

SAMPLE CONSENT CALENDARS

City Council Agenda **City of Beverly Hills** **May 7, 2013**

F. CITY COUNCIL CONSENT CALENDAR

Any item may be removed from the Consent Calendar by a member of the City Council or by a person in attendance, with the concurrence of the City Council.

MOTION TO APPROVE CONSENT AGENDA:

"I move the adoption of the Consent Agenda, as follows"

Minutes

1. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Study Session of April 2, 2013.
2. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Study Session of April 11, 2013.
3. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Adjourned Regular Meeting of April 11, 2013.

Demands Paid

4. **REVIEW OF BUDGETED DEMANDS PAID**, report dated April 4 – April 26, 2013.
5. **PAYROLL DISBURSEMENT REPORT**, report dated May 7, 2013.

Other Business

ORDINANCE OF THE CITY OF BEVERLY HILLS:

None

RESOLUTIONS APPROVING:

6. **APPOINTING A REPRESENTATIVE OF THE CITY OF BEVERLY HILLS TO THE DISASTER MANAGEMENT "AREA A" EXECUTIVE BOARD.**

Comment: Appoints the City Manager to the Disaster Management "Area A" Executive Board which will now consist of the City Managers of three Westside cities: Culver City, West Hollywood, and Beverly Hills.

7. **ACCEPTING A DONATION FROM THE MIRIAM BRUCKER TRUST IN HONOR OF RITA AND CHARLES BRUCKER, IN THE AMOUNT OF \$20,000 TO SUPPORT**

THE BEVERLY HILLS COMMUNITY EMERGENCY RESPONSE TEAM PROGRAM AND APPROPRIATING FUNDS THEREFOR.

Comment: Staff recommends that the Council move to accept and appropriate a \$20,000 donation from the Miriam Brucker Trust, in honor of Rita and Charles Brucker, for the Beverly Hills Community Emergency Response Team (CERT Program).

8. **SELECTING AND DESIGNATING AN ALTERNATE MEMBER OF THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NO. 4 OF LOS ANGELES COUNTY.**

Comment: The Mayor requests Councilmember Krasne to serve as the alternate on the Board of Directors for Sanitation District No. 4.

APPROVAL OF:

9. **SECOND AMENDMENT OF LEASE BY AND BETWEEN THE CITY OF BEVERLY HILLS AND DYLAN RUGA AND CASONDRA RUGA.**

Comment: This amendment extends the term of the residential lease for the City owned property at 265 S. La Peer Drive. With this amendment the monthly rental rate is increased from \$4,500 to \$4,635 (3% increase), and both parties have the right to terminate the agreement with 60 Days written notice. In addition, the Tenant is required to provide written notice to the City of any offer made by Tenant to purchase any other real property as their primary residence, prior to or concurrently with the delivery of the offer.

10. **AN AGREEMENT WITH IMS INFRASTRUCTURE MANAGEMENT SERVICES, LLC, TO PROVIDE ENGINEERING CONSULTING SERVICES FOR THE UPDATING OF THE CITY OF BEVERLY HILLS PAVEMENT MANAGEMENT PROGRAM (PMP) UTILIZING AUTOMATED CONDITION SURVEYING; AND**

APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$64,960 FOR THE PROJECT.

Comment: This report is a request for City Council approval of an agreement between the City of Beverly Hills and IMS for consulting engineering services related to an update of the City of Beverly Hills Pavement Management Program.

11. **AGREEMENT WITH NELSON/NYGAARD CONSULTING ASSOCIATES, INC. FOR CONSULTANT SERVICES RELATED TO A REQUEST FOR PROPOSALS AND THE IMPLEMENTATION OF A TAXICAB FRANCHISE PROGRAM; AND**

APPROVAL OF A PURCHASE ORDER AND APPROVAL OF AN APPROPRIATION OF FUNDS IN THE AMOUNT OF \$85,000 FOR THESE SERVICES.

Comment: This agreement will provide the services necessary to develop the ordinances and scope of work to conduct the request for proposals for the implementation of a taxicab franchise program.

12. THE AGREEMENT WITH **PSOMAS** FOR CONSULTANT ENGINEERING SERVICES RELATED TO THE REXFORD DRIVE INTERSECTION PROJECT; AND

APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$64,800 TO PSOMAS FOR THE SERVICES.

Comment: Provides for design services for preparation of plans and specifications.

13. ACCEPTANCE OF CONTRACT WORK FOR THE MURAL AT CIVIC CENTER PARKING STRUCTURE PROJECT BY **1ST CALIFORNIA CONSTRUCTION INC.** IN THE FINAL CONTRACT AMOUNT OF \$248,400.

Comment: It is recommended that the City Council accept the described contract work and authorize the recording of the Notice of Completion with the County Recorder.

14. ACCEPTANCE OF THE CONTRACT WORK FOR THE CONSTRUCTION OF GATEWAY AND STREETScape LOCATED AT WILSHIRE BOULEVARD AND WHITTIER DRIVE PROJECT (JOB NO. 1330) BY **GRIFFITH COMPANY**, IN THE FINAL AMOUNT OF \$645,808.81 AND AUTHORIZATION OF CITY CLERK TO RECORD NOTICE OF COMPLETION.

Comment: It is recommended that the described work with Griffith Company be accepted and authorization be given for the recordation of the Notice of Completion.

15. A PURCHASE ORDER TO **EBERHARD EQUIPMENT** FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$54,449.14 FOR PURCHASE OF A COMPACT UTILITY TRACTOR.

Comment: Provides for purchase of a John Deere Compact Utility Tractor, Model 4120, to replace two obsolete and job-worn lawn-and-garden tractors currently assigned to the Department of Community Services, Parks Operations Division.

16. A CHANGE ORDER TO THE BLANKET PURCHASE ORDER IN THE AMOUNT OF \$40,972.00 TO **HARRINGTON INDUSTRIAL PLASTICS** FOR A TOTAL-NOT-TO-EXCEED AMOUNT OF \$89,972.00 FOR THE SERVICES.

Comment: It is recommended that City Council accept the lowest bidder, Harrington Industrial Plastics, to replace degraded packing in the air strippers and air scrubbers used in the City's water treatment plant. Awarding this bid to Harrington Industrial Plastics in combination with Harrington's current purchase orders raises the total purchases with Harrington over \$50,000 which requires City Council approval.

17. A CHANGE ORDER IN THE AMOUNT OF \$22,778.85 TO THE PURCHASE ORDER TO **VISTA FORD** FOR THE PURCHASE OF A FORD ESCAPE SUV FOR A TOTAL-NOT-TO-EXCEED AMOUNT OF \$56,501.30.

Comment: Provides for purchase of two (2) Ford vehicles to replace an equal number of vehicles currently assigned to the Department of Police and Public Works & Transportation.

City Council Agenda
City of Beverly Hills
May 23, 2013

H. CITY COUNCIL CONSENT CALENDAR

Any item may be removed from the Consent Calendar by a member of the City Council or by a person in attendance, with the concurrence of the City Council.

MOTION TO APPROVE CONSENT AGENDA:

"I move the adoption of the Consent Agenda, as follows"

Minutes

1. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Budget Study Session of May 7, 2013.
2. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Study Session of May 7, 2013.
3. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Regular Meeting of May 7, 2013

Demands Paid

4. **REVIEW OF BUDGETED DEMANDS PAID**, report dated April 27 – May 10, 2013.
5. **PAYROLL DISBURSEMENT REPORT**, report dated May 23, 2013.

