

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, May 17, 2022

6:00 PM

Regular Meeting

City Council Chambers and Zoom

City Council Regular Meeting

ELECTED OFFICIALS

Mayor Hildy Stern

Mayor Pro Tem Steve Napolitano

Councilmember Richard Montgomery

Councilmember Joe Franklin

Councilmember Suzanne Hadley

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A. CALL MEETING TO ORDER

Mayor Stern called the meeting to order.

B. PLEDGE TO THE FLAG

Nora Maynard of Grand View Elementary School led the Pledge of Allegiance.

C. ROLL CALL

Roll Call by City Clerk Liza Tamura.

Mayor Hadley provided a statement regarding a recent injury that was keeping her from attending the City Council meeting in-person.

Present: 5 - Mayor Stern, Mayor Pro Tem Napolitano, Councilmember Montgomery, Councilmember Franklin and Councilmember Hadley

D. CEREMONIAL CALENDAR

1. Presentation of a Certificate of Recognition in Honor of Mayor Stern's Kindness Initiative to Manhattan Beach Middle School Teacher, David Levy, for the Kindness and Compassion that he Exhibits to his Students and the Community. [22-0214](#)

(Estimated Time: 10 Min.)

PRESENT

David Levy presented four of his students who performed a reimagining of a scene from "Taming of the Shrew."

Mayor Stern, on behalf of the City Council, presented a Certificate of Recognition to Manhattan Beach Middle School Teacher, David Levy, for the kindness and compassion that he exhibits to his students and the community.

2. Presentation of Plaques to Outgoing Commissioners: Parking and Public Improvements Commissioner Murillo, Parks and Recreation Commissioners Turkmany Jr. and Grampp, Cultural Arts Commissioner Manna, Library Commissioner Parikh, and Los Angeles County West Vector Control Board Trustee Frazee.

[22-0213](#)

(Estimated Time: 5 Min.)

PRESENT

Mayor Stern, on behalf of the City Council, presented plaques to the following outgoing Commissioners: Parks and Recreation Commissioners Turkmany Jr. and Grampp, Cultural Arts Commissioner Manna, and Library Commissioner Parikh.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Montgomery, seconded by Councilmember Franklin, to approve the agenda and waive full reading of ordinances. The motion carried by the following vote:

Aye: 5 - Stern, Napolitano, Montgomery, Franklin and Hadley

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Culture Club South Bay Representative, Billy Corvalan, asked the community to drop off wetsuit donations on Saturday, May 21, 2022, between 7:30 AM and 8:00 AM, at 26th Street and Ocean Drive.

Steve Debaets announced a free Older Adult Health Fair on Friday, May 20, 2022, from 8:30 AM to 12:00 PM, at the Joslyn Community Center.

Library Manager Josh Murray announced that the library has the California State Adventure Passes available to library card holders. To place a hold on the adventure pass, members can call 310-545-8595. He also announced the evening Book Club on Monday, June 6, 2022, from 6:30 PM to 7:30 PM.

South Coast Botanic Garden Community Relations Manager Stephanie Yinger announced the garden's mission statement and two exhibits currently available, Soar and Flamboyance.

Library Commissioner Janet Jones announced an event outside of the library on Sunday, June 5, 2022, from 1:00 PM to 4:00 PM, attendees can have a professional photo taken at the Lightgate sculpture and will enjoy music and free books.

A representative from MB SAFE announced a Zoom meeting regarding legislation about mental health and homelessness. Interested parties can email mbsafe@outlook.com.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Mayor Stern opened the floor to public comments. The following individual(s) spoke:

*Russ Lesser
Laura Keating
Troy Wolwadge
Linda Liedel
Jean Steinmetz
Sandy Gilbert
Elizabeth Kunkee
Erin Fleming
Jeanne Keasler
Julie Justus McGinity
Don McPherson
Martha Andreani
Jim Burton
David Lesser
Garrett Nose
Lauren Tyson
Madeline Kaplan
Ron Newman
Jen Jenkins Dohner
Neil Leventhal
Amy Howorth
Erin Levine*

Seeing no further requests to speak, Mayor Stern closed the floor to public comments.

Presentations/Updates:

- 3. Presentation from Director Desi Alvarez from the West Basin Municipal Water District (Public Works Director Lee).
(Estimated Time: 15 Min.)**

West Basin Municipal Water District Director Desi Alvarez provided the PowerPoint presentation.

Public Works Director Erick Lee and Director Alvarez responded to City Council questions.

