

# City of Manhattan Beach

1400 Highland Avenue  
Manhattan Beach, CA 90266



## Meeting Minutes - Final

Tuesday, July 7, 2015

6:00 PM

Regular Meeting

City Council Chambers

## City Council Regular Meeting

*Mayor Wayne Powell*  
*Mayor Pro Tem Mark Burton*  
*Councilmember Tony D'Errico*  
*Councilmember David J. Lesser*  
*Councilmember Amy Howorth*

**PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO: [www.citymb.info/city-officials/city-clerk/city-council-meetings-agendas-and-minutes](http://www.citymb.info/city-officials/city-clerk/city-council-meetings-agendas-and-minutes)**

**A. PLEDGE TO THE FLAG**

*Chloe Fournier led the Pledge of Allegiance.*

**B. NATIONAL ANTHEM**

*Kevin Sousa sang the National Anthem.*

**C. ROLL CALL**

*Present: 5 - Mayor Powell, Mayor Pro Tem Burton, Councilmember D'Errico, Councilmember Lesser and Councilmember Howorth.*

**D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*City Clerk Liza Tamura confirmed that the meeting was properly posted.*

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

**A motion was made by Mayor Pro Tem Burton, seconded by Councilmember D'Errico, to continue Item Nos. 4 and 16 to a future agenda and move Item No. 1 to the last item under Section P. General Business. The motion carried by the following voice vote:**

**Aye: 5 - Powell, Burton, D'Errico, Lesser, and Howorth.**

**F. CEREMONIAL CALENDAR**

*None.*

**G. REORGANIZATION AND 15 MINUTE RECESS**

*The City Council recognized the outgoing Mayor Powell.*

**A motion was made by Mayor Powell, seconded by Councilmember Lesser, to appoint Mayor Pro Tem Burton as the next Mayor. The motion carried by the following voice vote:**

**Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell**

Newly appointed Mayor Burton introduced his family, Rotarian friends, and former Mayors. Mayor Burton thanked the residents for the opportunity to serve as Mayor and gave a brief overview of his upcoming term.

**A motion was made by Mayor Burton, seconded by Councilmember Howorth, to appoint Councilmember D'Errico as Mayor Pro Tem. the motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

1. City Council Assignments (City Clerk Tamura). [15-0337](#)  
**APPROVE**

**Attachments:** [City Council Assignment and Committee Descriptions](#)  
[City Council Assignments \(Mark Burton\)](#)

**This item was taken out of order and was moved from Section G. Reorganization and 15 Minutes Recess.**

## **H. RECESS AND RECONVENE**

*At 7:08 PM City Council recessed and reconvened at 7:31 PM with all Councilmembers present.*

## **I. CITY MANAGER REPORT**

*City Manager Mark Danaj reported that the South Bay Magazine, in the July issue cover article, highlights the City's leadership in bringing the Urban Land Institute (ULI) to Manhattan Beach. He also stated that the final written report of the ULI is on the City's website. He further added that the City will launch a new software system that will help manage Public Records Requests. The system is called "GovQA" and will allow Staff to log and track all requests.*

*City Manager Danaj thanked former Mayor Powell and congratulated newly appointed Mayor Burton.*

## **J. CITY ATTORNEY REPORT**

*None*

## **K. CITY COUNCIL ANNOUNCEMENTS AND REPORTS**

*Mayor Burton stated that Kinecta Credit Union is holding a "Chili Cook-Off" on Saturday with proceeds going to the Host Manhattan Beach Special Olympics Event.*

*Mayor Burton invited everyone to an "Open House" at his home on Sunday from 1-3 PM.*

## **L. COMMUNITY ANNOUNCEMENTS REGARDING UPCOMING EVENTS**

*The following individuals provided community announcements:*

Jan Dennis  
James Gill  
Kathleen Terry  
Yolande Wilburn  
Kelly Stroman  
Shannon Ryan  
Ed Caprielian

## M. PUBLIC COMMENT ON NON-AGENDA ITEMS

*The following individuals provided public comment on non-agenda items:*

Craig Cadwallader  
Janine Hamner  
Gia Pazzi  
Arpad Pallai  
Diane Wallace  
Robert Bush  
Viet Ngo  
Ed Caprielian  
Bill Victor

