

TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
2/5/2019	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 12/25 City Manager – 1/2 City Attorney – 1/8 City Manager – 1/22 Packet – 1/30
	Pledge – Manhattan Beach Middle School
19-0052	1. Proclamation Declaring February 2019 as National Engineers Week (Ceremonial)
19-0053	2. Bookmark Winners (Ceremonial)
19-0054	3. City Council Minutes (City Clerk Tamura) (Consent)
19-0061	4. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	5. Award Auditors Agreement (Finance Director Charelian) (Consent)
19-0048	6. Resolution No. 19--- Approving Amendment No. 2 to the Agreement with Contemporary Services Corporation to Provide Event Security Services in the Amount of \$145,000 Annually (Police Chief Abell) (Consent)
NO FILE	7. Second Reading and Adoption of Ordinance Nos. 19-0001 and 19-0002 Amending the Manhattan Beach Municipal Code and Local Coastal Program to Regulate Short-Term Rentals (Community Development Director McIntosh) (Consent)
NO FILE	8. Overview of Stormwater Program (Public Works Director Katsouleas) (Consent)
19-0038	9. Resolution No. 19--- Awarding a Construction Contract to EBS General Engineering, Inc. for The Strand Resurfacing Project for \$159,800.00 (Public Works Director Katsouleas) (Consent)
19-0030	10. Consideration of Sepulveda Initiatives Planning Project Recommendations (Community Development Director McIntosh) (Public Hearing)
NO FILE	11. Resolutions Approving Memorandum of Understanding (MOU) (Human Resources Director Jenkins) (General Business)
19-0047	12. Approval of an Additional \$24,500 and Disbursement of Funds from the Public Art Trust Fund for the Installation of Seven Murals in Manhattan Beach City Facilities and One Commercial Building; and Approval of Mural Related language to be Added to the Sign Ordinance (Parks and Recreation Director Leyman) (General Business)
19-0023	13. Resolution No. 19-0005 Authorizing the Purchase of 825 Streetlights from Southern California Edison (Public Works Director Katsouleas) (General Business)
19-0059	14. Planning Commission Action on Use Permit Application from Esperanza (Community Development Director McIntosh) (Informational)
19-0055	15. Agenda Forecast (Informational)

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CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

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2/19/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 1/8 City Manager – 1/15 City Attorney – 1/22 City Manager – 2/5 Packet – 2/13
	Pledge – American Martyrs Catholic School (Grades 6-8)
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
19-0039	3. Resolution No. 19-0006 Approving the Chamber of Commerce Work Plan Contract for Fiscal Year 2018-2019 (City Manager Moe) (Consent)
19-0043	4. Manhattan Beach Police Department 2019-2020 Strategic Plan (Police Chief Abell) (Consent)
19-0031	5. Conduct Public Hearing Adopting Resolution No. 19--- for the Renewal of the North Manhattan Beach Business Improvement District and Approval of the Annual Collection of Assessments for the Fiscal Year 2018-2019 (Finance Director Charelian) (Public Hearing)
19-0032	6. First Reading of an Ordinance to Adopt a Resolution Amending Manhattan Beach Municipal Code Section 13.02 Regulation of Telecommunications Facilities (Community Development Director McIntosh) (Public Hearing)
	7. Resolution No. 19--- Regarding Updated Fees for Short-Term Rentals and Mills Act (Community Development Director McIntosh) (Public Hearing)
19-0011 WP	8. Proposed Draft City Council Communications Policy (City Manager Moe) (General Business)
19-0033	9. Fiscal Year 2018-2019 Mid-Year Budget Report and Update on Budget Development for Fiscal Year 2019-2021 Biennial Budget (Finance Director Charelian) (General Business)
19-0029 WP	10. City of Manhattan Beach Donation Policy (Parks and Recreation Director Leyman) (General Business)
19-0028 WP	11. City Merchandising, Licensing and Branding (Parks and Recreation Director Leyman) (General Business)
	12. First Reading of Ordinance No. 19--- Regarding Plastic Pollution (Community Development Director McIntosh) (General Business)
	13. Beach Dune Restoration Pilot Program (Community Development Director McIntosh) (General Business)
	14. Approval of Mills Act Request Application for Historic Designation of Property at 2820 Highland Avenue (Community Development Director McIntosh) (General Business)
	15. Discussion of Scooter and Bike Share; Consider Extension of Urgency Ordinance No. 18-0018-U (Community Development Director McIntosh) (General Business)
	16. Agenda Forecast (Informational)