- 4. Presentation from Leadership Manhattan Beach with an Update on the Class of 2022 Donation Project - Community Painting Mural (Parks and Recreation Director Leyman).
(Estimated Time: 5 Min.)**

Betsey Rubino and Rita Crabtree-Kampe, on behalf of Leadership Manhattan Beach Class of 2022, presented a PowerPoint presentation and declared their class project complete.

- 5. Presentation of the New Bicycle Safety Awareness Campaign (Acting Police Chief Abell).
(Estimated Time: 15 Min.)**

Interim Police Chief Derrick Abell and Councilmember Franklin provided background and introduced the campaign.

Mira Costa High School Students Alex Chun and Justin Newman presented hang tags promoting e-bike safety as well as a video regarding helmet safety.

Legislative Representative for the PTA District Advisory Council Gita O'Neill introduced a concurrent e-bike safety campaign and introduced students: Sydney Martin, Luca O'Neill, Laura Meyer, and Kai O'Neill.

Ms. Martin shared an e-biking incident that she experienced.

Acting Police Captain Andy Harrod and Police Officer Wil Pereira provided a PowerPoint presentation regarding the Police Department's efforts to promote e-bike safety.

H. COVID-19

6. City Manager Update on COVID-19 Response.

City Manager Bruce Moe reported on the Emergency Operations Center (EOC).

City Attorney Quinn Barrow and City Manager Moe responded to City Council questions.

The City Council provided direction to hold the June City Council Meetings in a hybrid format with attendees participating in-person or via Zoom.

I. CONSENT CALENDAR (APPROVE)

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Napolitano, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Stern, Napolitano, Montgomery, Franklin and Hadley

7. City Council Minutes: [22-0220](#)

This Item Contains the City Council Regular Meeting Minutes of May 3, 2022

(City Clerk Tamura).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

8. Financial Reports: [22-0185](#)

- a) Schedule of Demands April 21, 2022 and April 28, 2022
 - b) Investment Portfolio for the Month Ending March 31, 2022
 - c) Month End Report for March 31, 2022
- (Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

9. Consideration of Approval of the Fiscal Year 2022-2023 City Council Work Plan (City Manager Moe). [22-0239](#)

APPROVE

The recommendation for this item was approved on the Consent Calendar.

10. Quarterly Update on the City's Homelessness Initiatives (Continued from the May 3, 2022, City Council Meeting) (City Manager Moe). [22-0238](#)

RECEIVE AND FILE

The recommendation for this item was approved on the Consent Calendar.

11. City Council Reconsideration of the Circumstances of the Declared COVID-19 Emergency to Facilitate Remote Attendance at Public Meetings by Councilmembers and Other City Legislators Pursuant to AB 361's Special Teleconferencing Requirements (City Attorney Barrow). [22-0221](#)
ACCEPT STAFF RECOMMENDATION
The recommendation for this item was approved on the Consent Calendar.
12. Consideration of Approving Assessment Engineer's Report for Annual Levy of Street Lighting Assessments for Fiscal Year 2022-2023 (Finance Director Charelian). [22-0102](#)
ADOPT RESOLUTION NO. 22-0066
The recommendation for this item was approved on the Consent Calendar.
13. Declaration of Intention to Provide for Annual Levy and Collection of Assessments for Street Lighting Maintenance and Setting of Public Hearing for June 21, 2022 (Finance Director Charelian). [22-0103](#)
A) ADOPT RESOLUTION NO. 22-0067
B) SETTING PUBLIC HEARING DATE TO CONSIDER ASSESSMENTS FOR JUNE 21, 2022
The recommendation for this item was approved on the Consent Calendar.
14. Consideration of a Resolution Approving a Classification and Compensation Plan for Part-Time Unrepresented Employees (Human Resources Director Jenkins). [22-0241](#)
ADOPT RESOLUTION NO. 22-0068
The recommendation for this item was approved on the Consent Calendar.
15. Consideration of a Resolution Approving a Comprehensive Citywide Salary Schedule for all City Positions and Adjustments to Classification Plan (Human Resources Director Jenkins). [22-0050](#)
ADOPT RESOLUTION NO. 22-0013
The recommendation for this item was approved on the Consent Calendar.
16. Consideration of a Resolution Approving Amendment No. 3 to the Design Services Agreement with SA Associates, Inc. for \$194,000 for Additional Design Services for the Cycle 3 Sewer Infrastructure Improvement Project (Public Works Director Lee). [22-0154](#)
ADOPT RESOLUTION NO. 22-0069
The recommendation for this item was approved on the Consent Calendar.

17. Consideration of a Resolution Authorizing an \$8,535,000 Funding Agreement with the State Water Resources Control Board for the 28th Street Stormwater Infiltration Project (Public Works Director Lee).