## N. CONSENT CALENDAR

*Viet Ngo pulled Item Nos. 5 and 7.*

**A motion was made by Councilmember Howorth, seconded by Councilmember Powell, to approve the Consent Calendar Item Nos. 2-7 with the exception of Item No.4 which was moved to a future agenda and Item Nos. 5 and 7. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

2. Final Payment in the Amount of \$83,322.98 to GMZ Engineering, Inc.; [15-0286](#)  
Formally Accept the Sepulveda Boulevard and 2nd Street Water Main Replacement Project as Complete; and Authorize the Filing of the Appropriate Notice of Completion and Release of Retention in the Amount of \$58,967.67 (Public Works Director Olmos).

**APPROVE**

**Attachments:** [Sepulveda Water Main - \(Budget and Expenditures\)](#)

**The recommendation for this item was approved on the Consent Calendar.**

3. Approval of HDR Change Order for Phase II Environmental Work in [15-0319](#)  
the Amount of \$60,782 (Public Works Director Olmos).

**APPROVE**

**Attachments:** [Expenditure Analysis](#)  
[Task Order for Phase II Environmental Work](#)

**The recommendation for this item was approved on the Consent Calendar.**

4. Decommissioning Policy for Public Art (Parks and Recreation Director Leyman). [15-0312](#)  
**APPROVE**

**Attachments:** [Decommissioning Policy](#)  
[Decommissioning Policy Worksheet](#)  
[Standard Condition Report](#)

**This item was moved to a future meeting.**

5. Second Reading and Adoption of Ordinance No. 15-0013 Amending Municipal Code Section 4.48.090 - Limited Alcoholic Beverage Use on Public Property - Special Permit - Ordinance 15-0013, Requiring that the Permit Provides a Public Benefit to the Community (Parks and Recreation Director Leyman). [ORD 15-0013](#)  
**SECOND READING AND ADOPTION OF ORDINANCE NO. 15-0013**

**Attachments:** [Ordinance No. 15-0013](#)

**This item was removed from the Consent Calendar an heard later under Section Q. Items Removed from the Consent Calendar.**

6. Appropriate Funds in the Amount of \$10,000 and Authorize City Manager to Submit Payment in Same Amount to Southern California Edison (SCE) for Preparation of a Street Light Valuation [15-0329](#)  
**APPROVE**

**The recommendation for this item was approved on the Consent Calendar.**

7. Minutes: [15-0019](#)  
This Item Contains Action Minutes of City Council Meetings Which are Presented for Approval. Staff Recommends that the City Council, by Motion, Take Action to Approve the Action Minutes of the:  
a) City Council Adjourned Regular Meeting-Study Session of June 8, 2015  
b) City Council Adjourned Regular Meeting-Closed Session of June 16, 2015  
c) City Council Adjourned Regular Meeting-Special Meeting of June 16, 2015  
d) City Council Regular Meeting of June 16, 2015  
e) City Council Adjourned Regular Meeting-Study Session of June 23, 2015  
(City Clerk Tamura).  
**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting-Study Session Minutes of June 8, 2015](#)  
[City Council Adjourned Regular Meeting-Closed Session Minutes of June 16, 2015](#)  
[City Council Adjourned Regular Meeting-Special Meeting Minutes of June 16, 2015](#)  
[City Council Regular Meeting Minutes of June 16, 2015](#)  
[City Council Adjourned Regular Meeting-Study Session Minutes of June 23, 2015](#)

This item was removed from the Consent Calendar as heard later under Section Q. Items Removed from the Consent Calendar.

