

TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
12/17/2019	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 11/5 City Manager – 11/12 City Attorney – 11/19 City Manager – 12/3 Packet – 12/10
	Pledge and National Anthem
19-0406	1. City Council Minutes (City Clerk Tamura) (Consent)
19-0463	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
19-0483	3. Fiscal Year 2018-2019 Comprehensive Annual Financial Report (Finance Director Charelian) (Consent)
19-0454	4. Consider Purchase of One Aerial Lift Truck from --- in the Amount of \$--- (Finance Director Charelian) (Consent)
19-0360	5. Consider Adopting Resolution No. 19--- Awarding a Contract to Vigilant Solutions for License Plate Reader (LPR) Cameras and Installation for an Amount Not-to-Exceed \$140,000 (Police Chief Abell) (Consent)
19-0433	6. Consider Adopting a Resolution Approving a Five-Year Agreement with Vital Medical Services for On-Call Non-Emergency Medical Services for In-Custody Arrestees for an Amount Not-to-Exceed \$290,000 (Police Chief Abell) (Consent)
19-0461	7. Consider: 1) Awarding a Construction Contract to PALP, Inc. dba Excel Paving Company for the Street Resurfacing – Cycle 1 Project for \$--- in Response to Request for Proposals (RFP_ No. 1213-20; 2) Authorizing the City Manager to Execute the Agreement; 3) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$---; and 4) Approving the Plans and Specifications for the Project (Public Works Director Katsouleas) (Consent)
19-0477	8. Consider Adopting a Resolution Awarding a Three-Year Agreement with Three Optional One-Year Renewals, to West Coast Arborists, Inc. for Tree Care Services at an Annual Not-to-Exceed Rate to \$298,000 (Public Works Director Katsouleas) (Consent)
19-0484	9. Consider Adopting a Resolution Approving an Amendment with McGowan Consulting, LLC. for \$142,942 for Professional Services to Assist the City and the Beach Cities Watershed Management Group (WMG) with Stormwater National Pollutant Discharge Elimination System (NPDES) Permit Requirements (Public Works Director Katsouleas) (Consent)
19-0479	10. Consider Adopting a Resolution Awarding a General Services Agreement to Reliable Water Solutions, LLC. for \$311,260 for Flushing and Disinfection Services of 110 Miles of the City's Potable Water System (Public Works Director Katsouleas) (Consent)
	11. Approve the Purchase of Automated Water Infrastructure Water Meters (Public Works Director Katsouleas) (Consent)
19-0465	12. Consider Introducing an Ordinance to Prohibit the Sale of Tobacco in the City (City Attorney Barrow) (General Business)
19-0290	13. Consider Adopting a Resolution Amending the Conflict of Interest Code for the City of Manhattan Beach; and Consider Adopting a Resolution Approving a Conflict of Interest Code for the Manhattan Beach Capital Improvement Corporation (City Manager Moe and City Attorney Barrow) (Consent)
19-0448	14. Consider Adopting an Urgency Ordinance Establishing Additional Regulations for Accessory Dwelling Units (ADU's) Consistent with New State Requirements (Interim Community Development Director Gibson) (General Business)
19-0457	15. Consider the Parking and Public Improvements Commission Recommendation to Incorporate Proposed Crosswalk Enhancements Into New or Ongoing Projects as Part of the City's Capital Improvements Plan and Pursue Funding Opportunities (Interim Community Development Director Gibson) (General Business)
19-0423	16. Consider City Hall and Other Municipal Facilities Security Enhancement Measures (Police Chief Abell, Human Resources Jenkins and Public Works Director Katsouleas) (General Business)
19-0407	17. Agenda Forecast (Informational)