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
3/6/2019	<i>Regular Meeting – 6:00 PM Wednesday (General Municipal Elections on March 5, 2019)</i>
Deadlines	Finance – 1/22 City Manager – 1/29 City Attorney – 2/5 City Manager – 2/19 Packet – 2/28
19-0034	Pledge – Mira Costa High School
	1. Recognition to the Winners of the 2018 Fire Department Annual “Home Escape Plan” Contest (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	4. Resolution No. 19--- an Agreement with --- for Ambulance Services (Acting Fire Chief Abell) (Consent)
	5. Second Reading of an Ordinance to Adopt a Resolution Amending Manhattan Beach Municipal Code Section 13.02 Regulation of Telecommunications Facilities (Community Development Director McIntosh) (Consent)
	6. Second Reading of Ordinance No. 19--- Regarding Plastic Pollution (Community Development Director McIntosh) (General Business)
	19-0035 7. Conduct Public Hearing Adopting Resolution No. --- Regarding a Coastal Development Permit for the 2019 Manhattan Beach Open Volleyball Tournament (Parks and Recreation Director Leyman) (Public Hearing)
	19-0012 8. Library Commission Recommendations Regarding the Use of Manhattan Beach County Library Surplus Funds (Parks and Recreation Director Leyman) (General Business)
	9. Updated Tree Ordinances (Public Works Director Katsouleas) (General Business)
	10. Agenda Forecast (Informational)
3/19/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 2/5 City Manager – 2/12 City Attorney – 2/19 City Manager – 3/5 Packet – 3/13
WP	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. 6 Month Update on the Sustainability Youth Council (Community Development Director McIntosh) (Consent)
	4. Update to CalPERS Pension Costs and Unfunded Accrued Liability (Finance Director Charelian) (General Business)
	5. Air Conditioning Restrictions in Units (Community Development Director McIntosh) (General Business)
	6. Update on Parking Management (Parking Meter Solution) (Public Works Director Katsouleas) (General Business)
	7. Agenda Forecast (Informational)
4/2/2019	<i>Regular Meeting – 6:00 PM Tuesday - City Council Reorganization (Tentative Hold)</i> <i>Oath of Office for Newly Elected Councilmembers</i>
Deadlines	Finance – 2/19 City Manager – 2/26 City Attorney – 3/5 City Manager – 3/19 Packet – 3/27
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
4/9/2019	<i>Work Plan Meeting – 6:00 PM Tuesday (Tentative Hold)</i>
Deadlines	Finance – 12/25 City Manager – 1/1 City Attorney – 1/8 City Manager – 1/22 Packet – 2/13
	Pledge –

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CEREMONIAL		CONSENT		PUBLIC HEARING		GENERAL BUSINESS		CITY COUNCIL		INFORMATIONAL	
4/16/2019	Regular Meeting – 6:00 PM Tuesday - City Council Reorganization (Tentative Hold) Oath of Office for Newly Elected Councilmembers										
Deadlines	Finance – 3/5 City Manager – 3/12 City Attorney – 3/19 City Manager – 4/2 Packet – 4/10										
	Pledge – Pennekamp Elementary School										
	1. City Council Minutes (City Clerk Tamura) (Consent)										
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)										
	3. Agenda Forecast (Informational)										
4/23/2019	Boards and Commissions Interviews – Tuesday (Tentative)										
Deadlines	Finance – 12/25 City Manager – 1/1 City Attorney – 1/8 City Manager – 1/22 Packet – 2/13										
	Pledge –										
4/30/2019	MBUSD Board Members Joint Meeting – 6:00 PM Tuesday (Tentative)										
Deadlines	Finance – 12/25 City Manager – 1/1 City Attorney – 1/8 City Manager – 1/22 Packet – 2/13										
	Pledge –										
5/7/2019	Regular Meeting – 6:00 PM Tuesday										
Deadlines	Finance – 3/26 City Manager – 4/2 City Attorney – 4/9 City Manager – 4/23 Packet – 5/1										
WP	Pledge – Grand View Elementary School										
	1. Proclamations for the Month of May: (Ceremonial)										
	a) Declaring May 2019 as National Fire Services Day										
	b) Declaring May 2019 as National Peace Officers Memorial Day										
	c) Declaring May 2019 as National Police Week										
	d) Declaring May 2019 as Public Works Week										
	e) Declaring May 2019 as National Municipal Clerks Week										
	f) Declaring May 2019 as Older Americans Month										
	2. City Council Minutes (City Clerk Tamura) (Consent)										
	3. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)										
	4. Personnel Rules Update (Human Resources Director Jenkins) (Consent)										
	5. Appointments to City Boards and Commissions (City Clerk Tamura) (General Business)										
	6. Agenda Forecast (Informational)										
5/21/2019	Regular Meeting – 6:00 PM Tuesday										
Deadlines	Finance – 4/9 City Manager – 4/16 City Attorney – 4/23 City Manager – 5/7 Packet – 5/15										
WP	Pledge –										
	1. City Council Minutes (City Clerk Tamura) (Consent)										
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)										
	3. Appointments to City Boards and Commissions (Tentative) (City Clerk Tamura) (General Business)										
	4. Update on Revenue Enhancements, Stormwater Fund and Streetlighting and Landscaping (Finance Director Charelian) (General Business)										
	5. Update on Citywide Signage Options and Priorities (Public Works Director Katsouleas) (General Business)										
	6. Agenda Forecast (Informational)										

