

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
[www.manhattanbeach.gov](http://www.manhattanbeach.gov) • (310) 802-5000

# AGENDA

## City Council Regular Meeting

### Regular Meeting

**Tuesday, August 19, 2025**

**6:00 PM**

**City Council Chambers and Zoom**



#### **ELECTED OFFICIALS**

**Mayor** David Lesser

**Mayor Pro Tem** Joe Franklin

**Councilmember** Nina Trieu Tarnay

**Councilmember** Steve S. Charelian

**Councilmember** Amy Thomas Howorth

#### **EXECUTIVE TEAM**

**City Manager** Talyn Mirzakhanian

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Finance Director** Libby Bretthauer

**Human Resources Director** Lisa Jenkins

**Parks and Recreation Director** Mark Leyman

**Police Chief** Rachel Johnson

**Fire Chief** Jesse Alexander

**Interim Community Development Director** Michael Codron

**Interim Public Works Director** Toufic Semaan

**Information Technology Director** Miguel Guardado

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov)

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.manhattanbeach.gov](http://www.manhattanbeach.gov), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, August 13, 2025, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER**

**B. PLEDGE TO THE FLAG**

*Adelaide Schmale*

**C. ROLL CALL**

**D. CEREMONIAL CALENDAR**

1. Presentation of a Commendation to the Founder of Neighborhood Watch, Charlotte Lesser, for Her Extraordinary Dedication, Pioneering Leadership, and Lifelong Commitment to the Safety and Well-Being of the Residents of Manhattan Beach.

[25-0405](#)

**PRESENT**

**Attachments:** [Commendation - Charlotte Lesser](#)

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**G. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*At the discretion of the Mayor, the Mayor may allow 2 minutes of public comments.*

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov)*

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

**IN PERSON PUBLIC PARTICIPATION**

*Please complete the "Request to Address the City Council" card by filling out your name, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**ZOOM PUBLIC PARTICIPATION**

- 1) Join Zoom Meeting via the internet:*

*Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363*

*During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.*

- 2) Join Zoom Meeting via Phone Conference (Voice Only):*

*Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363*

*During the meeting you will need to enter \*9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

**H. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

2. City Council Minutes: [25-0392](#)  
This Item Contains the City Council Regular Meeting Minutes of August 2, 2025 (No Budget Impact) (City Clerk Tamura).

**APPROVE**

Attachments: [City Council Meeting Minutes of August 5, 2025](#)

3. Financial Report: [25-0381](#)  
a) Schedule of Demands: July 2025  
b) Investment Portfolio for the Month Ending June 30, 2025  
c) Month End Report for June 30, 2025  
(No Budget Impact) (Finance Director Bretthauer).

**ACCEPT REPORT AND DEMANDS**

Attachments: [Schedule of Demands for July 2025](#)  
[Investment Portfolio for June 2025](#)  
[Month End Financial Reports June 2025](#)

4. Consideration of the Approval of City Council Assignments [25-0393](#)  
(No Budget Impact) (City Clerk Tamura).

**APPROVE**

Attachments: [Proposed City Council Assignments](#)  
[Councilmember Assignments & Committee Descriptions](#)

5. Consideration of Acceptance of the Resignation from Parking and Public Improvements Commissioner Rosemarie Balla, Declaring Vacant the Parking and Public Improvements Commission Seat No. 4 [25-0401](#)  
(Member-At-Large Seat), and Directing the City Clerk to Contact Former January 2025 Applicants who Have Expressed an Interest in Being Appointed to the Parking and Public Improvements Commission (No Budget Impact) (City Clerk Tamura).

**A) ACCEPT RESIGNATION**

**B) DECLARE VACANCY**

**C) DIRECT THE CITY CLERK TO CONTACT FORMER  
APPLICANTS INTERESTED IN BEING APPOINTED TO THE  
PARKING AND PUBLIC IMPROVEMENTS COMMISSION**

6. Consideration of an Update Regarding the City's Legislative Positions on Bills from the Current Statewide Legislative Cycle (No Budget Impact) (City Manager Mirzakhanian). [25-0325](#)

**RECEIVE AND FILE**

**Attachments:** [AB 996 - League of CA Cities Coalition Letters of Support](#)  
[AB 650 - Letter of Support](#)  
[SB 346 - Letter of Support](#)  
[SB 634 - Letter of Opposition](#)  
[SB 79 - Letters of Opposition](#)

7. Consideration of a Resolution Approving Participation of the Manhattan Beach Firefighters' Association in the International Federation of Firefighters (IAFF) Medical Expense Reimbursement Plan (No Budget Impact) (Human Resources Director Jenkins). [25-0403](#)

