

## City Council Regular Meeting

### Regular Meeting

**Tuesday, October 1, 2024**

**6:00 PM**

**City Council Chambers and Zoom**



#### **ELECTED OFFICIALS**

**Mayor** Joe Franklin

**Mayor Pro Tem** Amy Howorth

**Councilmember** David Lesser

**Councilmember** Steve Napolitano

**Councilmember** Richard Montgomery

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**Acting City Manager** Talyn Mirzakhanian

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Interim Finance Director** Onyx Jones

**Human Resources** Lisa Jenkins

**Parks and Recreation** Mark Leyman

**Police Chief** Rachel Johnson

**Fire Chief** Michael Lang

**Acting Community Development Director** Ryan Heise

**Public Works Director** Erick Lee

**Information Technology Director** Miguel Guardado

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, October 1, 2024 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/eComment> or
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov)

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.manhattanbeach.gov](http://www.manhattanbeach.gov), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, September 25, 2024, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER****B. PLEDGE TO THE FLAG**

Sullivan Melville

**C. ROLL CALL**

**D. CEREMONIAL CALENDAR**

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF  
UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**G. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, October 1, 2024 (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov)

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

**IN PERSON PUBLIC PARTICIPATION**

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**ZOOM PUBLIC PARTICIPATION**

- 1) Join Zoom Meeting via the internet:

*Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363*

*During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.*

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

*Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363*

*During the meeting you will need to enter \*9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

*Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom web*

## H. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

1. City Council Minutes: [24-0349](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of September 17, 2024

b) City Council Regular Meeting Minutes of September 17, 2024

(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes of September 17, 2024](#)

[City Council Regular Meeting Minutes of September 17, 2024](#)

2. Declaration of Proclamations for the Following: [24-0354](#)

a) October 2, 2024, as National Coffee with a Cop Day

b) October 7, 2024, as Bullying Prevention Awareness Day

c) October 16, 2024, as Support Your Local Chamber of Commerce Day

d) October 28, 2024, as National First Responders Day

e) October 6 - October 12, 2024, as Fire Prevention Week

f) October 2024, as National Community Planning Month

g) October 2024, as National Cybersecurity Awareness Month

h) October 2024, as Breast Cancer Awareness Month

i) October 2024, as Domestic Violence Awareness Month

j) October 2024, as Youth Substance Use Prevention Month.

**PROCLAIM**

**Attachments:** [Support Your Local Chamber of Commerce Day](#)

[National First Responders Day](#)

[Fire Prevention Week 2024](#)

[National Community Planning Month 2024](#)

[National Cybersecurity Awareness Month 2024](#)

[National Breast Cancer Awareness Month 2024](#)

3. Consideration of the Second Reading and Adoption of an Ordinance [24-0336](#)

Amending Chapter 2.44 of the Manhattan Beach Municipal Code

Pertaining to City Boards, Commissions, and Committees (Acting City Manager Mirzakhonian).

**ADOPT ORDINANCE NO. 24-0008**

**Attachments:** [Ordinance No. 24-0008](#)

[Legislative Digest - Ordinance No. 24-0008](#)

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4. Consideration of the City's Participation in the South Bay Cities Council of Government's Functional Zero Street Homelessness Commendation Program (Acting City Manager Mirzakhania). [24-0358](#)  
**APPROVE**  
**Attachments:** [PowerPoint Presentation \(SBCCOG\)](#)
5. Consideration of a Resolution Accepting the State of California Office of Traffic Safety Selective Traffic Enforcement Program (STEP) Grant in the Amount of \$75,000 (Police Chief Johnson). [24-0339](#)  
**A) ADOPT RESOLUTION NO. 24-0113**  
**B) APPROPRIATE FUNDS**  
**Attachments:** [Resolution No. 24-0113](#)  
[Agreement - California Office of Traffic Safety](#)
6. Consideration of a Resolution Approving Amendment No. 4 to the Professional Services Agreement with Butier Engineering, Inc. for Additional Construction Management and Inspection Services in the Amount of \$350,025 for the Peck Reservoir Replacement Project (Public Works Director Lee). [24-0335](#)  
**ADOPT RESOLUTION NO. 24-0114**  
**Attachments:** [Resolution No. 24-0114](#)  
[Amendment No. 4 - Butier Engineering, Inc.](#)  
[Agreement and Amendment Nos. 1 - 3 - Butier Engineering Inc.](#)  
[Budget and Expenditures Summary](#)  
[Location Map](#)
7. Consideration of Information Related to the Wayfinding Phase I Vehicle Parking and Pedestrian Sign Improvement Project (Public Works Director Lee). [24-0360](#)  
**RECEIVE AND FILE**  
**Attachments:** [A12 Parking Identity Signs in Driftwood and Plain White](#)  
[Location Map](#)

8. Consideration of a Resolution Approving an Agreement with the Channel Islands Technology Integrator's Group (CITIG) for Network Equipment Refresh and Related Services for an Amount Not to Exceed \$308,799, Including Contingency; and Appropriate \$167,649 from the Information Technology Fund (Information Technology Director Guardado).

