

City Council Regular Meeting

Regular Meeting
Tuesday, August 1, 2017
6:00 PM
City Council Chambers



Mayor David J. Lesser
Mayor Pro Tem Amy Howorth
Councilmember Steve Napolitano
Councilmember Nancy Hersman
Councilmember Richard Montgomery

Executive Team

Mark Danaj, City Manager
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief
Teresia Zadroga-Haase, Human Resources Director
Eve R. Irvine, Police Chief
Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks & Recreation Director

Nadine Nader, Assistant City Manager
Anne McIntosh, Community Development Director
Bruce Moe, Finance Director
Liza Tamura, City Clerk
Sanford Taylor, Information Technology Director

MISSION STATEMENT:

The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest beach community

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, July 26, 2017, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**A. PLEDGE TO THE FLAG****B. ROLL CALL****C. CEREMONIAL CALENDAR**

1. Presentation of Certificate of Recognition to Sue Allard for her Achievements Within the Older Adult Community and for her Recognition on Los Angeles County Older Americans Recognition Day.
PRESENT

[17-0318](#)

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.
MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. Removal of items from the Consent Calendar for individual consideration will be at a City Councilmember's discretion. In such case, the item will be heard during general business.

2. City Council Minutes:[17-0329](#)

This Item Contains the Minutes of the following City Council Meeting:

- a) City Council Regular Meeting Minutes of July 18, 2017
 - b) City Council Adjourned Regular Meeting (Closed Session) Minutes of July 20, 2017
- (City Clerk Tamura).

APPROVE

Attachments: [City Council Regular Meeting Minutes of July 18, 2017](#)

[City Council Adjourned Regular Meeting \(Closed Session\) Minutes of July 20, 2017](#)

3. Financial Report:[17-0256](#)

- a) Schedule of Demands: July 6, 2017
 - b) Investment Portfolio for the Month Ending June 30, 2017
 - c) Preliminary Month End Report for June 30, 2017
- (Finance Director Moe).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedules of Demands for July 6, 2017](#)

[Investment Portfolio for the Month Ending June 30, 2017](#)

[Preliminary Month End Report for June 30, 2017](#)

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4. Resolution Awarding RFP No. 1095-16 and Approve a Contract with QuickCaption Inc. for a Three-Year Agreement Not-to-Exceed \$88,455 for Closed Caption Professional Services with an Option to Extend the Term for Up to Two Additional One-Year Periods if Approved by City Council (Information Technology Director Taylor and City Clerk Tamura). [RES 17-0082](#)
ADOPT RESOLUTION NO. 17-0082
Attachments: [Resolution No. 17-0082](#)
[QuickCaption Inc. Contract](#)
[Sample of Work from City of Berkeley](#)
5. Resolution Authorizing the Purchase of Auto Parts from Completes Plus for the Next Three Years at an Estimated Annual Cost of \$50,000; and Authorizing the City Manager to Extend the Terms of the Purchase Order for Up to Two Additional Years (Finance Director Moe). [RES 17-0093](#)
ADOPT RESOLUTION NO. 17-0093
Attachments: [Resolution No. 17-0093](#)
6. Resolution Approving a Professional Services Agreement for \$24,580 with Iteris, Inc. to Complete the Mobility Plan Update (Community Development Director McIntosh). [RES 17-0098](#)
ADOPT RESOLUTION NO. 17-0098
Attachments: [Professional Services Agreement with Iteris, Inc.](#)
[Resolution No. 17-0098](#)
7. Second Reading of Ordinance No. 17-0016 Adding Chapter 2.37 to the Municipal Code to Provide Informal Bidding Procedures for Public Projects Under the Uniform Public Construction Cost Accounting Act (Public Works Director Katsouleas). [ORD 17-0016](#)
ADOPT ORDINANCE NO. 17-0016
Attachments: [Ordinance No. 17-0016](#)
8. Resolution Approving Amendment No. 2 for a One-Year Extension with Merchants Landscape, Inc. for Citywide Landscaping Maintenance Services, for an Amount Not-to-Exceed \$600,000 (Public Works Director Katsouleas). [RES 17-0096](#)
ADOPT RESOLUTION NO. 17-0096
Attachments: [Resolution No. 17-0096](#)
[Amendment No. 2](#)
[Scope of Work](#)
[Master Pricing Sheet](#)