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
01/06/2020	<i>Parks and Recreation Commission, Cultural Arts Commission and Library Commission Joint Meeting – 6:00 PM Monday</i>
	Pledge –
01/07/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	City Manager – 11/26 Finance – 12/3 City Attorney – 12/10 City Manager – 12/24 Packet – 12/31
19-0464	Pledge and National Anthem
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Conduct Public Hearing for Digital Media Package Proposal Submitted by Manhattan Village Shopping Center (Interim Community Development Director Gibson) (Public
	4. Conduct Public Hearing Regarding Ordinance No. 19-0010 Updating the Tree Ordinance (Public Works Katsouleas) (Public Hearing)
	5. Conduct Public Hearing for Consideration of Amendments to the Municipal Code and Local Coastal Program (LCP) Related to Residential Regulations for Location of Air Conditioning Units (Interim Community Development Director Gibson) (Public Hearing)
	6. Conduct Public Hearing to Consider Approving the Underground Utility Assessment District Final Engineer’s Report and Confirming the Assessments and Proceedings for District Approved by Majority Vote of the Weighted Returned Ballots in District 19-4 or Declaring Abandonment of Proceedings for District Not Approved by a Majority Vote of the Weighted Returned Ballots (Public Works Director Katsouleas)(Public Hearing)
	7. Update on Donation Program Policy and Options (Parks and Recreation Director Leyman) (General Business)
	8. Consider Approval of New Mural Artist and Locations and Allocate Public Art Trust Funds (Parks and Recreation Director Leyman) (General Business)
	9. Approve Updated Banner Policy (Parks and Recreation Director Leyman) (General Business)
19-0157	10. Agenda Forecast (Informational)
19-0147	
19-0414	
19-0340	
19-0413	
01/15/2020	<i>Planning Commission and Parking and Public Improvements Commission Joint Meeting – 6:00 PM Wednesday</i>
	Pledge –

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
01/21/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	City Manager – 12/10 Finance – 12/17 City Attorney – 12/24 City Manager – 1/7 Packet – 1/15
19-0353	Pledge – American Martyrs School National Anthem – Mira Costa High School Band
	1. Recognition to Jeanne Hendricks from MBCERT for Providing CPR Training to Over 1,000 Individuals in Manhattan Beach (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
19-0480	3. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	4. Consider Adopting a Resolution of Intention to Provide for Annual Levy and Collection of Assessments for the north Manhattan Beach Business Improvement District and Setting February 18, 2020 for a Public Hearing (Finance Director Charelian) (Consent)
19-0485	5. Consider Various Improvements to the Downtown Area of Manhattan Beach (Public Works Director Katsouleas) (Consent)
	6. Information on a Possible Pilot Program for Beach Buggies (City Manager Moe) (General Business)
19-0437	7. Consider Introduction of Ordinance No. 19--- Prohibiting Use of City Facilities for Campaign Events and Use of City Resources for Non-City Purposes, and Provide Direction on the Elections Policy (City Attorney Barrow and City Clerk Tamura) (General Business)
19-0469	8. Consider an Agreement with the Downtown Manhattan Beach Business Professional Association (DMBBPA) dba: Manhattan Beach Certified Farmer's Market (MBCFM) for the Management of a Certified Farmer's Market and Utilization of City Property and Right-of-Way (Finance Director Charelian) (General Business)
19-0393	9. Consider Approving the Following: 1) Bollard System Options to be Installed at Downtown Farmers Market and Event Areas; and 2) Appropriate Necessary Funds from the Capital Improvement Projects (CIP) Fund with a Fund Transfer from the General Fund Unreserved Fund Balance to Implement the Project (Public Works Director Katsouleas) (General Business)
	10. Items to be Considered to Beautify the Downtown Area and Downtown Intersection Enhancements (Public Works Director Katsouleas) (General Business)
19-0449	11. Consider Funding Options for CalPERS Pension Liabilities (Finance Director Charelian) (General Business)
	12. Agenda Forecast (Informational)
02/04/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	City Manager – 12/24 Finance – 12/31 City Attorney – 1/7 City Manager – 1/21 Packet – 1/29
	Pledge – Manhattan Beach Middle School National Anthem – Manhattan Beach Middle School Band
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
02/18/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	City Manager – 1/7 Finance – 1/14 City Attorney – 1/21 City Manager – 2/4 Packet – 2/12
	Pledge – American Martyrs School National Anthem
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Continued Discussion of the Citywide User Fee Schedule and Cost Allocation Plan (Finance Director Charelian) (General Business)
	4. Agenda Forecast (Informational)