Other Business

ORDINANCE OF THE CITY OF BEVERLY HILLS:

None

RESOLUTIONS APPROVING:

None

APPROVAL OF:

6. **MUNICIPAL LEAGUE OF BEVERLY HILLS CO-SPONSORSHIP REQUEST.**

Comment: Request from the Beverly Hills Municipal League for City to co-sponsor their 50th Anniversary Celebration to be held at Greystone Estate in June 2013.

7. AN AGREEMENT WITH **CMG BRANDS, LLC** TO PROVIDE EXCLUSIVE LICENSING REPRESENTATION TO THE CITY.

Comment: This Agreement authorizes CMG Brands, LLC to serve as the City's exclusive licensing agent for the portfolio of the City's trademarks, including the Beverly Hills Shield Design trademark, which is owned by the City of Beverly Hills.

8. AN AGREEMENT WITH **NATIONAL URBAN FELLOWS, INC.** FOR A CLASS OF 2014 FELLOW; AND

APPROVAL OF A PURCHASE ORDER IN A NOT-TO-EXCEED AMOUNT OF \$70,000.00 TO NATIONAL URBAN FELLOWS, INC. FOR THESE SERVICES.

Comment: Requests City Council to approve an agreement with National Urban Fellows, Inc. for a class of 2014 fellow and approve a purchase order in the amount of \$70,000 for funding the position.

9. APPROPRIATION OF \$230,000 FROM THE **SEIZED & FORFEITED** PROPERTY FUND TO ENHANCE POLICE DEPARTMENT OPERATIONS.

Comment: Seeks appropriation of restricted funds received as a result of asset seizures for overtime for narcotics investigations.

City Council Agenda **City of Beverly Hills** **June 4, 2013**

H. CITY COUNCIL CONSENT CALENDAR

Any item may be removed from the Consent Calendar by a member of the City Council or by a person in attendance, with the concurrence of the City Council.

MOTION TO APPROVE CONSENT AGENDA:

"I move the adoption of the Consent Agenda, as follows"

Minutes

1. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Budget Study Session of May 13, 2013.
2. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Budget Study Session of May 14, 2013.
3. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Budget Study Session of May 23, 2013.

4. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Adjourned Study Session of May 23, 2013.
1. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Adjourned Regular Meeting of May 23, 2013.

Demands Paid

2. **REVIEW OF BUDGETED DEMANDS PAID**, report dated May 11 – May 24, 2013.
3. **PAYROLL DISBURSEMENT REPORT**, report dated June 4, 2013.

Other Business

ORDINANCE OF THE CITY OF BEVERLY HILLS:

None

RESOLUTIONS APPROVING:

None

APPROVAL OF:

4. **RECREATION AND PARKS COMMISSION APPOINTMENT (FRANCES BILAK).**

Comment: Appoints Frances Bilak to the Recreation and Parks Commission for an initial two-year term.

5. **REAPPOINTING A MEMBER TO THE COMMUNITY CHARITABLE FOUNDATION (KATHLEEN ROTHNER).**

Comment: Reappoints Kathleen Rothner to the Community Charitable Foundation for a four-year term.

6. **REAPPOINTING A MEMBER TO THE DESIGN REVIEW COMMISSION (JOHN WYKA).**

Comment: Reappoints John Wyka to the Design Review Commission for a four-year term.

7. **REAPPOINTING TWO MEMBERS TO THE PUBLIC WORKS COMMISSION (BARRY D. PRESSMAN, MD AND RON SHALOWITZ).**

Comment: Reappoints Barry D. Pressman, MD and Ron Shalowitz to the Public Works Commission to serve four-year terms each.

8. **REAPPOINTING TWO MEMBERS TO THE RECREATION AND PARKS COMMISSION (HOWARD ROSSOFF AND SIMONE FRIEDMAN).**

Comment: Reappoints Howard Rosoff and Simone Friedman to the Recreation and Parks Commission to serve four-year terms each.

9. MUTUAL RELEASE OF LIABILITY AND ASSUMPTION OF RISK FORM.

Comment: The City Attorney's office is requesting City Council approval of a new mutual release form to be used for certain City volunteers and that authorization be given to the City Manager or his designee to sign the form on behalf of the City

10. PLANNING COMMISSION REQUEST TO FUND A STUDY OF DENSITY BONUS INCENTIVES.

Comment: Request to authorize the City Manager to appropriate up to \$25,000 for a financial consultant to evaluate development incentives associated with the construction of affordable housing units pursuant to the State Density Bonus program. The study would analyze a development project located at 9265-9269 Burton Way, and would analyze a variety of potential changes to the City's Density Bonus program. The request for funding is being made by the Planning Commission.

11. AGREEMENT WITH TRUGREEN LANDCARE, LLC FOR ALLEY TREE TRIMMING AND WEED ABATEMENT MAINTENANCE SERVICES; AND

APPROVAL OF PURCHASE ORDER IN THE AMOUNT OF \$140,119.20 FOR FY 2013/14.

Comment: Provides for alley tree trimming and weed abatement services four times per year.

12. AGREEMENT WITH DANIEL P. SELMI FOR SPECIAL COUNSEL SERVICES.

Comment: This agreement engages Daniel Selmi to provide special counsel services in connection with litigation related to the Westside Subway Extension.

13. AMENDMENT NO. 2 TO AN AGREEMENT WITH BRYAN CAVE LLP, ADDING LITIGATION SERVICES TO THE AGREEMENT.

Comment: This contract amendment authorizes Bryan Cave, LLP to provide legal services in connection with litigation related to the Westside Subway Extension.

City Council Agenda
City of Beverly Hills
June 18, 2013

I. CITY COUNCIL CONSENT CALENDAR

Any item may be removed from the Consent Calendar by a member of the City Council or by a person in attendance, with the concurrence of the City Council.

MOTION TO APPROVE CONSENT AGENDA:

"I move the adoption of the Consent Agenda, as follows"

Minutes

1. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Budget Study Session of June 4, 2013.
 14. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Study Session of June 4, 2013.
 15. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Regular Meeting of June 4, 2013.

Demands Paid

16. **REVIEW OF BUDGETED DEMANDS PAID**, report dated May 25, 2013 – June 7, 2013.
17. **PAYROLL DISBURSEMENT REPORT**, report dated June 18, 2013.

Other Business

ORDINANCE OF THE CITY OF BEVERLY HILLS:

None

RESOLUTIONS APPROVING:

1. **ACCEPTING CITY DONATIONS FOR THE BEVERLY GARDENS PARK RENOVATION PROJECT IN THE TOTAL AMOUNT OF \$131,255 AND APPROPRIATING FUNDS THEREFOR.**

Comment: This report asks the City Council to accept and appropriate funds donated to the City in support of the Beverly Gardens Park Renovation Project. *(These are funds that were accepted prior to the formation of the Beverly*

Hills Community Charitable Foundation. The total amount that has been received to date for the Beverly Gardens Park Renovation is \$495,170 in donations.)

2. DESIGNATING THE CITY'S VOTING DELEGATE AND ALTERNATE FOR THE 2013 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE.

Comment: This item seeks City Council approval of the official delegates to represent the City at the League of California Cities Annual Conference on September 18-20.

APPROVAL OF:

8. ADOPTION OF THE STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2013/14.

Comment: Transmits the Treasurers Fiscal Year 2013/2014 Investment Policy to the City Council.

