

# City of Manhattan Beach

1400 Highland Avenue  
Manhattan Beach, CA 90266



## Meeting Minutes - Draft

Tuesday, October 1, 2024

6:00 PM

Regular Meeting

City Council Chambers and Zoom

## City Council Regular Meeting

### ***ELECTED OFFICIALS***

***Mayor Joe Franklin***

***Mayor Pro Tem Amy Howorth***

***Councilmember David Lesser***

***Councilmember Steve Napolitano***

***Councilmember Richard Montgomery***

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**A. CALL MEETING TO ORDER**

*Mayor Franklin called the meeting to order.*

**B. PLEDGE TO THE FLAG**

*Sullivan Melville, Stella Yates and Kennedy Dresie led the Pledge of Allegiance.*

*Mayor Franklin requested that all Veterans in the audience stand up to be recognized for their service.*

**C. ROLL CALL**

*Roll Call led by City Clerk Liza Tamura.*

**Present:** 4 - Mayor Franklin, Mayor Pro Tem Howorth, Councilmember Lesser, Councilmember Napolitano

**Absent:** 1 - Councilmember Montgomery (zoomed in at 6:07 PM)

**D. CEREMONIAL CALENDAR**

*None.*

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

**A motion was made by Councilmember Lesser, seconded by Mayor Pro Tem Howorth, to approve the agenda as amended, to pull Agenda Item Nos. 4 and 7 from the Consent Calendar for individual consideration, and waive full reading of ordinances. The motion carried by the following vote:**

**Aye:** 4 - Franklin, Howorth, Lesser and Napolitano

**Nay:** 0

**Absent:** 1 - Montgomery

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*Manhattan Beach resident John Hunginin invited the community to attend the play "A Piece of My Heart," which will be performed at the Manhattan Beach Community Church Auditorium on October 11, 12, 13, 18, 19, and November 10, 2024, at 2:00 PM.*

*Library Manager Josh Murray invited teens to a Candy Sushi class on October 10, 2024, from 4:00 to 5:00 PM; reminded the community that the library will be closed in observance of Indigenous Peoples Day on Monday, October 14, 2024, and will reopen on Tuesday, October 15, 2024, at 10:00 AM.*

*MB News Publisher Dave Fratello announced a Candidate Forum featuring all six City Council candidates, to be held at the small theater at Mira Costa High School on October 17, 2024, from 7:00 to 8:30 PM.*

*Manhattan Beach Chamber of Commerce Board of Director Jill McCurry announced several upcoming events: their next mixer will be at Hook & Plow on October 16, 2024; a women's summit in partnership with the Redondo Beach Chamber of Commerce will take place on November 8, 2024; the new Young Entrepreneurs Academy is launching for middle and high school students in the South Bay; and Shelby Russell, organizer of an event at the Manhattan Village Shopping Center, will provide more details soon.*

*Manhattan Beach Food and Wine Festival Founder Shelby Russell invited the community to the inaugural event featuring chefs from both the local area and across North America, taking place at Manhattan Village on October 11 and 12, 2024.*

*Waste Management Recycling Education Representative Bobby Bell announced that he will be at the Manhattan Beach Hometown Fair, in collaboration with Public Works, to provide information on home organic buckets; and announced the final Backyard and Worm Composting Workshop of the year, at Polliwog Park Botanical Gardens on October 12, 2024, at 10:00 AM.*

*Fire Marshal Kevin Shin provided an update on Fire Prevention Week, which begins on October 7, 2024, and shared this year's theme, "Smoke Detectors: Make Them Work For You;" and highlighted that every October, the Fire Department conducts presentations for second graders, discussing fire safety measures and emphasizing the importance of early notifications from smoke alarms and safe evacuation during a fire.*

*City Clerk Liza Tamura informed the community that Councilmember Montgomery will be participating via Zoom from his hotel room, as noted in the agenda, and will be recorded as late, not absent.*

*Mayor Franklin announced that a request has been received from Councilmember Montgomery to move Agenda Item No. 10 ahead of Item No. 9.*

*City Attorney Quinn Barrow stated that if that is the case, a motion to reconsider the approval of the agenda would be needed to rearrange its order.*

**A motion was made by Mayor Pro Tem Howoth, seconded by Mayor Franklin, to reconsider approval of the agenda. The motion carried by the following vote:**

