

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, September 2, 2025

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor David Lesser

Mayor Pro Tem Joe Franklin

Councilmember Nina Trieu Tarnay

Councilmember Steve S. Charelian

Councilmember Amy Thomas Howorth

EXECUTIVE TEAM

City Manager Talyn Mirzakhanian

City Attorney Quinn Barrow

City Clerk Liza Tamura

Finance Director Libby Bretthauer

Human Resources Director Lisa Jenkins

Parks and Recreation Director Mark Leyman

Police Chief Rachel Johnson

Fire Chief Jesse Alexander

Community Development Director Masa Alkire

Interim Public Works Director Toufic Semaan

Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, August 27, 2025, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

D. CEREMONIAL CALENDAR

1. Presentation of a Proclamation Declaring September 2025, as National Preparedness Month.

[25-0428](#)

PRESENT

Attachments: [National Preparedness Month Signed](#)

2. Presentation of Certificates of Recognition to Lili Shaer (HipDigz) and Simon Uslaner (The Nyft Strip) as the 2025 Winners of the Chamber of Commerce Young Entrepreneurs Academy (YEA!).

[25-0391](#)

PRESENT

Attachments: [Certificate - Lili Shaer](#)

[Certificate - Simon Uslaner](#)

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;
(b) remove items from the consent calendar for individual consideration; or
(c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

At the discretion of the Mayor, the Mayor may allow 2 minutes of public comments.

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to cityclerk@manhattanbeach.gov*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:*

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):*

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. City Council Minutes: [25-0413](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of August 19, 2025

b) City Council Regular Meeting Minutes of August 19, 2025

(No Budget Impact) (City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of August 19, 2025](#)
[City Council Regular Meeting Minutes of August 19, 2025](#)

4. Declaration of Proclamations for the Following: [25-0414](#)

a) September 16, 2025, as National IT Professionals Day

b) September 16, 2025, as National Voter Registration Day

c) September 20, 2025, as Thank a Police Officer Day

d) September 21, 2025, as International Day of Peace

e) September 26, 2025, as Human Resources Professionals Day.

PROCLAIM

Attachments: [Proclamation - National IT Professionals Day](#)
[Proclamation - National Voter Registration Day](#)
[Proclamation - Thank a Police Officer Day](#)
[Proclamation - International Day of Peace](#)
[Proclamation - Human Resources Professionals Day](#)

5. Adoption of Annual Investment Policy for Fiscal Year 2025-2026 and [25-0291](#)

Delegation of Responsibility for Investing Funds to the City Treasurer (No Budget Impact) (Finance Director Bretthauer).

ADOPT ANNUAL INVESTMENT POLICY

Attachments: [Annual Investment Policy 2025-2026 \(Red Line\)](#)
[Annual Investment Policy 2025-2026 \(Clean\)](#)

6. Consideration of a Resolution Approving a Three-Year Agreement with [25-0347](#)

ClearGov Inc for Digital Budget Book and Capital Budgeting Software at a Cost Not-to-Exceed \$77,751.80 (Budgeted) (Finance Director Bretthauer).

ADOPT RESOLUTION NO. 25-0105

Attachments: [Resolution No. 25-0105](#)
[Agreement - ClearGov](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

7. Consideration of an Update and Next Steps Regarding the Existing Memorandum of Understanding with The Bay Club Company to Construct and Operate an Aquatic Facility with the City (No Budget Impact) (City Manager Mirzakhianian).

[25-0349](#)

(Estimated Time: 1 Hr.)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Bay Club MOU - August 20, 2024](#)
[Environmental Site Assessment Phase 1 Report and Title Report \(Web-Link Provided\)](#)
[Begg Pool Summer Season Schedule](#)
[Bay Club Sample Schedule](#)
[Draft Conceptual Design – Scheme M](#)
[Draft Conceptual Design – Scheme N](#)
[PowerPoint Presentation](#)

8. Consideration of Management Strategies Associated with Canada Goose at Polliwog Park and Adjacent Sports Fields (No Budget Impact) (Interim Public Works Director Semaan).

[25-0377](#)

(Estimated Time: 1 Hr.)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Hamilton Biological Report](#)
[April 21, 2025 - Community Meeting Notes](#)
[PowerPoint Presentation](#)

9. Consideration of a Request from the Oceanographic Teaching Stations, Inc. (OTS) for the City to Contribute Annual Funding for the Next Three Years in the Amount of \$110,000 for Roundhouse Aquarium Support and Provide Direction to Staff (Not Budgeted) (Interim Community Development Director Codron). [25-0408](#)

(Estimated Time: 30 Mins.)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Agreement - Oceanographic Teaching Stations Inc. \(2018\)](#)
[Letter from Oceanographic Teaching Stations, Inc.](#)
[PowerPoint Presentation](#)

10. Consideration and Introduction of an Ordinance to Amend Title 9 of the Manhattan Beach Municipal Code Related to Construction Regulations and California Code of Regulations Title 24 (No Budget Impact) (Interim Community Development Director Codron). [25-0422](#)

(Estimated Time: 15 Mins.)