## O. PUBLIC HEARINGS

8. Conduct Public Hearing Regarding Resolution No. 15-0042 to Consider the Fiscal Years 2016-2020 Capital Improvement Plan (Public Works Director Olmos). [RES 15-0042](#)

### **CONDUCT PUBLIC HEARING; ADOPT RESOLUTION NO. 15-0042**

**Attachments:** [Resolution No. 15-0042](#)  
[CIP 2016-2020](#)  
[Unfunded Projects List](#)

*City Clerk Tamura introduced the item and Public Works Director Tony Olmos provided the staff presentation*

*Public Works Director Olmos and City Traffic Engineer Eric Zandvliet responded to City Council questions.*

*Mayor Burton opened the public hearing and seeing no requests to speak closed the public hearing.*

**A motion was made by Councilmember Howorth, seconded by Councilmember Powell, to adopt resolution No. 15-0042 the Capital Improvement Plan for Fiscal Years 2016-2020. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

9. Conduct Public Hearing to Consider a One-year Extension of the Interim Zoning Ordinance (IZO) Prohibiting the Conversion of Any Commercial Use to a Different Commercial Use Classification in the Downtown Area of the City (Community Development Director Lundstedt). [ORD-U 15-0017](#)

### **CONDUCT PUBLIC HEARING AND ADOPT ORD-U 15-0017 EXTENDING THE IZO FOR ONE YEAR**

**Attachments:** [Urgency Ordinance No. 15-0017](#)  
[IZO-ORD-U 14-0016- Current IZO – August 19, 2014](#)

*City Clerk Liza Tamura introduced the item and Planning Manager Laurie Jester provided the PowerPoint Presentation.*

*Planning Manager Jester responded to City Council questions.*

*Mayor Burton opened the public hearing and the following individuals provided public comment:*

*In Favor:*

*Martha Andreani  
Lester Silverman  
Angela Silverman*

*Against:*

*Roger Lamont and Tony Choueke  
Bill Victor  
Viet Ngo*

*Neutral:*

*Jackie May wants residents to be more included.*

*Seeing no further requests to speak, Mayor Burton closed the public hearing.*

*City Attorney Quinn Barrow read into the record the title of Ordinance No. U15-0017.*

**A motion was made by Councilmember Lesser, seconded by Councilmember Powell, to adopt Ordinance No. U 15-0017 the extension of the Interim Zoning Ordinance to temporarily prohibit the conversion of any commercial use to a new commercial use classification in the Downtown area. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

*At 9:13 PM City Council recessed and reconvened at 9:24 PM with all Councilmembers present.*

- 10.** Conduct Public Hearing Regarding the Proposed Solid Waste Fees for the Food Waste Recycling Program (Public Works Director Olmos).

[ORD 15-0011](#)

**CONDUCT PUBLIC HEARING; ADOPT ORDINANCE NO. 15-0011;  
APPROVE CONTRACT AMENDMENT NO. 15-0037**

**Attachments:** [Ordinance No. 15-0011](#)  
[Waste Management Food Waste Diversion Program](#)  
[Contract Amendment No. 15-0037](#)  
[Waste Management Outreach Materials](#)

*City Clerk Liza Tamura introduced the item and Environmental Programs Manager Sona Coffee provided the staff presentation.*

*Environmental Programs Manager Coffee and Janine Hamner of Waste Management responded to City Council questions.*

*Mayor Burton opened the floor to public hearing and the following individuals provided public comment:*

*In Favor:*  
*Diane Wallace*  
*Craig Cadwallader*

*Against:*  
*Bill Victor*  
*Lee Barr*

*Phil Reimert - Uncertain about the cost*

*Seeing no further requests to speak, Mayor Burton closed the public hearing.*

*City Attorney Quinn Barrow read into the record the title of Ordinance No. 15-0011.*

**A motion was made by Councilmember Howorth, seconded by Mayor Burton, to adopt Ordinance No. 15-0011 and approve Contract Amendment No. 15-0037. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

- 11. Conduct Public Hearing Regarding Renewal of Downtown Business Improvement District for Fiscal Year 2015-2016 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse Fiscal Year 2014-2015 Assessments Collected (Finance Director Moe).  
**CONDUCT PUBLIC HEARING; ADOPT RESOLUTION NO. 15-0035;  
RATIFY BOARD; APPROVE****

[RES 15-0035](#)