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9. Resolution Approving Amendment No. 4 for \$97,000 to HDR's Existing Agreement for Continued Support for the Sepulveda Bridge Widening Project (Public Works Director Katsouleas). [RES 17-0104](#)

ADOPT RESOLUTION NO. 17-0104

Attachments: [Resolution No. 17-0104](#)
[Amendment No. 4](#)
[HDR Proposed Scope of Work](#)
[Project Expenditure Analysis](#)

10. Resolution Approving and Agreement Authorizing Crown/Able to Provide Janitorial Services to the City for a Period Not-to-Exceed One Year at a Rate Not-to-Exceed \$459,857 (Public Works Director Katsouleas). [17-0310](#)

ADOPT RESOLUTION NO. 17-0099

Attachments: [Resolution No. 17-0099](#)
[Agreement](#)

H. ITEMS PULLED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

Each speaker may speak for up to 3 minutes on each public hearing item.

11. Ordinance Amending Municipal Code Title 10, Chapter 10.86 Historic Preservation (Community Development Director McIntosh). [ORD 17-0014](#)

INTRODUCE ORDINANCE NO. 17-0014

Attachments: [Ordinance No. 17-0014](#)

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

12. Receive Update on Scout House Reconstruction Project Design and Provide Direction on the Proposed Design (Public Works Director Katsouleas). [17-0311](#)

RECEIVE REPORT AND PROVIDE DIRECTION

Attachments: [PowerPoint Presentation](#)
[MOU and MOU Amendment](#)

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13. City Council Consideration of the Following Items Related to the Roundhouse: a) Request to Approve the Final Design Elements for the Harrison Greenberg Foundation Roundhouse Aquarium Beautification Project and Receive an Update on the Pier and Roundhouse Building Improvement Project; b) Adopt a Resolution Authorizing the City Manager to Execute the Amended and Restated Cooperation Agreement Between the City of Manhattan Beach, Oceanographic Teaching Stations, Inc., and Harrison Greenberg Memorial Foundation for Improvements to Roundhouse Aquarium (Public Works Director Katsouleas). [17-0315](#)
- APPROVE FINAL DESIGN, RECEIVE UPDATE AND ADOPT RESOLUTION NO. 17-0103**
- Attachments:** [HGFRAB Project Presentation Lead-In Video \(Web-Link Provided\)](#)
[PowerPoint Presentation](#)
[Roundhouse Aquarium Fly-Through 3D Design Video \(Web-Link Provided\)](#)
[Resolution No. 17-0103](#)
[Roundhouse Aquarium Amended and Restated Cooperation Agreement](#)
14. Interim Ordinance Prohibiting the Establishment of New Health Care Uses (Community Development Director McIntosh). [ORD 17-0015-U](#)
- ADOPT URGENCY ORDINANCE NO. 17-0015-U**

Attachments: [Draft Ordinance No. 17-0015-U](#)

K. CITY COUNCIL REPORTS AND COMMITTEE REPORTS INCLUDING AB 1234 REPORTS

15. Discussion of the Agenda Forecast (Mayor Lesser). [17-0351](#)
DISCUSS AND PROVIDE DIRECTION
16. Chamber of Commerce Work Plan Discussion (Economic Vitality Manager Sywak). [17-0320](#)
RECEIVE REPORT AND PROVIDE DIRECTION
- Attachments:** [Proposed FY 2017-18 Chamber Work Plan](#)
17. Discussion of Leaf Blower Ordinance (Community Development Director McIntosh). [17-0337](#)
ACCEPT REPORT AND PROVIDE DIRECTION

Attachments: [City Council Staff Report from September 1, 1998](#)

L. FUTURE AGENDA ITEMS

M. CITY MANAGER REPORT

N. CITY ATTORNEY REPORT**O. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

18. Commission Minutes: [17-0331](#)

This Item Contains Minutes of the following City Commission Meeting:

a) Parks and Recreation Commission Meeting Minutes of June 26, 2017

(Parks and Recreation Director Leyman)

b) Planning Commission Action Meeting Minutes of July 12, 2017

(Community Development Director McIntosh).

