

City Council Regular Meeting

Regular Meeting
Tuesday, June 7, 2016
6:00 PM
City Council Chambers



Mayor Tony D'Errico
Mayor Pro Tem David J. Lesser
Councilmember Amy Howorth
Councilmember Wayne Powell
Councilmember Mark Burton

Executive Team

Mark Danaj, City Manager
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief
Teresia Zadroga-Haase, Human Resources Director
Eve R. Irvine, Police Chief
Mark Leyman, Parks & Recreation Director
Bruce Moe, Finance Director
Sanford Taylor, Information Technology Director

Nadine Nader, Assistant City Manager
Tony Olmos, Public Works Director
Liza Tamura, City Clerk
Marisa Lundstedt, Community
Development Director

MISSION STATEMENT:

The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest beach community

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the City Council, including items on the agenda. In addition, speakers may comment during any public hearing after the public hearing on that item has been opened.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802 5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802 5056 (voice) or (310) 546 3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

Arlo Brill, Pacific Elementary School

B. ROLL CALL**C. CEREMONIAL CALENDAR**

1. Presentation of Commendation Recognizing Paul Ford as Police Officer Of The Year and a Commendation Recognizing Brian Fujimoto as Firefighter Of The Year [16-0274](#)
PRESENT
2. Presentation of Commendations to the Life Saving Award Recipients: Don Brown, Carlos Olivares, Derek San Agustin, and Chad Swanson. [16-0296](#)
PRESENT
3. Presentation of a Plaque to the Outgoing Commission Members: Loli Ramezani (Cultural Arts Commissioner), Russ Samuels (Cultural Arts Commissioner), Gary Hartzell (Library Commissioner), Steve Rothans (Parks and Recreation Commissioner), and Adam Enomoto (Parks and Recreation Commissioner). [16-0297](#)
PRESENT

D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, June 1, 2016, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council this is the time to notify the public of any changes to the agenda and/or rearrange the order of the agenda.

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. CITY MANAGER REPORT**H. CITY ATTORNEY REPORT****I. PUBLIC COMMENTS (2 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 5 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)**

THIS IS YOUR OPPORTUNITY TO COMMENT ON ANY ITEM ON THE AGENDA THAT IS NOT A PUBLIC HEARING, AS WELL AS ANY ITEM THAT IS WITHIN THE SUBJECT MATTER JURISDICTION OF THE CITY COUNCIL. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the Agenda. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

J. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)

This is an opportunity for a Councilmember to submit a written request that the City Council review the Planning Commission decision, in which case a duly noticed public hearing on the matter will be scheduled for a later date. In the absence of a written request, the matter will be received and filed by order of the chair.

The Planning Commission recently took action on the following matter(s): None.

K. CONSENT CALENDAR (APPROVE)

Items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. Removal of items from the Consent Calendar for individual consideration will be at a City Councilmember's discretion. In such case, the item will be heard during general business.

4. Appointment of Seat No. 5 (Older Adult Seat) of Parks and Recreation Commission (City Clerk Tamura).

[16-0303](#)

CONTINUE TO JUNE 21, 2016 CITY COUNCIL MEETING

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5. Resolution of Intention to Provide for Annual Levy and Collection of Assessments for the Downtown Business Improvement District and Setting July 5, 2016 for a Public Hearing (Finance Director Moe). [RES 16-0023](#)
ADOPT RESOLUTION NO. 16-0023, SET PUBLIC HEARING FOR JULY 5, 2016
Attachments: [FY 2016-2017 Downtown Business Improvement District Activity Plan](#)
[Chairperson Letter from BID Advisory Board](#)
[Resolution No. 16-0023](#)
6. Purchase of Two Budgeted Replacement Paramedic Rescue Ambulances from Braun Northwest in the Amount of \$332,722.08 (Finance Director Moe). [16-0264](#)
WAIVE FORMAL BIDDING (COOPERATIVE PURCHASING); APPROVE
7. Completion of the Construction Contract for the Rosecrans Avenue Widening Project (Public Works Director Olmos). [16-0282](#)
APPROVE
Attachments: [Rosecrans Widening Project - Budget and Expenditures](#)
8. Financial Report: [16-0167](#)
a) Schedule of Demands: May 12, 2016
b) Investment Portfolio for the Month Ending April 30, 2016
c) Month End Report for April 30, 2016
(Finance Director Moe).
ACCEPT REPORT AND DEMANDS
Attachments: [Schedule of Demands for May 12, 2016](#)
[Investment Portfolio for the Month Ending April 30, 2016](#)
[Month End Report for April 30, 2016](#)