**Attachments:** [Resolution No. 15-0035](#)

[List of FY 2015-2016 Business Improvement District Advisory Board Member Agreement Between Business Improvement District and Downtown Manhattan Beach Business and Professional Association](#)  
[Downtown Business Improvement District Activity Plan - May 2015](#)  
[Boundary Map of the Downtown Business Improvement District](#)

*City Clerk Liza Tamura introduced the item and Finance Director Bruce Moe provide the staff presentation.*

*For the record, prior to the presentation, Mayor Pro Tem D'Errico recused himself from this item.*

*City Attorney Barrow stated that there was no financial interest, but to avoid any appearance of impropriety Mayor Pro Tem D'Errico agreed to recuse himself.*

*At 9:53 PM, Mayor Pro Tem D'Errico left the dais.*

*Mayor Burton opened the public hearing. Seeing no requests to speak, Mayor Burton closed the public hearing.*

*Prior to the motion being made, Viet Ngo requested to speak. Hearing no objections from the City Council, Mayor Burton re-opened the public hearing.*



*The following individual provided public comment:*

*Viet Ngo*

*Mayor Burton closed the public hearing.*

**A motion was made by Councilmember Powell, seconded by Councilmember Lesser to adopt Resolution No. 15-0035 authorizing the collection of assessments; ratify the nominees for the Fiscal Year 2015-2016 Downtown Business Improvement District (BID) Advisory Board; authorize the City Manager and Business Improvement District Advisory Board Chairperson to enter into an agreement with the Downtown Manhattan Beach Business & Professional Association to provide services to the Business Improvement District; and authorize the disbursement of all assessments collected for FY 2014-2015 (approximately \$105,577.61). The motion carried by the following vote:**

**Aye:** 4 - Burton, Lesser, Howorth and Powell

**Abstain:** 1 - D'Errico

*Mayor Pro Tem D'Errico returned to the dias at 9:59 PM.*

- 12.** Conduct Public Hearing and Adoption of Resolution No. 15-0045 for a Coastal Development Permit to Allow a Modification to the Existing Downtown Valet Parking Program (Community Development Director Lundstedt).

[RES 15-0045](#)

**ADOPT RESOLUTION NO. 15-0045**

**Attachments:** [Resolution No. 15-0045](#)  
[PPIC-Downtown Valet June 11, 2015](#)  
[Crimson Parking Agreement and OP Plan 2015](#)

*City Clerk Liza Tamura introduced the item and City Traffic Engineer Erik Zandvleit provided the PowerPoint presentation.*

*City Traffic Engineer Zandvleit responded to City Council questions.*

*Mayor Burton opened the public hearing and the following individuals provided public comment:*

*In Favor:*  
*Kelly Stroman*  
*Kris D'Errico*

*Against:*  
*Bill Victor*  
*Martha Andreani*

*Kyle Stiffarm  
Jackie May*

*Seeing no further requests to speak, Mayor Burton closed the public hearing.*

**A motion was made by Councilmember Howorth, seconded by Mayor Pro Tem D'Errico, to adopt Resolution 15-0045 approving a Coastal Development Permit for the proposed expansion of the Valet Parking Program as described in the Draft Valet Parking Agreement between the City, DBPA and the valet operator (Attachment 4). A friendly amendment, accepted by the maker, was to change the duration of the contract to 1 year. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

## **P. GENERAL BUSINESS**

13. Ratification of Former Human Resources Director Separation Agreement (City Attorney Barrow).

[CON 15-0038](#)

### **RATIFY APPROVAL OF SEPARATION AGREEMENT WITH THE FORMER HUMAN RESOURCES DIRECTOR**

*City Clerk Liza Tamura introduced this item and City Attorney Quinn Barrow and City Manager Danaj provided the staff presentation.*

*Mayor Mark Burton opened the floor to public comment.*

*The following individuals provided public comment:*

*Ed Caprielian  
Viet Ngo  
William Victor  
Phil Reimert*

*City Council discussion included the ratification of the subject agreement, open government initiatives and meeting management; and whether to consider all three under one motion.*

