

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
[www.manhattanbeach.gov](http://www.manhattanbeach.gov) • (310) 802-5000

**AGENDA****City Council Regular Meeting****Regular Meeting****Tuesday, January 20, 2026****6:00 PM****City Council Chambers and Zoom****ELECTED OFFICIALS****Mayor** David Lesser**Mayor Pro Tem** Joe Franklin**Councilmember** Nina Trieu Tarnay**Councilmember** Steve S. Charelian**Councilmember** Amy Thomas Howorth**EXECUTIVE TEAM****City Manager** Talyn Mirzakhanian**City Attorney** Quinn Barrow**City Clerk** Liza Tamura**Finance Director** Libby Bretthauer**Human Resources Director** Lisa Jenkins**Parks and Recreation Director** Mark Leyman**Police Chief** Rachel Johnson**Fire Chief** Jesse Alexander**Community Development Director** Masa Alkire**Interim Public Works Director** Joseph DeFrancesco**Information Technology Director** Miguel Guardado**MISSION STATEMENT:**

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL: <https://www.zoomgov.com/j/1601321409>, Meeting ID: 160 132 1409).*

*The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov)

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.manhattanbeach.gov](http://www.manhattanbeach.gov), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD) or email [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, January 14, 2026, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER**

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

**D. CEREMONIAL CALENDAR**

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

## G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

*At the discretion of the Mayor, the Mayor may allow 2 minutes of public comments.*

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov)

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

### IN PERSON PUBLIC PARTICIPATION

*Please complete the "Request to Address the City Council" card by filling out your name, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

### ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:

*Direct URL: <https://www.zoomgov.com/j/1601321409>, Meeting ID: 160 132 1409*

*During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.*

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

*Phone Number: (669) 900-6833, Meeting ID: 160 132 1409*

*During the meeting you will need to enter \*9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

**H. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**1. City Council Minutes:**[26-0001](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes of December 9, 2025
- b) City Council Adjourned Regular Meeting Minutes of December 16, 2025
- c) City Council Regular Meeting Minutes of December 16, 2025

(No Budget Impact) (City Clerk Tamura).

**APPROVE**

Attachments: [City Council Adjourned Regular Meeting Minutes of December 9, 2025](#)  
[City Council Adjourned Regular Meeting Minutes of December 16, 2025](#)  
[City Council Regular Meeting Minutes of December 16, 2025](#)

**2. Financial Report:**[26-0048](#)

- a) Schedule of Demands for the Month Ending November 30, 2025
- b) Investment Portfolio for the Month Ending November 30, 2025
- c) Month End Report for the Month of November 30, 2025

(No Budget Impact) (Finance Director Brethauer).

**ACCEPT REPORT AND DEMANDS**

Attachments: [Schedule of Demands for November 2025](#)  
[Investment Portfolio for November 2025](#)  
[Month End Report November 2025](#)

**3. Declaration of Proclamations for the Following:**[26-0002](#)

- a) January 6, 2026, as National Technology Day
- b) January 9, 2026, as National Law Enforcement Appreciation Day
- c) January 2026, as National Blood Donor Month

**PROCLAIM**

Attachments: [Proclamation - National Technology Day](#)  
[Proclamation - National Law Enforcement Appreciation Day](#)  
[Proclamation - National Blood Donor Month](#)

4. Consideration of a Vacancy on the Planning Commission and Direction to the City Clerk to Defer Appointment Until the 2026 Annual Boards and Commissions Interview and Appointment Process (Budgeted) (City Clerk Tamura). [26-0042](#)

**A) DECLARE VACANCY ON THE PLANNING COMMISSION**  
**B) DEFER APPOINTMENT UNTIL 2026 ANNUAL BOARDS AND COMMISSIONS INTERVIEW AND APPOINTMENT PROCESS**

**Attachments:** [Boards and Commissions Handbook \(Hyperlink\)](#)  
[Beach Reporter Ad - 2026 Annual Boards and Commissions Vacancies](#)

5. Consideration of a Resolution Approving Amendments to the Compensation for Part-Time Unrepresented Employees (No Budget Impact) (Human Resources Director Jenkins). [26-0007](#)

**ADOPT RESOLUTION NO. 26-0001**

**Attachments:** [Resolution No. 26-0001](#)  
[Compensation Plan - Part-Time Unrepresented Employees \(Tracked Changes\)](#)  
[Compensation Plan - Part-Time Unrepresented Employees \(Final\)](#)

