

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, October 21, 2025

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor David Lesser

Mayor Pro Tem Joe Franklin

Councilmember Nina Trieu Tarnay

Councilmember Steve S. Charelian

Councilmember Amy Thomas Howorth

EXECUTIVE TEAM

City Manager Talyn Mirzakhanian

City Attorney Quinn Barrow

City Clerk Liza Tamura

Finance Director Libby Bretthauer

Human Resources Director Lisa Jenkins

Parks and Recreation Director Mark Leyman

Police Chief Rachel Johnson

Fire Chief Jesse Alexander

Community Development Director Masa Alkire

Interim Public Works Director Toufic Semaan

Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL: <https://www.zoomgov.com/j/1601321409>, Meeting ID: 160 132 1409).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, October 15, 2025, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

D. CEREMONIAL CALENDAR

1. Presentation of a Proclamation Declaring October 19-25, 2025, as United Against Hate Week.

[25-0515](#)

PROCLAIM

Attachments: [Proclamation](#)

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

At the discretion of the Mayor, the Mayor may allow 2 minutes of public comments.

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to cityclerk@manhattanbeach.gov*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:*

Direct URL: <https://www.zoomgov.com/j/1601321409>, Meeting ID: 160 132 1409

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):*

Phone Number: (669) 900-6833, Meeting ID: 160 132 1409

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

2. City Council Minutes: [25-0494](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of October 7, 2025

b) City Council Regular Meeting Minutes of October 7, 2025

(No Budget Impact) (City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of October 7, 2025](#)
[City Council Regular Meeting Minutes of October 7, 2025](#)

3. Financial Report: [25-0433](#)

a) Schedule of Demands: September

b) Investment Portfolio for the Month Ending August 31, 2025

c) Month End Report for August 2025

(No Budget Impact) (Finance Director Bretthauer).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedule of Demands for September 2025](#)
[Investment Portfolio for August 2025](#)
[Financial Month End Report August 2025](#)

4. Consideration of an Update Regarding the Fiscal Year 2025-2026 City [25-0409](#)

Council Work Plan (No Budget Impact) (City Manager Mirzakhania)

APPROVE

Attachments: [Fiscal Year 2025-2026 City Council Work Plan \(18 Items\)](#)
[Work Plan Summary](#)
[Department and Commission Involvement Matrix](#)
[Department Work Plan Items](#)

5. Consideration of a Resolution Amending the Citywide User Fee Schedule [25-0432](#)

with Itemized Emergency Medical Services (EMS) Rates in Compliance with Assembly Bill 716 (No Budget Impact) (Finance Director Bretthauer).

ADOPT RESOLUTION NO. 25-0116

Attachments: [Resolution No. 25-0116](#)
[FY 2025-2026 LA County Ambulance Rates](#)
[Historical Emergency Medical Services \(EMS\) Billing Data](#)

6. Consideration of a Resolution Approving a Three-Year Agreement with CliftonLarsonAllen LLP for Financial Audit Services in an Amount Not-to-Exceed \$186,900 with an Optional Two-Year Extension in an Additional Amount Not-To-Exceed \$143,100 (Budgeted) (Finance Director Bretthauer). [25-0374](#)
A) ADOPT RESOLUTION NO. 25-0106
B) AUTHORIZE THE CITY MANAGER TO EXECUTE AN OPTIONAL TWO-YEAR EXTENSION
Attachments: [Resolution No. 25-0106](#)
[Agreement - CliftonLarsonAllen LLP](#)
7. Fiscal Year 2024-2025 Year-End Financial Results and Year-End Budget Appropriations (Unbudgeted) (Finance Director Bretthauer). [25-0334](#)
A) RECEIVE REPORT
B) APPROPRIATE FUNDS
Attachments: [Fiscal Year 2025 Year-End Financial Reports](#)
8. Consideration of a Resolution Approving a Comprehensive Citywide Salary Schedule for all City Positions and Classification Adjustments (No Budget Impact) (Human Resources Director Jenkins). [25-0491](#)
ADOPT RESOLUTION NO. 25-0117
Attachments: [Resolution No. 25-0117](#)
[City of Manhattan Beach Salary Schedule](#)
9. Consideration of a Policy Between the Manhattan Beach Fire Department and the Manhattan Beach Map Your Neighborhood Committee (No Budget Impact) (Fire Chief Alexander). [25-0471](#)
RECEIVE AND FILE
Attachments: [MBFD and Map Your Neighborhood Policy](#)

