

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, January 21, 2025

6:00 PM

Regular Meeting

City Council Chambers and Zoom

City Council Regular Meeting

ELECTED OFFICIALS

Mayor Amy Thomas Howorth

Mayor Pro Tem David Lesser

Councilmember Joe Franklin

Councilmember Nina Trieu Tarnay

Councilmember Steve S. Charelian

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A. CALL MEETING TO ORDER

Mayor Howorth called the meeting to order.

B. PLEDGE TO THE FLAG

Sofia and Atlas Carvel led the Pledge of Allegiance.

C. ROLL CALL

Roll Call led by City Clerk Liza Tamura.

Present: 5 - Mayor Howorth, Mayor Pro Tem Lesser, Councilmember Franklin, Councilmember Tarnay and Councilmember Charelian

D. CEREMONIAL CALENDAR

1. Presentation of a Certificate of Recognition to Steve Carvel for His Annual Assistance with the Coordination and Execution of the Annual Santa Float for the City of Manhattan Beach. [25-0001](#)

PRESENT

On behalf of the City Council, Mayor Howorth presented a Certificate of Recognition to Paul Curry and Steve Carvel for their assistance with the coordination and execution of the yearly Santa Float for the City of Manhattan Beach.

2. Presentation of a Certificate of Recognition to Local Realtor Brett Zebrowski for His Annual Contributions to the Community of Manhattan Beach by Sponsoring the Christmas Trees on the Pier. [25-0002](#)

PRESENT

On behalf of the City Council, Mayor Howorth presented a Certificate of Recognition to local realtor Brett Zebrowski, for his annual contributions to the community of Manhattan Beach by sponsoring the Christmas Trees on the Pier.

3. Presentation of a Certificate of Recognition to Tom Moffett for His Outstanding Dedication and Commitment in Preserving Pete Moffett's Legacy of the Annual Skechers Fireworks Show in Manhattan. [25-0003](#)

PRESENT

Mayor Howorth announced that a Certificate of Recognition would be provided to Tom Moffett, who was unable to attend tonight's meeting, for his dedication and commitment to preserving Pete Moffett's legacy of the Annual Sketchers Fireworks Show.

4. Presentation of a Proclamation to American Martyrs School Declaring January 26, 2025-February 1, 2025, as National Catholic Schools Week. [25-0052](#)

PROCLAIM

On behalf of the City Council, Mayor Howorth presented a Proclamation to Principal Kris Knowles of American Martyrs School, declaring January 26, 2025, through February 1, 2025, as National Catholic Schools Week.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Mayor Pro Tem Lesser, seconded by Councilmember Franklin, to approve the agenda and waive full reading of ordinances. The motion carried by the following vote:

Aye: 5 - Howorth, Lesser, Franklin, Tarnay and Charelian

Nay: 0

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Roundhouse Aquarium President John Roberts announced a free public lecture, "Talking Trash" with Dr. John Dorsey, at the Manhattan Beach Library on February 4, 2025, from 6:00 PM -7:00 PM.

Library Manager Josh Murray shared that the free Saturday Yoga Series, led by Petra Poschmann, will be held on January 25, February 1, and February 8, 2025, from 10:30 AM -11:30 AM.

Cultural Arts Supervisor Randy Niessen invited the public to the opening reception of the "Ripple Effect" exhibition at the Manhattan Beach Art Center on January 24, 2025, from 5:00 PM -7:00 PM.

Manhattan Beach Chamber of Commerce representative Maya Brewer announced a donation drive for the LA Fires, with a drop box located on Third Street and Redondo Avenue in Manhattan Beach.

Waste Management Recycling Education Representative Bobby Bell reported that they conducted their annual Gentle Shoe Drive in partnership with the Manhattan Beach Unified School District before winter break, collecting over 450 pairs of shoes for Soles for Souls, a nonprofit supporting local and global initiatives.

Manhattan Beach Chamber of Commerce Board Chair David Curry expressed thanks to Maya Brewer and Councilmember Tarnay for pivoting last week's mixer at Eddie V's into a fundraiser for the LA Fires. He also mentioned that planning for the 2025 State of the City is underway, with details to be announced soon.

Councilmember Tarnay announced the collection of specific items for families impacted by the LA Fires and the partnership with the YMCA in Pasadena for this drive.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Mayor Howorth opened the floor to public comments. The following individual(s) spoke:

- Chad Kroeger*
- JJ Parr*
- Michael Zislis*
- Unknown Speaker*
- John Warner*
- Police Chief Rachel Johnson*
- Peter Kim*
- Sylvie Gabriele*

Seeing no further requests to speak, Mayor Howorth closed the floor to public comments.