9. A FUNDING AGREEMENT BY AND BETWEEN THE CITY OF BEVERLY HILLS AND THE BEVERLY HILLS CHAMBER OF COMMERCE AND CIVIC ASSOCIATION FOR BUSINESS ATTRACTION AND RETENTION SERVICES FOR FISCAL YEAR 2013-2014; AND APPROVAL OF A PURCHASE ORDER IN A NOT-TO-EXCEED AMOUNT OF \$260,000 TO THE BEVERLY HILLS CHAMBER OF COMMERCE AND CIVIC ASSOCIATION FOR THESE SERVICES.

Comment: This is a funding agreement between the City of Beverly Hills and the Beverly Hills Chamber of Commerce and Civic Association for business attraction and retention services for FY 2013-14. The City Council is also asked to approve a purchase order in a not-to-exceed amount of \$260,000 for these services.

10. AN INTERIM FUNDING AGREEMENT WITH THE BEVERLY HILLS CONFERENCE AND VISITORS BUREAU FOR PROMOTION OF THE CITY FOR FISCAL YEAR 2013-2014; AND APPROVAL OF A PURCHASE ORDER IN A NOT-TO-EXCEED AMOUNT OF \$458,395 TO THE BEVERLY HILLS CONFERENCE AND VISITORS BUREAU FOR THESE SERVICES.

Comment: This interim funding agreement between the City and the Conference and Visitors Bureau ("CVB") is for promotional services for Fiscal Year 2013-2014 in a not-to-exceed amount of \$458,395. In addition, Council is requested to authorize a purchase order in the amount of \$458,395 for these services.

11. AN AGREEMENT WITH CITY OF WEST HOLLYWOOD FOR PARKING METER MANAGEMENT SERVICES.

Comment: This agreement provides the City of Beverly Hills with compensation in the amount \$188,232 to provide the City of West Hollywood with collections and counting services for their parking meter system.

12. A PURCHASE ORDER TO **BRAUN NORTHWEST, INC.** IN THE NOT-TO-EXCEED AMOUNT OF \$290,062.14 FOR PURCHASE OF ONE (1) FREIGHTLINER M2 RESCUE AMBULANCE.

Comment: This purchase is to comply with recommendation from an organizational audit conducted by 'City Associates' to deploy a third Paramedic Rescue Ambulance at 'Fire Station 2' in order to effectively maintain a traditional level of service to an ever-increasing volume of Advanced-Life-Support responses and transports.

13. CHANGE VENDOR IN PURCHASE ORDER 13001306 FROM 'EBERHARD EQUIPMENT' TO '**JOHN DEERE COMPANY.**'

Comment: On May 7, 2013, Council approved award of Purchase Order for the purchase of a John Deere Utility Tractor destined for the Parks Maintenance Division. 'Eberhard Equipment,' vendor named on the current purchase order, has indicated that the vendor name on the purchase order should be the 'John Deere Company' since this purchase is using the price advantage offered by the Federal General Service Administration (GSA) Contract. 'Eberhard Equipment' instead will be the delivering dealer.

14. RECEIVE AND PUBLICLY DISCLOSE **ACTUARIAL REPORT.**

Comment: Per the requirements of State law, this report publicly discloses a cost estimate for a change in retirement benefits for the Deputy Fire Chief position that is scheduled to be considered by the City Council at the City Council meeting of July 2nd.

15. **VARIOUS CITY PURCHASING AND BUDGET TRANSACTIONS AS DESCRIBED HEREIN:**

ITEM A **AMENDMENT NO. 2 TO THE AGREEMENT WITH COOPERATIVE PERSONNEL SERVICES, A PROFESSIONAL CORPORATION, FOR TESTING SERVICES IN A NOT TO EXCEED AMOUNT OF \$60,000.**

Comment: Increase in total amount of agreement is necessary to cover existing invoices and continue testing services for the remainder of fiscal year 2012-13.

City Council Agenda
City of Beverly Hills
July 2, 2013

G. CITY COUNCIL CONSENT CALENDAR

Any item may be removed from the Consent Calendar by a member of the City Council or by a person in attendance, with the concurrence of the City Council.

MOTION TO APPROVE CONSENT AGENDA:

"I move the adoption of the Consent Agenda, as follows"

Minutes

10. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Study Session of June 18, 2013.
11. **CONSIDERATION BY THE CITY COUNCIL OF THE MINUTES** of the Regular Meeting of June 18, 2013.

Demands Paid

12. **REVIEW OF BUDGETED DEMANDS PAID**, report dated June 8 – June 21, 2013.
13. **PAYROLL DISBURSEMENT REPORT**, report dated July 2, 2013.

Other Business

ORDINANCE OF THE CITY OF BEVERLY HILLS:

None

RESOLUTIONS APPROVING:

None

APPROVAL OF:

14. **AN AGREEMENT WITH THE BEVERLY HILLS COURIER PUBLISHING CO., LLC TO PROVIDE ADVERTISING AND NOTICES.**
AN AGREEMENT WITH BEVERLY HILLS WEEKLY TO PROVIDE ADVERTISING AND NOTICES.

Comment: Awarding Bid No. 13-37 to The Beverly Hills Courier and approving an agreement with Beverly Hills Weekly for the publication of City of Beverly Hills advertising and legal notices for Fiscal Year 2013/2014.

15. **THE AWARD OF CONTRACT TO LIFTECH ELEVATOR SERVICES CORPORATION FOR THE MODERNIZATION OF ELEVATOR EQUIPMENT IN THREE CITY FACILITIES; AND APPROVING PLANS AND SPECIFICATIONS THEREFOR; AND**

APPROVAL OF PURCHASE ORDERS TO LIFTECH ELEVATOR SERVICES CORPORATION FOR THE CONTRACT WORK IN THE TOTAL AMOUNT OF \$1,563,000.

Comment: Award of contract for the modernization of elevator equipment at the Police Facility, 440 Camden Parking Garage and 333 N. Crescent Parking Garage, as more fully described in the related Agenda Report.

16. **ACCEPTANCE OF CONTRACT WORK FOR THE DESIGN/BUILD OF THE CNG REFUELING STATION PROJECT BY MANSFIELD GAS EQUIPMENT SYSTEMS CORPORATION IN THE FINAL CONTRACT AMOUNT OF \$969,164.00.**

Comment: Recommends that the City Council accept the described contract work with Mansfield Gas Equipment Corporation and authorize the recording of the Notice of Completion.

17. **AGREEMENT WITH PARKING CONCEPTS, INC. FOR THE OPERATION OF CERTAIN PARKING FACILITIES; AND APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$1,239,018 FOR THESE SERVICES.**

Comment: This is a multi-year agreement for the services related to the parking operations at the Public Gardens Parking Facility at the Montage, the 450 N Crescent parking facility located adjacent to the Annenberg Center, and various other parking operations, such as holiday and attendant assisted parking services, and accounting and administrative duties with respect to revenue generated from monthly contract parking for all public parking garages.

18. **AGREEMENT BY AND BETWEEN THE CITY OF BEVERLY HILLS AND UNIVERSAL CITY STUDIO LLC IN CONNECTION WITH THE CITY'S USE OF THE STUDIO'S BACK LOTS FOR POLICE TRAINING OPERATIONS AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

Comment: The agreement will allow the Police Department to conduct Bicycle Unit training at Universal City Studio LLC's facility at no cost to the City.