10. Consideration of the Introduction of two Ordinances to Amend Title 9 and Chapter 3.16 of the Manhattan Beach Municipal Code and to Adopt the Most Recent California Building Standards Code by Reference (2025 California Building Code; 2025 California Residential Code; 2025 California Fire Code; 2025 California Electrical Code; 2025 California Plumbing Code; 2025 California Green Building Standards Code; 2025 California Energy Code; 2025 California Mechanical Code; 2025 California Existing Building Code; 2025 California Historical Building Code; 2025 California Administrative Code; 2025 California Referenced Standards Code) and to Adopt Associated Local Amendments (No Budget Impact) (Community Development Alkire and Fire Department Alexander). [25-0481](#)
- A) INTRODUCE ORDINANCE NOS. 25-0009 AND 25-0010**
- B) SET PUBLIC HEARING FOR NOVEMBER 18, 2025**
- Attachments:** [Ordinance No. 25-0009](#)
[Resolution No. 25-0118](#)
[Ordinance No. 25-0010](#)
11. Consideration of Accepting as Complete Work Performed by Sequel Contractors, Inc. for the Cycle 2 Street Resurfacing Project at Marine Avenue and 14th Streets (No Budget Impact) (Interim Public Works Director Semaan). [25-0424](#)
- A) ACCEPT**
- B) AUTHORIZE**
- Attachments:** [Location Map](#)
12. Consideration of City Authorization for the 2025 Rotary District 5280 Grant Application Submittal for the Manhattan Beach Pollinator Habitat Project (No Budget Impact) (Interim Public Works Director Semaan). [25-0504](#)
- APPROVE**
- Attachments:** [Rotary Club of Manhattan Beach 2025 Grant Proposal Summary](#)
[Draft Letter of Support from City of Manhattan Beach](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

13. Consideration and Introduction of an Ordinance to Amend Section 3.68 of the Manhattan Beach Municipal Code Related to Mobile Vending Businesses (Community Development Director Alkire). [25-0454](#)
(Estimated Time: 1 Hr.)

A) CONSIDER ESTABLISHING A PERMIT PROCESS FOR MOBILE VENDING AND AMENDING REGULATIONS APPLICABLE THERETO

B) INTRODUCE ORDINANCE NO. 25-0011

Attachments: [Ordinance No. 25-0011](#)
[Existing Municipal Code Section 3.68](#)
[PPIC Staff Report – Mobile Food Vendors \(September 4, 2025\)](#)
[Draft PPIC Special Meeting Minutes of September 4, 2025](#)
[PowerPoint Presentation](#)

14. Consideration of an Update for Underground Utility Assessment Districts 19-12 and 19-14 (No Budget Impact) (Interim Public Works Director Semaan). [25-0503](#)
(Estimated Time: 45 Mins.)
RECEIVE AND FILE

Attachments: [Location Map](#)
[PowerPoint Presentation](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

15. City Council AB 1234 Reports. [25-0499](#)
RECEIVE AND FILE
16. Consideration of a Request by Mayor Pro Tem Franklin and Councilmember Tarnay to Discuss Offering Building Permit Discounts to Qualified Older Adults for Aging in Place Projects (City Manager Mirzakhani). [25-0506](#)
DISCUSS AND PROVIDE DIRECTION