[22-0243](#)

ADOPT RESOLUTION NO. 22-0065

The recommendation for this item was approved on the Consent Calendar.

J. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

At 8:26 PM the City Council recessed and reconvened at 8:39 PM with all Councilmembers present.

K. PUBLIC HEARINGS

18. Ordinance Adopting a Military Equipment Policy, Pursuant to Assembly Bill 481 (Interim Police Chief Abell). [22-0219](#)
(Estimated Time: 15 Min.)

INTRODUCE ORDINANCE NO. 22-0006

Interim Police Chief Derrick Abell provided background on the item and introduced Police Captain Christian Eichenlaub who provided the Staff presentation.

Mayor Stern opened the public hearing.

Seeing no requests to speak, Mayor Stern closed the public hearing.

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Napolitano, to introduce Ordinance No. 22-0006.

Captain Eichenlaub and City Attorney Quinn Barrow responded to City Council questions.

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Napolitano, to introduce Ordinance No. 22-0006.

City Attorney Barrow read the title of Ordinance No. 22-0006 into the record:

AN ORDINANCE OF THE CITY OF MANHATTAN BEACH APPROVING A MILITARY EQUIPMENT USE POLICY PURSUANT TO ASSEMBLY BILL 481 AND GOVERNMENT CODE §7070, ET SEQ.

The motion carried by the following vote:

Aye: 5 - Stern, Napolitano, Montgomery, Franklin and Hadley

19. Public Hearing *De Novo* to Consider a Use Permit to Upgrade An Existing Alcohol License From Allowing Off-Sale Beer and Wine to Allow Off-Sale Beer, Wine, and Distilled Spirits At An Existing Convenience Store at 1221 Artesia Boulevard, Suite 101, and Associated Environmental Determination in Accordance with the California Environmental Quality Act. (7-Eleven) (Community Development Director Tai).

[22-0182](#)

(Estimated Time: 1 Hr. 15 Min.)

A) CONDUCT PUBLIC HEARING DE NOVO

B) CONSIDER DIRECTING STAFF TO DRAFT RESOLUTION MAKING AN ENVIRONMENTAL DETERMINATION OF CATEGORICAL EXEMPTION IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND CONDITIONALLY APPROVING THE SUBJECT USE PERMIT FOR CONSIDERATION AT A SUBSEQUENT COUNCIL MEETING

Community Development Director Carrie Tai introduced Associate Planner Elaine Yang who provided the PowerPoint presentation.

Associate Planner Yang responded to City Council questions.

Mayor Stern opened the public hearing. The following individual(s) spoke:

*Bruce Evans
Don McPherson
Richard McQuillin*

City Attorney Quinn Barrow stated that it would be appropriate to close the public hearing and that all of the documents that had been received in connection with the public hearing would be entered into the record, including the testimony that was provided.

Seeing no further requests to speak, Mayor Stern closed the public hearing.

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Napolitano, to direct staff to draft a resolution making an environmental determination of categorical exemption in accordance with the California Environmental Quality Act (CEQA) and conditionally approving the subject Use Permit for consideration at a subsequent City Council meeting.

Associate Planner Yang responded to City Council questions.

Councilmember Franklin inquired if Councilmember Montgomery would consider having liquor sales end at midnight as part of the motion.

Councilmember Montgomery denied the request.

City Attorney Barrow responded to City Council questions.

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Napolitano, to direct staff to draft a resolution making an environmental determination of categorical exemption in accordance with the California Environmental Quality Act (CEQA) and conditionally approving the subject Use Permit for consideration at a subsequent City Council meeting. The motion carried by the following vote:

Aye: 4 - Stern, Napolitano, Montgomery and Hadley

Nay: 1 - Franklin

City Attorney Barrow responded to City Council questions and provided that the resolution would return at the June 21, 2022, City Council Meeting and that the applicant, appellant, and the public would have an opportunity to comment on the draft resolution and its conditions prior to Council action.

L. GENERAL BUSINESS

20. Request by the Manhattan Beach Education Foundation to Place a Donor Appreciation Community Recognition Wall in Metlox Plaza; Allocate up to \$2,000 Annually From the Public Arts Trust Fund for Maintenance; and if Approved, Delegate Authority to the City Manager to Execute Agreement (Parks and Recreation Director Leyman). [22-0233](#)

(Estimated Time: 30 Min.)

DISCUSS AND PROVIDE DIRECTION

Parks and Recreation Director Mark Leyman provided a brief background of the item and introduced Manhattan Beach Education Foundation Executive Director Hilary Mahan who provided the PowerPoint presentation.