**CONSIDER RECOMMENDED OPTIONS FOR AMENDING TITLE 9
OF THE MANHATTAN BEACH MUNICIPAL CODE RELATED TO
CONSTRUCTION AND DEVELOPMENT STANDARDS**

INTRODUCE ORDINANCE NO. 25-0008

ADOPT RESOLUTION NO. 25-0112

**SET 2nd READING AND ADOPTION OF ORDINANCE FOR
SEPTEMBER 16, 2025**

Attachments: [Ordinance No. 25-0008](#)
[Resolution No. 25-0112](#)

11. Consideration of Appointment to the Parking and Public Improvements Commission Seat No. 4 (Member-At-Large) (No Budget Impact) (City Clerk Tamura). [25-0412](#)

(Estimated Time: 15 Mins.)

APPOINT

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

12. City Council AB 1234 Reports. [25-0430](#)
RECEIVE AND FILE
13. Consideration of a Request by Mayor Lesser and Councilmember Tarnay to Discuss the Exploration of Additional Space Options for Older Adults Programming, Including Potential Staff Costs (City Manager Mirzakhani). [25-0427](#)
DISCUSS AND PROVIDE DIRECTION

14. Consideration of a Request by Councilmember Howorth and Mayor Lesser to Direct the City Traffic Engineer to Evaluate Traffic Mitigation Options for 2nd Street Per the City's Neighborhood Traffic Management Program Process (City Manager Mirzakhonian).
DISCUSS AND PROVIDE DIRECTION

[25-0429](#)

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT

P. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

15. Agenda Forecast (City Clerk Tamura).
INFORMATION ITEM ONLY
16. Commission Minutes:
This Item Contains The Planning Commission Meeting Minutes of August 13, 2025
(Interim Community Development Codron).
INFORMATION ITEM ONLY

[25-0415](#)[25-0416](#)

Attachments: [Planning Commission Meeting Minutes of August 13, 2025](#)

Q. CLOSED SESSION

R. ADJOURNMENT

S. FUTURE MEETINGS

CITY COUNCIL MEETINGS

October 7, 2025 - Tuesday -- 6:00 PM - City Council Meeting
October 21, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 4, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 18, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting
January 6, 2026 - Tuesday -- 6:00 PM - City Council Meeting
January 20, 2026 - Tuesday -- 6:00 PM - City Council Meeting
February 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting
February 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting
March 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting
March 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting
April 7, 2026 - Tuesday -- 6:00 PM - City Council Meeting
April 21, 2026 - Tuesday -- 6:00 PM - City Council Meeting
May 5, 2026 - Tuesday -- 6:00 PM - City Council Meeting
May 12, 2026 - Tuesday -- 6:00 PM - Budget and CIP Study Session
May 19, 2026 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization)
May 26, 2026 - Tuesday -- 6:00 PM - Budget and CIP Study Session
June 2, 2026 - Tuesday -- 6:00 PM - City Council Meeting
June 16, 2026 - Tuesday -- 6:00 PM - City Council Meeting
July 7, 2026 - Tuesday -- 6:00 PM - City Council Meeting
July 21, 2026 - Tuesday -- 6:00 PM - City Council Meeting
August 4, 2026 - Tuesday -- 6:00 PM - City Council Meeting
August 18, 2026 - Tuesday -- 6:00 PM - City Council Meeting
September 1, 2026 - Tuesday -- 6:00 PM - City Council Meeting
September 15, 2026 - Tuesday -- 6:00 PM - City Council Meeting
October 6, 2026 - Tuesday -- 6:00 PM - City Council Meeting
October 20, 2026 - Tuesday -- 6:00 PM - City Council Meeting
November 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting
November 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting
December 1, 2026 - Tuesday -- 6:00 PM - City Council Meeting
December 15, 2026 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

September 4, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Special Meeting
September 8, 2025 - Monday - 4:00 PM - Library Commission Meeting
September 10, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
September 15, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
September 22, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
September 24, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
September 25, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
October 8, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
October 13, 2025 - Monday - 4:00 PM - Library Commission Meeting (Rescheduled to October 14, 2025)
October 15, 2025 - Tuesday - 4:00 PM - Library Commission Meeting (Rescheduled from October 13, 2025)
October 20, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
October 22, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
October 23, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
October 27, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
November 10, 2025 - Monday - 4:00 PM - Library Commission Meeting
November 12, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
November 17, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
November 24, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
November 26, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
November 27, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting (Rescheduled to December 4, 2025)
December 4, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Special Meeting (Rescheduled from November 27, 2025)
December 8, 2025 - Monday - 4:00 PM - Library Commission Meeting
December 10, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
December 15, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting

T. CITY OFFICES CLOSED**CITY HOLIDAYS:**

October 13, 2025 – Monday – Columbus Day/Indigenous People's Day
November 11, 2025 – Tuesday – Veterans Day
November 27-28, 2024 - Thursday & Friday - Thanksgiving Holiday
December 24, 2025 - Wednesday - Christmas Eve (City Hall Closes at 12:00 PM)
December 25, 2025 - Thursday - Christmas Day Observed
December 31, 2025 - Wednesday - New Year's Eve (City Hall Closes at 12:00 PM)
January 1, 2026 – Thursday – New Years Day Observed
January 19, 2026 – Monday – Martin Luther King Day
February 16, 2026 - Monday - Presidents Day
May 25, 2026 – Monday – Memorial Day
June 19, 2026 - Friday - Juneteenth National Independence Day
July 3, 2026 - Friday - Observance of Independence Day, Saturday, July 4, 2026
September 7, 2026 - Monday - Labor Day