INFORMATION ITEM ONLY

Attachments: [Parks and Recreation Commission Meeting Minutes of June 26, 2017](#)

[Planning Commission Action Meeting Minutes of July 12, 2017](#)

19. Recent Planning Commission Quasi-Judicial Decisions: [17-0346](#)

Use Permit for Animal Hospital - Manhattan Beach Animal Hospital

(Community Development Director McIntosh).

INFORMATION ITEM ONLY**P. CLOSED SESSION****Q. ADJOURNMENT****R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

August 15, 2017 - Tuesday -- 6:00 PM - City Council Meeting
September 5, 2017 - Tuesday -- 6:00 PM - City Council Meeting
September 19, 2017 - Tuesday -- 6:00 PM - City Council Meeting
October 3, 2017 - Tuesday -- 6:00 PM - City Council Meeting
October 17, 2017 - Tuesday -- 6:00 PM - City Council Meeting
November 7, 2017 - Tuesday -- 6:00 PM - City Council Meeting
November 21, 2017 - Tuesday -- 6:00 PM - City Council Meeting
December 5, 2017 - Tuesday -- 6:00 PM - City Council Meeting
December 19, 2017 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

August 7, 2017 - Monday - 6:00 PM - Library Commission Meeting
August 8, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting
August 9, 2017 - Wednesday - 6:00 PM - Planning Commission Meeting
August 23, 2017 - Wednesday - 6:00 PM - Planning Commission Meeting
August 24, 2017 - Thursday - 6:00 PM - Parking and Public Improvements Commission
August 28, 2017 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
September 11, 2017 - Monday - 6:00 PM - Library Commission Meeting
September 12, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting
September 13, 2017 - Wednesday - 6:00 PM - Planning Commission Meeting
September 25, 2017 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
September 27, 2017 - Wednesday - 6:00 PM - Planning Commission Meeting
September 28, 2017 - Thursday - 6:00 PM - Parking and Public Improvements Commission
October 9, 2017 - Monday - 6:00 PM - Library Commission Meeting
October 10, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting
October 11, 2017 - Wednesday - 6:00 PM - Planning Commission Meeting
October 23, 2017 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
October 25, 2017 - Wednesday - 6:00 PM - Planning Commission Meeting
October 26, 2017 - Thursday - 6:00 PM - Parking and Public Improvements Commission

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

September 4, 2017 - Monday - Labor Day
October 9, 2017 – Monday – Columbus Day
November 11, 2017 – Saturday – Veterans Day (Non-Business Day)
November 23-24, 2017 - Thursday & Friday - Thanksgiving Holiday
December 25, 2017 - Monday - Christmas Day Observed
January 1, 2018 – Monday – New Years Day Observed
January 15, 2018 – Monday – Martin Luther King Day
February 19, 2018 - Monday - Presidents Day
May 28, 2018 – Monday – Memorial Day
July 4, 2018 - Wednesday - Independence Day

CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:

Aug. 4, 2017 - Friday
Aug. 18, 2017 - Friday
Sept. 1, 2017 - Friday
Sept. 15, 2017 - Friday
Sept. 29, 2017 - Friday
Oct. 13, 2017 - Friday
Oct. 27, 2017 - Friday
Nov. 10, 2017 - Friday
Nov. 24, 2017 - Friday
Dec. 8, 2017 - Friday
Dec. 22, 2017 - Friday