**ADOPT RESOLUTION NO. 25-0110**

**Attachments:** [Resolution No. 25-0110](#)  
[Joinder Agreement](#)  
[Side Letter of Agreement - Manhattan Beach Fire Association \(Redlined Version\)](#)

8. Consideration of a Resolution Approving the Renewal of a Five-Year Professional Services Agreement with Hinderliter, de Llamas & Associates to Provide Sales, Use and Transactions Tax for an Estimated Cost of \$61,980, Plus Auxiliary Audit Recovery Services (Budgeted) (Finance Director Bretthauer). [25-0344](#)

**ADOPT RESOLUTION NO. 25-0097**

**Attachments:** [Resolution No. 25-0097](#)  
[Hinderliter, de Llamas & Associates Agreement](#)

9. Consideration of a Resolution Awarding an Agreement to Moffatt & Nichol in a Not-to-Exceed Amount of \$228,550 for the Pier Structural Inspection Condition Assessment (Budgeted) (Interim Public Works Director Semaan). [25-0328](#)

**ADOPT RESOLUTION NO. 25-0099**

**Attachments:** [Resolution No. 25-0099](#)  
[Agreement - Moffatt & Nichol](#)  
[Location Map](#)

10. Consideration of Resolutions Approving Change Order No. 2 to the Construction Agreement with Clarke Contracting Corporation for Additional Work in the Amount of \$626,468 and Approving Amendment No. 2 to the Professional Services Agreement with CWE Corporation for Additional Design and Construction Support Services for \$123,754 for the Santa Monica Bay Stormwater Total Maximum Daily Load Trash Treatment Project; and Reappropriating \$479,121 in the Storm Drain Fund for the Santa Monica Bay Stormwater Total Maximum Daily Load Trash Treatment Project (No Budget Impact) (Interim Public Works Director Semaan). [25-0354](#)

**A) ADOPT RESOLUTIONS NOS. 25-0107 AND 25-0108**

**B) APPROVE REAPPROPRIATION OF FUNDS**

Attachments: [Resolution No. 25-0107](#)  
[Change Order No. 2 - Clarke Contracting Corp](#)  
[Agreement and Change Order No. 1 - Clark Contracting Corp](#)  
[Resolution No. 25-0108](#)  
[Amendment No.2 - CWE](#)  
[Agreement and Amendment No.1 - CWE](#)  
[Plans and Specifications](#)  
[Budget Expenditure Summary Report](#)  
[Location Map - Dominguez Channel Trash TMDL](#)  
[Location Map - Santa Monica TMDL Trash Treatment](#)

11. Consideration of a Resolution Approving Amendment No. 1 to the HF&H Consultants, LLC On-Call Assistance Agreement, Increasing the Agreement by \$20,000 for a Total Cost Not-to-Exceed \$94,900. (Budgeted) (Interim Public Works Semaan). [25-0310](#)

**ADOPT RESOLUTION NO. 25-0098**

Attachments: [Resolution No. 25-0098](#)  
[HF&H Amendment No. 1 - HF&H Consultants, LLC.](#)  
[HF&H Agreement - HF&H Consultants, LLC.](#)

12. Consideration of a Resolution Approving Amendment No. 2 to the Professional Services Agreement with Paul Hansen Engineering, LLC for Project Management Support Services in the Amount of \$203,924 for the Emergency Demolition and Construction of Interim Surface Parking Lot 3, for a Total Not-to-Exceed Amount of \$253,779. (No Budget Impact) (Interim Public Works Director Semaan).

[25-0371](#)**ADOPT RESOLUTION NO. 25-0109**

Attachments: [Resolution No. 25-0109](#)  
[Resolution No. 24-0105](#)  
[Amendment No. 2 - Paul Hansen Engineering, LLC](#)  
[Agreement and Amendment No. 1 - Paul Hansen Engineering, LLC](#)

13. Consideration of a Resolution Approving a Five-Year Agreement with MCCi for Document Management System and Related Services in the Amount of \$276,182, Inclusive of a Potential Contingency (Budgeted) (Information Technology Director Guardado).

[25-0346](#)**A) WAIVE FORMAL BIDDING DUE TO COOPERATIVE****PURCHASING****B) ADOPT RESOLUTION NO. 25-0100**

Attachments: [Resolution No. 25-0100](#)

**I. ITEMS REMOVED FROM THE CONSENT CALENDAR**

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

**J. PUBLIC HEARINGS**

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

**K. GENERAL BUSINESS**

*Each speaker may speak for up to 2 minutes on each general business item.*

14. Consideration of a Resolution Approving a Collaboration Agreement Between the Manhattan Beach Police Department and the Manhattan Beach Neighborhood Watch (No Budget Impact) (Police Chief Johnson).

