

AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT  
BETWEEN THE CITY OF MANHATTAN BEACH AND T. I. MALONEY, INC.

This Second Amendment ("Amendment No. 2") to that certain agreement by and between the City of Manhattan Beach, a California municipal corporation ("City") and T. I. Maloney, Inc., a California corporation dba Community Works Design Group ("Consultant") (collectively, the "Parties") is hereby entered into as of this \_\_\_\_\_ day of \_\_\_\_\_, 2014 ("Effective Date").

RECITALS

- A. On May 5, 2012, the City and Consultant entered into an agreement for professional services for the Consultant to provide community relations and design professional services related to the Strand Stairs Rehabilitation and Replacement Project ("Original Agreement");
- B. On April 15, 2014, the City and Consultant entered into Amendment No. 1 to the Original Agreement ("Amendment No. 1"), increasing the compensation and amending the Scope of Work to add additional services (together with the Original Agreement, the "Agreement");
- C. The Parties now desire to amend the Agreement to allow Consultant to provide additional specified services to the City, and to allow the City to provide compensation for the services provided, and for changes to plans and specifications,

NOW, THEREFORE, in consideration of the Parties' performance of the promises, covenants, and conditions stated herein, the Parties hereby amend the Agreement as follows:

Section 1. Section 3.1 of the Agreement is hereby amended to read:

"Amount. Compensation under this Agreement shall not exceed \$237,195.00."

Section 2. Exhibit A (Scope of Services) and Exhibit B (Fee Proposal) of the Agreement are hereby amended to include the additional services and fee described in the letter from Consultant dated September 26, 2014, attached hereto and incorporated herein by this reference.

Section 3. Except as specifically amended by this Amendment No. 2, all other provisions of the Agreement shall remain in full force and effect.

IN WITNESS THEREOF, the Parties hereto have executed this Amendment No. 2 on the day and year first shown above.

CONSULTANT  
Community Works Design Group

By:   
Its: FRBS 1176WT

CITY OF MANHATTAN BEACH

Mark Danaj, City Manager

ATTEST:

Liza Tamura, City Clerk

APPROVED AS TO FORM:

  
Michael Estrada, Assistant City Attorney

  
Public Works Approve



LANDSCAPE ARCHITECTURE

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September 26, 2014

Mr. Edward Kao, PE  
Senior Civil Engineer  
CITY OF MANHATTAN BEACH  
3621 Bell Avenue  
Manhattan Beach, California 90266

**RE: Proposal for Engineering Design Services for the  
Strand Stairs Improvement Project –  
Additional Locations (17<sup>th</sup>, 19<sup>th</sup>, 38<sup>th</sup>, 42<sup>nd</sup> Streets)  
and Revision to 10<sup>th</sup> Street**

Dear Ed:

We are pleased to submit our *revised* proposal for the continuation of our work on the Strand Stairs project.

### THE PROPOSAL

The members of the Design Team appreciate your consideration of our team for this important project. We look forward to updating the construction documents to include rehabilitation of the aforementioned stair locations.

We have reviewed the project requirements and discussed the project with City in order to develop a thorough understanding of the revised scope.

We look forward to continue to work “with” the residents of Manhattan Beach, City staff and the Manhattan Beach Commissions and Council.

Respectfully submitted,

COMMUNITY WORKS DESIGN GROUP

Timothy I. Maloney, ASLA, CPRS  
Landscape Architect, License Number 2110  
[\(951\) 369-0700 office](tel:(951)369-0700) / [\(951\) 218-2857 cell](tel:(951)218-2857)

## SCOPE OF WORK

### A. CONSTRUCTION DOCUMENTS

Based on our discussion, we will move directly ahead with preparation of the Construction Documents. The plans will continue the concepts of low maintenance, vandal resistance, attractive and practical design solutions, consistent with all previously prepared plans.

1. **CONSTRUCTION DRAWINGS:** Based on the information provided by the City, we will prepare site plans in a consistent format as the current Strand Stairs construction drawing set for each of the additional stair rehabilitation locations. We will modify the existing construction plan set to accommodate the additional stair rehabilitation locations, including but not limited to revising sheet count, key maps, table of contents, detail cross-reference links, etc. We will modify all pertinent construction details to reflect the additional plans.
2. **SPECIFICATIONS:** We will modify the previously updated City of Manhattan Beach boilerplate specifications to accommodate the additional and revised scope area. We will update the bid schedules to reflect the additional and revised scope area. We will update the Special Provisions for all elements of the project. Specifications detailing materials and workmanship for all of the above items will be provided as required.
3. **COST ESTIMATES:** Final estimates of probable costs will be updated to account for the revised scope and presented to the City for review.
4. **DOCUMENT PROCESSING:** We will submit the documents for City and various agency approvals.
5. **MEETINGS:** We will attend all meetings as required during this phase of the project.
6. **FINAL DOCUMENTS:** After final approval, 24" x 36" mylars shall be submitted to the City along with a hard copy and an electronic copy of the plans and specifications for bidding purposes.