9. City Council Minutes: [16-0275](#)
This Item Contains Minutes of the following City Council Meeting:
a) City Council Regular Meeting - Study Session Minutes of March 28, 2016
(Continued from the May 17, 2016 City Council Meeting). **APPROVE**
b) City Council Regular Meeting - Council Retreat Minutes of April 7, 2016
(Continued from the May 17, 2016 City Council Meeting). **APPROVE**
c) City Council Regular Meeting Minutes of May 3, 2016 *
CONTINUE TO THE JUNE 21, 2016 CITY COUNCIL REGULAR MEETING
d) City Council Regular Meeting - Budget Study Session #1 Minutes of May 5, 2016
(Continued from the May 17, 2016 City Council Regular Meeting). **APPROVE**
e) City Council Regular Meeting - Closed Session Minutes of May 16, 2016. **APPROVE**
f) City Council Regular Meeting Minutes of May 17, 2016 *
CONTINUE TO THE JUNE 21, 2016 CITY COUNCIL REGULAR MEETING
g) City Council Special Meeting - Closed Session Minutes of May 23, 2016
(City Clerk Tamura). **APPROVE**

Attachments: [City Council Regular Meeting - Study Session Minutes of March 28, 2016](#)
[City Council Regular Meeting - Council Retreat Minutes of April 7, 2016](#)
[City Council Regular Meeting - Budget Study Session #1 Minutes of May 5, 2016](#)
[City Council Regular Meeting - Closed Session Minutes of May 16, 2016](#)
[City Council Special Meeting - Closed Session Minutes of May 23, 2016](#)

L. PUBLIC HEARINGS (2 MINUTES PER PERSON)

M. OLD BUSINESS

10. Fiscal Year 2016-2017/2017-2018 Operating Budget and FY 2017-2021 Five Year Capital Improvement Plan: Final Direction in Advance of Public Hearing and Adoption on June 21, 2016 (Finance Director Moe/Public Works Director Olmos). [16-0265](#)
DISCUSS AND PROVIDE DIRECTION

N. NEW BUSINESS

11. Report on the California Voter Participation Rights Act (California State Senate Bill 415) and Potential Impacts to Future Municipal Elections for the City of Manhattan Beach (City Clerk Tamara). [16-0295](#)
DISCUSS AND PROVIDED DIRECTION
12. Marine Avenue Park Skate Spot Design, Tom Allard Memorial Bench Dedication and Appropriation of \$300,000 from the Capital Improvements Fund (Parks and Recreation Director Leyman). [16-0268](#)
APPROVE AND APPROPRIATE
Attachments: [City Council Approved Skate Spot Design](#)
[Skate Spot Design Input Community Meeting Notice](#)
13. Discuss and Provide Direction for 7TH Street Walk Street Reconstruction (Public Works Director Olmos). [16-0302](#)
APPROVE
Attachments: [Community Meeting Power Point Presentation from March 22, 2016](#)
[Community Survey](#)
[Survey Results Response Letter](#)
14. Ordinance Amending the Municipal Code to Allow the City Council to Modify Construction Hours Under Limited Circumstances (Community Development Director Lundstedt). [ORD 16-0007](#)
Adopt Urgency Ordinance 16-0007U and Introduce Ordinance to No. 16-0007 to Amend Municipal Code Section 5.48.060 to Provide City Council the Authority to Modify Construction Hours Under Limited Circumstances.
Attachments: [Draft Ordinance No. 16-0007](#)
[Draft Urgency Ordinance No. 16-0007U](#)
[Legislative Digest](#)
15. Request from Manhattan Village Shopping Center for Nighttime Construction Hours (Community Development Director Lundstedt). [16-0304](#)
CONSIDER REQUEST
Attachments: [Letter from Manhattan Village Shopping Center](#)

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16. Contract with AdminSure, Inc., for Third Party Administration Services in Support of the Self-Insured Workers' Compensation Program (Human Resources Director Zadroga-Haase).