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
03/03/2020	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Montgomery/Mayor Pro Tem Hadley</i>
Deadlines	City Manager – 1/21 Finance – 1/28 City Attorney – 2/4 City Manager – 2/18 Packet – 2/26
	Pledge – Mira Costa High School
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
03/17/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 2/4 City Manager – 2/11 City Attorney – 2/18 City Manager – 3/3 Packet – 3/11
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Park Master Plan (Parks and Recreation Director Leyman) (General Business)
	4. Consider Approving the MOU Associated with Catalina Classic Paddleboard Race Bronze Sculpture (Parks and Recreation Director Leyman) (General Business)
	5. Agenda Forecast (Informational)
04/07/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 2/25 City Manager – 3/3 City Attorney – 3/10 City Manager – 3/24 Packet – 4/1
	Pledge –
	1. Proclamation Declaring the Month of April, 2019, as Earth Month (Ceremonial)
	2. Recognition to Manhattan Beach’s Certified Green Businesses (Ceremonial)
	3. Proclamation Declaring the Month of April, 2019, as DMV/Donate Life California Month (Ceremonial)
	4. City Council Minutes (City Clerk Tamura) (Consent)
	5. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	6. Agenda Forecast (Informational)
04/21/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 3/10 City Manager – 3/17 City Attorney – 3/24 City Manager – 4/7 Packet – 4/15
	Pledge – Pennekamp Elementary School
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
04/28/2020	<i>Boards and Commissions Interviews – TMD Tuesday</i>
	Pledge –

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
05/05/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 3/24 City Manager – 3/21 City Attorney – 4/7 City Manager – 4/21 Packet – 4/29
	Pledge – Grand View Elementary School
	1. Proclamations for the Month of May: (Ceremonial) a) Declaring May 2019 as National Fire Services Day b) Declaring May 2019 as National Municipal Clerks Week c) Declaring May 2019 as National Peace Officers Memorial Day d) Declaring May 2019 as International Firefighters Appreciation Day e) Declaring May 2019 as National Public Works Week f) Declaring May 2019 as National Building Safety Month g) Declaring May 2019 as National Older Americans Month
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	4. Appointments to City Boards and Commissions (City Clerk Tamura) General Business)
	5. Agenda Forecast (Informational)
05/19/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 4/7 City Manager – 4/14 City Attorney – 4/21 City Manager – 5/5 Packet – 5/13
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
06/02/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 4/21 City Manager – 4/28 City Attorney – 5/5 City Manager – 5/19 Packet – 5/27
	Pledge – Pacific Elementary School
	1. Public Safety Recognition (Ceremonial) a) Police Officer of the Year b) Medal of Valor Recipients
	2. Recognition to Outgoing Commissioners (Ceremonial)
	3. City Council Minutes (City Clerk Tamura) (Consent)
	4. Conduct Public Hearing to Consider the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing)
	5. Conduct Public Hearing Regarding the Adoption/Approval of Two-Year Operating Budget and Establishing an Appropriation Limit (Finance Director Charelian) (Public Hearing)
	6. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	7. Agenda Forecast (Informational)
06/16/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 5/5 City Manager – 5/12 City Attorney – 5/19 City Manager – 6/2 Packet – 6/10
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
07/07/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 5/26 City Manager – 6/2 City Attorney – 6/9 City Manager – 6/23 Packet – 7/1
	Pledge –
	1. Proclamation Declaring July 2019 as Parks and Recreation Month (Ceremonial)
	6. City Council Minutes (City Clerk Tamura) (Consent)
	7. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	8. Resolution Adopting the 2020 Conflict of Interest Code (City Clerk Tamura) (Consent)
	9. Agenda Forecast (Informational)
07/21/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 6/9 City Manager – 6/16 City Attorney – 6/23 City Manager – 7/7 Packet – 7/15
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Report on Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System) (Police Chief Abell and Fire Chief Drum) (General Business)
	4. Agenda Forecast (Informational)
08/04/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 6/23 City Manager – 6/30 City Attorney – 7/7 City Manager – 7/21 Packet – 7/29
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
08/18/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 7/7 City Manager – 7/14 City Attorney – 7/21 City Manager – 8/4 Packet – 8/12
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
09/01/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 7/21 City Manager – 7/28 City Attorney – 8/4 City Manager – 8/18 Packet – 8/26
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
09/15/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 8/4 City Manager – 8/11 City Attorney – 8/18 City Manager – 9/1 Packet – 9/9
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
10/06/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 8/25 City Manager – 9/1 City Attorney – 9/8 City Manager – 9/22 Packet – 9/30
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
10/20/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 9/8 City Manager – 9/15 City Attorney – 9/22 City Manager – 10/6 Packet – 10/14
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
11/04/2020	<i>Regular Meeting – 6:00 PM Wednesday (General Municipal Elections on November 3, 2020)</i>
Deadlines	Finance – 9/22 City Manager – 9/29 City Attorney – 10/6 City Manager – 10/20 Packet – 10/28
	Pledge –
	1. Proclamation Declaring November 2020 as National Caregivers Month (Ceremonial)
	2. Recognition to the Winners of the 2020 Fire Department Annual “Home Escape Plan” (Ceremonial)
	3. City Council Minutes (City Clerk Tamura) (Consent)
	4. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	5. Agenda Forecast (Informational)
11/17/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 10/6 City Manager – 10/13 City Attorney – 10/20 City Manager – 11/3 Packet – 11/11
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
12/01/2020	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Hadley/Mayor Pro Tem Stern</i>
Deadlines	Finance – 10/20 City Manager – 10/27 City Attorney – 11/3 City Manager – 11/17 Packet – 11/25
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
12/15/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 11/3 City Manager – 11/10 City Attorney – 11/17 City Manager – 12/1 Packet – 12/9
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