H. CONSENT CALENDAR (APPROVE)

City Attorney Quinn Barrow stated that, since the consent calendar has already been approved, a motion to reconsider the approval of the agenda must be made first.

A motion was made by Mayor Pro Tem Lesser, seconded by Mayor Howorth, to reconsider the approval of the agenda. The motion carried by the following vote:

Aye: 5 - Howorth, Lesser, Franklin, Tarnay and Charelian

Nay: 0

Mayor Howorth clarified that, moving forward, if a City Councilmember wishes to pull an item from the consent calendar, it should be done at the beginning, when the entire agenda is approved.

A motion was made by Mayor Pro Tem Lesser, seconded by Councilmember Franklin, to approve the Consent Calendar with Agenda Item Nos. 9 and 10 being removed to be heard under Section I - Items Removed From the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Howorth, Lesser, Franklin, Tarnay and Charelian

Nay: 0

5. City Council Minutes: [25-0004](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes of December 17, 2024
- b) City Council Regular Meeting Minutes of December 17, 2024
- c) City Council Special Meeting Minutes of December 30, 2024
- d) City Council Special Meeting (Boards and Commissions Interviews) Minutes of January 14, 2025
(City Clerk Tamura).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

6. Financial Report: [25-0056](#)

- a) Schedule of Demands: December 2024
- b) Investment Portfolio Report: November 2024
- c) Month End Financial Reports: November 2024
(No Budget Impact) (Interim Finance Director Jones).

ACCEPT REPORT AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

7. Consideration of: [25-0006](#)

- a) A Resolution Declaring the Intention to Provide for Annual Levy and Collection of Assessments for the North Manhattan Beach Business Improvement District and Setting February 18, 2025, for a Public Hearing; and
- b) Ratification of the 2025-2026 Business Improvement District Advisory Board Members (No Budget Impact) (City Manager Mirzakhaniyan).

A) ADOPT RESOLUTION NO. 25-0001

B) RATIFY ADVISORY BOARD

The recommendation for this item was approved on the Consent Calendar.

8. Declaration of Proclamations for the Following: [25-0005](#)

- a) January 6, 2025, as National Technology Day
- b) January 9, 2025, as National Law Enforcement Appreciation Day
- c) January 2025, as National Blood Donor Month.

PROCLAIM

The recommendation for this item was approved on the Consent Calendar.

9. Consideration of an Ordinance and Resolution to Establish a \$17 Processing Fee to Support the City's Regulation of Businesses (No Budget Impact) (Interim Finance Director Jones). [25-0008](#)

A) INTRODUCE ORDINANCE NO. 25-0001

B) ADOPT RESOLUTION NO. 25-0002

This item was removed from the Consent Calendar and heard under Section I - Items Removed from the Consent Calendar.

10. Consideration of a Resolution for the City of Manhattan Beach 2024 Local Hazard Mitigation Plan (LHMP) (No Budget Impact) (Interim Fire Chief Lang). [25-0053](#)

ADOPT RESOLUTION NO. 25-0011

This item was removed from the Consent Calendar and heard under Section I - Items Removed from the Consent Calendar.

11. Consideration of a Resolution Approving Amendment No. 1 to the Professional Services Agreement with Geosyntec Consultants, Inc. in the Amount of \$87,000 for Additional Design Services for the Manhattan Beach Dominguez Channel Stormwater Infiltration Project and Approval of a Reappropriation in the Amount of \$87,000 (No Budget Impact) (Public Works Director Lee). [25-0009](#)

A) ADOPT RESOLUTION NO. 25-0003

B) REAPPROPRIATE FUNDS

The recommendation for this item was approved on the Consent Calendar.

12. Consideration of a Resolution to Reappropriate Funds in the Amount of \$318,000 and Increase the Construction Contingency on the Construction Agreement with Gentry General Engineering, Inc. by \$299,981.97 for the Manhattan Village Senior Villas ADA Pathway Project (No Budget Impact) (Public Works Director Lee). [25-0011](#)

A) ADOPT RESOLUTION NO. 25-0005

B) REAPPROPRIATE FUNDS

The recommendation for this item was approved on the Consent Calendar.

