

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
www.citymb.info • (310) 802-5000

# AGENDA

## City Council Regular Meeting

### Regular Meeting

**Tuesday, July 21, 2020**

**6:00 PM**

**City Council Chambers**



#### **ELECTED OFFICIALS**

**Mayor** Richard Montgomery

**Mayor Pro Tem** Suzanne Hadley

**Councilmember** Hildy Stern

**Councilmember** Steve Napolitano

**Councilmember** Nancy Hersman

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Community Development Director** Carrie Tai

**Finance Director** Steve Charelian

**Interim Fire Chief** Wolfgang Knobe

**Human Resources Director** Lisa Jenkins

**Information Technology Director** Terry Hackleman

**Parks and Recreation Director** Mark Leyman

**Police Chief** Derrick Abell

**Public Works Director** Stephanie Katsouleas

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, July 15, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.****A. CALL MEETING TO ORDER****B. ROLL CALL****C. CEREMONIAL CALENDAR**

1. Presentation of Certificates of Recognition to the Mira Costa High School Girls Varsity Soccer Team for Winning the CIF Southern Section Division 2 Championship.

[20-0245](#)**PRESENT**

Attachments: [MCHS Girls Varsity Soccer Team Certificate](#)

**D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**E. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, July 21, 2020 (the day of the meeting), via:*

- 1) eComment at <http://www.citymb.info/ecomment>;*
- 2) email to [cityclerk@citymb.info](mailto:cityclerk@citymb.info); or*
- 3) telephone message recorded at (310) 802-5030.*

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*In addition, you may participate by joining Zoom during the meeting:*

*If you wish to speak on any item on the agenda, please register in advance by clicking the following link:  
<https://citymb.seamlessdocs.com/f/publiccomment>*

- 1) Join Zoom Meeting via the internet:  
Direct URL: <https://comb.zoom.us/j/98365682559>, Meeting ID: 983-6568-2559*

*During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.*

- 2) Join Zoom Meeting via Phone Conference (Voice Only):  
Phone Number: (669) 900-6833, Meeting ID: 983-6568-2559*

*During the meeting you will need to enter \*9 on the phone's dial pad at the time the Mayor invites the public to provide comments.*

**F. COVID-19****2. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.****a) COVID-19 Beach Cities Health District Update.****b) Update on Outdoor Business Accommodations Including Dining.****3. City Council to Consider Additional Measures to Address COVID-19.**

**G. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**4. City Council Minutes: [20-0114](#)**

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes of July 7, 2020
- b) City Council Regular Meeting Minutes of July 7, 2020
- c) City Council Special Meeting Minutes (Community Forum) of July 9, 2020 (City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes of July 7, 2020](#)  
[City Council Regular Meeting Minutes of July 7, 2020](#)  
[City Council Special Meeting Minutes \(Community Forum\) of July 9, 2020](#)

**5. Financial Report: [20-0233](#)**

Schedule of Demands: July 2, 2020 (Finance Director Charelian).

**ACCEPT REPORT AND DEMANDS**

**Attachments:** [Schedule of Demands for July 2, 2020](#)

**6. An Urgency Ordinance of the City of Manhattan Beach Amending Urgency [20-0250](#)**

Ordinance No. 20-0012-U to Exclude Multi-location Companies from the Ordinance's Protections of Commercial Tenants and Declaring the Urgency Thereof (City Attorney Barrow).

**ADOPT URGENCY ORDINANCE NO. 20-0018-U**

**Attachments:** [Draft Urgency Ordinance No. 20-0018-U](#)  
[Urgency Ordinance No. 20-0016-U](#)  
[Urgency Ordinance No. 20-0012-U](#)

**7. Consider Adopting an Urgency Ordinance and Second Reading of [20-0230](#)**

Ordinance No. 20-0006 to Prohibit the Use of City Resources for Campaign Activity, Restrict use of City Facilities within 90 Days of an Election, Adjust the Donation Limit to \$300, and Make Campaign Finance Provisions and Definitions Consistent with Changes in State Law (City Attorney Barrow and City Clerk Tamura).

**a) ADOPT URGENCY ORDINANCE NO. 20-0006-U****b) ADOPT ORDINANCE NO. 20-0006**

**Attachments:** [Urgency Ordinance No. 20-0006-U](#)  
[Ordinance No. 20-0006](#)  
[Ordinance No. 20-0006 \(Redline Version\)](#)

8. Consider Adopting a Resolution Approving Amendment No. 2 to the Professional Services Agreement with Quick Caption, Inc. to Extend the Term of the Agreement for Two Years (Estimated Value \$108,970) (City Clerk Tamura) [20-0239](#)

**ADOPT RESOLUTION NO. 20-0086**

**Attachments:** [Resolution No. 20-0086](#)  
[Amendment No. 2 - Quick Caption, Inc.](#)  
[Amendment No. 1 - Quick Caption, Inc. \(2019\)](#)  
[Agreement - Quick Caption, Inc. \(2017\)](#)

