

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, June 17, 2025

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Amy Thomas Howorth

Mayor Pro Tem David Lesser

Councilmember Joe Franklin

Councilmember Nina Trieu Tarnay

Councilmember Steve S. Charelian

EXECUTIVE TEAM

City Manager Talyn Mirzakhanian

City Attorney Quinn Barrow

City Clerk Liza Tamura

Acting Finance Director Libby Bretthauer

Human Resources Director Lisa Jenkins

Parks and Recreation Director Mark Leyman

Police Chief Rachel Johnson

Interim Fire Chief Michael Lang

Interim Community Development Director Michael Codron

Public Works Director Erick Lee

Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, June 11, 2025, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

D. CEREMONIAL CALENDAR

1. Presentation of a Commendation to Fire Chief Michael Lang on the Occasion of His Retirement with the City of Manhattan Beach.

[25-0265](#)

(Estimated Time: 15 Mins.)

PRESENT

Attachments: [Commendation](#)

2. Presentation of Plaques to Outgoing Commissioners: Parks and Recreation Commissioner Jacobson; Cultural Arts Commissioner Padnos; and Library Commissioners Bond and Huber.

[25-0266](#)

(Estimated Time: 15 Mins.)

PRESENT

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. City Council Minutes: [25-0238](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Special Meeting Minutes of June 3, 2025

b) City Council Regular Meeting Minutes of June 3, 2025

(No Budget Impact) (City Clerk Tamura).

APPROVE

Attachments: [City Council Special Meeting Minutes of June 3, 2025](#)
[City Council Regular Meeting Minutes of June 3, 2025](#)

4. Financial Reports: [25-0253](#)

A) Schedule of Demands: May 2025

B) Investment Portfolio Report: April 2025

C) Month End Financial Reports: April 2025

(No Budget Impact) (Acting Finance Director Bretthauer).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedule of Demands for May 2025](#)
[Investment Portfolio for April 2025](#)
[Financial Month End Report April 2025](#)

5. Consideration of Memorializing Action Minutes for City Council, Planning [25-0239](#)

Commission, and Parking and Public Improvements Commission, and Designating Meeting Videos and Closed Captioning as Permanent Records (Budgeted) (City Clerk Tamura, Interim Community Development Director Codron, and Information Technology Director Guardado).

APPROVE

6. Consideration of Second Reading and Adoption of an Ordinance [25-0283](#)

Amending Chapter 2.44 (City Boards, Commissions, and Committees) of the Manhattan Beach Municipal Code Regarding Membership for the Library Commission and Cultural Arts Commission (No Budget Impact) (City Clerk Tamura).

ADOPT ORDINANCE NO. 25-0005

Attachments: [Ordinance No. 25-0005](#)
[Staff Report - June 3, 2025](#)

-
7. Consideration of a Resolution Approving an Agreement with the North Manhattan Beach Business & Professional Association for the Management of the North Manhattan Beach Business Improvement District and Appropriate \$82,050 from the Parking Fund (Unbudgeted) (City Manager Mirzakhaniyan). [25-0211](#)
- A) ADOPT RESOLUTION NO. 25-0055**
- B) APPROPRIATE FUNDS**
- Attachments:** [Resolution No. 25-0055](#)
- [Agreement - North Manhattan Beach Business & Professional Association](#)
8. Consideration of Introduction and First Reading of an Ordinance to Amend Municipal Code Chapters 5.01 and 5.04 Related to Dog Licensing (No Budget Impact) (Acting Finance Director Bretthauer). [25-0250](#)
- INTRODUCE ORDINANCE NO. 25-0006**
- Attachments:** [Ordinance No. 25-0006](#)
9. Consideration of a Resolution Declaring Intention to Provide for Annual Levy and Collection of Assessments for the Downtown Business Improvement District and Setting a Public Hearing for July 15, 2025 (No Budget Impact) (Acting Finance Director Bretthauer). [25-0091](#)
- A) ADOPT RESOLUTION NO. 25-0080**
- B) SCHEDULE PUBLIC HEARING DATE TO CONSIDER ASSESSMENTS ON JULY 15, 2025**
- Attachments:** [Resolution No. 25-0080](#)
- [BID Advisory Board Chairperson Letter from BID Advisory Board to City Council](#)
- [FY 2025-2026 Business Improvement and Activity Plan](#)
10. Consideration of a Resolution Approving an Agreement with BLX Group for Arbitrage Rebate Services in Relation to Post-Issuance Debt Compliance (Budgeted) (Acting Finance Director Bretthauer). [25-0245](#)
- ADOPT RESOLUTION NO. 25-0058**
- Attachments:** [Resolution No. 25-0058](#)
- [Agreement - BLX Group LLC](#)
11. Consideration of a Resolution Appointing Toufic “Ted” Semaan as Interim Public Works Director and Approval of an Employment Agreement with Toufic Semaan (No Budget Impact) (Human Resources Director Jenkins). [25-0287](#)
- ADOPT RESOLUTION NO. 25-0084**
- Attachments:** [Resolution No. 25-0084](#)
- [Employment Agreement - Toufic \(Ted\) Semaan](#)

