

AMENDMENT NO. 6 TO THE PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF MANHATTAN BEACH AND GRANICUS, LLC.

This Sixth Amendment ("Amendment No. 6") to that certain agreement by and between the City of Manhattan Beach, a California municipal corporation ("City") and Granicus, LLC, a Minnesota limited liability company ("Contractor") (collectively, the "Parties") is hereby entered into as of January 1, 2026 ("Effective Date").

RECITALS

A. On February 1, 2018, the City and Contractor entered into an agreement for professional services for the Contractor to provide streaming media solutions that include hardware, software, automated indexing capabilities, voting systems, website page design, and integration with City Council agenda, meeting minutes module, and related support services ("Original Agreement").

B. On February 1, 2019, the City and Contractor entered into Amendment No. 1 ("Amendment No. 1") to extend the term, increase the maximum compensation to be paid to the Contractor (the "Maximum Compensation"), and modify the services to be performed by the Contractor (the "Services"). On January 1, 202, the City and Contractor entered into Amendment No. 2 ("Amendment No. 2") to extend the term, increase the Maximum Compensation, clarify the Parties' rights to certain information and documents, update the City's contact information, and modify the Services. On January 1, 2021, the City and Contractor entered into Amendment No. 3 ("Amendment No. 3") to extend the term, increase the Maximum Compensation, and modify the Scope of Services and Payment Schedule. On January 1, 2023, the City and Contractor entered into Amendment No. 4 ("Amendment No. 4") to extend the term, increase the Maximum Compensation, and modify the Scope of Services and Payment Schedule. On January 1, 2024, the City and Contractor entered into Amendment No. 5 ("Amendment No. 5") to extend the term, increase the Maximum Compensation, and modify the Scope of Services and Payment Schedule.

C. The Original Agreement, as amended by Amendment No. 1, No. 2, No. 3, No. 4, and No. 5, is hereinafter referred to as the "Agreement."

D. The Parties now desire to amend the Agreement to increase the Maximum Compensation and modify the Scope of Services and Payment Schedule.

NOW, THEREFORE, in consideration of the Parties' performance of the promises, covenants, and conditions stated herein, the Parties hereby agree as follows:

Section 1. Section 3.A of the Agreement is hereby amended to increase the Maximum Compensation amount by \$21,428.64, for a new Maximum Compensation of \$1,120,716.73.

Approved for use 5/1/24

Section 2. Exhibit A of the Agreement is hereby amended and restated by the Exhibit A Scope of Services and Payment Schedule attached to this Amendment.

Section 3. Except as specifically amended by this Amendment No. 6, all other provisions of the Agreement as previously amended by Amendment Nos. 1, 2, 3, 4, and 5 shall remain in full force and effect.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 1 on the day and year first shown above.

City:

Consultant:

City of Manhattan Beach,
a California municipal corporation

Granicus, LLC,
a Minnesota limited liability company

By: _____

Name: Talyn Mirzakhanian

Title: City Manager

Date:

ATTEST:

By: _____

Name: Liza Tamura

Title: City Clerk

Date:

APPROVED AS TO FORM:

By: _____

Name: Quinn M. Barrow

Title: City Attorney

Date:

APPROVED AS TO FISCAL IMPACT:

By: _____

Name: Libby Bretthauer

Title: Finance Director

Date:

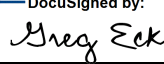
APPROVED AS TO CONTENT:

By:  _____

Name: Miguel Guardado

Title: Information Technology Director

Date: 12/8/2025

DocuSigned by:
By:  _____
Name: Greg Eck 12/4/2025

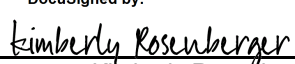
DocuSigned by:
By:  _____
Name: Kimberly Rosenberger 12/4/2025
Title: Sr. Contracts Manager

EXHIBIT A SCOPE OF SERVICES AND PAYMENT SCHEDULE

A. Current Subscription Services Payment Schedule

The three-year subscription amount of \$560,548.63 will be paid in two (2) installments per year for each 6 months of services. The payment schedule is as follows:

- **Year 1 Cost \$177,385.08; Duration 1/1/2024 – 12/31/2024**
 - Installment #1 - Billing Period 1/1/2024 to 6/30/2024, Amount \$88,692.54 due 30 days after January 15, 2024;
 - Installment #2 - Billing Period 7/1/2024 to 12/31/2024, Amount \$88,692.54 due 30 days after July 15, 2024;
- **Year 2 Cost \$186,254.33; Duration 1/1/2025 – 12/31/2025**
 - Installment #1 - Billing Period 1/1/2025 to 6/30/2025, Amount \$93,127.17 due 30 days after January 15, 2025;
 - Installment #2 - Billing Period 7/1/2025 to 12/31/2025, Amount \$93,127.16 due 30 days after July 15, 2025;
- **Year 3 Cost \$196,909.22; Duration 1/1/2026 – 12/31/2026**
 - Installment #1 - Billing Period 1/1/2026 to 6/30/2026, Amount \$98,454.61 due 30 days after January 15, 2026;
 - Installment #2 - Billing Period 7/1/2026 to 12/31/2026, Amount \$98,454.61 due 30 days after July 15, 2026;

Subscription Services

Item Description	Year 1 Annual Cost	Year 2 Annual Cost	Year 3 Terminating Subscriptions	Year 3 Annual Cost with Operation Cloud & SwagIt
Meeting Services - Custom Recurring (90 hrs)	\$25,042.50	\$26,294.63	-\$26,294.40	\$0.00
GovDelivery for govAccess Customers	\$9,187.50	\$9,646.88	-	\$9,646.88
govAccess Developer Toolkit	\$7,407.74	\$7,778.13	-	\$7,778.13
Recurring Captioning Services (90 hrs)	\$12,285.00	\$12,899.25	-\$12,898.80	\$0.00
Send Agenda (Legistar)	\$0.00	\$0.00	-	\$0.00
govAccess - Maintenance, Hosting, & Licensing Fee - Core	\$7,129.25	\$7,485.71	-	\$7,485.71
Government Transparency Suite	\$22,894.36	\$24,039.08	-\$24,039.08	\$0.00
Communications Cloud Advanced Package	\$3,281.25	\$3,445.31	-	\$3,445.31

VoteCast Station for Meeting Efficiency Suite (ME)	\$0.00	\$0.00	-	\$0.00
Meeting Efficiency Suite	\$0.00	\$0.00	-	\$0.00
Open Platform Suite	\$4,539.26	\$4,766.22	-\$4,766.22	\$0.00
Legistar	\$3,007.39	\$3,157.76	-\$3,157.76	\$0.00
VoteCast Package for Meeting Efficiency Suite (7 seats)	\$8,920.82	\$9,366.86	-\$9,366.86	\$0.00
Citizen Participation Suite	\$0.00	\$0.00	-	\$0.00
Granicus Encoding Appliance Software (GT)	\$1,403.57	\$1,473.75	-\$1,473.75	\$0.00
Upgrade to SDI 720p Streaming	\$1,403.57	\$1,473.75	-\$1,473.75	\$0.00
govAccess - Maintenance, Hosting, & Licensing Fee - Core	\$26,332.87	\$27,649.51	-	\$27,649.51
govDelivery for Integrations	\$0.00	\$0.00	-	\$0.00
Meeting Services - Custom Recurring (110 hours)	\$29,150.00	\$30,607.50	-\$30,607.50	\$0.00
Recurring Captioning Services (110 hours)	\$15,400.00	\$16,170.00	-\$16,170.00	\$0.00
NEW SUBSCRIPTIONS				
Granicus Operations Cloud - Governance (Legislative) w/Partially Managed Video (100)				\$77,794.64
Experience Services Catalog Accelerator				\$7,500.00
VoteCast Web				\$7,000.00
Upgrades Swagit's HD default 720p to 1080p				\$5,119.82
Social Media eXstream Plus				\$3,949.56
Captioning Premium (matching the current accuracy of 98% or higher)				\$31,348.00
Open Platform Suite				\$0.00
Boards And Commission Subscription				\$8,191.66
Subscription Services Subtotal	\$177,385.08	\$186,254.33	-\$130,248.12	\$196,909.22

