutes of May 20, 2024 (Parks and Recreation Director Leyman)  
b) Parks and Recreation Commission Meeting Minutes of May 29, 2024 (Parks and Recreation Director Leyman).  
**INFORMATION ITEM ONLY**

*This item was received and filed by order of the Chair.*

11. Recent Planning Commission Quasi-Judicial Decision: [24-0267](#)  
Consideration of a Use Permit Amendment to Allow Off-Sale of Distilled Spirits in Addition to the Existing Allowance for Off-Sale Beer and Wine in Conjunction with the Operation of an Existing Service Station and Convenience Store Located at 3633 North Sepulveda Boulevard; and Associated Environmental Determination Finding the Project Exempt from the California Environmental Quality Act (Community Development Director Mirzakhonian).  
**INFORMATION ITEM ONLY**

*This item was received and filed by order of the Chair.*

**Q. CLOSED SESSION**

*At 7:07 PM, the City Council recessed from the regular meeting and reconvened to the 5:00 PM continued Closed Session with all City Councilmembers present.*

**R. ADJOURNMENT**

*At 8:16 PM, Mayor Franklin adjourned the Closed Session and reconvened to the regular meeting with all Councilmembers present; and adjourned the regular meeting to 4:30 PM on July 16, 2024.*

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**Breana Contreras**  
**Recording Secretary**

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**Joe Franklin**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**