

# City of Manhattan Beach

1400 Highland Avenue  
Manhattan Beach, CA 90266



## Meeting Minutes - Draft

Tuesday, May 9, 2023

6:00 PM

Budget and Capital Improvements Program Study Session

City Council Chambers and Zoom

## City Council Adjourned Regular Meeting

### *ELECTED OFFICIALS*

*Mayor Richard Montgomery*

*Mayor Pro Tem Joe Franklin*

*Councilmember Amy Howorth*

*Councilmember David Lesser*

*Councilmember Steve Napolitano*

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#### **A. CALL MEETING TO ORDER**

*Mayor Montgomery called the meeting to order.*

#### **B. PLEDGE TO THE FLAG**

*Assistant to the City Manager George Gabriel led the Pledge of Allegiance.*

#### **C. ROLL CALL**

*Roll Call led by City Clerk Liza Tamura.*

**Present** 5 - Mayor Montgomery, Mayor Pro Tem Franklin, Councilmember Howorth, Councilmember Lesser, and Councilmember Napoltano

#### **D. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Mayor Montgomery opened the floor to public comments. The following individual(s) spoke:*

*Chad Kroeger  
JT Parr*

*Seeing no further requests to speak, Mayor Montgomery closed the floor to public comments.*

## **E. GENERAL BUSINESS**

1. Fiscal Year 2023-2024 Proposed Operating Budget Study Session  
(Finance Director Charelian).

[23-0208](#)

**(Estimated Time: 1 Hr.)**

### **DISCUSS AND PROVIDE DIRECTION**

*City Manager Bruce Moe provided information regarding the study sessions and introduced Finance Director Steve Charelian.*

*Finance Director Charelian provided an update regarding funds received from the Federal Emergency Management Agency (FEMA) and then began the PowerPoint presentation.*

*The following staff members provided the PowerPoint overview of their departmental budgets:*

#### Management Services

*Assistant to the City Manager George Gabriel presented.*

*Assistant to the City Manager Gabriel, City Manager Moe, and Community Development Director Talyn Mirzakhian responded to City Council questions.*

#### Finance

*Finance Director Steve Charelian presented.*

*Finance Director Charelian and City Manager Moe responded to City Council questions.*

#### Human Resources

*Acting Human Resources Director Stephanie Swofford presented and responded to City Council questions.*

#### Parks & Recreation

*Parks and Recreation Director Mark Leyman presented.*

*City Manager Moe responded to City Council questions.*

***The City Council directed staff to add a placeholder not-to-exceed \$10,000 to advertise older adult programming.***

*Parks and Recreation Director Leyman and City Manager Moe responded to City Council questions.*

#### Police Department

*Police Chief Rachel Johnson presented.*

*Police Chief Johnson and City Manager Moe responded to City Council questions.*

***The City Council directed staff to research analytical data regarding the portable live-view surveillance trailer that is currently in use.***

Fire Department

*Fire Chief Mike Lang presented and responded to City Council questions.*

*At 7:25 PM, the City Council recessed and reconvened at 7:36 PM with all City Councilmembers present.*

Community Development

*Community Development Director Talyn Mirzakhania presented and responded to City Council questions.*

Public Works

*Public Works Director Erick Lee presented.*

*Public Works Director Lee, Field Operations Manager Sean Roberts, and City Manager Moe responded to City Council questions.*

Information Technology

*Information Technology Director Terry Hackelman presented and responded to City Council questions.*

*Finance Director Charelian restated the City Council's direction for the evening.*

***Mayor Montgomery clarified that the City Council would like a to lease a second portable live-view surveillance trailer dependant upon the analytics for the one that is currently in use.***

*Finance Director Charelian and City Manager Moe responded to City Council questions.*

***The City Council received and filed the report.***

2. Presentation of the Proposed 5-Year Capital Improvement Program (CIP) for Fiscal Year 2023-2024 Through Fiscal Year 2027-2028 (Public Works Director Lee).

[23-0211](#)

(Estimated Time: 30 Mins.)

**A) DISCUSS AND PROVIDE DIRECTION**

**B) APPROVE**

*Public Works Director Erick Lee provided background regarding the item and introduced City Engineer Katie Doherty who provided the PowerPoint presentation.*

*City Engineer Doherty and Public Works Director Lee responded to City Council questions.*

*Mayor Montgomery opened the floor to public comments.*

*Seeing no requests to speak, Mayor Montgomery closed the floor to public comments.*

*City Manager Bruce Moe responded to City Council questions.*

*The City Council received and filed the report.*

## **F. ADJOURNMENT**

*At 9:12 PM, Mayor Montgomery adjourned the meeting and announced that the next Regular City Council meeting would take place on May 16, 2023, at 6:00 PM.*

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**Patricia Matson**  
**Recording Secretary**

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**Richard Montgomery**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**