19. **AUTHORIZE A PURCHASE ORDER IN THE AMOUNT OF \$9,720 TO COBAN TECHNOLOGIES, INC. FOR THE PURCHASE OF MOBILE DATA TERMINAL COMPUTERS FOR POLICE PATROL VEHICLES.**

Comment: The total purchase price for these computers is \$71,925. A credit in the amount of \$62,205 received in an equipment exchange will be used to offset this purchase resulting in the net new cost to the City of \$9,720.

20. **VARIOUS CITY PURCHASING AND BUDGET TRANSACTIONS AS DESCRIBED HEREIN:**

ITEM A AGREEMENTS AND AMENDMENTS TO AGREEMENTS WITH VARIOUS VENDORS FOR PROVISION OF ANNUAL SERVICES; AND APPROVAL OF BLANKET PURCHASE ORDERS FOR SUPPLIES AND SERVICES FOR THE CITY'S DEPARTMENTS IN THE TOTAL NOT-TO-EXCEED AMOUNT OF \$40,199,427.

Comment: This report seeks City Council approval of the annual blanket purchase orders (BPO) (various vendors serving all City departments) to cover items or services available from particular vendors ordered by City departments on an "as-needed" basis throughout the fiscal year as described in the Agenda Report. By issuing these vendors one purchase order rather than several throughout the year, the City increases its efficiency and saves money. Due to the nature of some of the services provided, agreements are in some cases also required.

City Council Agenda
City of Hermosa Beach
September 24, 2013

CONSENT CALENDAR: The following more routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless a Council member removes an item from the Consent Calendar. Items removed will be considered under Agenda Item 4, with public comment permitted at that time.

(a) RECOMMENDATION TO APPROVE THE FOLLOWING MINUTES:

- 1) Minutes of the Adjourned Regular meeting held on May 21, 2013
- 2) Minutes of the Regular meeting held on May 28, 2013;
- 3) Minutes of the Adjourned Regular meeting held on May 29, 2013;

(b) RECOMMENDATION TO RATIFY CHECK REGISTER AND TO APPROVE CANCELLATION OF CERTAIN CHECKS AS RECOMMENDED BY THE CITY TREASURER.

Check Register and Cancellation of Checks

(c) RECOMMENDATION TO RECEIVE AND FILE TENTATIVE FUTURE AGENDA ITEMS.

Tentative Future Agenda Items

(d) RECOMMENDATION TO RECEIVE AND FILE THE AUGUST 2013 FINANCIAL REPORTS:

1) Revenue and expenditure report;

Staff Report

Revenue Report

Expenditure Report

2) City Treasurer's report; and,

City Treasurer's Report

3) Investment report.

Investment Report

(e) RECOMMENDATION TO RECEIVE AND FILE THE ACTION MINUTES OF THE PLANNING COMMISSION MEETING OF SEPTEMBER 17, 2013.

Planning Commission Minutes - 9/17/13

(f) RECOMMENDATION TO RECEIVE AND FILE PROJECT STATUS REPORT. Memorandum from Public Works Director Frank Senteno dated September 17, 2013.

Staff Report

(g) RECOMMENDATION TO REAPPROPRIATE FUNDS FROM 2012-13 TO 2013-14 AND APPROVE REVENUE REVISIONS RELATED TO THE REAPPROPRIATIONS. Memorandum from Finance Director Viki Copeland dated September 18, 2013.

Staff Report

City Council Agenda
City of Hermosa Beach
September 10, 2013

CONSENT CALENDAR: The following more routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless a Council member removes an item from the Consent Calendar. Items removed will be considered under Agenda Item 4, with public comment permitted at that time.

(a) RECOMMENDATION TO APPROVE MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD ON MAY 14, 2013.

Minutes 5/14/13

(b) RECOMMENDATION TO RATIFY CHECK REGISTER.

Check Register

(c) RECOMMENDATION TO RECEIVE AND FILE TENTATIVE FUTURE AGENDA ITEMS.

Tentative Future Agenda Items

(d) RECOMMENDATION TO RECEIVE AND FILE THE JULY 2013 FINANCIAL REPORTS:

1) Revenue and expenditure report;

Staff Report

Revenue Report

Expenditure Report

2) City Treasurer's report; and,

City Treasurer's Report

3) Investment report.

Investment Report

(e) RECOMMENDATION TO RECEIVE AND FILE PROJECT STATUS REPORT. Memorandum from Public Works Director Frank Senteno dated August 29, 2013.

Staff Report

(f) RECOMMENDATION TO APPROVE EXTENSION OF TOWING CONTRACT AWARDED SEPTEMBER 13, 2011 TO FRANK SCOTTO TOWING FOR THE SECOND OF TWO POTENTIAL ONE-YEAR EXTENSIONS. Memorandum from Interim Police Chief Michael McCrary dated August 27, 2013.

Staff Report

(g) RECOMMENDATION TO AUTHORIZE THE PURCHASE OF A NEW POLICE VEHICLE TO REPLACE ONE WHICH WAS INVOLVED IN A TRAFFIC ACCIDENT AND DETERMINED TO BE DAMAGED BEYOND REPAIR AND APPROPRIATE FUNDS FROM THE ASSET FORFEITURE FUND TO PURCHASE AND OUTFIT A NEW VEHICLE IN THE AMOUNT OF \$31,000. Memorandum from Interim Police Chief Michael McCrary dated August 27, 2013.

Staff Report

(h) RECOMMENDATION TO ADOPT RESOLUTIONS AUTHORIZING THE CITY OF HERMOSA BEACH TO JOIN THE CALIFORNIA ENTERPRISE DEVELOPMENT AUTHORITY (CEDA) AS AN ASSOCIATE MEMBER, JOINING THE FIGTREE PACE (PROPERTY ASSESSED CLEAN ENERGY) PROGRAM, AUTHORIZING CEDA TO CONDUCT CONTRACTUAL ASSESSMENT PROCEEDINGS AND LEVY CONTRACTUAL ASSESSMENTS WITHIN THE CITY OF HERMOSA BEACH TO ALLOW PROPERTY OWNERS TO VOLUNTARILY FINANCE RENEWABLE ENERGY, ENERGY EFFICIENCY AND WATER EFFICIENCY IMPROVEMENTS, APPROVING THE PARTICIPATION AGREEMENT BETWEEN THE CITY AND CEDA AND RELATED ACTIONS, AND DETERMINE THAT THESE ACTIONS ARE NOT A "PROJECT" UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT ("CEQA"). Memorandum from Community Development Director Ken Robertson dated September 3, 2013.

Staff Report

2(i) RECOMMENDATION TO RECEIVE AND FILE THE ACTION MINUTES OF THE PLANNING COMMISSION MEETING OF AUGUST 20, 2013.

Planning Commission Action Minutes - 8/20/13

(j) RECOMMENDATION TO RECEIVE AND FILE THE ACTION MINUTES OF THE PUBLIC WORKS COMMISSION MEETING OF JULY 17, 2013

Public Works Commission Action Minutes - 7/17/13

2(k) RECOMMENDATION TO APPROVE THE CLASS SPECIFICATION FOR ADMINISTRATIVE ANALYST. Memorandum from Assistant to the City Manager Diane Strickfaden dated September 3, 2013.

Staff Report

(l) RECOMMENDATION TO APPROVE THE CLASS SPECIFICATION CHANGES FOR ASSISTANT ENGINEER AND ASSOCIATE ENGINEER. Memorandum from Assistant to the City Manager Diane Strickfaden dated September 3, 2013.