INFORMATIONAL MEMOS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
2/19/19	City Council	CD	Information on the Use of Single-Use Plastic Bottles at City Events and Facilities	TBD
7/17/18	City Council	CD	Receive and File Update on Ridership for Beach Cities Transit Line 109	TBD

CITY COUNCIL REQUESTS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
WP 3/9/18	City Clerk	CC IT	Update on Centralized Citywide Contract Management Systems	TBD
WP 3/9/18	HR Director	HR	Comprehensive Update of Personnel Rules, Policies and Procedures Handbook	TBD
2/5/19	Montgomery	MS	Information on Opt-In Insurance Program (Homeline Service Warranty)	TBD
5/21/19	City Council	MS	Report on Leadership Manhattan Beach	TBD
5/21/19	Napolitano	CD	Report on Landscaping Electric Tools as Recommended by the Sustainability Task Force	Q2 2020
6/5/19	City Manager	MS	Information on Purchasing Beds in a Homeless Facility	TBD
7/2/19	City Council	PW	Discuss Ground Pavement Lighting Near Joslyn Community Center	TBD
8/6/19	Napolitano	CD	Review Recommendations by the Sustainability Task Force Regarding Energy Efficiency Standards	Q2 2020
8/6/19	Napolitano	CD	Review Recommendations by the Sustainability Task Force Regarding Expanding Runoff Requirements to Zero Discharge for Private Properties	Q2 2020
9/17/19	Hersman Stern	CC	Review the Mayor's Youth Council Program	TBD
9/17/19	Hersman	CC	Review the City's Existing Task Forces	TBD
10/15/19	Napolitano	MS	Draft Letter from Utility Service Partners Private Label, Inc. Regarding the City's Non-Endorsement	TBD

FUTURE MEETINGS TO BE SCHEDULED

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
		CC	Joint Meeting with Manhattan Beach Unified School Districts	TBD
8/6/19	City Council	CM	Tri-City Submit with City of Redondo Beach and Hermosa Beach to Discuss Homelessness Grant	TBD
9/25/19	City Council	PW	Fiber Master Plan Study Session	TBD

Please note that all items with “**WP**” indicate that the item was added at the
March 9, 2018, City Council – Work Plan Meeting