**Aye:** 5 - Franklin, Howorth, Lesser, Napolitano and Montgomery

**Nay:** 0

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

**A motion was made by Mayor Pro Tem Howoth, seconded by Mayor Franklin, to rearrange the order of the agenda, placing Agenda Item No. 10 first. The motion carried by the following vote:**

**Aye:** 5 - Franklin, Howorth, Lesser, Napolitano and Montgomery

**Nay:** 0

**G. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Mayor Franklin opened the floor to public comments. The following individual(s) spoke:*

- Larry Zimbalist*
- Stefan Kampe*
- Joan Mueller*
- Suzanne Lerner*
- Julie McGinty*
- Heather Kim*

*Seeing no further requests to speak, Mayor Franklin closed the floor to public comments.*

## H. CONSENT CALENDAR (APPROVE)

A motion was made by Mayor Pro Tem Howoth, seconded by Councilmember Lesser, to approve the Consent Calendar with Agenda Items No. 4 and 7 being removed to be heard under Section I - Items Removed From the Consent Calendar. The motion carried by the following vote:

**Aye:** 5 - Franklin, Howorth, Lesser, Napolitano and Montgomery

**Nay:** 0

1. City Council Minutes: [24-0349](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of September 17, 2024

b) City Council Regular Meeting Minutes of September 17, 2024 (City Clerk Tamura).

**APPROVE**

The recommendation for this item was approved on the Consent Calendar.

2. Declaration of Proclamations for the Following: [24-0354](#)

- a) October 2, 2024, as National Coffee with a Cop Day
- b) October 7, 2024, as Bullying Prevention Awareness Day
- c) October 16, 2024, as Support Your Local Chamber of Commerce Day
- d) October 28, 2024, as National First Responders Day
- e) October 6 - October 12, 2024, as Fire Prevention Week
- f) October 2024, as National Community Planning Month
- g) October 2024, as National Cybersecurity Awareness Month
- h) October 2024, as Breast Cancer Awareness Month
- i) October 2024, as Domestic Violence Awareness Month
- j) October 2024, as Youth Substance Use Prevention Month.

**PROCLAIM**

The recommendation for this item was approved on the Consent Calendar.

3. Consideration of the Second Reading and Adoption of an Ordinance [24-0336](#)

Amending Chapter 2.44 of the Manhattan Beach Municipal Code Pertaining to City Boards, Commissions, and Committees (Acting City Manager Mirzakhania).

**ADOPT ORDINANCE NO. 24-0008**

The recommendation for this item was approved on the Consent Calendar.

4. Consideration of the City's Participation in the South Bay Cities Council of Government's Functional Zero Street Homelessness Commendation Program (Acting City Manager Mirzakhianian). [24-0358](#)

**APPROVE**

This item was removed from the Consent Calendar and heard under Section I - Items Removed from the Consent Calendar.

5. Consideration of a Resolution Accepting the State of California Office of Traffic Safety Selective Traffic Enforcement Program (STEP) Grant in the Amount of \$75,000 (Police Chief Johnson). [24-0339](#)

**A) ADOPT RESOLUTION NO. 24-0113**

**B) APPROPRIATE FUNDS**

The recommendation for this item was approved on the Consent Calendar.

6. Consideration of a Resolution Approving Amendment No. 4 to the Professional Services Agreement with Butier Engineering, Inc. for Additional Construction Management and Inspection Services in the Amount of \$350,025 for the Peck Reservoir Replacement Project (Public Works Director Lee). [24-0335](#)

**ADOPT RESOLUTION NO. 24-0114**

The recommendation for this item was approved on the Consent Calendar.

7. Consideration of Information Related to the Wayfinding Phase I Vehicle Parking and Pedestrian Sign Improvement Project (Public Works Director Lee). [24-0360](#)

**RECEIVE AND FILE**

This item was removed from the Consent Calendar and heard under Section I - Items Removed from the Consent Calendar.

8. Consideration of a Resolution Approving an Agreement with the Channel Islands Technology Integrator's Group (CITIG) for Network Equipment Refresh and Related Services for an Amount Not to Exceed \$308,799, Including Contingency; and Appropriate \$167,649 from the Information Technology Fund (Information Technology Director Guardado). [24-0309](#)

**A) WAIVE FORMAL BIDDING DUE TO COOPERATIVE**

**PURCHASING**

**B) ADOPT RESOLUTION NO. 24-0112**

**C) APPROPRIATE FUNDS**

The recommendation for this item was approved on the Consent Calendar.