**A motion was made by Mayor Burton, seconded by Mayor Pro Tem D'Errico, to ratify the Hanson Settlement Agreement, move to direct the City Attorney and City Manager prepare for City Council adoption the following open government full transparency policies: A policy that approval of all settlement agreements be agendized as General Business items with discussion of voting done in public; a policy that agenda items for Anticipated Litigations (Closed Session items) clearly sets forth the facts and circumstances justifying the Closed Session items; a policy prohibiting all electronic communications by City Councilmembers during City Council Meetings including but not limited to receipt or transmission by text, e-mail, Facebook or Twitter; a policy that the City Clerk be present for Closed Session items to record action or direction given and votes taken; a Sunshine Policy; and to further direct that the City Attorney and City Manager to prepare employment contracts for all directors for execution by October 2015. The motion failed by the following vote:**

**Aye:** 2 - Burton and D'Errico

**Nay:** 3 - Lesser, Howorth and Powell

**A motion was made by Councilmember Howorth, seconded by Councilmember Lesser to ratify the former Human Resources Director Separation Agreement approved by City Council on March 17, 2015. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

*City Council discussion continued regarding Open Government Initiatives and Meeting Management.*

*City Council directed Staff to return to the August 18, 2015 City Council meeting with Mayor Burton's extensive list (as previously stated) for City Council review.*

- 14.** Approve Temporary Traffic Calming Measures at Valley Drive/Oak Avenue/35th Street as Recommended by the Parking and Public Improvements Commission (Community Development Director Lundstedt).

[15-0278](#)

**APPROVE**

**Attachments:** [April 23, 2015 Parking and Public Improvements Commission Staff Report](#)  
[April 23, 2015 Parking and Public Improvements Commission Draft Minutes](#)  
[Valley Drive at Oak Street Traffic Calming Concept H](#)

*City Clerk Liza Tamura introduced the item and City Traffic Engineer Eric Zandvliet provided the staff presentation.*

*City Traffic Engineer Zandvliet responded to City Council questions.*

*Mayor Burton opened the floor to public comment.*

*The following individual provided public comment:  
James Gill*

*Seeing no further requests to speak, Mayor Burton closed the floor to public comment.*

**A motion was made by Mayor Pro Tem D'Errico, seconded by Mayor Burton, to approve a speed awareness sign on Valley Drive, for a minimum 6-month trial basis. A friendly amendment, accepted by the maker, was to approve the installation of the following painted crosswalks on the north and west approaches at Oak Avenue and 35th Street. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

*At 11:44 PM City Council recessed and reconvened at 11:51 PM with all Councilmembers present.*

15. Consideration of an Ordinance Amending Chapter 2.36 of the Manhattan Beach Municipal Code (Purchasing) Changing the Informal and Formal Bid Limits and Other Minor Changes (Finance Director Moe).

[ORD 15-0007](#)

**WAIVE FURTHER READING; INTRODUCE ORDINANCE NO. 15-0007**

**Attachments:** [Ordinance No. 15-0007](#)

*City Clerk Liza Tamura introduced the item and Finance Director Bruce Moe provided the staff presentation.*

*Finance Director Moe responded to City Council questions.*

*Mayor Burton opened the floor to public comment.*

*Seeing no requests to speak, Mayor Burton closed the floor to public comment.*

*City Attorney Quinn Barrow read into the record the title of Ordinance No. 15-0007.*

**A motion was made by Mayor Pro Tem D'Errico, seconded by Councilmember Howorth, to introduce Ordinance No. 15-0007. A friendly amendment, accepted by the maker, was to remove the CPI automatic increase. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

16. Strand Alcove Bench Policy (Parks and Recreation Director Leyman). [15-0300](#)  
**APPROVE AND PROVIDE DIRECTION**

**Attachments:** [Strand Alcove Bench Policy](#)  
[Strand Alcove Bench Donation Brochure](#)

**This Item was continued to a future meeting.**

17. Appoint to the Vacant Parking and Public Improvements Commission Business Community Seat No. 2 (City Clerk Tamura). [15-0324](#)  
**APPOINT**

*City Clerk Liza Tamura introduced the item and provided the staff presentation.*

*City Clerk Tamura responded to City Council questions regarding Home-Based Businesses.*