[CON 16-0023](#)

APPROVE AND APPROPRIATE

Attachments: [Agreement with AdminSure, Inc.](#)
[Exhibit A to Agreement with AdminSure, Inc.](#)
[Exhibit B to Agreement with AdminSure, Inc.](#)
[Exhibit C to Agreement with AdminSure, Inc.](#)

O. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS

17. Council Consideration of Meeting Management Rules (Mayor D'Errico).
DISCUSS AND PROVIDE DIRECTION

[16-0305](#)

Attachments: [Resolution No. 15-0048](#)

P. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS

18. Agenda Forecast (City Clerk Tamura).
DISCUSS AND PROVIDE DIRECTION

[16-0279](#)

Attachments: [June 1, 2016 Agenda Forecast](#)

Q. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

19. Commission Minutes:[16-0280](#)

This Item Contains Minutes of the following City Commission Meetings:

- a). Cultural Arts Commission Minutes of February 9, 2016
(Parks and Recreation Director Leyman)
- b). Cultural Arts Commission Minutes of March 8, 2016
(Parks and Recreation Director Leyman)
- c). Parks and Recreation Commission Minutes of March 28, 2016
(Parks and Recreation Director Leyman)
- d). Parks and Recreation Commission Minutes of May 2, 2016
(Parks and Recreation Director Leyman)
- e). Planning Commission Action Minutes of May 11, 2016
(Community Development Director Lundstedt).

INFORMATION ITEM ONLY

Attachments: [Cultural Arts Commission Minutes of February 9, 2016](#)
[Cultural Arts Commission Minutes March 8, 2016](#)
[Parks and Recreation Commission Minutes March 28 2016](#)
[Parks and Recreation Minutes of May 2, 2016](#)
[Planning Commission Action Minutes of May 11, 2016](#)

R. CLOSED SESSION**CONFERENCE WITH PROPERTY NEGOTIATORS:**

(Government Code Section 54956.8)

Property: 3500 Sepulveda Boulevard, Manhattan Beach;

APN: 4138-020-014; Parcel 12 as shown on Parcel Map No. 12219

Agency Negotiator: City Manager

Negotiating Parties: 3500 Sepulveda LLC

Under Negotiation: Price and Terms for Purchase of Right-of-way Easement and Temporary Construction Easement is Being Negotiated.

S. ADJOURNMENT

T. FUTURE MEETINGS**CITY COUNCIL MEETINGS**

June 21, 2016 – Tuesday -- 6:00 PM - City Council Meeting
July 5, 2016 – Tuesday -- 6:00 PM - City Council Meeting
July 19, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Aug. 2, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Aug. 16, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Sep. 6, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Sep. 20, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Oct. 4, 2016 - Tuesday -- 6:00 PM - City Council Meeting
Oct. 18, 2016 - Tuesday -- 6:00 PM - City Council Meeting
Nov. 1, 2016 - Tuesday -- 6:00 PM - City Council Meeting
Nov. 15, 2016 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

June 8, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
June 13, 2016 – Monday – 6:30 PM – Library Commission Meeting
June 14, 2016 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
June 16, 2016 - Thursday - 8:30 AM -
June 22, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
June 23, 2016 – Thursday – 6:30 PM - Parking & Public Improvements Commission Meeting
June 27, 2016 – Monday – 6:30 PM – Parks and Recreation Commission Meeting

U. CITY OFFICES CLOSED**CITY HOLIDAYS:**

July 4, 2016 - Monday - Independence Day
Sep. 5, 2016 - Monday - Labor Day
Oct. 10, 2016 – Monday – Columbus Day
Nov. 11, 2016 – Friday – Veterans Day
Nov. 24-25, 2016 - Thursday & Friday - Thanksgiving Holiday
Dec. 26, 2016 - Monday - Christmas Day Observed
Jan. 2, 2017 – Monday – New Years Day Observed
Jan. 16, 2017 – Monday – Martin Luther King Day
Feb. 20, 2017 - Monday - Presidents Day
May 29, 2017 - Monday - Memorial Day

CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:

June 10, 2016 - Friday

June 24, 2016 - Friday

July 8, 2016 - Friday

July 22, 2016 - Friday

Aug. 5, 2016 - Friday

Aug. 19, 2016 - Friday

Sep. 2, 2016 - Friday

Sep. 16, 2016 - Friday

Sep. 30, 2016 - Friday

Oct. 14, 2016 - Friday

Oct. 28, 2016 - Friday

Nov. 11, 2016 - Friday

Nov. 23, 2016 - Friday

Dec. 9, 2016 - Friday

Dec. 23, 2016 - Friday