9. Receive and File Southern California Edison's Power Reliability Report for the City of Manhattan Beach (Public Works Director Katsouleas). [20-0226](#)

**RECEIVE REPORT**

**Attachments:** [Southern California Edison 2019 Reliability Report](#)

10. Consider: 1) Appropriating \$41,250 from the Water Fund Balance to the Block 35 Elevated Tank Painting Project; 2) Awarding a Construction Contract to Unified Field Services Corporation for the Block 35 Elevated Tank Painting Project for \$1,411,389; 3) Authorizing the City Manager to Approve Additional Work if Necessary, for up to \$70,582; 4) Approving the Plans and Specifications for the Project; 5) Approving the Design, Layout, and Installation of the City Name and Logo on the Elevated Tank; and 6) Awarding an Inspection Services Agreement with Coating Specialists and Inspection Services, Inc. for the Block 35 Elevated Tank Painting Project for \$158,840 (Public Works Director Katsouleas). [20-0241](#)

**ADOPT RESOLUTION NOS. 20-0087 AND 20-0088**

**Attachments:** [Resolution No. 20-0087](#)  
[Agreement - Unified Field Services Corp.](#)  
[Bid Proposal](#)  
[Plans and Specifications](#)  
[City Name and Logo Graphic Exhibit](#)  
[Resolution No. 20-0088](#)  
[Agreement - CSI](#)  
[Budget and Expenditures](#)  
[Location Map](#)

11. Consider Second Reading to Adopt Ordinance No. 20-0009 Amending [20-0242](#)  
Manhattan Beach Municipal Code Chapter 7.32 - Tree, Shrub and Plant  
Regulations and Ordinance No. 20-0010 Amending Chapter 7.36 - Private  
Use of the Public Right of Way (Public Works Director Katsouleas).  
a) **ADOPT ORDINANCE NO. 20-0009 AMENDING 7.32**  
b) **ADOPT ORDINANCE NO. 20-0010 AMENDING 7.36**

Attachments: [Ordinance No. 20-0009 - Amending 7.32](#)  
[Ordinance No. 20-0010 - Amending 7.36](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

12. Conduct Public Hearing Regarding the Annual Stormwater Service Fee for [20-0138](#)  
Fiscal Year 2020-2021 (Finance Director Charelian).  
a) **CONDUCT PUBLIC HEARING**  
b) **ADOPT RESOLUTION NO. 20-0089**

Attachments: [Resolution No. 20-0089](#)

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

13. Consider Adopting a Resolution Declaring that a Temporary Construction [20-0247](#)  
Easement and an Eight Foot Area Over Portions of the Real Property  
Located at 1727 Artesia Blvd. are Necessary for Public Purposes and  
Authorizing the Acquisition Thereof, in Connection with the Aviation Blvd at  
Artesia Blvd. Southbound to Westbound Right Turn Lane Improvement  
Project (Public Works Director Katsouleas).  
a) **CONDUCT HEARING**  
b) **ADOPT RESOLUTION NO. 20-0090**

Attachments: [Resolution No. 20-0090](#)  
[Site Location Map](#)  
[Owner' Written Testimony and Request](#)

## K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

**L. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

**M. CITY MANAGER REPORT****N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

**14. Commission Minutes:**[20-0115](#)

This Item Contains Minutes of the following City Commission Meetings:

a) Library Commission Meeting Minutes of March 9, 2020 (Parks and Recreation Director Leyman)

b) Finance Subcommittee Meeting Action Minutes of July 6, 2020 (Finance Director Charelian)

**INFORMATION ITEM ONLY**

Attachments:    [Library Commission Meeting Minutes March 9, 2020](#)  
[Finance Subcommittee Meeting Action Minutes of July 6, 2020](#)

**P. CLOSED SESSION****Q. ADJOURNMENT****R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*August 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*August 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*September 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*September 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*October 6, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*October 20, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*November 5, 2020 - Wednesday -- 6:00 PM - City Council Meeting*

*November 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*December 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*

*December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*July 22, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*July 23, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*July 27, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*August 10, 2020 - Monday - 6:00 PM - Library Commission Meeting*  
*August 12, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*August 17, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*August 24, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*August 26, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*August 27, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*September 9, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*September 14, 2020 - Monday - 6:00 PM - Library Commission Meeting*  
*September 21, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*September 23, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*September 24, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*September 28, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*September 7, 2020 - Monday - Labor Day*  
*October 12, 2020 – Monday – Columbus Day*  
*November 11, 2020 – Wednesday – Veterans Day*  
*November 26-27, 2020 - Thursday & Friday - Thanksgiving Holiday*  
*December 25, 2020 - Friday - Christmas Day Observed*  
*January 1, 2021 – Friday – New Years Day Observed*  
*January 18, 2021 – Monday – Martin Luther King Day*  
*February 15, 2021 - Monday - Presidents Day*  
*May 31, 2021 – Monday – Memorial Day*  
*July 4, 2021 - Sunday - Independence Day*