**Motion by Councilmember Powell, seconded by Councilmember Lesser to appoint Less Silverman to the Parking and Public Improvements Commission Business Community Seat No. 2. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

*City Clerk Tamura requested that the Motion be amended to include declaring Library Commission Seat No. 1, Vacant, and to direct the City Clerk to conduct public*

*outreach for the vacant Seat. Mayor Powell approved the amendment, and hearing no City Council objection, it was so ordered.*

*City Council discussion continued regarding proposed changes to the Boards and Commissions Handbook. City Clerk Tamura clarified that the Boards and Commission handbook is currently being reviewed by staff and stated that the revised handbook will be presented at a future meeting for City Council approval.*

## Q. ITEMS REMOVED FROM THE CONSENT CALENDAR

5. Second Reading and Adoption of Ordinance No. 15-0013 Amending Municipal Code Section 4.48.090 - Limited Alcoholic Beverage Use on Public Property - Special Permit - Ordinance 15-0013, Requiring that the Permit Provides a Public Benefit to the Community (Parks and Recreation Director Leyman).

[ORD 15-0013](#)

### SECOND READING AND ADOPTION OF ORDINANCE NO. 15-0013

Attachments: [Ordinance No. 15-0013](#)

*Viet Ngo pulled this item and was no longer in attendance at the meeting.*

*Mayor Burton opened the floor to public comment.*

*Seeing no requests to speak, Mayor Burton closed the floor to public comment.*

**A motion was made by Councilmember Howorth, seconded by Mayor Pro Tem D'Errico, to adopt Ordinance No. 15-0013 amending Municipal Code Section 4.48.090 - Limited Alcoholic Beverage Use on public property - Special permit - Ordinance 15-0013, requiring that the permit provides a public benefit to the community. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

7. Minutes:
- This Item Contains Action Minutes of City Council Meetings Which are Presented for Approval. Staff Recommends that the City Council, by Motion, Take Action to Approve the Action Minutes of the:
- a) City Council Adjourned Regular Meeting-Study Session of June 8, 2015
  - b) City Council Adjourned Regular Meeting-Closed Session of June 16, 2015
  - c) City Council Adjourned Regular Meeting-Special Meeting of June 16, 2015
  - d) City Council Regular Meeting of June 16, 2015
  - e) City Council Adjourned Regular Meeting-Study Session of June 23, 2015
- (City Clerk Tamura).

[15-0019](#)

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting-Study Session Minutes of June 8, 2015](#)  
[City Council Adjourned Regular Meeting-Closed Session Minutes of June 16, 2015](#)  
[City Council Adjourned Regular Meeting-Special Meeting Minutes of June 16, 2015](#)  
[City Council Regular Meeting Minutes of June 16, 2015](#)  
[City Council Adjourned Regular Meeting-Study Session Minutes of June 23, 2015](#)

*Viet Ngo pulled this item and was no longer in attendance at the meeting.*

*Mayor Burton opened the floor to public comment.*

*Seeing no requests to speak, Mayor Burton closed the floor to public comment.*

**A motion was made by Mayor Pro Tem D'Errico, seconded by Councilmember Lesser, to approve action minutes of City Council meetings. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

## **S. OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS, FUTURE DISCUSSION ITEMS**

*Councilmember Powell reported two AB 1234 disclosures: June 19th through 21st U.S. Conference of Mayors in San Francisco and June 24th and June 25th League of Council Executive Forum in Monterey which he attended along with Mayor Burton. He learned about labor relations, public safety, finance, strategic planning.*

*Mayor Burton reported AB 1234 disclosure as well. On June 24th and June 25th, he attended League of Council Executive Forum in Monterey. There were workshops, presentations on communicating with residents, conducting effective Council Meetings. He provided the pamphlet to City Clerk Tamara.*

*Councilmember Powell stated that during the San Francisco Conference Parks Tour he learned that the City provided free public WiFi in San Francisco parks and recommended the City to consider it as well.*

*Mayor Burton stated that should be addressed by the new IT Director.*

## **R. OPTIONAL ADDITIONAL PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*None.*

## **T. RECEIVE AND FILE ITEMS**

*Mayor Burton opened the floor to public comment.*

*Seeing no requests to speak, Mayor Burton closed the floor to public comment.*

**A motion was made by Councilmember Powell, seconded by Councilmember Lesser, to receive and file Item No. 18 Financial Reports and Item No. 19 Commission Minutes. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

**18. Financial Reports:** [15-0257](#)

- a) Schedule of Demands: June 4, 2015
- b) Investment Portfolio for the Month Ending May 31, 2015
- c) Financial Reports for the Month Ending May 31, 2015  
(Finance Director Moe).