17. Consideration of a Request by Mayor Pro Tem Franklin and Councilmember Charelian to Discuss Items Related to the 28th Street Stormwater Infiltration Project Including the Finalization of Finances, the Completion of a Parking and Traffic Study, and Additional Community Outreach (City Manager Mirzakhonian). [25-0507](#)
DISCUSS AND PROVIDE DIRECTION
18. Consideration of a Request by Councilmember Charelian and Mayor Lesser to Discuss the Exploration of Emergency Communication Options for the Community (City Manager Mirzakhonian). [25-0508](#)
DISCUSS AND PROVIDE DIRECTION

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT

P. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

19. Agenda Forecast (City Clerk Tamura). [25-0495](#)
INFORMATION ITEM ONLY

Q. CLOSED SESSION

R. ADJOURNMENT

S. FUTURE MEETINGS

CITY COUNCIL MEETINGS

November 4, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 18, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting
January 6, 2026 - Tuesday -- 6:00 PM - City Council Meeting
January 20, 2026 - Tuesday -- 6:00 PM - City Council Meeting
February 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting
February 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting
March 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting
March 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting
April 7, 2026 - Tuesday -- 6:00 PM - City Council Meeting
April 21, 2026 - Tuesday -- 6:00 PM - City Council Meeting
May 5, 2026 - Tuesday -- 6:00 PM - City Council Meeting
May 12, 2026 - Tuesday -- 6:00 PM - Budget and CIP Study Session
May 19, 2026 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization)
May 26, 2026 - Tuesday -- 6:00 PM - Budget and CIP Study Session
June 2, 2026 - Tuesday -- 6:00 PM - City Council Meeting
June 16, 2026 - Tuesday -- 6:00 PM - City Council Meeting
July 7, 2026 - Tuesday -- 6:00 PM - City Council Meeting
July 21, 2026 - Tuesday -- 6:00 PM - City Council Meeting
August 4, 2026 - Tuesday -- 6:00 PM - City Council Meeting
August 18, 2026 - Tuesday -- 6:00 PM - City Council Meeting
September 1, 2026 - Tuesday -- 6:00 PM - City Council Meeting
September 15, 2026 - Tuesday -- 6:00 PM - City Council Meeting
October 6, 2026 - Tuesday -- 6:00 PM - City Council Meeting
October 20, 2026 - Tuesday -- 6:00 PM - City Council Meeting
November 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting
November 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting
December 1, 2026 - Tuesday -- 6:00 PM - City Council Meeting
December 15, 2026 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

October 22, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
October 23, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
October 27, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
November 10, 2025 - Monday - 4:00 PM - Library Commission Meeting
November 12, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
November 17, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
November 24, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
November 26, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
November 27, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting (Rescheduled to December 4, 2025)
December 4, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Special Meeting (Rescheduled from November 27, 2025)
December 8, 2025 - Monday - 4:00 PM - Library Commission Meeting
December 10, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
December 15, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting

T. CITY OFFICES CLOSED**CITY HOLIDAYS:**

November 11, 2025 – Tuesday – Veterans Day

November 27-28, 2024 - Thursday & Friday - Thanksgiving Holiday

December 24, 2025 - Wednesday - Christmas Eve (City Hall Closes at 12:00 PM)

December 25, 2025 - Thursday - Christmas Day Observed

December 31, 2025 - Wednesday - New Year's Eve (City Hall Closes at 12:00 PM)

January 1, 2026 – Thursday – New Years Day Observed

January 19, 2026 – Monday – Martin Luther King Day

February 16, 2026 - Monday - Presidents Day

May 25, 2026 – Monday – Memorial Day

June 19, 2026 - Friday - Juneteenth National Independence Day

July 3, 2026 - Friday - Observance of Independence Day, Saturday, July 4, 2026

September 7, 2026 - Monday - Labor Day

October 12, 2026 – Monday – Columbus Day/Indigenous People's Day