[25-0389](#)

(Estimated Time: 30 Mins.)

**ADOPT RESOLUTION NO. 25-0111**

Attachments: [Resolution No. 25-0111](#)  
[Agreement Between MBPD and MBNW](#)



15. Consideration of a Recommendation from the Cultural Arts Commission to Decline the Donation and End the Lease of the *Surf Ascension* Sculpture in North Manhattan Beach and Remove Artwork from the Public Domain (No Budget Impact) (Parks and Recreation Director Leyman). [25-0191](#)

(Estimated Time: 30 Mins.)

**APPROVE CULTURAL ARTS COMMISSION RECOMMENDATION**

Attachments: [Agreement - Surf Ascension](#)  
[PowerPoint Presentation](#)

**L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

**M. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

**N. CITY MANAGER REPORT**

**O. CITY ATTORNEY REPORT**

**P. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

16. Agenda Forecast (City Clerk Tamura). [25-0394](#)  
**INFORMATION ITEM ONLY**

17. Commission Minutes: [25-0395](#)  
This Item Contains Minutes of the following City Commission Meetings:  
a) Planning Commission Meeting Minutes of July 9, 2025  
(Interim Community Development Codron)  
b) Planning Commission Meeting Minutes (Cancelled) of July 27, 2025  
(Interim Community Development Codron).  
**INFORMATION ITEM ONLY**

Attachments: [Planning Commission Meeting Minutes of July 9, 2025](#)  
[Planning Commission Meeting Minutes \(Cancelled\) of July 27, 2025](#)

- 18.** Recent Planning Commission Quasi-Judicial Decision(s): [25-0390](#)  
Consideration of a Planned Development Plan Amendment to Allow Instructional Alcohol Tastings and Off-Sale of Distilled Spirits in Addition to the Existing Allowance for On-Sale and Off-Sale Beer and Wine, an Expansion to Permitted Hours for On-Site Consumption, and an Extension of the Hours of Operation from 7:00 A.M. - 10:00 P.M. Daily to 7:00 A.M. - 11:00 P.M. Daily, in Conjunction with the Operation of Existing Food and Beverage Sales Use and Ancillary Eating and Drinking Establishment Use within an Existing Commercial Development Located at 1700 Rosecrans Avenue (Erewhon) (Interim Community Development Director Codron).  
**INFORMATION ITEM ONLY**

**Q. CLOSED SESSION**

**R. ADJOURNMENT**

## **S. FUTURE MEETINGS**

### **CITY COUNCIL MEETINGS**

*August 26, 2025 - Tuesday -- 6:00 PM - Project Pulse Study Session*  
*September 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 7, 2025 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 21, 2025 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 4, 2025 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 18, 2025 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting*  
*January 6, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*January 20, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*February 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*February 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*March 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*March 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 7, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 21, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 5, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 12, 2026 - Tuesday -- 6:00 PM - Budget and CIP Study Session*  
*May 19, 2026 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization)*  
*May 26, 2026 - Tuesday -- 6:00 PM - Budget and CIP Study Session*  
*June 2, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 16, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 7, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 21, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 4, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 18, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 1, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 15, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 6, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 20, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 3, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 17, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 1, 2026 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 15, 2026 - Tuesday -- 6:00 PM - City Council Meeting (Certification of Election Results)*

### **BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*August 25, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting*  
*August 27, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting*  
*August 28, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting*

## **T. CITY OFFICES CLOSED**

**CITY HOLIDAYS:**

*September 1, 2025 - Monday - Labor Day*

*October 13, 2025 – Monday – Columbus Day*

*November 11, 2025 – Tuesday – Veterans Day*

*November 27-28, 2024 - Thursday & Friday - Thanksgiving Holiday*

*December 24, 2025 - Wednesday - Christmas Eve (City Hall Closes at 12:00 PM)*

*December 25, 2025 - Thursday - Christmas Day Observed*

*December 31, 2025 - Wednesday - New Year's Eve (City Hall Closes at 12:00 PM)*

*January 1, 2026 – Thursday – New Years Day Observed*

*January 19, 2026 – Monday – Martin Luther King Day*

*February 16, 2026 - Monday - Presidents Day*

*May 25, 2026 – Monday – Memorial Day*

*July 3, 2026 - Friday - Observance of Independence Day, Saturday, July 4, 2026*