

**TENTATIVE DRAFT – SUBJECT TO CHANGE**

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

(Items placed on the Forecast may not necessarily be in the order in which they will appear on the Agenda)

<b>11/4/2015</b>	<b><i>City Council Strategic Plan Retreat – 8:30 AM Wednesday</i></b>
<b>11/16/2015</b>	<b><i>City Council Closed Session – 9:00 AM-10:30 AM &amp; 3:30 PM – 5:00 PM Monday</i></b>
<b>11/17/2015</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge – American Martyrs School
	1. Presentation of Certificates of Recognition to the Winners of the 2015 Fire Department Annual “Home Escape Plan” Contest (City Clerk Tamura) (Ceremonial)
	2. Presentation of a Plaque to Pooja Nagpal as an Honoree of the Girl Scouts 2015 National Young Women of Distinction (City Clerk Tamura) (Ceremonial)
	3. Planning Commission Approval of a Variance Amendment for Minimum Parking Requirements, Two-Story Limit, and Setback Requirements for a Proposed Second Story Addition to an Existing One Story Single Family Residence at 2702 North Ardmore Avenue (Community Development Director Lundstedt) (Planning Commission Quasi-Judicial Decisions)
	4. Minutes: a) City Council Closed Session Meeting Minutes of October 27, 2015; b) City Council Meeting Minutes of November 3, 2015; c) City Council Strategic Plan Retreat Meeting Minutes of November 4, 2015 (City Clerk Tamura) (Consent)
	5. Financial Report: Schedule of Demands: October 22, 2015 (Finance Director Moe) (Consent)
	6. Approve Final Payment to PK Construction for the Section 3 Concrete Repair Project; Formally Accept the Section 3 Concrete Repair Project As Complete; Authorize Filing of the Appropriate Notice of Completion and Release Retention (Public Works Director Olmos) (Consent)
	7. Resolution No. 15-0061 to Include Energy Efficiency Measures in the City’s Climate Action Plan (Public Works Director Olmos) (Consent)
	8. Second Reading of Ordinance No. 15-0020 to Institute a Tobacco Retail Licensing Program in Manhattan Beach (Public Works Director Olmos) (Consent)
	9. City Council Policy: (1) Regarding Description of Closed Session for Pending Litigation and Anticipated Litigation; (2) Regarding Consideration of Settlements in Open Sessions; (3) Sunshine Policy; (4) Policy on Department Head Contracts; (5) Civility Rules of Decorum (City Attorney Barrow/Assistant City Manager Nader) (Old Business)
	10. Skateboard Park Update (Parks and Recreation Director Leyman) (Old Business)
	11. Appoint New Member to Parking and Public Improvements Commission (Old Business)
	12. Fiscal Year 2014-2015 Insurance Fund Status Report; Transfer of Funds from the General Fund to the Insurance Fund for Fiscal Year 2014-2015 to Correct Fund Imbalance ((Finance Director Moe) (New Business)
	13. Fiscal Year 2015-2016 First Quarter Budget Status Report; Two Year Budget Process for Fiscal Years 2016-17 and 2017-18 (Finance Director Moe/Human Resources Director Zadroga-Haase) (New Business)
	14. Quarterly Capital Improvement Plan Update (Public Works Director Olmos) (New Business)

**TENTATIVE DRAFT – SUBJECT TO CHANGE**

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

(Items placed on the Forecast may not necessarily be in the order in which they will appear on the Agenda)

	15. Adopt Resolution No. 15-0060 in Support of Utilizing South Bay Measure R Highway Program Funds for Sepulveda Boulevard Intersection Improvements (Public Works Director Olmos) (New Business)
	16. Approve the Task Order No. 1 & 2 with CivilSource, Inc. under the Professional Service Agreement for On-Call Construction Management and Inspection Consultant Services for a total amount of \$171,524 (New Business)
<b>11/19/2015</b>	<b><i>Joint City Council/Planning Commission Meeting (Mobility Plan) – 6:00 PM</i></b>
<b>12/1/2015</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge – Pennekamp Elementary School
	1. Recognition of School Achievements (Ceremonial)
	2. Longstanding Business Awards (Ceremonial)
	3. Resolution for Tobacco Retail Licensing Fee (Consent)
	4. Approve Amendment to Agreement with DRG for Additional Tasks for the Urban Forest Master Plan (Public Works Director Olmos) (Consent)
	5. Award of Contract for Rosecrans Widening (Consent)
	6. Resolution No. 15-0062 Setting the Permit Fee for the Tobacco Retail Licensing Program (Public Works Olmos) (Consent)
	7. Award of Construction Contract for Rosecrans Widening to KTB Construction in the amount of \$368,750 (Public Works Director Olmos) (Consent)
	8. Minutes: a) City Council Closed Session Meeting Minutes of November 16, 2015; b) City Council Regular Meeting Minutes of November 17, 2015; c) Joint City Council/Planning Commission Meeting Minutes of November 19, 2015 (City Clerk Tamura) (Consent)
	9. Use of Parkview Parcel and Hotel Study Update (Old Business)
	10. Downtown Specific Plan Update (Community Development Director Lundstedt) (Old Business)
	11. Approve a Contract Amendment to Accela, Inc. in the Amount of \$xxxxx for Citywide Permitting Software and Appropriate Funds from xxxxx (Community Development Director Lundstedt) (New Business)
	12. FY 2016-2017 Budget Process Discussion (New Business)
<b>12/15/2015</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge -
	1. Award of Vehicle Bid (Consent)
	1. Historic Preservation Zoning Code Amendments (Community Development Director Lundstedt) (Public Hearing)
	2. Historic Preservation Local Coastal Program Amendments (Community Development Director Lundstedt) (Public Hearing)
	3. Update on Mediation Data (Old Business)
	4. Update of El Porto Beach Traffic Circulation Follow-Up Study (Community Development Director Lundstedt) (Old Business)