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
6/3/2019	<i>Parks and Recreation Commission, Cultural Arts Commission and Library Commission Joint Meeting – 6:00 PM Monday</i>
Deadlines	Finance – 12/25 City Manager – 1/1 City Attorney – 1/8 City Manager – 1/22 Packet – 2/13
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Six-Month Trial Basis Assessment of the Measures for West Marine Avenue Neighborhood Traffic Management Plan (Community Development Director McIntosh) (Public Hearing)
	4. Update on Centralized Citywide Contract Management Systems (Information Technology Director Taylor and City Clerk Tamura) (General Business)
	5. Report on Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System) (Police Chief Abell) (General Business)
	6. Update on Emergency Preparedness (Acting Fire Chief Abell) (General Business)
	7. Agenda Forecast (Informational)
6/4/2019	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Hersman/Mayor Pro Tem Montgomery</i>
Deadlines	Finance – 4/23 City Manager – 4/30 City Attorney – 5/7 City Manager – 5/21 Packet – 5/29
	Pledge – Pacific Elementary School
	1. Public Safety Recognition (Ceremonial) a) Police Officer and Firefighter of the Year b) Medal of Valor Recipients (Tentative)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	4. Agenda Forecast (Informational)
6/18/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 5/7 City Manager – 5/14 City Attorney – 5/21 City Manager – 6/4 Packet – 6/12
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Conduct Public Hearing Regarding the Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2019-2020 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse the Fiscal Year 2018-2019 Assessments Collected (Finance Director Charelian) (Public Hearing)
	4. Conduct Public Hearing to Consider the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing)
	5. Conduct Public Hearing Regarding Annual Levy and Collection of Street Lighting and Landscaping District Maintenance Assessments for Fiscal Year 2019-2020 (Finance Director Charelian) (Public Hearing)
	6. Conduct Public Hearing Regarding the Adoption/Approval of Fiscal Year 2019-2020 Operating Budget and Establishing an Appropriation Limit (Finance Director Charelian) (Public Hearing)
	7. Agenda Forecast (Informational)
6/19/2019	<i>Planning Commission and Parking and Public Improvements Commission Joint Meeting – 6:00 PM Wednesday</i>
Deadlines	Finance – 12/25 City Manager – 1/1 City Attorney – 1/8 City Manager – 1/22 Packet – 2/13
	Pledge –

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
7/2/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 5/21 City Manager – 5/28 City Attorney – 6/4 City Manager – 6/18 Packet – 6/26
	Pledge –
	1. Proclamation Declaring July 2019 as Parks and Recreation Month (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	4. Agenda Forecast (Informational)
7/16/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 6/4 City Manager – 6/11 City Attorney – 6/18 City Manager – 7/2 Packet – 7/10
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
8/6/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 6/25 City Manager – 7/2 City Attorney – 7/9 City Manager – 7/23 Packet – 7/31
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
8/20/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 7/9 City Manager – 7/16 City Attorney – 7/23 City Manager – 8/6 Packet – 8/14
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
9/3/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 7/23 City Manager – 7/30 City Attorney – 8/6 City Manager – 8/20 Packet – 8/28
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
9/17/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 8/6 City Manager – 8/13 City Attorney – 8/20 City Manager – 9/3 Packet – 9/11
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
10/1/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 8/20 City Manager – 8/27 City Attorney – 9/3 City Manager – 9/17 Packet – 9/25
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Update on User Fee Cost Allocation Study (Finance Director Charelian) (General Business)
	4. Agenda Forecast (Informational)