### B. DOCUMENT PROCESSING:

We will submit the documents for City, County and various agency approvals and permits. We will review documents and make all necessary corrections.

C. BIDDING PHASE

1. When the project goes out for competitive bidding, we will assist the City in the bid process, distributing bid packages and note direction given to contractors, questions asked and follow-up clarifications and prepare addendum items.
2. We will attend the pre-bid meetings and provide written minutes and follow up information as required.
3. We will assist the City in obtaining and evaluating bids as required.

D. CONSTRUCTION PHASE

1. We will coordinate with the City as required throughout the life of the project.
2. This phase will commence with the notice to proceed to the contractor and terminate when final payment is issued by the City.
3. We will attend the pre-construction meeting.
4. As requested, we will provide regular observations during construction for the purpose of establishing acceptability and provide written documentation of official job meetings to those present.
5. We will review job drawings, as-builts, RFI's samples and other submissions of the contractor for conformance with the design of the project and for compliance with the information given in the conformance contract documents.
6. We will assist in the review of change orders and submittals for approval and issuance by the City. We will respond to requests for information from the contractor, issue field bulletins and requests for quotations.
7. We will review as-builts and assist in the reproduction of the as-built information and deliver two (2) sets of CD's of the finalized electronic Record Drawings and Specification prior to the release of the final progress payment. Drawings will be in AutoCAD format and the Specifications will be in Microsoft Word format.

## FEE PROPOSAL

The following is our proposed fee to provide all work mentioned in the Scope of Work noted above.

<b>Consultant Services</b>		<b>Fee</b>
1.	Construction Document (A. and B. above) LUMP SUM	\$11,310.00
2.	Bidding & Negotiations (C. above) Hourly	(No change from Original Contract)
3.	Construction Phase (D. above) Hourly	(No change from Original Contract)
A.	Provisions of the Original Strand Stairs Contract are an integral part of this proposal as if herein written in full.	

**COMMUNITY WORKS DESIGN GROUP  
FEE BREAKDOWN**

**DATE:** 09/26/14

**PROJECT:** STRAND STAIRS IMPROVEMENT PROJECT - CITY OF MANHATTAN BEACH  
ADDITIONAL LOCATIONS

TASK	HOURS	BILLING RATE	TOTAL COST
SITE VISIT - INVENTORY / MEASUREMENTS (Performed by City)			N/C
BASE SHEET PREPARATION (17th St., 19th St., 38th St, 42nd St)			
SR. LANDSCAPE ARCHITECT	2 HR.	\$135.00 /HR.	\$270
LANDSCAPE DESIGNER	8 HR.	\$95.00 /HR.	\$760
DEMOLITION & CONSTRUCTION PLAN PREPARATION (10th, 17th, 19th, 38th, 42nd)			
PRINCIPAL	2 HR.	\$165.00 /HR.	\$330
SR. LANDSCAPE ARCHITECT	10 HR.	\$135.00 /HR.	\$1,350
LANDSCAPE DESIGNER	20 HR.	\$95.00 /HR.	\$1,900
MODIFY PLAN SET TO REMOVE RAMPS - 26th Street and Marine Avenue			
PRINCIPAL	1 HR.	\$165.00 /HR.	\$165
SR. LANDSCAPE ARCHITECT	3 HR.	\$135.00 /HR.	\$405
LANDSCAPE DESIGNER	8 HR.	\$95.00 /HR.	\$760
REVISIONS TO PLAN SET TO ADD IN NEW LOCATIONS			
PRINCIPAL	1 HR.	\$165.00 /HR.	\$165
SR. LANDSCAPE ARCHITECT	3 HR.	\$135.00 /HR.	\$405
LANDSCAPE DESIGNER	6 HR.	\$95.00 /HR.	\$570
REVISIONS TO BID DOCUMENTS/ SPECIFICATIONS/ COST ESTIMATES			
PRINCIPAL	4 HR.	\$165.00 /HR.	\$660
SR. LANDSCAPE ARCHITECT	18 HR.	\$135.00 /HR.	\$2,430
LANDSCAPE DESIGNER	12 HR.	\$95.00 /HR.	\$1,140
*** SUBTOTAL			\$11,310
*** REIMBURSABLES (MILEAGE, REPROGRAPHICS, ETC.)		PER ORIG. CONTRACT	
*** GRAND TOTAL			\$11,310