

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, November 4, 2025

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor David Lesser

Mayor Pro Tem Joe Franklin

Councilmember Nina Trieu Tarnay

Councilmember Steve S. Charelian

Councilmember Amy Thomas Howorth

EXECUTIVE TEAM

City Manager Talyn Mirzakhanian

City Attorney Quinn Barrow

City Clerk Liza Tamura

Finance Director Libby Bretthauer

Human Resources Director Lisa Jenkins

Parks and Recreation Director Mark Leyman

Police Chief Rachel Johnson

Fire Chief Jesse Alexander

Community Development Director Masa Alkire

Interim Public Works Director Toufic Semaan

Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL: <https://www.zoomgov.com/j/1601321409>, Meeting ID: 160 132 1409).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD) or email cityclerk@manhattanbeach.gov. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, October 29, 2025, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

Penny Pingelton, Meadows Elementary School

C. ROLL CALL

D. CEREMONIAL CALENDAR

1. Presentation of a Proclamation Declaring November 13, 2025, as World Kindness Day. [25-0521](#)
(Estimated Time: 5 Mins.)
PRESENT
2. Presentation of Certificates of Recognition to the 2025 Fire Department Annual "Home Escape Plan" Contest Winners. [25-0522](#)
(Estimated Time: 10 Mins.)
PRESENT

Attachments: [Home Escape Winners 2025 Signed](#)

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

At the discretion of the Mayor, the Mayor may allow 2 minutes of public comments.

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to cityclerk@manhattanbeach.gov*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:*

Direct URL: <https://www.zoomgov.com/j/1601321409>, Meeting ID: 160 132 1409

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):*

Phone Number: (669) 900-6833, Meeting ID: 160 132 1409

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. City Council Minutes:[25-0497](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of October 21, 2025

b) City Council Regular Meeting Minutes of October 21, 2025

(No Budget Impact) (City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of October 21, 2025](#)

[City Council Regular Meeting Minutes of October 21, 2025](#)

4. Declaration of Proclamations for the Following:[25-0498](#)

a) November 16, 2025, as International Day for Tolerance

b) November 29, 2025, as National Small Business Saturday

c) November 4 - November 11, 2025, as Veterans Appreciation Week

d) November 9 - November 15, 2025, as National Nurse Practitioner Week

e) November 2025, as Family Court Awareness Month

f) November 2025, as National Family Caregiver Month

g) November 2025, as National Native American Heritage Month

h) November 2025, as American Diabetes Month

i) November 2025, as National Pancreatic Cancer Awareness Month

PROCLAIM

Attachments: [International Day For Tolerance 2025](#)

[Small Business Saturday 2025](#)

[Veteran's Appreciation Week 2025](#)

[CA - National Nurse Practitioner Week 2025](#)

[Family Court Awareness Month 2025](#)

[National Family Caregiver Month 2025](#)

[National Native American Heritage Month 2025](#)

[National Diabetes Month 2025](#)

[National Pancreatic Cancer Awareness Month 2025](#)

5. Consideration of a Resolution Approving Amendment No. 1 to the Professional Services Agreement with the Van Dermeyden Makus Law Corporation to Conduct Independent Investigations of Confidential Matters at a Cost Not-to-Exceed \$700,000 (City Manager Mirzakhanian). [25-0509](#)
ADOPT RESOLUTION NO. 25-0120
Attachments: [Resolution No. 25-0120](#)
[Amendment No. 1 - Van Dermeyden Makus Law Corporation](#)
[Agreement - Van Dermeyden Makus Law Corporation](#)
6. Consideration of a Second Reading and Adoption of an Ordinance to Amend Section 3.68 of the Manhattan Beach Municipal Code Related to Mobile Vending Businesses (No Budget Impact) (Community Development Director Alkire). [25-0520](#)
ADOPT ORDINANCE NO. 25-0011
Attachments: [Ordinance No. 25-0011](#)
[Staff Report – October 21, 2025](#)
7. Consideration of a Resolution Approving Amendment No. 2 to the General Services Agreement with Badger Meter, Inc. to Provide and Install SmartCovers for Seven Sewer Manholes and Provide Monitoring Services to Prevent Potential Sewer System Overflows at a Cost Not-to-Exceed \$195,000. (Budgeted) (Interim Public Works Director Semaan) [25-0460](#)
ADOPT RESOLUTION NO. 25-0121
Attachments: [Resolution No. 25-0121](#)
[Amendment No. 2 - Badger Meter, Inc.](#)
[Agreement and Amendment No. 1 - Hadronex, Inc.](#)
8. Consideration of a Resolution Authorizing the City Manager to Approve a Three-Year Enterprise Agreement with Environmental Systems Research Institute (Esri) for Geographic Information Systems (GIS) Software Licensing in a Total Not-to-Exceed Amount of \$123,300 (Budgeted) (Information Technology Director Guardado) [25-0485](#)
A) WAIVE FORMAL BIDDING DUE TO SOLE SOURCE
B) ADOPT RESOLUTION NO. 25-0122
Attachments: [Resolution No. 25-0122](#)
[Sole Source Letter - Esri](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