6. Consideration of a Resolution Approving a Comprehensive Citywide Salary Schedule for all City Positions and Adjustments to Salary Ranges (No Budget Impact) (Human Resources Director Jenkins). [26-0008](#)

**ADOPT RESOLUTION NO. 26-0002**

**Attachments:** [Resolution No. 26-0002](#)  
[City of Manhattan Beach Salary Schedule](#)

7. Consideration of a Resolution Approving Amendment No. 3 to the Professional Services Agreement with Pacific Advanced Civil Engineering, Inc. for \$165,000 for the Voorhees Sewer Lift Station Improvements Project and the Pacific Sewer Lift Station Conversion to Gravity Line Project for a Total Not-to-Exceed Amount of \$791,358 and Re-Appropriating \$75,000 in the Sewer Fund to the Voorhees Sewer Lift Station Improvements Project (No Budget Impact) (Interim Public Works Director DeFrancesco). [26-0026](#)

**A) ADOPT RESOLUTION NO. 26-0004**  
**B) APPROVE CIP BUDGET RE-APPROPRIATION**

**Attachments:** [Resolution No. 26-0004](#)  
[Amendment No.3 - PACE, Inc.](#)  
[Agreement and Amendment Nos 1-2 - PACE, Inc.](#)  
[Budget and Expenditure Summary](#)  
[Location Map](#)

8. Consideration of a Resolution Approving a Professional Services Agreement with Raftelis Financial Consultants, Inc. for Comprehensive Water and Sewer Rate Study Services at a Cost Not-to-Exceed \$108,023 and Appropriating \$54,011.50 from the Water Fund and \$54,011.50 from the Sewer Fund for the Project (Unbudgeted) (Interim Public Works Director DeFrancesco).

[26-0027](#)

**A) ADOPT RESOLUTION NO. 26-0005**

**B) APPROVE APPROPRIATION**

Attachments: [Resolution No. 26-0005](#)

[Agreement - Raftelis Financial Consultants, Inc.](#)

**I. ITEMS REMOVED FROM THE CONSENT CALENDAR**

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

**J. PUBLIC HEARINGS**

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

9. Conduct a Public Hearing Regarding the Proposed Use of Community Development Block Grant Funds (CDBG) for Fiscal Year 2026-2027 as Required by U.S. Department of Housing and Urban Development (HUD); Consideration of a Resolution Authorizing the Allocation of CDBG Funds; and Appropriation and Matching Revenue Adjustment of \$129,538 from the Grants Fund for the Allocated CDBG Funding for the Cycle 5 Americans with Disability Act (ADA) Ramps Project (Partially Budgeted) (Interim Public Works Director DeFrancesco).

[26-0028](#)

**(Estimated Time: 15 Mins.)**

**A) CONDUCT PUBLIC HEARING**

**B) ADOPT RESOLUTION NO. 26-0006**

**C) APPROVE AND APPROPRIATE FUNDS**

Attachments: [Resolution No. 26-0006](#)

[Notice of Public Hearing](#)

[Budget and Expenditures](#)

[Location Map](#)

[PowerPoint Presentation](#)

10.

[26-0060](#)

Conduct a Public Hearing to Consider Temporarily Allowing Short-Term Rentals Outside of the Coastal Zone During the 2026 FIFA World Cup (Not Budgeted) (Community Development Director Alkire).

(Estimated Time: 1 Hr.)

**INTRODUCE ORDINANCE NO. 26-0001**

Attachments:

[Ordinance No. 26-0001](#)

[Community Meeting Presentation and Mentimeter results](#)

[September 16, 2025, City Council Staff Report](#)

[December 16, 2025, City Council Staff Report](#)

[PowerPoint Presentation](#)

**K. GENERAL BUSINESS**

*Each speaker may speak for up to 2 minutes on each general business item.*

11.

[26-0010](#)

Consideration of a Resolution for a One-Year Film LA Agreement to Facilitate the City's Film Permitting Process, and Consideration of Revised Film Permit Fees, and Filming Limitations (No Budget Impact) (Parks and Recreation Director Leyman).

(Estimated Time: 30 Mins.)

**A) ADOPT RESOLUTION NO. 26-0007****B) APPROVE**

Attachments:

[Resolution No. 26-0007](#)

[Agreement - FilmLA](#)

[PowerPoint Presentation](#)

12.

[26-0037](#)

Presentation of the Fiscal Year 2024-2025 Annual Comprehensive Financial Report (No Budget Impact) (Finance Director Bretthauer).

(Estimated Time: 30 Mins.)