Staff Report

(m) RECOMMENDATION TO ADOPT RESOLUTION APPROVING FINAL MAP #71937 FOR A 2-UNIT CONDOMINIUM PROJECT AT 1627 GOLDEN AVENUE. Memorandum from Community Development Director Ken Robertson dated September 5, 2013.

Staff Report

City Council Agenda
City of Hermosa Beach
August 13, 2013

2. CONSENT CALENDAR: The following more routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless a Council member removes an item from the Consent Calendar. Items removed will be considered under Agenda Item 4, with public comment permitted at that time.

(a) RECOMMENDATION TO APPROVE MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD ON APRIL 23, 2013.

Minutes - 4/23/13

(b) RECOMMENDATION TO RATIFY CHECK REGISTER AND TO APPROVE CANCELLATION OF CERTAIN CHECKS AS RECOMMENDED BY THE CITY TREASURER.

Check Register & Cancellation of Checks

(c) RECOMMENDATION TO RECEIVE AND FILE TENTATIVE FUTURE AGENDA ITEMS.

Tentative Future Agenda Items

2(d) RECOMMENDATION TO RECEIVE AND FILE THE ACTION MINUTES OF THE PCH/AVIATION IMPROVEMENT COMMITTEE MEETING OF AUGUST 1, 2013.

PCH/Aviation Improvement Committee Minutes - 8/1/13

2(e) RECOMMENDATION TO APPROVE THE SPECIAL EVENT APPLICATION FOR THE BLUE ZONES PROJECT EXPO AND SPEAKER SERIES SCHEDULED FOR OCTOBER 12, 2013. Memorandum from Assistant to the City Manager Diane Strickfaden dated August 13, 2013.

Staff Report

(f) RECOMMENDATION TO APPROVE THE SPECIAL EVENT APPLICATION FOR THE EMERGENCY PREPAREDNESS FAIR ON OCTOBER 19, 2013, INCLUDING WAIVER OF THEIR SPECIAL EVENT FEES. Memorandum from Assistant to the City Manager Diane Strickfaden dated August 13, 2013.

Staff Report

(g) RECOMMENDATION TO ADOPT RESOLUTION APPROVING FINAL MAP #71965 FOR A 2-UNIT CONDOMINIUM PROJECT AT 122 MANHATTAN AVENUE. Memorandum from Community Development Director Ken Robertson dated August 5, 2013.

Staff Report

(h) RECOMMENDATION TO ADOPT RESOLUTION APPROVING FINAL MAP #71768 FOR A 3-UNIT CONDOMINIUM PROJECT AT 1101 CYPRESS AVENUE. Memorandum from Community Development Director Ken Robertson dated August 5, 2013.

Staff Report

City Council Agenda
City of Hermosa Beach
July 23, 2013

2. CONSENT CALENDAR: The following more routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless a Council member removes an item from the Consent Calendar. Items removed will be considered under Agenda Item 4, with public comment permitted at that time.

(a) RECOMMENDATION TO APPROVE MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD ON APRIL 9, 2013.

Minutes 4/9/13

(b) RECOMMENDATION TO RATIFY CHECK REGISTER.

Check Register

(c) RECOMMENDATION TO RECEIVE AND FILE TENTATIVE FUTURE AGENDA ITEMS.

Tentative Future Agenda Items

(d) RECOMMENDATION TO RECEIVE AND FILE THE JUNE 2013 FINANCIAL REPORTS:

1) Revenue and expenditure report;

Staff Report

Revenue Report

Expenditure Report

2) City Treasurer's report; and,

City Treasurer's Report

3) Investment report.

Investment Report

**(e) RECOMMENDATION TO RECEIVE AND FILE PROJECT STATUS REPORT.
Memorandum from Public Works Director Frank Senteno dated July 16, 2013.**

Staff Report

(f) RECOMMENDATION TO APPROVE AN AMENDMENT TO THE AGREEMENT WITH PROJECT PARTNERS OF LAGUNA HILLS, CA TO PERFORM CIP PROJECT MANAGEMENT SERVICES FOR VARIOUS CAPITAL IMPROVEMENT PROJECTS ON AN INTERIM BASIS, TO A NOT-TO-EXCEED AMOUNT OF \$255,170.

Memorandum from Public Works Director Frank Senteno dated July 11, 2013.

Staff Report

(g) RECOMMENDATION TO DENY THE FOLLOWING CLAIM AND REFER IT TO THE CITY'S LIABILITY CLAIMS ADMINISTRATOR. Memorandum from Assistant to the City Manager Diane Strickfaden dated July 16, 2013. CLAIMANT: CURTIS, CHAZ DATE OF LOSS: 06-30-13 DATE FILED: 07-15-13 ALLEGATION: PERSONAL INJURY

Staff Report

(h) RECOMMENDATION TO RECEIVE AND FILE THE ACTION MINUTES OF THE PLANNING COMMISSION MEETING OF JULY 16, 2013.

Action Minutes 7/16/13

2(i) RECOMMENDATION TO ACCEPT THE WORK PERFORMED BY PMK PROFESSIONAL INC. FOR THE CIP 07-649 COMMUNITY CENTER SOUND WING REWIRING AS COMPLETE; AUTHORIZE THE MAYOR TO SIGN THE NOTICE OF COMPLETION; AND, AUTHORIZE STAFF TO RELEASE PAYMENT TO PMK PROFESSIONAL INC. (5% RETAINED FOR 35 DAYS FOLLOWING FILING OF NOTICE OF COMPLETION). Memorandum from Public Works Director Frank Senteno dated July 15, 2013.

Staff Report

(j) RECOMMENDATION TO ACCEPT THE WORK PERFORMED BY TIDAL MARINE CONSTRUCTION FOR THE CIP 11-652 HERMOSA BEACH MUNICIPAL PIER STRUCTURAL REPAIRS AS COMPLETE; AUTHORIZE THE MAYOR TO SIGN THE NOTICE OF COMPLETION; AND, AUTHORIZE STAFF TO RELEASE PAYMENT TO TIDAL MARINE CONSTRUCTION (5% RETAINED FOR 35 DAYS FOLLOWING FILING OF NOTICE OF COMPLETION). Memorandum from Public Works Director Frank Senteno dated July 15, 2013.

Staff Report

2(k) RECOMMENDATION TO ADOPT RESOLUTION AMENDING THE CITY'S BAIL SCHEDULE RELATIVE TO VIOLATIONS BY TAXICAB OPERATORS AND MOBILE FOOD VENDORS. Memorandum from City Clerk Elaine Doerfling dated July 17, 2013.

Staff Report

(I) RECOMMENDATION TO ACCEPT DONATIONS OF \$1,450.00 FROM THE HERMOSA BEACH ROTARY CLUB FFD, INC. TO BE USED FOR A CHILDRENS' PLAY FIRE ENGINE FOR PLAYGROUND AND \$2,406.72 FROM HELENE LIEBERMAN TO BE USED TO PURCHASE TABLES FOR THE SENIOR ACTIVITY CENTER. Memorandum from Finance Director Viki Copeland dated July 18, 2013.

Staff Report

2(m) RECOMMENDATION TO ADOPT RESOLUTION AMENDING MASTER FEE SCHEDULE PROVIDING FEES FOR NEW OUTDOOR FITNESS PERMIT. Memorandum from Assistant to the City Manager Diane Strickfaden dated July 23, 2013.

Staff Report

City Council Agenda
City of Hermosa Beach
July 9, 2013

CONSENT CALENDAR: The following more routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless a Council member removes an item from the Consent Calendar. Items removed will be considered under Agenda Item 4, with public comment permitted at that time.