9. Conduct the 2025 Public Health Goals Public Hearing (PHGs) and Receive a Presentation Identifying the Levels of Public Health Goals of Manhattan Beach Drinking Water in Comparison to the PHGs set by the Office of Environmental Health Hazard Assessment (OEHHA) (No Budget Impact) (Interim Public Works Director Semaan). [25-0084](#)

(Estimated Time: 10 Mins.)

A) CONDUCT PUBLIC HEARING**B) RECEIVE AND FILE REPORT**

Attachments: [Manhattan Beach PHG Report 2025](#)

[PowerPoint Presentation](#)

10. Consideration and Introduction of an Ordinance Amending Section 10.52.050(D) of the Manhattan Beach Municipal Code Related to Accessory Structure Rear Yard Setback Requirements (No Budget Impact) (Community Development Alkire). [25-0500](#)

(Estimated Time: 30 min.)

A) CONDUCT PUBLIC HEARING**B) INTRODUCE ORDINANCE NO. 25-0012**

Attachments: [Ordinance No. 25-0012](#)

[Resolution No. P.C. 25-0010](#)

[Proposed MBMC Zone Text Amendments \(Redline Version\)](#)

[Accessory Structure Diagrams](#)

[City Council Meeting Staff Report \(February 4, 2025\) \(Web-Link\)](#)

[Planning Commission Meeting Staff Report \(June 11, 2025\) \(Web-Link\)](#)

[Planning Commission Meeting Staff Report \(August 27, 2025\) \(Web-Link\)](#)

[Planning Commission Meeting Staff Report \(October 8, 2025\) \(Web-Link\)](#)

[PowerPoint Presentation](#)

11. Conduct Public Hearing Regarding Proposed Fees and Citations Related to Mobile Vending Business Permit and Consider Resolutions Amending the City's Comprehensive Fee Schedule and Administrative Citation Fine Schedule (No Budget Impact) (Finance Director Bretthauer). [25-0519](#)

(Estimate Time: 15 Mins.)

A) CONDUCT PUBLIC HEARING

B) ADOPT RESOLUTION NOS. 25-0123 AND 25-0124

Attachments: [Resolution No. 25-0123](#)
[Resolution No. 25-0124](#)
[PowerPoint Presentation](#)

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

12. Consideration of Additional Findings Resulting from Further Exploration of the Existing Memorandum of Understanding with The Bay Club Company to Construct and Operate an Aquatic Facility (No Budget Impact) (City Manager Mirzakhaniyan). [25-0435](#)

(Estimated Time: 1 Hr.)

DISCUSS AND PROVIDE DIRECTION

Attachments: [September 2, 2025 Staff Report \(Web-Link Provided\)](#)
[Bay Club & Begg Pool Program Pricing](#)
[Begg Pool Programs - Fee Increases](#)
[PowerPoint Presentation](#)

13. Consideration of a Resolution Approving an Emergency Exemption of Permit Extension and Reinstatement Fees Associated with Underground Utility Assessment Districts 19-12 and 19-14 (No Budget Impact) (Interim Public Works Director Semaan). [25-0529](#)

(Estimated Time: 15 Mins.)