12. Consideration of a Resolution Approving Amendment No. 1 to the Agreement with All City Management Services to Provide Crossing Guard Services at a Cost Not-to-Exceed \$555,000 Annually through July 31, 2027 (Budgeted) (Police Chief Johnson). [25-0271](#)
ADOPT RESOLUTION NO. 25-0082

Attachments: [Resolution No. 25-0082](#)
[Amendment No. 1 - All City Management Services](#)
[Agreement - All City Management Services \(2022\)](#)

13. Consideration of the Annual Water Supply and Demand Assessment Pursuant to Water Code Section 10632.1 (No Budget Impact) (Public Works Director Lee). [25-0083](#)
RECEIVE AND FILE ASSESSMENT

Attachments: [Annual Water Supply and Demand Assessment Report](#)

14. Consideration of Accepting the Withdrawal of the Bid Submitted by MMC, Inc. for the Pacific Sewer Lift Station Conversion to Gravity Line Project, Resolutions Making a Determination that the Project Qualifies for a Categorical Exemption Pursuant to Section 15302 Class 2 of the State CEQA Guidelines, Approving Plans and Specifications, Awarding a Construction Contract to Environmental Construction, Inc. for \$8,619,574, Including Contingency; and Approving the Professional Services Agreement with Butier Engineering, Inc. for \$468,137 for Construction Management and Inspection Services (No Budget Impact) (Public Works Director Lee). [25-0268](#)
A) ACCEPT
B) ADOPT RESOLUTION NOS. 25-0076 AND 25-0077

Attachments: [Bid Withdrawal Request - MMC, Inc.](#)
[Resolution No. 25-0076](#)
[Letter Extension Bid and Bid Bond - Environmental Construction Inc.](#)
[Agreement - Environmental Construction Inc.](#)
[Resolution No. 25-0077](#)
[Agreement - Butier Engineering](#)
[Plans and Specifications \(Web-Link Provided\)](#)
[Budget and Expenditures Summary](#)
[Location Map](#)

15. Consideration of a Resolution Approving a Three-Year Maintenance Services Agreement with West Coast Arborists for Tree Management Services in an Amount Not-to-Exceed \$3,102,425 (Continued from the April 15, 2025, City Council Meeting) (Budgeted) (Public Works Director Lee). [25-0209](#)
ADOPT RESOLUTION NO. 25-0038
Attachments: [Resolution No. 25-0038](#)
[Agreement - West Coast Arborists](#)
16. Consideration of Accepting as Complete Work Performed by Aneen Construction, Inc. for the Joslyn Center Crosswalk Improvement Project (No Budget Impact) (Public Works Director Lee). [25-0241](#)
A) ACCEPT
B) AUTHORIZE
Attachments: [Location Map](#)
17. Consideration of Accepting as Complete Work Performed by Gentry General Engineering, Inc. Regarding the Annual Citywide Concrete Repairs Cycle 2 Project (No Budget Impact) (Public Works Director Lee). [25-0246](#)
ACCEPT
Attachments: [Location Map](#)
18. Consideration of a Resolution Adopting a List of Street Repair Projects for Fiscal Year 2025-2026 Funded by Senate Bill 1: The Road and Accountability Act of 2017; and Authorizing the Public Works Director to Submit the Necessary Project Information to the California Transportation Commission (No Budget Impact) (Public Works Director Lee). [25-0248](#)
ADOPT RESOLUTION NO. 25-0078
Attachments: [Resolution No. 25-0078](#)
[Location Map](#)
19. Lot 3 Parking Structure Local Emergency Update (Unbudgeted) (Public Works Director Lee). [25-0141](#)
DETERMINE THAT THERE IS A NEED TO CONTINUE THE EMERGENCY ACTION
Attachments: [Resolution No. 24-0105](#)
[Location Map](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

- 20.** Conduct Public Hearing and Consider a Resolution Providing for the Annual Levy and Collection of Street Lighting and Landscaping District Maintenance Assessments for Fiscal Year 2025-2026 (Budgeted) (Acting Finance Director Bretthauer). [25-0046](#)

(Estimated Time: 15 Mins.)

A) CONDUCT PUBLIC HEARING**B) ADOPT RESOLUTION NO. 25-0083 PROVIDING FOR ANNUAL LEVY AND COLLECTION OF FISCAL YEAR 2025-2026 MAINTENANCE ASSESSMENTS**

Attachments: [Resolution No. 25-0083](#)
[Engineer's Report Landscaping and Street Lighting Maintenance Assessment District Fiscal Year 2025-2026 \(Including District Map\)](#)

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

- 21.** Consideration of an Update to the City's Parks Master Plan (No Budget Impact) (Parks and Recreation Director Leyman). [25-0185](#)

(Estimated Time: 30 Mins.)