(a) RECOMMENDATION TO RECEIVE AND FILE MEMORANDUM FROM CITY CLERK ELAINE DOERFLING REGARDING THE MINUTES OF THE REGULAR MEETINGS OF THE CITY COUNCIL HELD ON APRIL 9, APRIL 23, AND MAY 14, 2013; THE ADJOURNED REGULAR MEETING HELD ON MAY 21, 2013; THE REGULAR MEETING HELD ON MAY 28, 2013; THE ADJOURNED REGULAR MEETINGS HELD ON MAY 29 AND JUNE 11, 2013; AND THE REGULAR MEETINGS HELD ON JUNE 11 AND JUNE 25, 2013.

Memorandum from City Clerk re: Minutes

(b) RECOMMENDATION TO RATIFY CHECK REGISTER.

Check Register

(c) RECOMMENDATION TO RECEIVE AND FILE TENTATIVE FUTURE AGENDA ITEMS.

Tentative Future Agenda Items

(d) RECOMMENDATION TO RECEIVE AND FILE THE ACTION MINUTES OF THE EMERGENCY PREPAREDNESS ADVISORY COMMISSION MEETING OF MAY 6, 2013.

Minutes - EPAC 5/6/13

(e) RECOMMENDATION TO RECEIVE AND FILE THE ACTION MINUTES OF THE PARKS, RECREATION AND COMMUNITY RESOURCES ADVISORY COMMISSION MEETING OF JUNE 4, 2013.

Minutes - Parks & Rec Commission 6/4/13

(f) RECOMMENDATION TO DENY THE FOLLOWING CLAIMS AND REFER THEM TO THE CITY'S LIABILITY CLAIMS ADMINISTRATOR. Memorandum from Assistant to the City Manager Diane Strickfaden dated July 1, 2013. CLAIMANT: HILLS ACADEMY/JANE LEE DATE OF LOSS: 06-05-13 DATE FILED: 06-19-13 ALLEGATION: LOSS OF REVENUE CLAIMANT: EIKHOF, PAUL DATE OF LOSS: 05-12-13 DATE FILED: 06-18-13 ALLEGATION: PROPERTY DAMAGE

Staff Report

(g) RECOMMENDATION TO ADOPT RESOLUTION TO PARTICIPATE IN A JOINT APPLICATION OF THE LOS ANGELES REGION UNDER THE LOCAL COASTAL PROGRAM SEA LEVEL RISE ADAPTATION GRANT PROGRAM IN THE APPROXIMATE AMOUNT OF \$250,000 TO PERFORM A REGIONAL ASSESSMENT AND MAPPING OF THE LOS ANGELES COUNTY COASTLINE AND PROVIDE TRAINING AND OUTREACH. RELEASED BY THE OCEAN PROTECTION COUNCIL, CALIFORNIA COASTAL COMMISSION AND STATE COASTAL CONSERVANCY. Memorandum from Community Development Director Ken Robertson dated July 1, 2013.

Staff Report

(h) RECOMMENDATION TO ADOPT RESOLUTION AMENDING RESOLUTION 90-5422 MASTER FEE SCHEDULE ADOPTING FEE FOR ADMINISTRATIVE PERMITS FOR TEMPORARY MINOR SPECIAL EVENTS, TEMPORARY SEASONAL SALES LOTS, SECOND SINGLE-FAMILY DWELLING IN R-1 ZONE, EMERGENCY SHELTERS, AND SINGLE ROOM OCCUPANCY FACILITIES. Memorandum from Community Development Director Ken Robertson dated July 1, 2013.

Staff Report

(i) RECOMMENDATION TO AUTHORIZE THE CITY MANAGER TO SIGN AN AGREEMENT WITH THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT TO RENEW THE FOOD SERVICES AGREEMENT TO PROVIDE FOOD FOR THE JAIL. Memorandum from Interim Police Chief Michael McCrary dated June 28, 2013.

Staff Report

City Council Agenda
City of Redondo Beach
September 17, 2013

H. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any City Council Member may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has not been pulled by Council for discussion. Each speaker will be permitted to speak only once and comments will be limited to a total of three minutes.

**H.1 APPROVAL OF AFFIDAVIT OF POSTING FOR THE CITY COUNCIL
ADJOURNED REGULAR AND REGULAR MEETING OF SEPTEMBER 17,
2013.**

**H.2 APPROVAL OF MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER
READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE
AGENDA.**

**H.3 APPROVAL OF THE FOLLOWING MINUTES:
a. REGULAR MEETING OF THE CITY COUNCIL SEPTEMBER 3, 2013.**

H.4 APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL

**PAYROLL AND VENDOR DEMANDS FOR PP1318, AUGUST 10, 2013 –
AUGUST 23, 2013, PAID AUGUST 30, 2013 – CHECKS 17418-17472, IN THE
AMOUNT OF \$64,123.19. DIRECT DEPOSIT 116213-116827 IN THE AMOUNT
OF \$1,498,065.12.**

**ACCOUNTS PAYABLE SUPPLIES AND SERVICES, DEMAND NOS. 56882-
57086, IN THE AMOUNT OF \$1,528,463.64.**

**H.5 EXCUSE ABSENCE OF PUBLIC SAFETY COMMISSIONER, NEIL
LIEBERMAN.**

**CONTACT:
ELEANOR MANZANO, CITY CLERK**

H.6

A. INTRODUCE BY TITLE ONLY, ORDINANCE NO. 3112-13, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ADDING ARTICLE 7 TO CHAPTER 1, TITLE 5 OF THE REDONDO BEACH MUNICIPAL CODE PERTAINING TO BEEKEEPING PERMITS. FOR FIRST READING AND INTRODUCTION.

B. INTRODUCE BY TITLE ONLY, ORDINANCE NO. 3113-13, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING SECTION 1-2.03 OF CHAPTER 2 OF TITLE 1 OF THE REDONDO BEACH MUNICIPAL CODE PERTAINING TO GENERAL PENALTIES AND OFFENSES THAT CONSTITUTE INFRACTIONS. FOR FIRST READING AND INTRODUCTION.

CONTACT:

W. JOSEPH LEONARDI, CHIEF OF POLICE

H.7 AUTHORIZE THE PURCHASE OF SIXTEEN HECKLER & KOCH MODEL HK416 SINGLE/FULL AUTO 203550-A5 RIFLES FROM INTERSTATE ARMS CORPORATION, THE LOWEST RESPONSIBLE BIDDER IN BID 1213-013, IN THE AMOUNT OF \$28,348.52 USING JUSTICE ASSISTANCE GRANT FUNDS AND ASSET FORFEITURE FUNDS.

CONTACT:

W. JOSEPH LEONARDI, CHIEF OF POLICE

H.8 ADOPT BY 4/5THS VOTE AND TITLE ONLY, RESOLUTION NO. CC-1309-090, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AUTHORIZING A FISCAL YEAR 2013-2014 BUDGET MODIFICATION TO APPROPRIATE \$51,000 IN UC BERKELEY SAFE TRANSPORTATION RESEARCH AND EDUCATION CENTER GRANT FUNDS.

CONTACT:

W. JOSEPH LEONARDI, CHIEF OF POLICE

H.9 ADOPT BY 4/5THS VOTE AND TITLE ONLY RESOLUTION NO. CC-1309-092, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AUTHORIZING A FISCAL YEAR 2013-2014 BUDGET MODIFICATION TO APPROPRIATE \$90,000 IN STATE OFFICE OF TRAFFIC SAFETY GRANT FUNDS.