ADOPT RESOLUTION NO. 25-0125

Attachments: [Resolution No. 25-0125](#)
[Location Map](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

14. City Council AB 1234 Reports. [25-0536](#)
RECEIVE AND FILE

- 15.** Consideration of a Request by Councilmember Tarnay and Mayor Lesser to Discuss Working with the South Bay Cities Council of Governments to Explore Public Transportation Coordination with El Segundo, Hermosa Beach, and Redondo Beach (City Manager Mirzakhonian).
DISCUSS AND PROVIDE DIRECTION

[25-0535](#)

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT

P. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

- 16.** Agenda Forecast (City Clerk Tamura).
INFORMATION ITEM ONLY

[25-0496](#)

17. Commission Minutes:[25-0530](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Planning Commission Meeting Minutes of August 27, 2025
(Community Development Director Alkire)
- b) Parking and Public Improvements Commission Meeting Minutes of September 4, 2025
(Community Development Director Alkire)
- c) Planning Commission Meeting Minutes of September 10, 2025
(Community Development Director Alkire)
- d) Planning Commission Meeting Minutes of September 24, 2025
(Community Development Director Alkire)
- e) Planning Commission Meeting Minutes of October 8, 2025
(Community Development Director Alkire)
- f) Planning Commission Meeting Minutes of October 22, 2025
(Community Development Director Alkire).

INFORMATION ITEM ONLY

Attachments: [Planning Commission Meeting Minutes of August 27, 2025](#)
[Parking and Public Improvements Commission Meeting Minutes of September 4, 2025](#)
[Planning Commission Meeting Minutes of September 10, 2025](#)
[Planning Commission Meeting Minutes of September 24, 2025](#)
[Planning Commission Meeting Minutes of October 8, 2025](#)
[Planning Commission Meeting Minutes of October 22, 2025](#)

Q. CLOSED SESSION**R. ADJOURNMENT**

S. FUTURE MEETINGS**CITY COUNCIL MEETINGS**

November 18, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting
January 6, 2026 - Tuesday -- 6:00 PM - City Council Meeting
January 20, 2026 - Tuesday -- 6:00 PM - City Council Meeting
February 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting
February 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting
March 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting
March 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting
April 7, 2026 - Tuesday -- 6:00 PM - City Council Meeting
April 21, 2026 - Tuesday -- 6:00 PM - City Council Meeting
May 5, 2026 - Tuesday -- 6:00 PM - City Council Meeting
May 12, 2026 - Tuesday -- 6:00 PM - Budget and CIP Study Session
May 19, 2026 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization)
May 26, 2026 - Tuesday -- 6:00 PM - Budget and CIP Study Session
June 2, 2026 - Tuesday -- 6:00 PM - City Council Meeting
June 16, 2026 - Tuesday -- 6:00 PM - City Council Meeting
July 7, 2026 - Tuesday -- 6:00 PM - City Council Meeting
July 21, 2026 - Tuesday -- 6:00 PM - City Council Meeting
August 4, 2026 - Tuesday -- 6:00 PM - City Council Meeting
August 18, 2026 - Tuesday -- 6:00 PM - City Council Meeting
September 1, 2026 - Tuesday -- 6:00 PM - City Council Meeting
September 15, 2026 - Tuesday -- 6:00 PM - City Council Meeting
October 6, 2026 - Tuesday -- 6:00 PM - City Council Meeting
October 20, 2026 - Tuesday -- 6:00 PM - City Council Meeting
November 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting
November 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting
December 1, 2026 - Tuesday -- 6:00 PM - City Council Meeting
December 15, 2026 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

November 24, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
November 26, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
November 27, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting (Rescheduled to December 4, 2025)
December 4, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Special Meeting (Rescheduled from November 27, 2025)
December 8, 2025 - Monday - 4:00 PM - Library Commission Meeting
December 10, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
December 15, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting

T. CITY OFFICES CLOSED

CITY HOLIDAYS:

November 11, 2025 – Tuesday – Veterans Day
November 27-28, 2024 - Thursday & Friday - Thanksgiving Holiday
December 24, 2025 - Wednesday - Christmas Eve (City Hall Closes at 12:00 PM)
December 25, 2025 - Thursday - Christmas Day Observed
December 31, 2025 - Wednesday - New Year's Eve (City Hall Closes at 12:00 PM)
January 1, 2026 – Thursday – New Years Day Observed
January 19, 2026 – Monday – Martin Luther King Day
February 16, 2026 - Monday - Presidents Day
May 25, 2026 – Monday – Memorial Day
June 19, 2026 - Friday - Juneteenth National Independence Day
July 3, 2026 - Friday - Observance of Independence Day, Saturday, July 4, 2026
September 7, 2026 - Monday - Labor Day
October 12, 2026 – Monday – Columbus Day/Indigenous People's Day