13. Consideration of a Resolution to Accept a Grant of Easement Deed and Temporary Construction Easement Deed for the Property at 1800 Rosecrans Avenue (APN 4138017016) for the Aviation Boulevard Sidewalk Gap Project (No Budget Impact) (Public Works Director Lee). [25-0012](#)

ADOPT RESOLUTION NO. 25-0006

The recommendation for this item was approved on the Consent Calendar.

14. Consideration of a Resolution Making a Determination that the Cycle 2 Street Resurfacing Project at Marine Avenue and 14th Streets Qualifies for a Categorical Exemption Pursuant to Section 15301 Class 1(c) of the State CEQA Guidelines; Approving the Plans and Specifications; and Awarding a Construction Agreement to Sequel Contractors, Inc. for \$1,813,236, Including Contingency (No Budget Impact) (Public Works Director Lee). [25-0013](#)
- ADOPT RESOLUTION NO. 25-0007**

The recommendation for this item was approved on the Consent Calendar.

15. Consideration of a Resolution to Increase the Contingency Amount on the Construction Agreement with RAMCO General Engineering Contractors, Inc. by \$15,502.15 for the Ceramic Studios Renovation Kiln Installation Project and Accept as Complete the Work Performed by RAMCO Engineering Construction, Inc. (No Budget Impact) (Public Works Director Lee). [25-0014](#)
- A) ADOPT RESOLUTION NO. 25-0008**
B) ACCEPT
C) AUTHORIZE

The recommendation for this item was approved on the Consent Calendar.

16. Consideration of a Resolution Approving Amendment No. 2 to the Maintenance Services Agreement with Pacific Coast Elevator Corporation dba Amtech Elevator Services for Elevator and Escalator Maintenance Services Increasing the Agreement by \$300,000 for a Total Cost Not-to-Exceed \$674,900 (No Budget Impact) (Public Works Director Lee). [25-0015](#)
- ADOPT RESOLUTION NO. 25-0009**

The recommendation for this item was approved on the Consent Calendar.

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

- 9. Consideration of an Ordinance and Resolution to Establish a \$17 Processing Fee to Support the City’s Regulation of Businesses (No Budget Impact) (Interim Finance Director Jones).

[25-0008](#)

- A) INTRODUCE ORDINANCE NO. 25-0001**
- B) ADOPT RESOLUTION NO. 25-0002**

Councilmember Charelian provided he had a couple of questions for City Attorney Quinn Barrow regarding the item.

City Attorney Barrow and Financial Services Manager Libby Bretthauer responded to City Council questions.

Mayor Howorth opened the floor to public comments.

Seeing no requests to speak, Mayor Howorth closed the floor to public comments.

City Manager Talyn Mirzakhian responded to City Council questions.

A motion was made by Mayor Howorth, seconded by Mayor Pro Tem Lesser, to introduce Ordinance No. 25-0001, an ordinance of the City Council of the City of Manhattan Beach, California imposing a fee to support the City’s Regulation of Businesses. The motion carried by the following vote:

City Attorney Barrow read the title for Ordinance No. 25-0001:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA IMPOSING A FEE TO SUPPORT THE CITY’S REGULATION OF BUSINESSES

Aye: 4 - Howorth, Lesser, Tarnay and Charelian

Nay: 1 - Franklin

A motion was made by Mayor Howorth, seconded by Councilmember Tarnay, to adopt Resolution No. 25-0002, a resolution of the Manhattan Beach City Council imposing a \$17 fee to support the City’s regulation of businesses. The motion carried by the following vote:

Aye: 4 - Howorth, Lesser, Tarnay and Charelian

Nay: 1 - Franklin

10. Consideration of a Resolution for the City of Manhattan Beach 2024 Local Hazard Mitigation Plan (LHMP) (No Budget Impact) (Interim Fire Chief Lang).

[25-0053](#)

ADOPT RESOLUTION NO. 25-0011

Councilmember Franklin stated that he pulled the item to thank staff for their hard work on the 2024 Local Hazard Mitigation Plan and to explore ways to increase public involvement, including the possibility of a workshop to be discussed as a future agenda item.

Interim Fire Chief Michael Lang responded to City Council questions.

Mayor Howorth opened the floor to public comments.

Seeing no requests to speak, Mayor Howorth closed the floor to public comments.

A motion was made by Mayor Pro Tem Lesser, seconded by Councilmember Charelian, to adopt Resolution No. 25-0011, a resolution of the Manhattan Beach City Council adopting the 2024 Local Hazard Mitigation Plan (LHMP).