CONTACT:

W. JOSEPH LEONARDI, CHIEF OF POLICE

H.10 ADOPT BY 4/5THS VOTE AND TITLE ONLY, RESOLUTION NO. CC-1309-093, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, MODIFYING THE BUDGET APPROPRIATION FOR

**FISCAL YEAR 2013-2014 TO APPROPRIATE \$14,642 IN EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FUNDS.**

CONTACT:

W. JOSEPH LEONARDI, CHIEF OF POLICE

- H.11 APPROVE CONTRACT NO. C-1309-105, AN AGREEMENT WITH ROBERT
HALF INTERNATIONAL, INC. TO PROVIDE PROJECT SERVICES FOR THE
PERIOD COMMENCING SEPTEMBER 17, 2013 THROUGH JUNE 30, 2014
FOR AN AMOUNT NOT TO EXCEED \$50,000.00 FROM THE FINANCIAL
SERVICES DEPARTMENT'S FISCAL YEAR 2013-14 ADOPTED BUDGET,
AND AUTHORIZE THE MAYOR TO EXECUTE ON BEHALF OF THE CITY.**

CONTACT:

CRAIG KOEHLER, FINANCIAL SERVICES DIRECTOR

- H.12 APPROVE CONTRACT NO. C-1309-106, A LAND EXCHANGE AGREEMENT
BETWEEN THE CITY OF REDONDO BEACH AND COBBER LLC AND
AUTHORIZE THE MAYOR TO SIGN THE GRANT DEED ASSOCIATED WITH
THE EXCHANGE AGREEMENT AND AUTHORIZE THE MAYOR TO
SUBSTITUTE PAGES IN THE TRANSACTION DOCUMENTS AS MAY BE
NECESSARY TO MAKE MINISTERIAL CHANGES AND EXECUTE ON
BEHALF OF THE CITY.**

CONTACT:

PETER GRANT, ASSISTANT CITY MANAGER

- H.13 APPROVE CONTRACT NO. C-1110-098-1, A FIRST AMENDMENT TO
MEASURE R FUNDING AGREEMENT BETWEEN CITY OF REDONDO
BEACH AND THE LOS ANGELES COUNTY METROPOLITAN
TRANSPORTATION AUTHORITY (LACMTA) FOR THE DESIGN AND
CONSTRUCTION OF PACIFIC COAST HIGHWAY AT PALOS VERDES
BOULEVARD INTERSECTION IMPROVEMENTS, CITY PROJECT 40790,
AND AUTHORIZE THE MAYOR TO EXECUTE ON BEHALF OF THE CITY.**

CONTACT:

MIKE WITZANSKY, PUBLIC WORKS DIRECTOR

- H.14 ACCEPT AS COMPLETE THE REDONDO BEACH HISTORICAL MUSEUM
ROOF REPLACEMENT PROJECT, JOB NO. 20550, AND AUTHORIZE THE
FINAL RETENTION PAYMENT UPON EXPIRATION OF THE 35-DAY LIEN
PERIOD.**

CONTACT:

MIKE WITZANSKY, PUBLIC WORKS DIRECTOR

- H.15 ACCEPT AS COMPLETE THE VETERANS PARK COMMUNITY CENTER
CONDENSER/HVAC REPLACEMENT PROJECT, JOB NO. 20500, AND**

AUTHORIZE THE FINAL RETENTION PAYMENT UPON EXPIRATION OF THE 35-DAY LIEN PERIOD.

**CONTACT:
MIKE WITZANSKY, PUBLIC WORKS DIRECTOR**

H.16 ACCEPT AS COMPLETE THE 190TH STREET RESURFACING PROJECT FROM PACIFIC COAST HIGHWAY TO PROSPECT AVENUE, JOB NO. 40750, AND AUTHORIZE THE FINAL RETENTION PAYMENT UPON EXPIRATION OF THE 35-DAY LIEN PERIOD.

**CONTACT:
MIKE WITZANSKY, PUBLIC WORKS DIRECTOR**

H.17 APPROVE CONTRACT NO. C-1309-107, AN AGREEMENT FOR LEGAL SERVICES WITH ATTORNEY, REGINA FILIPPONE, AS OUTSIDE COUNSEL IN LEGAL MATTERS AS NEEDED, AND AUTHORIZE THE MAYOR TO EXECUTE ON BEHALF OF THE CITY.

**CONTACT:
MICHAEL W. WEBB, CITY ATTORNEY**

H.18 APPROVE CONTRACT NO. C-1309-108, A RENEWAL CONTRACT WITH HAPPY SOFTWARE SUPPORT FOR THE SECTION 8 PROGRAM, FOR THE PERIOD OF SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2014, IN THE AMOUNT OF \$6,896.00 FROM THE HOUSING AUTHORITY SECTION 8 MATERIALS AND OPERATIONS FUND, AND AUTHORIZE THE MAYOR TO EXECUTE ON BEHALF OF THE CITY.

**CONTACT:
JOE HOEFGEN, DIRECTOR OF COMMUNITY SERVICES**

H.19 ADOPT BY TITLE ONLY, RESOLUTION NO. CC-1309-091, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA AMENDING THE OFFICIAL BOOK OF CLASSIFICATIONS BY MODIFYING THE CLASS SPECIFICATION FOR LIBRARY DIRECTOR.

**CONTACT:
PETER GRANT, ASSISTANT CITY MANAGER**

H.20 RECEIVE AND FILE THE POLICE OFFICER RECRUITMENT UPDATE.

**CONTACT:
PETER GRANT, ASSISTANT CITY MANAGER**

H.21 APPROVE CONTRACT NO. C-1309-110, AN AGREEMENT FOR LEGAL SERVICES WITH TELECOM LAW FIRM, P.C. AS OUTSIDE COUNSEL IN

LEGAL MATTERS AS NEEDED AND AUTHORIZE THE MAYOR TO EXECUTE ON BEHALF OF THE CITY.

**CONTACT:
MICHAEL W. WEBB, CITY ATTORNEY**

H.22 APPROVE CONTRACT NO. C-1309-111, AN AFFORDABLE HOUSING AGREEMENT TO PRESERVE THE EXISTING HOUSING COVENANTS, RESTRICTIONS AND APPROVE ALL NECESSARY AND RELATED DOCUMENTS, FOR THE RESIDENTIAL PROPERTY LOCATED AT 1720 RUXTON LANE UNIT #C, REDONDO BEACH, CALIFORNIA 90278, AND AUTHORIZE THE MAYOR TO EXECUTE ON BEHALF OF THE CITY.

**CONTACT:
JOE HOEFGEN, DIRECTOR OF COMMUNITY SERVICES**

H.23 APPROVE CONTRACT NO. C-1309-112, A PROCESSIONAL SERVICES AGREEMENT WITH ADVANCED ENERGY SOLUTIONS TO PROVIDE FURTHER ASSISTANCE IN EFFECTIVELY AND ADEQUATELY SERVING AS AN INTERVENOR BEFORE THE CALIFORNIA ENERGY COMMISSION (CEC) AND AS A PARTY BEFORE CALIFORNIA PUBLIC UTILITIES COMMISSION (CPUC) IN PROCEEDING NO. R.12-03-014 (ORDER INSTITUTING RULEMAKING TO INTEGRATE AND REFINE PROCUREMENT POLICIES AND CONSIDER LONG-TERM PROCUREMENT PLANS) AND AUTHORIZE THE MAYOR TO EXECUTE ON BEHALF OF THE CITY.