**K. GENERAL BUSINESS**

10. Consideration of a Pilot Project to Partially Implement the Preferred Vision of the Long-Term Outdoor Dining Program (Acting Community Development Director Heise).

[24-0260](#)

*(Estimated Time: 1 Hr.)*

**DISCUSS AND PROVIDE DIRECTION**

*Acting Community Development Director Ryan Heise introduced Senior Planner Jaehee Yoon who provided the PowerPoint presentation.*

*Traffic Engineer Erik Zandvliet, Senior Planner Yoon, Acting City Manager Talyn Mirzakhianian and Acting Community Development Director Heise responded to City Council questions.*

*Mayor Franklin opened the floor to public comments. The following individual(s) spoke:*

*Stefan Kampe  
Unknown Speaker*

*Seeing no further requests to speak, Mayor Franklin closed the floor to public comments.*

***The City Council received a report on a pilot project to partially implement the preferred visions of the Long-Term Outdoor Dining Program and directed staff to take no further action at this time.***

*At 7:23 PM, the City Council recessed and reconvened at 7:36 PM with all City Councilmembers present.*

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*After recess, Mayor Franklin announced that the Beach Cities Health District would like to share an additional community update.*

*Beach Cities Health District Board Member Dr. Martha Koo informed the community that since 2016, mental health and substance use have been identified as key health priorities; announced the development of their Beach Cities partnership with the coalition; and introduced youth advisory council member Alyssa Flannigan, who will share information about their peer support programs for mental health and substance use prevention.*

*Beach Cities Youth Advisory Member Alyssa Flannigan announced that a training video is available to help the community understand the opioid crisis, recognize signs of overdose, and provide critical support until professional help arrives; and announced a parent education night for South Bay parents and caregivers at Manhattan Beach Middle School on October 1, 2024.*

**I. ITEMS REMOVED FROM THE CONSENT CALENDAR**

4. Consideration of the City's Participation in the South Bay Cities Council of Government's Functional Zero Street Homelessness Commendation Program (Acting City Manager Mirzakhaniah).

[24-0358](#)**APPROVE**

*Councilmember Napolitano provided that he pulled the item to give the City Council an opportunity to reconsider staff's recommendation.*

*Assistant to the City Manager George Gabriel responded to City Council questions.*

*Mayor Franklin opened the floor to public comments. The following individual(s) spoke:*

*Addy Ajijolaiya  
Rita Crabtree-Kampe  
Stefan Kampe  
Lee Phillips*

*Seeing no further requests to speak, Mayor Franklin closed the floor to public comments.*

*Assistant to the City Manager Gabriel responded to City Council questions.*

*At 7:59 PM, the following motion was made:*

**A motion was made by Mayor Pro Tem Howorth, seconded by Councilmember Lesser, to approve the City's participation in the South Bay Cities Council of Government's Functional Zero Street Homelessness Commendation Program. The motion carried by the following vote:**

**Aye:** 3 - Franklin, Howorth and Lesser

**Nay:** 1 - Napolitano

**Absent:** 1 - Montgomery

*City Clerk Liza Tamura announced that Councilmember Montgomery left the meeting at 8:00 PM.*



- 7. Consideration of Information Related to the Wayfinding Phase I Vehicle Parking and Pedestrian Sign Improvement Project (Public Works Director Lee). [24-0360](#)

**RECEIVE AND FILE**

*Mayor Pro Tem Howorth provided she pulled the item to allow City Council to reconsider information regarding the Wayfinding Phase 1 Vehicle Parking and Pedestrian Sign Improvement Project.*

*City Engineer Katie Doherty responded to City Council questions.*

*Mayor Franklin opened the floor to public comments.*

*Seeing no requests to speak, Mayor Franklin closed the floor to public comments.*

**A motion was made by Mayor Pro Tem Howorth, seconded by Councilmember Napolitano, to approve the change of signage from the previously selected driftwood background to a plain white background. The motion carried by the following vote:**

**Aye:** 4 - Franklin, Howorth, Lesser and Napolitano

**Nay:** 0

**Absent:** 1 - Montgomery

**J. PUBLIC HEARINGS**

*None.*

**K. GENERAL BUSINESS**

9. Lot 3 Parking Structure Local Emergency Update (Public Works Director Lee). [24-0341](#)

(Estimated Time: 30 Mins.)

