

AMENDMENT NO. 1 TO THE DESIGN SERVICES AGREEMENT BETWEEN  
THE CITY OF MANHATTAN BEACH AND DAVID VOLZ DESIGN LANDSCAPE  
ARCHITECTS, INC.

This First Amendment (“Amendment No. 1”) to that certain agreement by and between the City of Manhattan Beach, a California municipal corporation (“City”) and David Volz Design Landscape Architects, Inc., a California corporation (“Consultant”) (collectively, the “Parties”) is hereby entered into as of September 5, 2023 (“Effective Date”).

RECITALS

A. On April 14, 2023, the City and Consultant entered into an agreement for design services for the Consultant to provide landscape design services (“Agreement”).

B. The Parties now desire to amend the Agreement to increase the Maximum Compensation and modify the Scope of Services.

NOW, THEREFORE, in consideration of the Parties’ performance of the promises, covenants, and conditions stated herein, the Parties hereby agree as follows:

Section 1. Section 3.A of the Agreement is hereby revised to increase the Maximum Compensation amount by \$144,700.00, for a total Maximum Compensation of \$193,690.

Section 2. Exhibit A, Scope of Services and Approved Fee Schedule of the Agreement is hereby modified by the Scope of Services and Approved Fee Schedule A-1 attached to this Amendment.

Section 3. Except as specifically amended by this Amendment No. 1, all other provisions of the Agreement shall remain in full force and effect.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS THEREOF, the Parties hereto have executed this Amendment No. 1 on the day and year first shown above.

City:

Consultant:

City of Manhattan Beach,  
a California municipal corporation

David Volz Design Landscape Architects  
Inc., a California corporation

By: \_\_\_\_\_  
Name: Bruce Moe  
Title: City Manager

DocuSigned by:  
*David Volz* 8/8/2023  
By: \_\_\_\_\_  
Name: David Volz  
Title: President

ATTEST:

By: \_\_\_\_\_  
Name: Liza Tamura  
Title: City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Name: Quinn M. Barrow  
Title: City Attorney

APPROVED AS TO FISCAL IMPACT:

DocuSigned by:  
*Julie Bondarchuk* 8/8/2023  
By: \_\_\_\_\_  
Name: Julie Bondarchuk  
Title: Acting Finance Director

APPROVED AS TO CONTENT:

DocuSigned by:  
*Erick Lee* 8/8/2023  
By: \_\_\_\_\_  
Name: Erick Lee  
Title: Public Works Director

## **EXHIBIT A-1 SCOPE OF SERVICES AND APPROVED FEE SCHEDULE**

### **AMENDMENT NO. 1:**

The Scope of Work described below in this Amendment No. 1, shall be considered additional work to the original Scope of Work in the Agreement.

### **INDIVIDUAL PROJECT ORDER NO. 4 – SAND DUNE PARK**

Consultant shall provide conceptual design services for planning park improvements at Sand Dune Park. Consultant shall provide the following services and deliverables as proposed.

#### **Task 1 – Project Initialization**

- a. Initial kickoff meeting with City project staff
  - Review project criteria and program objectives
  - Review procedures and design schedule
  - Assign calendar dates to each milestone
- b. Background Research
  - Collect available data and maps
  - Meet with City project personnel
  - Review preliminary project program
  - Review plans and documents of the site
  - Review initial opportunities
    - Identify opportunities and constraints
    - Identify surrounding uses and connections
- c. Prepare planning map
  - Review schematic layouts with City staff
  - Obtain direction to prepare initial program graphic

#### **Task 2 – Community Engagement**

- a. Prepare maps and graphics based on initial program with style pictures
- b. Attend community outreach meetings
- c. Document input received
  - Prepare summary of input from community
  - Work with City to update project program

\*For tasks 1 and 2, Consultant shall attend one (1) community meeting and provide community outreach exhibits.

### **Task 3 – Engineering Services**

- a. Site Plan
  - Site topographic survey
  - Provide site layout plan
  - Review City staff
  - Provide final site plan colored rendering
  
- b. Preliminary Engineering Studies
  - Geotechnical soils and report
  - Grading and drainage plan
  - Utilities review
  - Parking schematic plan
  - Construction cost budget estimates

\*For task 3, the Consultant shall provide site layout plans and exhibits, topographic survey, geotechnical report, and preliminary engineering plans.

### **Task 4 – Concept Plans**

- a. Review input received from previous community outreach with City project team
  
- b. Prepare two (2) preliminary concept plan
  - Develop maps and renderings
  - Prepare initial concept plans for City staff review
  
- a. Construction cost budget estimates
  - Prepare analysis of construction cost for each plan options
  
- b. Final Engineering Studies
  - Prepare preliminary grading and drainage schematic
  - Utilities review
  - Parking schematic plan
  - Provide final concept plan rendering
  - Update construction budget estimate

\*For task 4, the Consultant shall attend one (1) review meeting with City staff and provide two (2) concept plans, construction cost budget, proposal for construction documents, and present to City Council and Commission.

### **Task 5 - Presentations**

- a. Presentation to City Council and Commission

### Task 6 – Construction Documents

- a. Proposal to provide construction documents

### Project Schedule

Preliminary concept plan	8 weeks
Review and finalization	4 weeks
Meeting with City staff	Per request
Preliminary engineering plans	8 weeks
Proposal for construction documents	2 weeks
City Council meeting preparation	Per request

### Cost for IPO No. 4

	Principals	Director of Design	Landscape Designer	Project Designer	Admin Fees	Total	Fee
Hourly Rate	\$230	\$200	\$140	\$120	\$110	Hours	Fee
Task 1	2	8	12	8	4	34	\$5,140
Task 2	2	8	16	16	2	44	\$6,440
Task 3	-	-	-	-	-	-	\$13,720
Task 4	1	38	32	18	1	90	\$14,580
Task 5		8	6	2		10	\$1,480
Task 6	1		2		3	6	\$840
<b>Subtotal</b>	<b>\$1,380</b>	<b>\$11,200</b>	<b>\$9,520</b>	<b>\$5,280</b>	<b>\$1,100</b>	<b>184</b>	<b>\$42,200</b>
Reimbursable	-	-	-	-	-	-	\$2,500
<b>Grand Total</b>	<b>\$1,380</b>	<b>\$11,200</b>	<b>\$9,520</b>	<b>\$5,280</b>	<b>\$1,100</b>	<b>184</b>	<b>\$44,700</b>

### Reimbursements

Reimbursable expenses for IPO No. 4 shall not exceed \$2,500.

### Assumptions:

1. Preparation of construction documents will be a follow service, scope and fee to be determined.