Mayor Stern opened the floor to public comments.

Seeing no requests to speak, Mayor Stern closed the floor to public comments.

Ms. Mahan, City Attorney Quinn Barrow, and Parks and Recreation Director Leyman responded to City Council questions.

A motion was made by Mayor Pro Tem Napolitano, seconded by Councilmember Montgomery, to approve the installation of the donor wall.

Ms. Mahan and City Attorney Barrow responded to City Council questions.

A motion was made by Mayor Pro Tem Napolitano, seconded by Councilmember Montgomery, to approve the installation of the donor wall with the caveat that the artwork be considered City property and that the maintenance costs be shared with the Manhattan Beach Education Foundation. The motion carried by the following vote:

Aye: 5 - Stern, Napolitano, Montgomery, Franklin and Hadley

21. Consideration of a Letter Supporting South Bay Regional Housing Trust Legislation and State Budget Request in Coordination with the South Bay Cities Council of Governments (City Manager Moe).

[22-0248](#)

(Estimated Time: 30 Min.)

DISCUSS AND PROVIDE DIRECTION

City Manager Bruce Moe introduced Policy & Management Analyst Alexandria Latragna who provided the Staff presentation.

South Bay Cities Council of Governments Senior Project Manager David Leger responded to City Council questions.

Mayor Stern opened the floor to public comments.

Seeing no requests to speak, Mayor Stern closed the floor to public comments.

Mr. Leger responded to City Council questions.

A motion was made by Mayor Pro Tem Napolitano, seconded by Councilmember Montgomery, to send a letter supporting the South Bay Regional Housing Trust Legislation and State budget request in coordination with the South Bay Cities Council of Governments. The motion carried by the following vote:

Aye: 4 - Stern, Napolitano, Montgomery and Franklin

Nay: 1 - Hadley

22. Consideration of the Senior and Scout Community Center Memorandum of Understanding (Parks and Recreation Director Leyman). [22-0194](#)

(Estimated Time: 1 Hr.)

- A) **DISCUSS AND PROVIDE DIRECTION**
- B) **APPROVE MEMORANDUM OF UNDERSTANDING**
- C) **ADOPT RESOLUTION NO. 22-0071**

Parks and Recreation Director Mark Leyman provided the PowerPoint presentation and responded to City Council questions.

Mayor Stern opened the floor to public comments. The following individual(s) spoke:

*Melissa Andrezzi-Strobel
Bonnie Schwartz
Tim Lilligren
Steve Debaets
Beth Gessner
Michael Tauber
Louie Tomaro*

Seeing no further requests to speak, Mayor Stern closed the floor to public comments.

Mr. Tomaro responded to City Council questions.

City Attorney Quinn Barrow stated that there was an errata sheet provided to the public regarding minor changes to Resolution No. 22-0071.

A motion was made by Mayor Pro Tem Napolitano, seconded by Councilmember Hadley, to adopt amended Resolution No. 22-0071, approving an agreement between the City of Manhattan Beach and the Friends of the Senior and Scout Community Center for construction of the Senior and Scout Community Center. The motion carried by the following vote:

Aye: 5 - Stern, Napolitano, Montgomery, Franklin and Hadley

23. Consider Adopting a Resolution Approving an Agreement between the City of Manhattan Beach, Friends of the Senior and Scout Community Center and the Manhattan Beach Property Owners Association for an \$800,000 Donation for Construction of the Senior and Scout Community Center (Parks and Recreation Director Leyman).

[22-0236](#)

(Estimated Time: 15 Min.)

ADOPT RESOLUTION NO. 22-0072 APPROVING A CONTRIBUTION AGREEMENT AMONG THE MANHATTAN BEACH PROPERTY OWNERS ASSOCIATION, FRIENDS OF SENIOR & SCOUT COMMUNITY CENTER, AND THE CITY OF MANHATTAN BEACH REGARDING THE SCOUT HOUSE RECONSTRUCTION PROJECT

City Manager Bruce Moe stated that since Agenda Item Nos. 23 and 24 were both related to Agenda Item. 22, that a report from staff wasn't necessary unless City Council requested one.

City Attorney Quinn Barrow stated that public comment for Agenda Item Nos. 23 and 24 could be consolidated and heard at the same time.

Agenda Item Nos. 23 and 24 were considered concurrently.

Mayor Stern opened the floor to public comments. The following individual(s) spoke:

Tim Lilligren

Seeing no further requests to speak, Mayor Stern closed the floor to public comments.