**TENTATIVE DRAFT – SUBJECT TO CHANGE**

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

(Items placed on the Forecast may not necessarily be in the order in which they will appear on the Agenda)

<b>1/5/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge – Robinson Elementary School
<b>1/19/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge -
	1. Cooperative Agreement with Beach Cities for Stormwater Related Items (Consent)
	2. North MB BID Resolution of Intention to Collect Annual Levy (Consent)
	3. Comprehensive Annual Financial Report for FY 14-15 (New Business)
<b>2/2/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge – Manhattan Beach Middle School
	1. North MB BID Renewal Public Hearing & Ratification of Board Members (Public Hearing)
<b>2/16/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge -
	1. Q2 Budget/CIP Report (Consent)
	2. Construction Rules (Neighborhood Bill of Rights) (Old Business)
	3. Strategic Planning Final Report (New Business)
	4. FY 15-16 Mid-Year Budget Report (New Business)
<b>3/1/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge – Mira Costa High School
<b>3/15/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge -
<b>4/5/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge – MBUSD Spring Break
	1. Annual Street Lighting & Landscaping Assessments (Phase 1) (Order Plans, Specs, Cost Estimates & Engineer’s Report) (Consent)
<b>4/19/2016</b>	<b><i>Regular Meeting – 6:00 PM – City Council Reorganization Mayor D’Errico/Mayor Pro Tem Lesser</i></b>
	Pledge -
<b>4/26/2016</b>	<b><i>Boards and Commissions Interviews – Police/Fire Conference Room – (Tentative 5 PM)</i></b>
<b>5/3/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge – Grand View Elementary School
	1. Recognition of School Achievements (Ceremonial)
	2. Q3 Budget/CIP Report (Consent)
	3. Annual Street Lighting & Landscaping Assessments (Phase 2A) (Approve Engineer’s Report) (Consent)
	4. Annual Street Lighting & Landscaping Assessments (Phase 2B) (Set Public Hearing) (Consent)
	5. FY 16-17 Proposed Budget (New Business)
	6. Annual Appointment of Boardmembers & Commissioners (New Business)

**TENTATIVE DRAFT – SUBJECT TO CHANGE**

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

(Items placed on the Forecast may not necessarily be in the order in which they will appear on the Agenda)

<b>5/5/2016</b>	<b><i>Budget Study Session #1 – Time TBD</i></b>
	Pledge -
<b>5/10/2016</b>	<b><i>Budget Study Session #2 – Time TBD</i></b>
	Pledge -
<b>5/12/2016</b>	<b><i>Budget Study Session #3 – Time TBD</i></b>
	Pledge -
<b>5/17/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge -
	1. Annual Appointment of Boardmembers & Commissioners (If-Needed) (New Business)
<b>5/19/2016</b>	<b><i>Budget Study Session #4 – Time TBD</i></b>
	Pledge -
<b>6/7/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge – Pacific Elementary School
	1. Resolution of Intention to Provide for Annual Levy and Collection of Assessments for the Downtown Business Improvement District (Consent)
<b>6/21/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge -
	1. Annual Street Lighting & Landscaping Assessments (Phase 3) (Public Hearing)
	2. FY 16-17 Budget Adoption & Gann Limit (Public Hearing)
<b>7 /5/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge -
	1. Renewal of Downtown Business Improvement District for Fiscal Year 2016-2017 (Public Hearing)
<b>7/19/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge -
<b>8/2/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge -
<b>8/16/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge -
	1. Q4 Budget/CIP Report (New Business)
<b>9/6/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge -
	1. Beach Rental Status Report (Old Business)
<b>9/20/2016</b>	<b><i>Regular Meeting – 6:00 PM</i></b>
	Pledge -

**TENTATIVE DRAFT – SUBJECT TO CHANGE**

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

(Items placed on the Forecast may not necessarily be in the order in which they will appear on the Agenda)

**INFORMATIONAL MEMOS**

<b>Memo</b>	<b>City Council Date Requested</b>
1. Facility Strategic Planning (General Business)	9-1-15
2. Art Decommissioning Policy (Weekly Report)	8-4-15
3. John Street and 8 <sup>th</sup> Street Stop Sign Follow-Up Report	
4. Presentation by FM3 of Employee Survey Findings	

**FUTURE AGENDA ITEMS (Date TBD)**

<b>Item</b>	<b>City Council Date Requested</b>
1. Underground District Policy and Survey Results (Work Plan)	
2. Discussion of Citywide Free Wi-Fi	8-4-15
3. Presentation of Citygate's Fire Department Joint Operational Analysis for the Cities of Hermosa Beach and Manhattan Beach	
4. Drone Ordinance	10-20-15
5. Develop RFP for Sepulveda Corridor	10-20-15
6. Wayfinding Signage Master Plan – Direct Staff to Provide More Options	10-20-15

**FUTURE MEETINGS TO BE SCHEDULED**

<b>Item</b>
1. Joint City Council/Manhattan Beach Unified School District Meeting (January/February)
2. Joint City Council/Beach Cities Health District Meeting
3. Joint City Council/Planning Commission Study Session Meeting Regarding Mansionization