- A) DETERMINE THAT THERE IS A NEED TO CONTINUE THE EMERGENCY ACTION**  
**B) DISCUSS AND PROVIDE DIRECTION**

*Principal Civil Engineer Jeff Fijalka provided the PowerPoint presentation.*

*Principal Civil Engineer Fijalka introduced Traffic Engineer Erik Zandvliet who continued the PowerPoint presentation.*

*Principal Civil Engineer Fijalka, Traffic Engineer Zandvliet, Downtown Business and Professional Association Executive Director Jill Lamkin responded to City Council questions.*

*Mayor Franklin opened the floor to public comments. The following individual(s) spoke:*

*Jill Lamkin  
Stefan Kampe  
Jim Burton  
Steve Charelian*

*Seeing no further requests to speak, Mayor Franklin closed the floor to public comments.*

**A motion was made by Mayor Pro Tem Howorth, seconded by Councilmember Lesser to determine the need to continue the emergency action related to Parking Lot 3. The motion carried by the following vote:**

**Aye:** 4 - Franklin, Howorth, Lesser and Napolitano

**Nay:** 0

**Absent:** 1 - Montgomery

**A motion was made by Councilmember Napolitano seconded by Mayor Pro Tem Howorth, to direct staff to proceed with the addition of 90 parking spaces identified in the Downtown area; not pursue a valet parking service; restore the Downtown Residential Parking Permit Program and allow Lot M permit holders to park in the area; relocating the Farmers' Market to the Civic Center Parking Lot during the demolition of Parking Lot 3; and pursue an agreement with American Wrecking Inc. for the demolition of Parking Lot 3. The motion carried by the following vote:**

**Aye:** 4 - Franklin, Howorth, Lesser and Napolitano

**Nay:** 0

**Absent:** 1 - Montgomery

**L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

11. City Council AB 1234 Reports. [24-0362](#)  
**RECEIVE AND FILE**

*None.*

12. Consideration of a Request by Mayor Franklin and Mayor Pro Tem  
Howorth to Discuss Changing the Start Time of the Street Closures for  
the Holiday Fireworks Event (Acting City Manager Mirzakhonian). [24-0370](#)  
**DISCUSS AND PROVIDE DIRECTION**

*Councilmember Napolitano provided that he would be the third vote in order to  
have the item return on a future agenda.*

**M. FUTURE AGENDA ITEMS**

*Councilmember Napolitano requested to agendize a discussion regarding the  
development of an ordinance requiring cable companies to remove old  
service wires when installing new ones. Mayor Pro Tem concurred.*

**N. CITY MANAGER REPORT**

*None.*

**O. CITY ATTORNEY REPORT**

*None.*

**P. INFORMATIONAL ITEMS**

13. Agenda Forecast (City Clerk Tamura). [24-0350](#)  
**INFORMATION ITEM ONLY**

*This item was received and filed by order of the Chair.*

**14.** Commission Minutes: [24-0368](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Cultural Arts Commission Meeting Minutes of July 15, 2024 (Parks and Recreation Director Leyman)
- b) Parks and Recreation Commission Meeting Minutes of July 22, 2024 (Parks and Recreation Director Leyman)
- c) Finance Subcommittee Meeting Minutes of August 29, 2024 (Interim Finance Director Jones).

**INFORMATION ITEM ONLY**

*This item was received and filed by order of the Chair.*

**15.** Recent Planning Commission Quasi-Judicial Decisions: [24-0352](#)

- a) Use Permit for a Restaurant with Alcohol Service Located at 1019 Manhattan Beach Boulevard
- b) Master Use Permit Amendment for an Animal Hospital Located at 1800 N. Sepulveda Boulevard
- c) Appeal of a Coastal Development Permit for a New Canopy at an Existing Service Station Located at 2121 Highland Avenue (Acting Community Development Director Heise).

**INFORMATION ITEM ONLY**

*This item was received and filed by order of the Chair.*

**Q. CLOSED SESSION**

*None.*

**R. ADJOURNMENT**

*The City Council adjourned the meeting in memory of resident Michael Johnson.*

*At 8:57 PM, Mayor Franklin adjourned the meeting to the October 7, 2024, Adjourned Regular City Council Meeting at 5:00 PM.*

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**Breana Contreras**  
**Recording Secretary**

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**Joe Franklin**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**