The motion carried by the following vote:

Aye: 5 - Howorth, Lesser, Franklin, Tarnay and Charelian

Nay: 0

City Manager Talyn Mirzakhian expressed gratitude to Emergency Preparedness Administrator Amanda MacLennan and the Fire Department for their hard work on the Local Hazard Mitigation Plan and announced that other jurisdictions are now using our document as a model for their own plans.

J. PUBLIC HEARINGS

17. Conduct a Public Hearing to Consider a Master Use Permit Amendment and Coastal Development Permit to Modify the Established Size Limitations Applicable to Specific Land Uses, Including Eating and Drinking Establishments, Within an Existing Commercial Development (Metlox) Located at 451 Manhattan Beach Boulevard (No Budget Impact) (Acting Community Development Director Heise). [25-0017](#)
(Estimate Time: 1 Hr.)

A) CONDUCT PUBLIC HEARING**B) CONSIDER DIRECTING STAFF TO DRAFT A RESOLUTION APPROVING THE MASTER USE PERMIT AMENDMENT AND COASTAL DEVELOPMENT PERMIT**

Acting Community Development Director Heise introduced Associate Planner Tari Kuvhenguhwa who provided the PowerPoint presentation.

Mayor Howorth introduced Tolkin Group Principal Jonathan Tolkin who provided a brief presentation.

Associate Planner Kuvhenguhwa, City Manager Talyn Mirzakhian and Tolkin Group Principal Tolkin responded to City Council questions.

Mayor Howorth opened the floor to the public hearing. The following individual(s) spoke:

*Dana McFarland
Jill Lamkin
Kyle Ransford
Ron Koch
Petro Benekos
Jim Burton
Jonathan Nichols*

Seeing no further requests to speak, Mayor Howorth closed the floor to the public hearing.

City Manager Mirzakhian and City Attorney Quinn Barrow responded to City Council questions.

A motion was made by Mayor Howorth, seconded by Mayor Pro Tem Lesser, to direct staff to draft a resolution approving the Master Use Permit Amendment and Coastal Development Permit. It was stated that, any new restaurant or restaurant expansion would require a separate Use Permit for alcohol sales. The motion carried by the following vote:

Aye: 5 - Howorth, Lesser, Franklin, Tarnay and Charelian

Nay: 0

At 8:21 PM, the City Council recessed and reconvened at 8:38 PM with all City Councilmembers present.

18. Conduct a Public Hearing Regarding the Proposed Use of Community Development Block Grant Funds (CDBG) for Fiscal Year 2024-2025 as Required by U.S. Department of Housing and Urban Development (HUD) and Consideration of a Resolution Authorizing the Allocation of CDBG Funds (No Budget Impact) (Public Works Director Lee). [25-0018](#)

(Estimated Time: 15 Mins.)

A) CONDUCT PUBLIC HEARING

B) ADOPT RESOLUTION NO. 25-0010

Public Works Director Erick Lee introduced Senior Civil Engineer Marzena Laskowska who provided the PowerPoint presentation.

Senior Civil Engineer Laskowska and Public Works Director Lee responded to City Council questions.

Mayor Howorth opened the floor to the public hearing. The following individual(s) spoke:

Stefan Kampe

Seeing no further requests to speak, Mayor Howorth closed the floor to the public hearing.

CDBG Consultant Tina Gull and Public Works Director Lee responded to City Council questions.

A motion was made by Councilmember Franklin, seconded by Councilmember Tarnay, to adopt Resolution No. 25-0010, a resolution of the Manhattan Beach City Council authorizing the allocation of Community Development Block Grant (CDBG) Funds for Fiscal Year 2024-2025. The motion carried by the following vote:

Aye: 5 - Howorth, Lesser, Franklin, Tarnay and Charelian

Nay: 0

K. GENERAL BUSINESS

19. Lot 3 Parking Structure Local Emergency Update (Unbudgeted) (Public Works Director Lee) [25-0016](#)

- A) DETERMINE THAT THERE IS A NEED TO CONTINUE THE EMERGENCY ACTION
- B) ADOPT A RESOLUTION AUTHORIZING DEVIATIONS FROM ANY APPLICABLE PROVISIONS OF THE MANHATTAN BEACH LOCAL COASTAL PROGRAM
- C) DISCUSS AND PROVIDE DIRECTION ABOUT CONSTRUCTING A REFUSE ENCLOSURE WITHIN THE INTERIM PARKING LOT

General Business Item No. 19 occurred after General Business Item No. 20.