**RECEIVE AND FILE**

Attachments:

[Fiscal Year 2024-2025 Annual Comprehensive Finance Report \(ACFR\)](#)

[Report on Internal Controls](#)

[Management Letter](#)

[Audit Communication Letter](#)

[PowerPoint Presentation](#)

13. Project Pulse Status Update Related to the Public Engagement Program and Redevelopment Options for City-Owned Properties Located at 400 Manhattan Beach Boulevard (Former US Bank Building) and 1155 Morningside Drive (Parking Lot 3) (No Immediate Budget Impact) (Community Development Director Alkire).

(Estimated Time: 1 Hr. 30 Mins.)

**DISCUSS AND PROVIDE DIRECTION**

Attachments:

- [1. Location Map \(Project Pulse Sites\)](#)
- [2. August 26, 2025 - City Council Staff Report \(Web-Link Provided\)](#)
- [3. 2025 Community Opinion Survey Final Report](#)
- [4. Fall 2025 Community Outreach Results](#)
- [5. Additional Public Comments Received](#)
- [6. PowerPoint Presentation](#)

14. Consideration of the Reintroduction of the Manhattan Beach Unified School District (MBUSD) Schools to the City Council Assignments (No Budget Impact) (City Clerk Tamura).

(Estimated Time: 15 Mins.)

**DISCUSS AND PROVIDE DIRECTION**

Attachments:

- [Proposed and Approved City Council Assignments of June 21, 2022](#)
- [Draft City Council Assignments](#)
- [Draft Assignments/Committee Descriptions](#)

**L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

15. City Council AB 1234 Reports.

[26-0024](#)

**RECEIVE AND FILE**

16. Consideration of a Request by Mayor Pro Tem Franklin and Councilmember Howorth to Discuss Polliwog Pond Water Quality Enhancements (City Manager Mirzakhanian).

[26-0030](#)

**DISCUSS AND PROVIDE DIRECTION**

17. Consideration of a Request by Mayor Pro Tem Franklin and Councilmember Tarnay to Discuss a Review of the City's Current Coyote Procedures (City Manager Mirzakhanian).

[26-0031](#)

**DISCUSS AND PROVIDE DIRECTION**

18. Consideration of a Request by Mayor Lesser and Councilmember Howorth to Discuss a Community Tree Planting Event Around Earth Day (City Manager Mirzakhalian). [26-0032](#)

**DISCUSS AND PROVIDE DIRECTION**

**M. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

**N. CITY MANAGER REPORT**

**O. CITY ATTORNEY REPORT**

**P. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

19. Agenda Forecast (City Clerk Tamura). [26-0003](#)

**INFORMATION ITEM ONLY**

**Q. CLOSED SESSION**

**R. ADJOURNMENT**

**S. FUTURE MEETINGS**

**CITY COUNCIL MEETINGS**

February 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
February 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
March 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
March 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
April 7, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
April 21, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
May 5, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
May 12, 2026 - Tuesday -- 6:00 PM - Budget and CIP Study Session  
May 19, 2026 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization)  
May 26, 2026 - Tuesday -- 6:00 PM - Budget and CIP Study Session  
June 2, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
June 16, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
July 7, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
July 21, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
August 4, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
August 18, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
September 1, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
September 15, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
October 6, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
October 20, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
November 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting (Rescheduled to November 4, 2026)  
November 4, 2025 - Wednesday -- 6:00 PM - City Council Meeting (Rescheduled from November 3, 2026)  
November 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
December 1, 2026 - Tuesday -- 6:00 PM - City Council Meeting  
December 15, 2026 - Tuesday -- 6:00 PM - City Council Meeting (General Municipal Election Results)

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS****T. CITY OFFICES CLOSED****CITY HOLIDAYS:**

February 16, 2026 - Monday - Presidents Day  
May 25, 2026 - Monday - Memorial Day  
June 19, 2026 - Friday - Juneteenth National Independence Day  
July 3, 2026 - Friday - Observance of Independence Day, Saturday, July 4, 2026  
September 7, 2026 - Monday - Labor Day  
October 12, 2026 - Monday - Columbus Day/Indigenous People's Day  
November 11, 2026 - Wednesday - Veterans Day  
November 26-27, 2026 - Thursday & Friday - Thanksgiving Holiday  
December 24, 2026 - Thursday - Christmas Eve (City Hall Closes at 12:00 PM)  
December 25, 2026 - Friday - Christmas Day Observed  
December 31, 2026 - Thursday - New Year's Eve (City Hall Closes at 12:00 PM)  
January 1, 2027 - Friday - New Years Day Observed  
January 18, 2027 - Monday - Martin Luther King Day