[24-0309](#)

- A) WAIVE FORMAL BIDDING DUE TO COOPERATIVE PURCHASING**  
**B) ADOPT RESOLUTION NO. 24-0112**  
**C) APPROPRIATE FUNDS**

**Attachments:** [Resolution No. 24-0112](#)  
[Agreement - CITIG \(Redacted\)](#)

## I. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## J. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

## K. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

9. Lot 3 Parking Structure Local Emergency Update (Public Works Director Lee).

[24-0341](#)

**(Estimated Time: 30 Mins.)**

- A) DETERMINE THAT THERE IS A NEED TO CONTINUE THE EMERGENCY ACTION**  
**B) DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [Resolution No. 24-0105](#)  
[Additional Street Parking Opportunities](#)  
[Possible Public Valet Parking Locations](#)  
[Downtown Resident Permit Parking Location Map](#)  
[Farmers Market Conceptual Layouts](#)  
[Lot 3 Location Map](#)  
[PowerPoint Presentation](#)

10. Consideration of a Pilot Project to Partially Implement the Preferred Vision of the Long-Term Outdoor Dining Program (Acting Community Development Director Heise). [24-0260](#)

(Estimated Time: 1 Hr.)

**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [Pilot Project Plan and Cost Estimate](#)  
[City Council Status Update Report No. 1 \(September 5, 2023\)](#)  
[City Council Status Update Report No. 2 \(February 20, 2024\)](#)  
[City Council Status Update Report No. 3 \(April 16, 2024\)](#)  
[PowerPoint Presentation](#)

**L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

11. City Council AB 1234 Reports. [24-0362](#)  
**RECEIVE AND FILE**

12. Consideration of a Request by Mayor Franklin and Mayor Pro Tem Howorth to Discuss Changing the Start Time of the Street Closures for the Holiday Fireworks Event (Acting City Manager Mirzakhaniyan). [24-0370](#)  
**DISCUSS AND PROVIDE DIRECTION**

**M. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

**N. CITY MANAGER REPORT**

**O. CITY ATTORNEY REPORT**

**P. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

13. Agenda Forecast (City Clerk Tamura). [24-0350](#)  
**INFORMATION ITEM ONLY**

**14. Commission Minutes:** [24-0368](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Cultural Arts Commission Meeting Minutes of July 15, 2024 (Parks and Recreation Director Leyman)
- b) Parks and Recreation Commission Meeting Minutes of July 22, 2024 (Parks and Recreation Director Leyman)
- c) Finance Subcommittee Meeting Minutes of August 29, 2024 (Interim Finance Director Jones).

**INFORMATION ITEM ONLY**

**Attachments:** [Cultural Arts Commission Meeting Minutes of July 15, 2024](#)  
[Parks and Recreation Commission Meeting Minutes of July 22, 2024](#)  
[Finance Subcommittee Meeting Minutes of August 29, 2024](#)

**15. Recent Planning Commission Quasi-Judicial Decisions:** [24-0352](#)

- a) Use Permit for a Restaurant with Alcohol Service Located at 1019 Manhattan Beach Boulevard
- b) Master Use Permit Amendment for an Animal Hospital Located at 1800 N. Sepulveda Boulevard
- c) Appeal of a Coastal Development Permit for a New Canopy at an Existing Service Station Located at 2121 Highland Avenue (Acting Community Development Director Heise).

**INFORMATION ITEM ONLY****Q. CLOSED SESSION****R. ADJOURNMENT**

*In memory of Manhattan Beach resident Michael Johnson.*

**S. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*October 15, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*

*November 5, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Rescheduled Due to General Municipal Elections)*

*November 6, 2024 - Wednesday -- 6:00 PM - City Council Meeting*

*November 19, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*December 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*December 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization and General Municipal Election Results)*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

October 14, 2024 - Monday - 4:00 PM - Library Commission Meeting  
October 21, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting  
October 23, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting  
October 24, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting  
October 28, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting  
November 11, 2024 - Monday - 4:00 PM - Library Commission Meeting (Rescheduled to November 12, 2024)  
November 12, 2024 - Monday - 4:00 PM - Library Commission Meeting (Reschedule from November 11, 2024)  
November 13, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting  
November 18, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting  
November 25, 2024, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting  
November 27, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting  
November 28, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting  
December 5, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting  
December 9, 2024 - Monday - 4:00 PM - Library Commission Meeting  
December 11, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting  
December 16, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting  
December 23, 2024, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting  
December 25, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting

**T. CITY OFFICES CLOSED****CITY HOLIDAYS:**

October 14, 2024 – Monday – Columbus Day  
November 11, 2024 – Monday – Veterans Day  
November 28-29, 2024 - Thursday & Friday - Thanksgiving Holiday  
December 25, 2024 - Wednesday - Christmas Day Observed  
January 1, 2025 – Wednesday – New Years Day Observed  
January 20, 2025 – Monday – Martin Luther King Day  
February 17, 2025 - Monday - Presidents Day  
May 26, 2025 – Monday – Memorial Day  
July 4, 2024 - Thursday - Independence Day  
September 1, 2025 - Monday - Labor Day