

## **Finance Subcommittee Meeting Draft Action Minutes**

Meeting Date: December 1, 2014

Recording Secretary: Helga Foushanes

In Attendance: Tim Lilligren, Treasurer  
Wayne Powell, Mayor  
Mark Danaj, City Manager  
Bruce Moe, Finance Director  
Steve Charelian, Revenue Services Manager  
Libby Bretthauer, Financial Analyst

Called to Order: 8:05 A.M. by Tim Lilligren, City Treasurer

### **Agenda Item #1 – Approval of Minutes from June 24, 2014 Finance Subcommittee Meeting**

The Finance Subcommittee unanimously approved the minutes of the June 24, 2014 meeting.

### **Agenda Item #2 –2015/2016 Business License Tax Adjustment**

The Finance Subcommittee received and filed the report.

### **Agenda Item #3 - Fiscal Year 2014-2015 Monthly Schedule of Transient Occupancy Tax and Lease Payments and Miscellaneous Accounts Receivables**

The Finance Subcommittee received and filed the report.

### **Agenda Item #4 – Consideration of Bad Debt Write-Off's to Collections from July 1, 2014 through September 30, 2014**

The Finance Subcommittee received and filed the report.

### **Agenda Item #5 – Investment Portfolio for October 2014**

The Finance Subcommittee received and filed the report.

### **Agenda Item #6 – Public Comments**

None

### **Agenda Item #7 – Adjournment**

The meeting adjourned at 8:16 A.M.