**RECEIVE AND FILE**

**Attachments:** [Schedule of Demands Register for June 4, 2015](#)  
[Investment Portfolio for the Month Ending May 31, 2015](#)  
[Financial Reports for the Month Ending May 31, 2015](#)

**This item was received and file.**

**19. Commission Minutes:** [15-0313](#)

This Item Contains Minutes of City Commission Meetings. Staff Recommends that the City Council, by Motion, Take Action to Receive and File the Minutes of the:

- a) Parks and Recreation Commission Meeting of May 18, 2015  
(Parks and Recreation Director Leyman).
- b) Planning Commission Meeting of June 24, 2015  
(Community Development Director Lundstedt).

**RECEIVE AND FILE**

**Attachments:** [Parks and Recreation Commission Minutes of May 18, 2015](#)  
[Planning Commission Minutes of June 24, 2015](#)

**This item was received and file.**

**1 City Council Assignments (City Clerk Tamura):** [15-0337](#)

**APPROVE**

**Attachments:** [City Council Assignment and Committee Descriptions](#)  
[City Council Assignments \(Mark Burton\)](#)

*This item was taken out of order and was moved from Section G. Reorganization and 15 Minutes Recess.*

*Councilmember Lesser, Councilmember Powell and Councilmember Howorth made observations about their new assignments and Mayor Burton noted that he took into consideration the opportunity and the succession planning for other Councilmembers to gather different expertise and understanding.*

**A motion was made by Mayor Pro Tem D'Errico, seconded by Mayor Burton, to approve City Council assignments. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

**2. ROLL CALL**

*PRESENT:  
Boardmember Lesser  
Boardmember Howorth  
Boardmember D'Errico  
Vice President Burton  
President Powell*

**U. ADJOURN CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS COPORATION**

*At 12:13 AM, the Regular City Council Meeting was adjourned to the Capital Improvement Corporation Meeting.*

**1. CALL MEETING TO ORDER**

*Mayor Burton called the Capital Improvements Corporation Meeting to order.*

**3. PUBLIC COMMENT ON CAPITAL IMPROVEMENTS CORPORATION AGENDA**

*Vice President Burton opened the floor to public comment.*

*Seeing no requests to speak, Vice President Burton closed the public comment.*

**4. GENERAL BUSINESS**

- A.** Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director Moe).

[15-0336](#)

**ELECT A NEW PRESIDENT AND VICE PRESIDENT**

**A motion was made by Boardmember Howorth, seconded by Boardmember Lesser, to appoint Vice President Burton as President of the Capital Improvement Corporation. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

**A motion was made by Boardmember Powell, seconded by President Burton, to appoint Boardmember D'Errico as Vice President of the Capital Improvement Corporation. The motion carried by the following vote:**

**Aye:** 5 - Burton, D'Errico, Lesser, Howorth and Powell

**V. ADJOURN MANHATTAN BEACH CAPITAL IMPROVEMENTS COPORATION AND RECONVENE CITY COUNCIL MEETING**

*At 12:20 AM, President Burton adjourned the Capital Improvements Corporation Meeting to the Regular City Council Meeting.*

**W. ADJOURNMENT**



*At 12:21 AM, Mayor Burton adjourned the July 7, 2015, Regular City Council Meeting to the July 8, 2015, 1:00 PM Adjourned Regular City Council Meeting (Closed Session) to be followed by the 2:00 PM Adjourned Regular City Council Meeting (Study Session) in the Police/Fire Conference Room 400/420 15th Street, in said City.*

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**Tatyana Roujenova-Peltekova**  
**Recording Secretary**

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**Mark Burton**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**