20. Appointments to Parking and Public Improvements Commission Seat No. 2, Cultural Arts Commission Seat No. 5 and Library Commission Seat No. 3 (No Budget Impact) (City Clerk Tamura). [25-0054](#)

(Estimated Time: 30 Mins.)

APPOINT

Mayor Howorth introduced Deputy City Clerk Breana Contreras who provided the PowerPoint presentation and a brief background regarding the item.

Mayor Howorth opened the floor to public comments.

Seeing no requests to speak, Mayor Howorth closed the floor to public comments.

Deputy City Clerk Contreras conducted the Boards and Commissions appointment process.

The following appointments were unanimously made:

Parking and Public Improvements Commission

Seat No. 2 (Member-At-Large): Gita O'Neill

Library Commission

Seat No. 3 (Member-At-Large): Jacquelyn Chou

Cultural Arts Commission

Seat No. 5 (Member-At-Large): Dana Torrey

19. Lot 3 Parking Structure Local Emergency Update (Unbudgeted) (Public Works Director Lee).

[25-0016](#)

- A) DETERMINE THAT THERE IS A NEED TO CONTINUE THE EMERGENCY ACTION**
- B) ADOPT A RESOLUTION AUTHORIZING DEVIATIONS FROM ANY APPLICABLE PROVISIONS OF THE MANHATTAN BEACH LOCAL COASTAL PROGRAM**
- C) DISCUSS AND PROVIDE DIRECTION ABOUT CONSTRUCTING A REFUSE ENCLOSURE WITHIN THE INTERIM PARKING LOT**

Public Works Director Erick Lee introduced Principal Civil Engineer Jeff Fijalka who provided the PowerPoint presentation.

Principal Civil Engineer Fijalka and Public Works Director Lee responded to City Council questions.

Mayor Howorth opened the floor to public comments. The following individual(s) spoke:

*Jill Lamkin
Kyle Ransford
Stefan Kampe
Ron Koch
Jim Burton
Rachel Benson*

Seeing no further requests to speak, Mayor Howorth closed the floor to public comments.

Principal Civil Engineer Fijalka, City Manager Talyn Mirzakhanian, City Attorney Quinn Barrow, Acting Community Development Director Ryan Heise, Interim Finance Director Onyx Jones responded to City Council questions.

A motion was made by Mayor Howorth, seconded by Councilmember Charelian, to direct staff to construct a refuse enclosure within the interim parking lot and to explore potential cost recovery options for its use. The motion carried by the following vote:

Aye: 5 - Howorth, Lesser, Franklin, Tarnay and Charelian

Nay: 0

A motion was made by Mayor Pro Tem Lesser, seconded by Councilmember Franklin, to determine the need to continue the emergency action related to Parking Structure Lot 3. The motion carried by the following vote:

Aye: 5 - Howorth, Lesser, Franklin, Tarnay and Charelian

Nay: 0

Principal Civil Engineer Fijalka and City Attorney Barrow responded to City Council questions.

A motion was made by Mayor Pro Tem Lesser, seconded by Councilmember Franklin, to adopt a resolution authorizing deviations from any applicable provisions of the Manhattan Beach Local Coastal Program necessary to facilitate the construction of the interim parking lot. The motion carried by the following vote:

Aye: 5 - Howorth, Lesser, Franklin, Tarnay and Charelian

Nay: 0

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

None.

M. FUTURE AGENDA ITEMS

Councilmember Franklin requested to agendize a discussion on emergency shelter solutions within the City. Mayor Howorth concurred.

Mayor Howorth requested to agendize a discussion on the process of selecting commissioners. Mayor Pro Tem Lesser concurred.

N. CITY MANAGER REPORT

None.

O. CITY ATTORNEY REPORT

None.

P. INFORMATIONAL ITEMS

- 21. Agenda Forecast (City Clerk Tamura). [25-0020](#)
INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

- 22. Commission Minutes: [25-0060](#)
This Item Contains the Parking and Public Improvements Commission Meeting Minutes of August 22, 2024 (Acting Community Development Director Heise).
INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

Q. CLOSED SESSION

None.

R. ADJOURNMENT

The City Council adjourned the meeting in memory of Mira Costa High School student Ford Savela.

At 10:11 PM, Mayor Howorth adjourned the meeting to the February 4, 2025, Adjourned Regular City Council Meeting at 3:30 PM.

Breana Contreras
Recording Secretary

Amy Thomas Howorth
Mayor

ATTEST:

Liza Tamura
City Clerk