

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Wednesday, May 21, 2014

6:00 PM

Adjourned Regular Meeting - Budget Study Session #3

Police/Fire Conference Room

City Council

Mayor Amy Howorth
Mayor Pro Tem Wayne Powell
Councilmember Mark Burton
Councilmember Tony D'Errico
Councilmember David J. Lesser

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A. PLEDGE TO THE FLAG

Mayor Howorth led the Pledge of Allegiance.

B. ROLL CALL

Present: 5 - Mayor Howorth, Mayor Pro Tem Powell, Councilmember Burton, Councilmember D'Errico and Councilmember Lesser

C. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

City Clerk Liza Tamura confirmed that the meeting was properly posted.

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

Seeing no changes to the Agenda, Mayor Howorth approved the Agenda.

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

Avigail Horrow from 1736 Family Crisis Center spoke about the ineligibility to receive CDBG funds, and requested to be put back into the budget and also commented on the support given by neighboring cities.

Jan Dennis spoke about information relating to the Manhattan Beach Cultural Heritage Conservancy.

Viet Ngo commented on the tardiness of the Mayor and alleged criminal activity on the part of the City Council.

Unidentified speaker thanked the City Council for helping with the Cultural Heritage Fund.

Councilmember David Lesser asked Avigail Horrow about data concerning if individuals come from Manhattan Beach, which she answered was confidential.

Councilmember Lesser asked Jan Dennis about the community benefit of the Cultural Heritage and she provided examples and answers to the City Councils' questions.

Councilmember D'Errico asked Acting City Manager Moe concerning the Community Development Block Grant line item in the budget.

Acting City Manager Moe answered this question, and the locations of where this budgetary item's money would be placed

Mayor Pro Tem Powell asked where the department the Cultural Heritage Conservancy was placed, or which account it was within, which Acting City Manager Moe answered that it was not currently allocated.

Mayor Pro Tem Powell questioned if the funds for the Manhattan Beach Heritage Conservancy came through Community Development Director Thompson's office supply line item.

Community Development Director Thompson indicated that his department provides limited support to the organization, but no resources or funding.

F. GENERAL BUSINESS

1. Fiscal Year 2014-2015 Proposed Operating Budget Study Session #3: **14-0166**
Community Development, Management Services and Finance (Acting
City Manager Moe).

DISCUSS AND PROVIDE DIRECTION

COMMUNITY DEVELOPMENT

Community Development Director Richard Thompson presented an overview of the Fiscal Year 2014-2015 Community Development Department proposed operating budget for the following divisions: Administration, Planning, Building, Code Enforcement and Traffic Engineering.

Acting City Manager Moe and Community Development Director Thompson answered questions posed by the City Council relating to the Community Development Budget. Acting City Manager Moe also stated that he would respond to questions regarding 1736 Family Crisis Center statistics on Manhattan Beach utilization of services.

PUBLIC COMMENT ON THE COMMUNITY DEVELOPMENT BUDGET:

Acting City Manager Moe in recognition of Community Development Director Thompson's retirement praised him for his hard work and his conscientious detail to dollars in preparing his department budget.

Viet Ngo inquired about oversight on block grant spending. He also alleged misappropriation of funds and criminal activity on the part of the City Council.

Gerry O'Connor commented that the previous speaker discourages public comment. He also commented on the confusing nature of carryover funds, how the budget is presented & commends department for doing more with less, but thinks a purely economic approach to workload indicators and performance measures is misguided.

The City Council recessed at 7:40 PM and reconvened at 7:48 PM with all Councilmembers present.

MANAGEMENT SERVICES

Senior Management Analyst David Biggs presented an overview of the Fiscal Year 2014-2015 Management Services Department Budget regarding the following divisions: City Council, City Manger, City Clerk and City Attorney.

City Treasurer Tim Lilligren presented an overview of the Fiscal Year 2014-2015 Management Services Department Budget regarding the City Treasurer's Division.

Acting City Manager Moe, Senior Management Analyst Biggs, City Treasurer Lilligren and City Clerk Liza Tamura answered questions posed by the City Council relating to the Management Services Budget.

PUBLIC COMMENT ON THE MANAGEMENT SERVICES BUDGET:

Mayor Howorth shared with the public the positive feedback she has been reciving regarding TV upgrades and TV broadcasts.

Acting City Manager Moe commented that the picture quality has greatly improved, and the high definition cameras are making a difference.

Councilmember Lesser asked where the broadcasts were located on the website and Acting City Manager Moe answered on the Finance page where all the budget material is located.

Gerry O'Connor commented that video quality is excellent, but commented on the limited mobility of fixed cameras, on Contingency Funds, and necessity of set guidelines. He also expressed his opinion regarding the City Clerk's office performance, noting the delay on publishing minutes and requested an analysis of relative cost of contract attorney versus a staff attorney.

City Clerk Tamura responded that many sets of minutes were ready to be placed on the last agenda, but were pulled at direction of the City Council, when the May 20, 2014 Meeting was solely dedicated to the Manhattan Village Mall.

FINANCE DEPARTMENT

Acting City Manager Moe gave an overview of the Fiscal Year 2014-2015 Finance Department Budget for the following divisions: Administration, Accounting, Revenue Services and Information Systems.

Acting City Manager Moe answered questions posed by the City Council relating to the Finance Department Budget.

PUBLIC COMMENT ON THE FINANCE DEPARTMENT BUDGET:

Gerry O'Connor commented that there are issues which he is finding are hard to find a place to address: Granicus, what the city is going to do with PEG Funds to improve usage of broadcast facilities available, and the need for the city to become more agile with current social media.

Councilmember Lesser commented that PEG Funds were used to wire the Police/Fire Conference Room properly, which Mr. O'Connor was a consistent advocate for. Councilmember Lesser asked about the status of Josyln upgrades, which IS Manager Leilani Emnace answered is in progress.

Discussion amongst the City Council arose discussing use of PEG Funds.

Councilmember Burton stated that the budget should have a quarterly report so that the new City Manager could have a say in the budget.

G. OPTIONAL ADDITIONAL PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

H. OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS, FUTURE DISCUSSION ITEMS

Councilmember D'Errico reported that the policy governance and strategic plan subcommittee completed governance initiatives that are ready to come back to the City Council at the earliest convenience.

Mayor Pro Tem Powell reported that there will be a townhall meeting on earthquake safety on June 4, 2014.

I. ADJOURNMENT

At 9:43 PM, the May 21, 2014, Adjourned Regular Meeting (Budget Study Session # 3) was adjourned to the Adjourned Regular Closed Session Meeting at 5:00 PM in the City Managers Conference Room, followed by the 6:00 PM Adjourned Regular Meeting (Budget Study Session #4) in the Police/Fire Conference Room.

Sandy Shaw
Recording Secretary

Amy Thomas Howorth
Mayor

ATTEST:

Liza Tamura
City Clerk