B. Year 3 One-Time Fees for Implementation, Configuration, and Training Services

One-Time Fees

Item Description	Amount
Partially Managed EASE H Streaming Appliance (HW)	\$7,223.37
Advanced Caption Encoder/Decoder (HW)	\$10,589.40
VoteCast Web - Setup and Configuration	\$2,650.00
VoteCast Web - Online Training	\$848.00
Upgrades Swagit's HD default 720p to 1080p - Setup	\$0.00
Social Media eXstream Plus - Setup	\$452.62
Open Platform - Setup and Configuration	\$0.00

Boards and Commissions - Setup & Configuration	\$4,571.25
Boards and Commissions - Online Training	\$975.20
One-Time Fees Subtotal	\$20,086.47

Year 3 Overall Services

- Subscription services for meeting management and website/intranet as identified in the Subscription Services Table on page 5;
- Transition to Granicus Operations Cloud and auxiliary services such as Votecast Web (subscription, implementation and training services);
- Switch to Swagit High Definition (1080p) streaming platform with captioning premium services with 98% or higher accuracy rate(subscription and implementation services);
- Addition of the Social Media eXtream Plus and Open Platform modules (subscription and implementation services);
- Addition of the Boards and Commissions (implementation, training, and subscription services);
- One-time fees for implementing the new services, as shown in the One-Time Fees table on page 5 – services are paid per actual services rendered;
- Year 3 overall services cost \$216,995.69 (subscriptions services \$196,909.22 and one-time fees \$20,086.47);

C. Amendment No. 4, Exhibit A, Section B Additional Services

Additional Services amounts included in Section B of Amendment No. 4, Exhibit A Scope of Services and Payment Schedule that have not been finalized are to remain due and to be completed at the City's discretion. The payment schedule for the remaining services is amended as follows:

- Website Redesign (simple) / City Website www.manhattanbeach.gov – it may include Content Management System (CMS), rebranding, etc.
 - Project Billing Schedule
 - An initial payment equal to 40% of the total upon Granicus' delivery of the URL to the development website;
 - A payment equal to 20% of the total upon Granicus's delivery of the draft homepage design concepts to the client;
 - A payment equal to 20% of the total upon implementation of the main website into the VCMS on a Granicus-hosted development server; and

- A payment equal to 20% of the total upon completion; provided, however, that the client has completed training. If the client has not completed training, then Granicus shall invoice the client at the earliest of completion of training or 21 days after completion.

- Meeting System Changes / Legistar Agenda and Legislative Management System – Meeting system updates, corrections/changes handled via configuration changes and/or software, and other related services.

D. Other Services and Payment Schedule

The services listed are additional and related to the City website www.manhattanbeach.gov and/or updates to the meeting management platform. They are to be initiated and scheduled for implementation per the City's discretion. The service costs are one-time but are to be adjusted and prorated as of the City's acceptance date and for actual services rendered after City approval. Amounts may be split if the services are spread between two fiscal years. The City will notify the contractor in writing if there are any modifications to the payment schedule once the services are implemented/completed.

1. Meeting System Changes / Legistar Agenda Management System Single Sign-on – Implementation services for Legistar Active Directory Pass-through Authentication

Estimated Cost (prepaid after City initiates services): \$2,500

2. Optional Ad-Hoc Granicus Professional Services / City website www.manhattanbeach.gov or GovMeeting (Legistar) platforms – it may include small changes related to branding, homepage wireframe/design and interior pages layout, Legistar configuration, Media Manager, etc.

Estimated Cost (billed per actual services rendered after Granicus scoping the services and City approval)*: \$5,000

**Amount billed after the City accepts the completed work*