APPROVE

Attachments: [Parks Master Plan Update](#)
[Parks Master Plan \(December 15, 2020\)](#)
[Schedule of Capital Improvement Projects by Fund Excerpt \(June 3, 2025\)](#)
[PowerPoint Presentation](#)

- 22.** Consideration of Adopting a Cross-Connection Control Plan for Compliance with the State's New Regulations in the Cross-Connection Control Policy Handbook (Budgeted) (Public Works Director Lee). [25-0124](#)

(Estimated Time: 1 Hr.)

ADOPT

Attachments: [Ordinance No. 24-0004 \(November 6, 2024\)](#)
[PowerPoint Presentation](#)

23. Consideration of Request from Waste Management to Adjust Solid Waste Diversion Requirements in the City's Franchise Agreement for Integrated Solid Waste Management Services and a Resolution Authorizing the City Manager to Prepare and Execute a Corresponding Amendment No. 3 to the Franchise Agreement with Waste Management (No Budget Impact) (Public Works Director Lee).

[25-0252](#)

(Estimated Time: 30 Mins.)

A) DISCUSS AND PROVIDE DIRECTION

B) RESOLUTION NO. 25-0079

Attachments: [Resolution No. 25-0079](#)
[Letter - HF&H Consultants, LLC on Diversion Realignment](#)
[PowerPoint Presentation](#)

24. Consideration of Resolution Approving the Intention to Issue Tax-Exempt Obligations; Consider Waiving Formal Bidding and Authorizing the Purchase of Mobile and Portable Radios in an Amount Not-to-Exceed \$3,584,056.72; and Appropriating \$3,625,807 from the General Fund Balance and Adjusting General Fund Revenues by an Equivalent Amount in Fiscal Year 2026 (Unbudgeted) (Acting Finance Director Bretthauer).

[25-0269](#)

(Estimated Time: 15 Mins.)

A) ADOPT RESOLUTION NO. 25-0081

B) WAIVE FORMAL BIDDING

C) AUTHORIZE PURCHASE

**D) APPROPRIATE \$3,625,807 FROM GENERAL FUND BALANCE
AND ADJUST GENERAL FUND REVENUES BY AN
EQUIVALENT AMOUNT FOR ANTICIPATED BOND PROCEEDS
IN FISCAL YEAR 2026**

Attachments: [Resolution No. 25-0081](#)
[Motorola Solutions Quote](#)
[Notice To Proceed Letter](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT**P. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

- 25.** Agenda Forecast (City Clerk Tamura). [25-0267](#)
INFORMATION ITEM ONLY

- 26.** Commission Minutes: [25-0214](#)
This Item Contains Minutes of the following City Commission Meetings:
a) Parks and Recreation Commission Meeting Minutes of April 28, 2025
(Parks and Recreation Director Leyman)
b) Parks and Recreation Commission Meeting Minutes of May 26, 2025
(Parks and Recreation Director Leyman).
INFORMATION ITEM ONLY

Attachments: [Parks and Recreation Commission Meeting Minutes of April 28, 2025](#)
[Parks and Recreation Commission Meeting Minutes of May 26, 2025](#)

Q. CLOSED SESSION**R. ADJOURNMENT****S. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

July 1, 2025 - Tuesday -- 6:00 PM - City Council Meeting (Cancelled)
July 15, 2025 - Tuesday -- 6:00 PM - City Council Meeting
August 5, 2025 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization)
August 19, 2025 - Tuesday -- 6:00 PM - City Council Meeting
September 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
September 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting
October 7, 2025 - Tuesday -- 6:00 PM - City Council Meeting
October 21, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 4, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 18, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

June 23, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
June 25, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
June 26, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
July 9, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
July 14, 2025 - Monday - 4:00 PM - Library Commission Meeting
July 21, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
July 23, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
July 24, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
July 28, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
August 11, 2025 - Monday - 4:00 PM - Library Commission Meeting
August 13, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
August 18, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
August 25, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
August 27, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
August 28, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting

T. CITY OFFICES CLOSED**CITY HOLIDAYS:**

July 4, 2025 - Friday - Independence Day
September 1, 2025 - Monday - Labor Day
October 13, 2025 – Monday – Columbus Day
November 11, 2025 – Tuesday – Veterans Day
November 27-28, 2024 - Thursday & Friday - Thanksgiving Holiday
December 24, 2025 - Wednesday - Christmas Eve (City Hall Closes at 12:00 PM)
December 25, 2025 - Thursday - Christmas Day Observed
December 31, 2025 - Wednesday - New Year's Eve (City Hall Closes at 12:00 PM)
January 1, 2026 – Thursday – New Years Day Observed
January 19, 2026 – Monday – Martin Luther King Day
February 16, 2026 - Monday - Presidents Day
May 25, 2026 – Monday – Memorial Day