

# CULTURAL ARTS COMMISSION

## Minutes

### Special Meeting

June 5, 2012

Manhattan Beach City Hall

1400 Highland Avenue

Manhattan Beach, CA 90266

#### **I. CALL TO ORDER**

The meeting called to order at 2:09 p.m.

#### **II. ROLL CALL**

Present: Commissioner Peter De Maria, Chair, Commissioner Russ Samuels, Vice Chair, Commissioner Nancy Humbarger, Commissioner James Gill, and Commissioner Nancy Dunn

Absent: None.

Others Present: Parks & Recreation Director Richard Gill, Recreation Manager Gina Allen, and Acting Cultural Arts Manager Megumi S. Moisen

#### **III. APPROVAL OF MINUTES**

None.

#### **IV. CEREMONIAL**

None.

#### **V. AUDIENCE PARTICIPATION**

#### **VI. GENERAL BUSINESS**

##### 12/0605-1 The Centennial Art Project Request for Qualification (RFQ)

Commissioner De Maria gave a general overview of the Centennial Art Project to the newly appointed Commissioners James Gill and Nancy Dunn and explained the process of the RFQ. Director Gill went through the revised version of the RFQ, which reflects staff's input as well as the changes made by the Commission during the previous month's meeting. He confirmed with the Commission that the stipends must be evenly dispensed among the finalists.

Following the Public Art Master Plan, the Cultural Arts Commission agreed to formulate the Art in Public Places Committee (APPC), inviting community members and art professionals. Commissioner De Maria questioned if the selection of the APPC members should be approved by City Council. Director Gill reported that during the January meeting, Council had confirmed the Commission's authority to form an APPC for the Centennial Art Project. The Cultural Arts Commissioners granted themselves (all five members) the membership of the APPC panel, and discussed whether two or four community members should be added to the panel. Commissioner Samuels motioned to select two members from the community, and subsequently it was amended by Commissioner Gill as follows:

A MOTION was made by Commissioner Gill and seconded by Commissioner Samuels to have nine (9) APPC members including five (5) Cultural Arts Commissioners and four (4) community members and/or art professionals.

Ayes: Gill, Samuels, De Maria, and Humbarger.  
Noes: Dunn.  
Abstain: None.  
Absent: None

Commissioner Humbarger conveyed the need for art experts on the APPC panel for the best quality in selections. Commissioner De Maria suggested the City hire a consultant for the Centennial Art Project to facilitate the design and process. Commissioner Dunn recommended volunteers from a graduate program on the panel. The Commission will discuss further requirements and qualifications for the APPC members during the next meeting.

The following changes were made to the RFQ:

- **Selection Process:** The word “Cultural Arts Commission” was replaced with “Art in Public Places Committee” as a decision-making body in 1) and 2).
- **Criteria for Selection:** After several criteria were deleted or combined with one another, following are the two selection criteria for finalists:
  - Strength of past artwork(s) with an emphasis on artwork in the public setting.
  - Experience fabricating and installing permanent artwork on time and on budget.
- **Timeline:** Timeline of the project was also revised as follows:
  - Submission Deadline: August 3<sup>rd</sup>, 2012
  - Selection of Finalists: August 14<sup>th</sup>, 2012
  - City Tour for Finalists: September 2012 (TBA)
  - Conceptual Design Submission Deadline (finalists): November 2, 2012
  - Finalists’ presentation to the Cultural Arts Commission: November 13, 2012
  - City Council Design Approval (Project awarded): December 2012
  - Artwork Installation: Mid 2013

## **VII. REPORTS AND OTHER BUSINESS**

### **VII. ADJOURNMENT**

The meeting adjourned at 4:12 p.m.