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10/15/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 9/3 City Manager – 9/10 City Attorney – 9/17 City Manager – 10/1 Packet – 10/9
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
11/5/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 9/17 City Manager – 9/24 City Attorney – 10/1 City Manager – 10/22 Packet – 10/30
	Pledge –
	1. Proclamation Declaring November 2019 as National Caregivers Month (Ceremonial)
	2. Recognition to the Winners of the 2019 Fire Department Annual “Home Escape Plan” (Ceremonial)
	4. City Council Minutes (City Clerk Tamura) (Consent)
	5. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	6. Agenda Forecast (Informational)
11/18/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 10/8 City Manager – 10/15 City Attorney – 10/22 City Manager – 11/5 Packet – 11/13
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
12/3/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 10/22 City Manager – 10/29 City Attorney – 11/5 City Manager – 11/19 Packet – 11/27
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
12/17/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 11/5 City Manager – 11/12 City Attorney – 11/19 City Manager – 12/3 Packet – 12/11
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
4/18/17	Lesser	PW	Report on Possible Funding Opportunities from Metro and City Projects Relating to Public Transportation and Measure M	Q2 2018
WP 3/9/18	Taylor	IT	Update on Portable Recording Equipment	Q3 2019
WP 3/9/18	Montgomery	CD	Assessment Regarding Pending Projects for the Traffic Engineer	Q4 2018
WP 3/9/18	City Council	PD	City Hall Security (Infrastructure Upgrades and City Staff Training)	TBD
WP 3/9/18	HR Director	HR	Employee Handbook	March 2019
5/30/17	City Council	CC	Discussion of Potential City Store	TBD
WP 3/9/18	Abell Fire Chief	PD FD	Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System)	TBD

CITY COUNCIL REQUESTS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
WP 3/9/18	HR Director	HR	Collective Bargaining Negotiations with 6 Labor Groups	January 2019
6/5/18	City Council	PW	Update on City Signage Options and Priorities	Q3 2019
6/19/18	City Council	CD	Draft Ordinance Incorporating Elements of the Downtown Specific Plan that are not Addressed in IZO 17-0007-U	TBD
6/19/18	Lesser	MS	Update on Frontier Communications	TBD
7/17/18	City Council	FN	Update of Options for Increasing Stormwater Service Fees for the Fiscal Year 2019-2020 (Finance Subcommittee)	Spring 2019
8/8/18	Howorth	CD	Presentations on Ocean Desalination Plan Proposed by West Basin Municipal Water District	TBD
8/21/18	Lesser	FD	Fire Feasibility Study	TBD
9/19/18	Hersman Montgomery	PD	Additional Possible Locations for ALPR Cameras on Sepulveda Blvd. and Artesia (Including Private Businesses)	TBD
11/20/18	City Council	CD	Update on Leafblowers Including Recommendations by the Sustainability Task Force	TBD
11/20/18	Napolitano	PW	Feasibility Study Conducted in 60-Days Considering the Space and Possibility of Expanding the Little Red House	TBD
9/4/18	City Council	MS	Chamber of Commerce Work Plan Contract	2/19/19
7/17/18	City Council	CD	Receive and File Update on Ridership for Beach Cities Transit Line 109	TBD
12/4/18	City Council	CD	Update on Plastic Pollution Policy	2/19/19
12/18/18	City Council	CD	Report on Roundabouts in Lieu of Stop Signs	TBD
12/18/18	City Council	CD	Update on Cost Estimates and ADA Accessibility for the Proposed Catalina Classic Paddleboard Race Bronze Sculpture at the South End of the Pier	TBD

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Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
1/2/19	Montgomery	PD	Update on Possible Alternatives for Automated License Plate Reader Program (ALPR) Cameras	TBD

FUTURE MEETINGS TO BE SCHEDULED

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
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Please note that all items with “**WP**” indicate that the item was added at the March 9, 2018, City Council – Work Plan Meeting