A motion was made by Mayor Pro Tem Napolitano, seconded by Councilmember Montgomery, to adopt Resolution No. 22-0072, approving an agreement between the City of Manhattan Beach, the Manhattan Beach Property Owners Association and the Friends of Senior & Scout Community Center, under which the association will donate \$800,000 for construction of the Senior & Scout Community Center; and to adopt Resolution No. 22-0057, awarding RFP No. 1265-221 to, and approving an agreement with Michael Baker International for Environmental Consulting Services for the Scout House Project. The motion carried by the following vote:

Aye: 5 - Stern, Napolitano, Montgomery, Franklin and Hadley

24. Consideration of a Resolution Awarding a Professional Services Agreement to Michael Baker International to Provide Environmental Consulting Services for the Scout House Project with a Not-to-Exceed Amount of \$153,254.00 (Community Development Director Tai).

[22-0173](#)

(Estimated Time: 15 Min.)

ADOPT RESOLUTION NO. 22-0057

Agenda Item Nos. 23 and 24 were considered concurrently.

A motion was made by Mayor Pro Tem Napolitano, seconded by Councilmember Montgomery, to adopt Resolution No. 22-0072, approving an agreement between the City of Manhattan Beach, the Manhattan Beach Property Owners Association and the Friends of Senior & Scout Community Center, under which the association will donate \$800,000 for construction of the Senior & Scout Community Center; and to adopt Resolution No. 22-0057, awarding RFP No. 1265-221 to, and approving an agreement with Michael Baker International for Environmental Consulting Services for the Scout House Project. The motion carried by the following vote:

Aye: 5 - Stern, Napolitano, Montgomery, Franklin and Hadley

M. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

Councilmember Montgomery reported that he attended the California Contract Cities Association Annual Municipal Seminar. He reported that there were discussions regarding Measure H tax funds, best practices for the use of social media, and water restrictions.

N. FUTURE AGENDA ITEMS

Mayor Pro Tem Napolitano requested to agendaize a discussion on redesigning medians. The request was seconded by Councilmember Hadley.

City Attorney Quinn Barrow responded to City Council questions.

O. CITY MANAGER REPORT

None.

P. CITY ATTORNEY REPORT

None.

Q. INFORMATIONAL ITEMS

25. Agenda Forecast (City Clerk Tamura). [22-0206](#)
INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

26. Commission Minutes: [22-0234](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Parking and Public Improvements Commission Meeting Minutes of November 25, 2021 (Rescheduled) (Community Development Director Tai)
- b) Parking and Public Improvements Commission Meeting Minutes of December 2, 2021 (Community Development Director Tai)
- c) Cultural Arts Commission Meeting Minutes of December 20, 2021 (Parks and Recreation Director Leyman)
- d) Parking and Public Improvements Commission Meeting Minutes of December 23, 2021 (Rescheduled) (Community Development Director Tai)
- e) Cultural Arts Commission Meeting Minutes of February 7, 2022 (Parks and Recreation Director Leyman)
- f) Library Commission Meeting Minutes of February 14, 2022 (Parks and Recreation Director Leyman)
- g) Cultural Arts Commission Meeting Minutes of February 21, 2022 (Cancelled) (Parks and Recreation Director Leyman)
- h) Parking and Public Improvements Commission Meeting Minutes of February 24, 2022 (Cancelled) (Community Development Director Tai)
- i) Planning Commission Meeting Minutes of March 9, 2022 (Community Development Director Tai)
- j) Library Commission Meeting Minutes of March 14, 2022 (Parks and Recreation Director Leyman)
- k) Cultural Arts Commission Meeting Minutes of March 21, 2022 (Parks and Recreation Director Leyman)
- l) Planning Commission Meeting Minutes of March 23, 2022 (Community Development Director Tai)
- m) Parking and Public Improvements Commission Meeting Minutes of March 24, 2022 (Cancelled) (Community Development Director Tai)
- n) Parks and Recreation Commission Meeting Minutes of March 28, 2022 (Parks and Recreation Director Leyman)
- o) Library Commission Meeting Minutes of April 11, 2022 (Parks and Recreation Director Leyman)
- p) Planning Commission Meeting Minutes of April 13, 2022 (Cancelled) (Community Development Director Tai).

INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

R. CLOSED SESSION

None.

S. ADJOURNMENT

*At 10:50 PM, Mayor Stern adjourned the meeting to the Tuesday, May 24, 2022,
Adjourned Regular Meeting at 6:00 PM.*

Patricia Matson
Recording Secretary

Hildy Stern
Mayor

ATTEST:

Liza Tamura
City Clerk