**CONTACT:
MICHAEL W. WEBB, CITY ATTORNEY**

**City Council Agenda
City of Redondo Beach
September 10, 2013**

H. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any City Council Member may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

- H.1 APPROVAL OF AFFIDAVIT OF POSTING FOR THE CITY COUNCIL ADJOURNED REGULAR AND REGULAR MEETING OF SEPTEMBER 10, 2013.
- H.2 APPROVAL OF MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA.
- H.3 APPROVAL OF THE FOLLOWING MINUTES:
 - a. REGULAR MEETING OF CITY COUNCIL AUGUST 20, 2013.
- H.4 RESIGNATION OF PRESERVATION COMMISSIONER ROBERT DEJERNETT

CONTACT:
ELEANOR MANZANO, CITY CLERK

City Council Agenda
City of Redondo Beach
September 3, 2013

H. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any City Council Member may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has not been pulled by Council for discussion. Each speaker will be permitted to speak only once and comments will be limited to a total of three minutes.

- H.1 APPROVAL OF AFFIDAVIT OF POSTING FOR THE CITY COUNCIL ADJOURNED REGULAR AND REGULAR MEETING OF SEPTEMBER 3, 2013.
- H.2 APPROVAL OF MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA.
- H.3 APPROVAL OF THE FOLLOWING MINUTES:
 - A. REGULAR MEETING OF THE CITY COUNCIL AUGUST 6, 2013.

B. REGULAR MEETING OF THE CITY COUNCIL AUGUST 13, 2013.

**H.4 APPROVAL OF ACCOUNTS
ACCOUNTS PAYABLE SUPPLIES AND SERVICES, DEMANDS 56662-56881,
IN THE AMOUNT OF \$1,409,953.89.**

**H.5 DECLARE VACANCY FOR THE PLANNING COMMISSION AND
RECREATION AND PARKS COMMISSION**

**CONTACT:
ELEANOR MANZANO, CITY CLERK**

**H.6 APPROVE CONTRACT NO. C-1309-095, A CONTRACT WITH ULTRASERV
AUTOMATED SERVICES, LLC FOR VENDING MACHINE SERVICES AT
VARIOUS CITY FACILITIES FROM SEPTEMBER 3, 2013, THROUGH
SEPTEMBER 2, 2015, WITH FIVE (5) ADDITIONAL ONE-YEAR EXTENSIONS
AND AUTHORIZE THE MAYOR TO EXECUTE ON BEHALF OF THE CITY.**

**CONTACT:
CRAIG KOEHLER, FINANCE DIRECTOR**

**H.7 APPROVE CONTRACT NO. C-1309-096, A PROFESSIONAL SERVICES
CONTRACT WITH MGT OF AMERICA, INC. (MGT) FOR STATE MANDATED
COST (SB 90) SERVICES IN THE AMOUNT OF \$12,600.00 FROM THE
FISCAL YEAR 2013-14 FINANCIAL SERVICES BUDGET AND FISCAL YEAR
2014-16 FINANCIAL SERVICES BUDGET, AND AUTHORIZE THE MAYOR TO
EXECUTE ON BEHALF OF THE CITY.**

**CONTACT:
CRAIG KOEHLER, FINANCE DIRECTOR**

**H.8 APPROVE CONTRACT NO. C-1309-097, A WASTEWATER FUND
AGREEMENT WITH APD CONSULTANTS INC. TO PERFORM
CONSTRUCTION INSPECTION AND REPORTING SERVICES FOR THE
SANITARY SEWER FACILITIES REHAB PROJECT – PHASE 10 IN THE
AMOUNT OF \$84,970.00 FROM THE SANITARY SEWER FACILITIES REHAB
PROJECT- PHASE 10, JOB NO. 50150, AND AUTHORIZE THE MAYOR TO
EXECUTE ON BEHALF OF THE CITY.**

**CONTACT:
MIKE WITZANSKY, PUBLIC WORKS DIRECTOR**

**H.9 APPROVE THE PURCHASE OF A TIRE CHANGER FOR THE PUBLIC
WORKS DEPARTMENT FOR A COST OF \$8,692.75 FROM THE VEHICLE
REPLACEMENT FUND.**

**CONTACT:
MIKE WITZANSKY, PUBLIC WORKS DIRECTOR**

H.10 APPROVE A REPAIR AND CLEANUP OF THE CHLORINE TREATMENT SYSTEM AT SEASIDE LAGOON BY PATRIOT ENVIRONMENTAL SERVICES FOR A COST OF \$6,165.00 FROM THE HARBOR TIDELANDS FUND.

**CONTACT:
MIKE WITZANSKY, PUBLIC WORKS DIRECTOR**

H.11 ADOPT BY 4/5THS VOTE AND TITLE ONLY RESOLUTION NO. CC-1309-085, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA APPROVING THE FILING OF A CLAIM WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR FISCAL YEAR 2013-14.

**CONTACT:
JOE HOEFGEN, COMMUNITY SERVICES DIRECTOR**

H.12 APPROVE CONTRACT NO. C-1309-098, A LEASE BETWEEN THE CITY OF REDONDO BEACH AND SAVOIR FAIRE LANGUAGE INSTITUTE, INC. A CALIFORNIA CORPORATION FOR THE PREMISES AT 117 WEST TORRANCE BLVD, SUITE #100 AND AUTHORIZE THE MAYOR TO EXECUTE ON BEHALF OF THE CITY.

**CONTACT:
PETE CARMICHAEL, WATERFRONT AND ECONOMIC DEVELOPMENT DIRECTOR**

H.13 APPROVE CONTRACT NO. C-1309-099, A SUBLEASE BETWEEN MARINA COVE, LTD. AND TARSAN SUP, INC. FOR THE PREMISES AT 831-A N. HARBOR DRIVE AND AUTHORIZE THE MAYOR TO EXECUTE ON BEHALF OF THE CITY.

**CONTACT:
PETE CARMICHAEL, WATERFRONT AND ECONOMIC DEVELOPMENT DIRECTOR**

H.14 APPROVE CONTRACT NO. C-1309-100, A SUBLEASE BETWEEN JJJ ENTERPRISES, LTD. AND M.B. DI LOREN FOOD GROUP, INC. FOR THE PREMISES AT 179 N. HARBOR DRIVE AND AUTHORIZE THE MAYOR TO EXECUTE ON BEHALF OF THE CITY.

**CONTACT:
PETE CARMICHAEL, WATERFRONT AND ECONOMIC DEVELOPMENT DIRECTOR**

H.15 NUMBER NOT USED

H.16 ADOPT BY TITLE ONLY, RESOLUTION NO. CC-1309-086, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA IMPLEMENTING THE AGENCY SHOP AGREEMENT BETWEEN THE CITY

OF REDONDO BEACH AND THE REDONDO BEACH PROFESSIONAL AND SUPERVISORY ASSOCIATION.

**CONTACT:
PETER GRANT, ASSISTANT CITY MANAGER**

**H.17 ADOPT BY 4/5THS VOTE AND TITLE ONLY RESOLUTION NO. CC-1309-088,
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO
BEACH, CALIFORNIA, APPROPRIATING \$200,000.00 FROM THE FISCAL
YEAR 2012-2013 GENERAL FUND BALANCE TO THE AES INTERVENER
BUDGET.**

**CONTACT:
CRAIG KOEHLER, FINANCE DIRECTOR**

